

**CITY OF MONROE EMPLOYEES RETIREMENT SYSTEM
REGULAR MEETING OF THE BOARD OF TRUSTEES
WEDNESDAY, MARCH 19, 2014
MEETING MINUTES**

Regular meeting of the Board of Trustees of the City of Monroe Employees Retirement System held Wednesday, March 19, 2014 at 12:35 p.m. in the Monroe City Hall Third Floor Conference Room.

Present: Trustee, Gaynier, Pavelek, Wight, Worrell and Chairman McCormick.

Excused: Trustee Brown, Chakmakian, Clark and Sisk.

Others present: Cynthia Billings, Attorney, Sullivan, Ward, Asher & Patton, P.C.
Chris Forte, Wells Fargo Advisors
Todd Wagenberg, Wells Fargo Advisors
John Johnston, Eagle Capital Management
Andrea Leistra, Munder
Brian Matuszak, Munder
Jim Kelts, Munder
Patmon Malcom, Earnest Partners
Greg Borek, Earnest Partners,
Meredith Mertens, Wentworth Hauser Violich,
Henry Woo, Johnston Asset Management
Eric Sabol, Prudential-PRISA
Clay Cochran, JP Morgan
Rich Consul, Munder
Todd Needham, Loomis Sayles,
Dan Berd, Comerica Bank Institutional Trust

It was moved by Trustee Wight and seconded by Trustee Gaynier that the Minutes of the February 10, 2014 meeting be approved as presented.

Ayes: 5 Nays: 0

Motion carried.

Consent Agenda.

Chairman McCormick noted that the Consent Agenda will be amended to include item F, a receipt from Sharon Malotky for Coffee/Water and item G, an invoice from Erie Bread - round table luncheon costs. He also noted that the final medical report and determination for Ms. Boswell is available and will be added as item b under New Business.

- A. Invoice from WHV Investment Management – 4th Quarter Management Fee, for period 10/1/2013 – 12/31/2013, in the amount of \$17,201.
- B. Invoice from Johnston Asset Management – 4th Quarter Management Fee, account 1055045340, for period 10/1/2013 – 12/31/2013, in the amount of 14,930.93.
- C. Application for Refund of Accumulated Contributions from David Schilling, Wastewater, in the amount of \$166.79.
- D. Invoice from Gabriel Roeder Smith & Company – Contribution and Benefit Payment projection, in the amount of \$2,500.
- E. Invoice from Gabriel Roeder Smith & Company – Regular Actuarial Services for period 1/1/2014 – 3-31-2014, in

the amount of \$4,450.

- F. Receipts submitted by Sharon Malotky, Tim Horton's 10 cup coffee to go and one bag of crushed ice, for the Round Table luncheon in the amount of \$17.29.
- G. Invoice from Erie Bread – Round Table luncheon, on 3/19/2014, in the amount of \$323.26.

It was moved by Trustee Wight and seconded by Trustee Pavelek that item F & G be added to the Consent Agenda and Ms. Boswell's medical report be added as item B under New Business.

Ayes: 5 Nays: 0

Motion carried.

It was moved by Trustee Gaynier and seconded by Trustee Worrell that the amended Consent Agenda be approved.

Ayes: 5 Nays: 0

Motion carried.

New Business.

- A. Application for Disability Retirement from Rosalind Boswell, Clerk's Office.
- B. Report and determination from Medicolegal Services – regarding Rosalind Boswell.

It was moved by Trustee Wight and seconded by Trustee Worrell that Item A & B be approved.

Ayes: 5 Nays: 0

Motion carried.

Comments from Administration.

- A. Peggy Howard, Director of Human Resources – Comerica Signatory Authorization.

Peggy Howard, Director of Human Resources noted that Dan Berd, Vice President of Comerica recommended that the Board have a third signatory authorization to make Pension changes only, i.e. changes to deductions, changes to monies going out, wire transfers etc., and he suggested that the Human Resource Department have their own authorized signers list. She said that currently the Chairman and Vice-Chairman are authorized signatories and Mr. Berd said in their absence it would be helpful to have a third signatory.

Cynthia Billings, Attorney noted that the Pension Policy designated the Director of Labor Relations to effectuate changes to retirement

It was moved by Trustee Gaynier and seconded by Trustee Pavelek that item A be approved.

Ayes: 5 Nays: 0

Motion carried.

Comments from Legal Advisor.

Legal report dated March 19, 2014 from Anthony A. Asher/Cynthia J. Billings, Legal Advisor, Attorney, Sullivan, Ward, Asher & Patton, P.C., presented by Cynthia Billings, Attorney.

1. IRS Letter of Determination. (Exhibit A)
2. Fee Disclosures. (Exhibit B)
3. Political Contribution Disclosure Statement. (Exhibit C)
4. Correspondence to Participant Rosalind Boswell. (Exhibit D)

5. Portfolio Monitoring Reports. (Exhibit E)
6. Bernstein Litowitz Educational Conference "Protecting Securities Portfolios Against Fraud." (Exhibit F)
7. Robbins Geller Memorandum regarding Class-Wide Presumption of Reliance Under Attack; *Halliburton Company vs. Erica P. John Fund* and the "Fraud on the Market" Theory. (Exhibit G)
8. Comerica Securities Lending Litigation. (Exhibit H)
9. Amcol International Corporation Shareholder Litigation. (Exhibit I)

Cynthia Billings, Attorney requested that this item be tabled until the April meeting to gather more detail.

Comments and Reports from Financial Consultants.

- A. Wells Fargo Advisors.
 1. Fourth Quarter 2013 – Performance Review
- B. Comerica Bank.
 1. Market Value Summary – January 31, 2014 / February 28, 2014.
 2. Securities Loan Statement – December 31, 2013 / January 31, 2014.

Trustee Comments.

Informational Correspondence.

- A. Communication from Kevin P. Smith regarding PRISA Cash Flow Distribution – Wire transfer.
- B. Communication from Johnston Asset Management – Portfolio Review as of 1/30/2014.
- C. Communication from Cynthia Billings, Sullivan Ward Asher & Patton, P.C. regarding TEDS Case.
- D. Communication from Johnston Asset Management, Portfolio Review as of 2/28/2014.
- E. Communication from PRISA SA, Consolidated Financial Statements – December 31, 2013. (On file in the Clerk's Office)
- F. Communication from PRISA UHC, LP Consolidated Financial Statements – December 31, 2013. (On file in the Clerk's Office)

Adjournment.

It was moved by Trustee Gaynier and seconded by Trustee Wight to adjourn the meeting at 12:46 p.m. until the next Regular Meeting to be held on Wednesday, April 16, 2014.

Ayes: 5 Nays: 0

Motion carried.

Sharon C. Malotky, Deputy City Clerk

The annual informational/roundtable meeting of the Board of Trustees with the Money Managers was called to order by Chris Forte, Wells Fargo Advisors at 12:47 p.m.

Presentations were given by representatives from Johnston Asset Management, Prudential Real Estate Investors, Earnest Partners, Eagle Capital Management, WHV Investment Management, JP Morgan Asset Management, Munder Capital Management, and Loomis Sayles.

Roundtable discussion was led by Chris Forte, Wells Fargo Advisors following the presentations.

The roundtable adjourned at 3:50 p.m. until the next regular meeting on Wednesday, April 16, 2014.