

**MONROE PORT COMMISSION  
REGULAR MEETING MINUTES  
Wednesday, July 30, 2014 - 7:00 p.m.  
2929 E. Front Street - Monroe MI 48161**

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1. Call to Order: 7:01 P.M.
  
2. 

<u>Members Present:</u> Thomas A. Krzyston, Chairman Dale H. Brose, Vice Chairman Ken S. Calender, Secretary Lisa M. Leachman, Commissioner	<u>Members Excused:</u> Thomas G. Myers, Commissioner
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<u>Others Present:</u> Paul C. LaMarre III, Port Director John J. Emig, Jr., Port Engineer Matt D. Budds, Port Legal Counsel	
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<u>Public:</u> Jack Sturn, Jack's Lawn Service Anthony Gray, DRM Maintenance & Management Richard Micka	
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3. Additions/Deletions to the Meeting Agenda: None.
  
4. Motioned by Secretary Calender and seconded by Vice Chairman Brose, the Meeting Agenda was approved. Ayes 4 Nays 0. Motion passed.
  
5. Public Comment: Jack Sturn announced he did not have good news for the Commission. Mr. Sturn is waiting to hear from lawyers on the Snow's Nursery property. Mr. Sturn also stated he does have some land options to look at, but some are not zoned properly and wished he had better news to share. Mr. LaMarre questioned Mr. Sturn regarding the need for a formal agreement Mr. Sturn reported that he feels unable to sign any agreement or document providing a schedule for removal of material at this time. Mr. Sturn handed an envelope to the Chairman before he left the meeting. Chairman Krzyston stated the envelope would be opened in the session of "Other business that may come before the Port Commission."  
  
The Port Director introduced Anthony (Tony) Gray of DRM to the Commission. The Port Director went on to say, Mr. Gray has invested a half a million dollars in equipment to help with port opportunities and deserves a great deal of credit for the projects that will occur very soon. Next week, the Port will be shipping out their very first cargo something that has not happened in many years. This is a very big deal, and Mr. Gray has helped to make this happen.  
  
Tony Gray thanked the Port Director for his kind words and investing in him. Mr. Gray likes the Port Director's vision, likes where it's going and is proud to be a partner. He is pleased to see and be part of the on-going opportunities soon to happen. As a business man, he always knew the Port had great potential, it just needed someone like the Port Director to make it happen. He also thanked John Emig and his staff for helping him address state issues.  
  
Chairman Krzyston also thanked Mr. Gray for his port involvement.
  
6. Approval of Consent Agenda:  
The Chairman pulled item 6.5 Canons of Ethics and Conflicts of Interest Policies for review and discussion to be read and sign policies of acknowledgment by Commission.

Motioned by Vice Chairman Brose and seconded by Secretary Calender to accept and place on file the annual review of the Canons of Ethics and Conflicts of Interest Policies with signatures of the Commission. Ayes 4 Nays 0. Motion passed.

Motioned by Vice Chairman Brose and seconded by L. Leachman to approve the Consent Agenda, as amended. Ayes 4 Nays 0. Motion passed.

6.1 Approve and place on file Port of Monroe Expenditures - Order 0410  
June 19, 2014 through July 16, 2014.

6.2 Approve and place on file Regular Meeting Minutes of Wednesday,  
June 18, 2014.

6.3 Approve and place on file Special Meeting Minutes of Wednesday, July 9, 2014  
with the City of Monroe Mayor and City Council.

6.4 Approve and place on file Mr. Thomas Myers reappointment to the Monroe Port  
Commission board to a three-year term expiring June 30, 2017.

6.5 Annual review of Canons of Ethics and Conflicts of Interest Policies (*pulled for  
discussion*).

6.6 Approve and authorize Johnson & Anderson Invoice 37588  
Application period: Services through June 28, 2014.  
Amount due: \$5,960.00.

Project: Engineering services related to FRA grant application.  
Funding Source: FRA # FR-LRI-0032-12-01-00.

7. Unfinished Business:

7.1 The Suspense Calendar was reviewed and updated.

8. New Business:

8.1 Motioned by Vice Chairman Brose and seconded by Secretary Calender to  
authorize and approve ballot to vote for the 2014 Michigan Municipal League  
(MML) Worker's Compensation Fund Trustee Election for the three incumbents as  
presented in the ballot. Ayes 4 Nays 0. Motion passed.

9. Staff Reports:

- Paul C. LaMarre III:  
When driving on I-75 you see wind towers assembled, a rail spur being  
installed and Gerdau expanding, it's a great sight.

Canadian National (CN) called and may have another cargo development for  
the Port.

A meeting is scheduled this week with Omni-Source to discuss the rail project.

The Ventower rail spur railroad project is nearing completion.

The Port of Monroe hosted the American Great Lakes Ports Association July  
22<sup>nd</sup> & 23<sup>rd</sup>. The meeting began at the Port with a short presentation on the  
Port of Monroe. Lake Erie Transport, courtesy of the City's Mayor, drove us to  
the DTE Power Plant, where two DTE plant managers met us. After the tour,  
a Dinner Cruise was held, which was also attended by Port Tenants. It went  
very well.

Paul C. LaMarre, III cont.:

The following morning, the AGLPA meeting was held at the Quality Inn where the Port of Monroe received its first Pacesetter Award by Betty Sutton, Saint Lawrence Seaway Development Corporation's Administrator. Steve Fisher, Executive Director of the St. Lawrence Seaway Development Corporation, commented this was one of the better meetings hosted.

- John J. Emig, Jr.:

The Ventower rail spur project is going well, switch is being installed and project is close to completion. No FRA payment applications this month, but will be submitted for the August meeting.

The Geo Cradel Company, contractor for the dredging project, admitted they lost track of time and will submit application for final payment next month.

Pump house bids will be out early August. Two permit applications were submitted, one for soil erosion control and the other for water.

- Matthew D. Budds:

Correspondence was sent to Mr. Sturn reiterating the need for communication and a formal agreement and inviting Mr. Sturn's attendance. Appropriate response will be made to the letter handed to the Chairman in accordance with the Commissions directives.

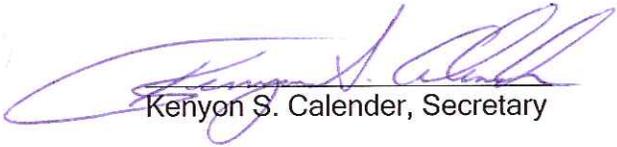
10. Other Business that may come before the Port Commission:  
Chairman Krzyston accepted and place on file the envelope handed to him from Jack Sturn of Jack's Lawn Service received on July 30, 2014, and read it to the Commissioners.

The Port Director noted the property in question is planned for tonnage producers. Discussion took place and Port Counsel updated the Commission on all correspondence the Port has had with Mr. Sturn. The Commission decided it would not accept Mr. Sturn's offer.

On a motion made by Vice Chairman Brose and seconded by L. Leachman to issue a final formal written agreement for signature and to forward the message, in absence of such agreement at the next POM meeting, litigation will be authorized. Ayes 4 Nays 0. Motion approved.

11. Port Commissioners Comment: None
12. Public Comment: None
13. Adjournment: 8:30 p.m.

These minutes are not consider official until approved by the Monroe Port commission at their next regular scheduled meeting Wednesday, August 20, 2014.

  
Kenyon S. Calender, Secretary

August 20, 2014  
Date