

**MONROE PORT COMMISSION  
REGULAR MEETING MINUTES  
Wednesday, September 17, 2014 - 7:00 p.m.  
2929 E. Front Street - Monroe MI 48161**

---

1. Call to Order: 7:00 p.m.
2. Members Present:  
Dale H. Brose, Chairman  
Thomas G. Myers, Vice Chairman  
Kenyon S. Calender, Secretary (arrived at 7:25 p.m.)  
Thomas A. Krzyston, Commissioner  
Lisa M. Leachman, Commissioner  
  
Others Present:  
Paul C. LaMarre III, Port Director  
John J. Emig, Jr., Port Engineer  
Matthew D. Budds, Port Legal Counsel  
John Sturn  
Richard Micka  
Anthony Gray
3. Additions/Deletions to the Meeting Agenda: None
4. On a motion by Vice Chairman Myers and supported by L. Leachman, the Meeting Agenda was approved: Ayes 4; Nays 0. Motion passed.
5. Public Comment: None (J. Sturn was requested to make any comments during Agenda Item 7.2).
6. On a motion by Vice Chairman Myers and supported by Commissioner Leachman, the Consent Agenda was approved. Ayes 4; Nays 0. Motion passed.
  - 6.1 Approve and place on file Port of Monroe Expenditures - Order 0412 August 21, 2014, through September 17, 2014.
  - 6.2 Approve and place on file Regular Meeting Minutes of Wednesday, August 20, 2014.
  - 6.3 Accept for Chairman's signature Johnson & Anderson proposal for engineering services (\$48,000) for the Inspection and Contract Administration for the BRA pump house demolition project.
  - 6.4 Accept for Chairman's signature AKT Peerless proposal to conduct environmental consulting services (\$22,700) at the BRA pump house project.
  - 6.5 Accept for Chairman's signature Notice of Award to Homrich, Inc. at a base bid \$156,850 with alternate price of \$1,500 for the amount of \$158,350 for the BRA pump house demolition project.
  - 6.6 Update Credit Card Policy No. 08-01,
  - 6.7 Approve and authorize Johnson & Anderson Invoice 37708.  
Application period: Services through August 3-30, 2014.  
Amount due: \$14,941.60,  
Project: Engineering services related to FRA grant application.  
Funding Source: FRA# FR-LRI-0032-12-01-00.
7. Unfinished Business:
  - 7.1 The Suspense Calendar was reviewed and updated. The Port Director shall review the La-Z-Boy lease status. The Suspense Calendar regarding OmniSource – Letter of Credit shall be updated to include a renewal reminder on January 1, 2015.

Unfinished Business cont.:

- 7.2 Update – Jack’s: Attorney Budds described the recent communication with J. Sturn and his counsel concerning the composting material. The parties have reached a tentative understanding on the majority of terms for an interim agreement that was presented to the Commissioners. On a motion by Vice Chairman Myers and supported by T. Krzyston to authorize the Chairman to execute the Interim Access Agreement, as revised with any minor changes approved by the Port Director and Port Counsel, the motion passed:  
Ayes 4; Nays 0.

8. New Business: None

9. Staff Reports:

- Paul C. LaMarre III:

Indicated that the first rail cars have been delivered to Ventower using the new rail spur.

Described an issue concerning delivery of rail cars to Barnhart.

Informed the Commissioners about a potential industrial tenant interested in exploring the Port of Monroe.

Described the discovery of the fire at Michigan Paving.

Commented on R. Link’s prompt response to auditor issues.

- John J. Emig, Jr.

Described the status of the pumphouse demolition project

Commented on environmental issues at the request of T. Krzyston.

- Matthew D. Budds:

Referred to the earlier report on Jack’s Lawn Service, Inc.

10. Other Business that may come before the Port Commission: None

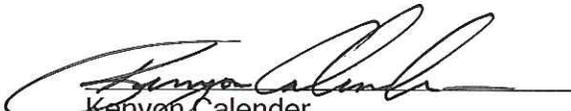
11. Port Commissioners Comment:

T. Myers indicated that he is working to make final changes to the format of the financial statements.

K. Calender apologized for his later arrival.

12. Adjournment: 7:45 p.m.

These minutes are not considered official until approved by the Monroe Port Commission at their next regular scheduled meeting, Wednesday, October 15, 2014.

  
Kenyon Calender  
Secretary

10/15/14  
Date