



Date: 11/23/2020

MONROE CITY HALL OFFICES TO OPEN BY APPOINTMENT ONLY

(MONROE, MI) - Effective TUESDAY, NOVEMBER 24, 2020, City Hall will remain open by APPOINTMENT ONLY. Please note, we will not be closed, but access to the public will be limited to scheduled appointments only. No walk-ins will be accepted.

These changes were implemented as a preventative measure taking into account possible COVID-19 infections rising during the upcoming holiday, and will remain in effect until Monday, December 7th, or until further notice depending on community spread. This decision was not made lightly, and takes into consideration the health and safety of our staff, residents, and visitors.

Please note the following:

- Departments ARE staffed. All departments will continue to operate through online services, phone and email communications. Please use the city's web site for department contact information to make an appointment.
- In-person appointments will be reserved for requests that can't be handled over the phone, through email, or virtually via the city's web site.
- Emergency operations will remain unaffected by this change.
- Please utilize the city's website, www.monroemi.gov, for payment processing, form submissions, virtual meeting information, general inquiries, etc.
- Please utilize our drop box located in the parking lot adjacent to the City Hall parking lot for payments, forms and applications that cannot be processed via our website. Please leave your name, phone number and address in case we need to contact you for additional information.

Residents and customers are encouraged to continue to utilize other methods of service beyond our in-person counter experience such as the drop box, email, website, and phone. We understand this temporary closure will undoubtedly cause inconveniences and disruptions to those who use City Hall services, and we are committed to working with our residents under these trying conditions.

About the City of Monroe

Incorporated in 1817, the City of Monroe is a community that has a shared vision that seeks to balance the opportunities of economic development with the stewardship that is required for historic preservation. With a population of 20,733, Monroe is located about 17-miles north of Toledo, Ohio and about 35-miles south of Detroit. The City of Monroe is Michigan's third oldest community, and is also the county seat of Monroe County.