

MONROE PORT COMMISSION
REGULAR MEETING MINUTES
Wednesday, January 21, 2015 - 7:00 p.m.
2929 E. Front Street - Monroe MI 48161

1. Call to Order: 7:01 p.m.

2. Members Present:
Dale H. Brose, Chairman
Thomas G. Myers, Vice Chairman
Thomas A. Krzyston, Commissioner

Members Excused:
Kenyon S. Calender, Secretary
Lisa M. Leachman, Commissioner

Others Present:
Paul C. LaMarre III, Port Director
John J. Emig, Jr., Port Engineer
Matthew D. Budds, Port Legal Counsel
Richard Micka
Victor Siech
David Hoffman

3. On a motion by Commissioner Krzyston and supported by Vice Chairman Myers, the Meeting Agenda was approved: Ayes 3; Nays 0. Motion passed.

4. On a motion by Vice Chairman Myers and supported by Commissioner Krzyston, the Regular Meeting Minutes of the Wednesday, December 17, 2014 Meeting were approved: Ayes 3; Nays 0. Motion passed.

5. Public Comment: None

6. On a motion by Commissioner Krzyston and supported by Vice Chairman Myers, the Consent Agenda was approved. Ayes 3; Nays 0. Motion passed.

6.1 Approve and place on file Port of Monroe Expenditures - Order 0416 December 18, 2014 through January 21, 2015.

6.2 Accept and place on file AKT Peerless invoice number 37520 in the amount of \$3,642.42 for environmental consulting services for the pump house demolition services (12-1/12-31-14) to be submitted to the Downriver Community Conference Consortium EPA Revolving Loan Fund (RLF)(for BRA approval on 2-12-15) for payment.

6.3 Accept and place on file J&A Invoice 38033 in the amount of \$1,430 for inspection services (11-30-14/1-3-15) and contract administration for demolition of the pump house to be submitted to the Downriver Community Conference Consortium EPA Revolving Loan Fund (RLF) (for BRA approval on 2-12-15) for payment.

7. Unfinished Business:

- 7.1 The Suspense Calendar was reviewed and updated.

8. New Business:

- 8.1 Approve for signature Homrich Inc. Contractor Application for Payment No. 2 (BRA approved 1-8-15). Amount due \$38,250.00 for pump house demolition. On a motion by Vice Chairman Myers, supported by Commissioner Krzyston, the Homrich Inc. Contractor Application for Payment No. 2 for the Pump house demolition in the amount of \$38,250.00 to be funded from the Downriver Community Conference Consortium EPA Revolving Fund (RLF). Ayes 3; Nays 0. Motion Passed.

- 8.2 On a motion by Vice Chairman Myers, supported by Commissioner Krzyston, the recommendation of the City of Monroe staff concerning the funding contract between the City of Monroe and MDOT for updates and component replacements for the Automated Weather Observing Systems (AWOS) at Custer Airport was accepted and approval by the City of Monroe for the funding contract was requested.

9. Staff Reports:

- Paul C. LaMarre III:
Provided an update regarding the tonnage anticipated for the upcoming shipping season;

Discussed the prospects for additional revenue and jobs in the future;

Provided an update regarding gypsum cargo;

Described McKeil Marine's favorable comments on the operations of the Port;

Discussed potential partnerships with MEDC and MDEQ;

Indicated that he is receiving continued reports from Jack Sturn regarding the compost removal.
- John J. Emig, Jr.

Commented that the Ventower Rail Spur FRA file should be closed out by the FRA. J&A will provide the Port in the event of an FRA audit;

Discussed the start date for car count for Ventower's obligations;

Provided an update on the pump house demolition.

- Matthew D. Budds:

The DTE Solar Agreement had been finalized in accordance with previously granted authority;

The State of Michigan has passed amendments to the Freedom of Information Act effective July 1, 2015;

Continuing to work with Director LaMarre on prospective transactions.

10. Other Business that may come before the Port Commission: None

11. Port Commissioners Comment:

Chairman Brose acknowledged the work of the Port staff;

Commissioner Krzyston commented on the matter postponed indefinitely at the October meeting concerning the Monroe Bank & Trust resolution. Vice Chairman Myers indicated that a new resolution is not required. Attorney Budds suggested that the item be added to the February agenda;

Commissioner Krzyston commented on the PayCor agreement. Director LaMarre indicated that Commissioner Leachman had reviewed the situation and determined that PayCor is doing a good job. Director LaMarre indicated that he did not believe any change was necessary. Chairman Brose indicated that he would always like to see reduced expenses, but that the use of PayCor may be a necessary expense. Chairman Brose indicated that this issue could be revisited in the future.

12. Public Comment:

Mr. Micka indicated that the EPA is coming to Monroe in late January or early February. Director LaMarre indicated that the Port is hosting a meeting;

Mr. Micka commented on the ice situation. He indicated interest in the effect of the dam that is being used in connection with the rail bridge project. Director LaMarre indicated that the Coast Guard is a phone call away.

Mr. Siech asked why the dams in the river were placed;

Mr. Hoffman commented on cooperation between the railroads concerning operations and construction.

13. Adjournment: 7:55 p.m.

These minutes are not considered official until approved by the Monroe Port Commission at their next regular scheduled meeting, Wednesday, February 18, 2015.


Kenyon Calender
Secretary

2/15/15
Date