



CAPITAL IMPROVEMENTS PROGRAM BUDGET WORKSHEET
2015 / 2016
Project Information Sheet

This form MUST be completed for each project requested for funding in the 2015-2016 Capital Budget. Use a separate form for each project, and please prioritize each project 1 through X, with 1 representing your highest priority and X the lowest.

Department Name:	Engineering / Infrastructure
Priority Ranking:	2
Project Title:	North Monroe Street Streetscape – Elm to Willow
Quantity (if applicable):	0.10 mile
Project Useful Life:	15-30 years, varies by project elements
Cost Estimates:	Current FY Project Request: \$370,000 Prior Funding: \$0 Total Project Cost: \$370,000
Projected Schedule of Purchase:	Construction completed by November 1, 2015.
Source of Funding:	\$229,500 Federal TAP Grant, \$140,500 General Funds
Purpose of Expenditure:	Comprehensive streetscape project on both sides of the roadway between the curb line and building façade / property line. Project will include complete replacement of all sidewalk on the east side of the roadway and spot replacement on the west side. Project will also include replacement of overhead lighting with historic lighting, installation of street trees, and other enhancements on both sides of the roadway.
Project Justification:	This area is included in the DDA district and the east side of the roadway has the character of a downtown shopping district with curb to building sidewalks and short building setbacks. Design continuity with the areas to the south and beautification is appropriate for use along this State Historic Heritage Route.
Projected Budget Impact:	The City has received a competitive Federal grant through the Transportation Alternatives Program (TAP), but must supply a 20% local match, plus all design and construction engineering costs and a contingency allocation.

Check those items that apply:

Type of Project:	<input type="checkbox"/> Equipment	<input type="checkbox"/> Vehicle	<input checked="" type="checkbox"/> Project
Status of Request:	<input checked="" type="checkbox"/> New Request	<input type="checkbox"/> Funding Requested in Prior Year	
Status of Item or Project:	<input checked="" type="checkbox"/> Replacing Existing Equipment, Vehicle, Etc. <input type="checkbox"/> Equipment, Vehicle, Etc. that is New to the City		

Please answer the following questions related this request.

1. Has this project been requested previously? If so, when? Was funding awarded? If yes, how much?
No.

2. Description and function of new capital item:
Comprehensive streetscape project on both sides of the roadway between the curb line and building façade / property line. Project will include complete replacement of all sidewalk on the east side of the roadway and spot replacement on the west side. Project will also include replacement of overhead lighting with historic lighting, installation of street trees, and other enhancements on both sides of the roadway.

3. Why is this item needed? Why does the City need to provide this service?
This area is included in the DDA district and the east side of the roadway has the character of a downtown shopping district with curb to building sidewalks and short building setbacks. Design continuity with the areas to the south and beautification is appropriate for use along this State Historic Heritage Route.

4. Explain new or improved service that will result from new item and impact on your department's performance or services provided:

Numerous trip hazards on the sidewalk on the east side of the road will be eliminated, and the aesthetic character of this historic block will be greatly enhanced by the use of period-appropriate lighting and new street trees in areas lacking them at present.

5. What will be the operating budget cost or savings? (List costs/savings for personnel, supplies, and other charges separately).

Not quantified, but at least \$2,000 in sidewalk repairs need to occur shortly due to fairly acute hazards that will manifest themselves in short order.

6. Does the proposed project comply with the City's Comprehensive Plan?

Yes, a project of this type is referenced either directly or indirectly in numerous places within the plan. Specific references include Chapter 3 (Transportation) – pages 15 and 16; Chapter 7 (Downtown Monroe) – pages 41 through 46 (indirect references); Chapter 11 (Community Character and Design Guidelines) – pages 64, 65, 68, and 69.

7. Are there other alternatives to the proposed item or request? (E.g., lease vs. buy, repair rather than replace, share with other governmental jurisdictions, etc.)

No feasible alternatives exist that will result in the same or better result. Originally, the Engineering Department has numerous sidewalk sections on this block marked for replacement in the 2014 program, but postponed them due to this grant application. Should this project not go forward, property owners would be billed for this work per normal.

8. How is the cost proposed to be funded? Are there alternative sources of funding? (E.g., donations, millages, special assessments, grants, etc.)

The City has received a competitive Federal grant through the Transportation Alternatives Program (TAP), but must supply a 20% local match, plus all design and construction engineering costs and a contingency allocation.

In the past, Streetscape projects have often had a significant Special Assessment component, and that certainly could be considered here to offset the City's share. As this area lies within the DDA district, that entity could fund some or all of the project as well. Lastly, the Major Street Fund could fund this project, since non-motorized expenses along roadway corridors, whether in the City's jurisdiction or not, are eligible under Public Act 51 of 1951.

9. Are there opportunities to share costs and services with other governmental units within the region?

Since the City has already secured the maximum possible grant from the Federal government through MDOT, further outside funding is unlikely. While the roadway is under MDOT jurisdiction, they typically require the governmental units to maintain sidewalk, so we would at least be responsible for the matching costs in any event.

10. Insert a photo/drawing, or cut-sheet of the site or equipment if available.



11. For fixed projects, Include a map of the project location if applicable and/or appropriate.

Master map of all Streets and Infrastructure locations is being provided separately for clarity.