

DATE STAMP:

BUILDING/ZONING APPLICATION



CITY OF MONROE
120 EAST FIRS STREET
MONROE, MI 48161
PHONE: (734)384-9186
FAX: (734)384-9108

BUILDING PERMIT
 ZONING PERMIT

Please check the appropriate box for the type of permit you are applying for:

Residential Commercial

- Dwelling Addition Shed Garage Pool Fence Deck
- Porch Roofing Siding Driveway Concrete: patio, slabs or driveways
- Other: _____

Zoning Compliance Approved by: _____ Date: _____

I. LOCATION OF BUILDING

ADDRESS:

II. IDENTIFICATION

A. OWNER

NAME	TELEPHONE NO.		
ADDRESS	CITY	STATE	ZIP

B. REGISTERED DESIGN PROFESSIONAL

NAME	TELEPHONE NO.		
ADDRESS	CITY	STATE	ZIP
LICENSE NUMBER	EXPIRATION DATE		

C. CONTRACTOR

NAME	TELEPHONE NO.		
ADDRESS	CITY	STATE	ZIP

BUILDERS LICENSE NUMBER/EXPIRATION DATE _____

WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION _____

MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION _____

FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION _____

III. APPLICANT INFORMATION

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE CITY OF MONROE AND THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, ACT NO. 230 OF THE PUBLIC ACTS OF 1972, BEING SECTION 125.1523A OF THE MICHIGAN COMPILED LAWS, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATIONS OF SECTION 23A ARE SUBJECT TO CIVIL FINES.

OWNER'S/CONTRACTOR'S ESTIMATED COST (INCLUDING LABOR& MATERIAL): \$ _____.

PRINTED NAME OF APPLICANT: _____.

SIGNATURE OF APPLICANT: DATE: _____.

FULL DESCRIPTION OF PROJECT: _____

The Following is a list of information required by the City of Monroe Building Department before a building permit application will be accepted:

ASBESTOS: For remodeling or demolition of non single-family projects a copy of the asbestos survey and final clearance approval shall be submitted.

CONTRACT: Signed contract between owner and contractor with labor and material pricing.

SITE PLAN: Drawing showing existing structures, location of proposed construction and distances from property lines. (See site plan handout)

ROOF and/or SIDING: Number of squares of material, List of all buildings included (House, Garage, etc.).

WINDOW & DOOR SCHEDULE: Number of units being replaced, U Factor information, dimensions of existing windows and new windows being replaced, including egress, style or type, and tempered if required.

BASEMENT EGRESS: Provide signed affidavit regarding emergency egress from basement.

ELEVATION: Drawings showing the finished construction of the exterior from the various directions.

WALL SECTION: Detail drawing showing the construction of the wall, rafters, ceiling height, joists, foundation, etc. If trusses are to be used a certified copy of the truss drawings will be required.

FLOOR PLAN: Detail of the floor plan of the proposed construction including the location of the doors, windows and size of the windows. The floor plan shall also include the existing adjacent rooms.

ENERGY CALCULATIONS: The state of Michigan requires that all new construction and additions have energy calculations provided prior to a building permit being issued to insure compliance with the State of Michigan Energy Code.

FENCE: Site plan with dimensions of property and building locations and where fence will be installed, amount, style, height of fence. (see site plan handout)