

**MONROE PORT COMMISSION  
REGULAR MEETING MINUTES  
Wednesday, April 15, 2015 - 7:00 p.m.  
2929 E. Front Street - Monroe MI 48161**

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1. Call to Order: 7:00 p.m.
  
2. Members Present:  
Dale H. Brose, Chairman  
Thomas G. Myers, Vice Chairman  
Kenyon S. Calender, Secretary  
Lisa M. Leachman, Commissioner  
Thomas A. Krzyston, Commissioner  
  
Others Present:  
Paul C. LaMarre III, Port Director  
John J. Emig, Jr., Port Engineer  
Matthew D. Budds, Port Legal Counsel  
Jack Sturn  
Richard Micka  
David Hoffman
  
3. On a motion by Commissioner Calender and supported by Vice Chairman Myers, the Meeting Agenda was approved: Ayes 5; Nays 0. Motion passed.
  
4. On a motion by Commissioner Leachman and supported by Commissioner Calender, the Regular Meeting Minutes of the Wednesday March 18, 2015 Meeting were approved: Ayes 5; Nays 0. Motion passed.
  - 4.1 On a motion by Commissioner Krzyston and supported by Vice Chairman Myers, the Special Meeting Minutes of the Thursday, March 26, 2015 Meeting were approved: Ayes 5; Nays 0. Motion passed.
  
5. Public Comment:  
  
Mr. Sturn commented on the continued removal of material from Port property. Mr. Sturn indicated that the ground has been wet so it has been slower recently. Mr. Sturn indicated that it may take another 6 months to determine how long the process will take to remove all material. Mr. Sturn indicated that he has purchased the property on Dunbar road. Mr. Sturn indicated that his attorney will be in contact with Attorney Budds regarding the expiration of the Interim Agreement.
  
6. On a motion by Commissioner Leachman and supported by Vice Chairman Myers, the Consent Agenda was approved. Ayes 5; Nays 0. Motion passed.
  - 6.1 Approve and place on file Port of Monroe Expenditures - Order 0419 March 19, 2015 through April 15, 2015.
  
  - 6.2 Accept and place on file AKT Peerless invoice number 38333 in the amount of \$640 for environmental consulting services (services 3-1-15 / 3-31-15) to be submitted to the Downriver Community Conference Consortium EPA Revolving Loan Fund (RLF) for the Pump house demolition project. *Contingent on BRA 4-23-15 approval.*

6.3 Accept and place on file Johnson & Anderson Invoice 38162 in the amount of \$3,730 for inspection services and contract administration (services 3-1 / 3-28-15) to be submitted to the Downriver Community Conference Consortium EPA Revolving Loan Fund (RLF) for the Pump house demolition project. *Contingent on BRA 4-23-15 approval.*

6.4 Approve cost for Port Commissioners and Staff to attend the Spring Fling, Wednesday, April 22, 2015 at the Monroe Golf & Country Club - 11:30 a.m. - 1:00 p.m.

6.5 Approve cost for Port Commissioners and Staff to attend the Legislative Affairs Breakfast, Friday, May 1, 2015 at the Monroe Bank & Trust Headquarters - 7:30 a.m. - 9:00 a.m.

6.6 Approve cost for Port Commissioners and Staff to attend the 44<sup>th</sup> Annual Steak Out, Wednesday, May 20, 2015 at the Newport Firefighter Park, 9005 Brandon Road, Newport, MI - 4:30 p.m. - 8:30 p.m.

7. Unfinished Business:

7.1 The Suspense Calendar was reviewed and updated.

8. New Business:

8.1 Approve for Chairman's signature Homrich Inc. Change Order No. 3 for the removal of non-hazardous at the pump house demolition, and to be submitted to the Downriver Community Conference Brownfield Consortium EPA Revolving Loan Fund (RLF). *Contingent on BRA 4-23-15 approval.*

Original Contract:	\$208,211.00
Change Order #3 Decrease:	<u>\$ 896.00</u>
Contract Price w/Change Order	\$207,314.12

On a motion by Commissioner Krzyston, supported by Commissioner Calender, the Homrich Inc. Change Order No. 3 for the removal of non-hazardous at the pump house demolition and to be submitted to the Downriver Community Conference Brownfield Consortium EPA Revolving Loan Fund (RLF) was approved contingent on BRA approval 4-23-15. Ayes 5; Nays 0. Motion passed.

8.2 Approve for Chairman's signature payment of Contractor's Application for Payment No. 4

Contractor: Homrich, Inc.

Project: Pump house Demolition

Application period: February 1, 2015 - March 15, 2015

Amount due this Application: \$28,325.31.

Funding Source: Downriver Community Conference Brownfield Consortium EPA Revolving Loan Fund (RLF). *Contingent of BRA 4-23-15 approval.*

On a motion by Commissioner Krzyston, supported by Commissioner Leachman, the Contractor's Application for Payment No. 4 was approved for Chairman's signature. Ayes 5; Nays 0.

Motion passed.

9. Staff Reports:
- Paul C. LaMarre III:  
Discussed the status of anticipated gypsum barges;  
Commented on issues identified regarding the OmniSource transactions;  
Discussed the federal dredging of the turning basin;  
Commented on discussion with the DEQ regarding dredging costs; and  
Discussed the expiration of the interim agreement with Jack's.
  - John J. Emig, Jr.  
Commented on transport of dredging material to the CDF;  
Discussed Homrich, Inc. payment issues relating to the DCC.
  - Matthew D. Budds:  
Discussed Jack's Lawn Service Interim Agreement and the Commission's  
desire to explore a final agreement, including the possibility of a rental  
payment.
10. Other Business that may come before the Port Commission: None
11. Port Commissioners Comment: Commissioner Calender discussed estimated quantities of dredging material. J. Emig indicated that some of the material is transported wet via hydraulic barge.
12. Public Comment: None
13. Adjournment: 7:55 p.m.

These minutes are not considered official until approved by the Monroe Port Commission at their next regular scheduled meeting, Wednesday, May 20, 2015.

  
Kenyon Calender, Secretary

May 20, 2015  
Date