

DATE STAMP:

SIGN PERMIT APPLICATION



CITY OF MONROE
120 EAST FIRST STREET
MONROE, MI 48161
(734) 384-9186
FAX: (734) 384-9108

_____.

PLEASE COMPLETE BOTH SIDES

PROJECT ADDRESS:
Historical District YES NO
*Separate permit is required for all electrical work.

A. OWNER OR LESSEE

NAME:
ADDRESS:
CITY:
PHONE:
FAX:

B. ARCHITECT OR ENGINEER

NAME:
ADDRESS:
CITY:
PHONE:
FAX:

C. CONTRACTOR

NAME:
ADDRESS:
CITY:
PHONE:
FAX:

Check Box if on File with the Building Department

- Authorization Letter Liability Insurance Sign Contractor Electrical License
- SIGN ZONING DISTRICT A B C D E F
- SIGN TYPE
- Wall Ground Projecting* Pole
- Awning/Canopies/arquee* Post Sandwich Board Billboard
- Roof Sign*
- Construction Sign Home Occupation
- Other _____

*(Must submit Site Plan Review Application)

Check Provided Information

- Method of Attachment to Building or in the Ground.
- Dead and Wind Load Calculations
- Seal of Registered Architect or Engineer
- Two Sets of Documents (REQUIRED)
- Calculation of Sign Area: _____
- Above Grade
- Setbacks Shown

Illumination YES NO

Provide Method of Construction and Attachment to the Building or in the Ground.

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE CITY OF MONROE AND THE STATE OF MICHIGAN. ALL INFORMATION ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, ACT NO. 230 OF THE PUBLIC ACTS OF 1972, BEING SECTION 125.1523A OF THE MICHIGAN COMPILLED LAWS, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECT TO CIVIL FINES.

ESTIMATED COST (LABOR & MATERIAL) \$ _____

SIGNATURE OF APPLICANT _____ DATE _____

PRINTED NAME OF APPLICANT _____

BRIEF DESCRIPTION OF PROJECT: _____

