

**MONROE RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES**

March 26, 2014

CITY HALL, SECOND FLOOR CONFERENCE ROOM

The meeting was called to order at 5:36 pm by Vice - Chairman Knapp.

Present: Vice - Chairman Garry Knapp, Secretary Cheryl Miller, Commissioners Mary Minney, Lucie Fortin and Karen Feldman.

Excused: Bob Cebina, Henry Jones

Also present: Loretta LaPointe, Recreation Manager and Michele Rinne, Recreation Department Aide.

Approval of Minutes from February 12, 2014

Vice –Chairman Knapp called for approval of the February 12, 2014 meeting minutes. Motion made by Mary Minney to accept the minutes, supported by Cheryl Miller. Motion carried unanimously.

Recreation Manager's Report

Loretta asked the Commissioners if they had any questions regarding the Directors report. The Commission did not have any questions.

Old Business

Loretta updated the Commissioners that the Recreation Systems Plan was approved by the DNR and that implementation should begin soon.

New Business

A. Strategic Planning

Loretta updated the Commission that Councilman John Iacoangeli will be joining as the Council Liaison.

1. By Laws and Ordinance

Loretta updated the Commission that the By Laws and say the same thing as the Ordinance states as to the duties of the Commission. While looking at other communities Loretta found that their By Laws just outline what the Commission would do at a meeting so Loretta and the Commission will be looking to update the By Laws. It also states in the By Laws that the Commission will meet every 4th Wednesday of each month, which the Commission now meets every other month.

Secretary Cheryl Miller mad a motion to hold the meetings on the 4th Wednesday of each month except when that would fall on a holiday. Commissioner Lucie Fortin supported the motion. Motion carried unanimously.

2. Budget

Loretta then went over the budget handouts, who puts together the budget, and the meetings for the budget so that the Commission has a better understanding of how the budget and the process work.

3. Capital Improvements Program (CIP)

Loretta also went over the CIP budget and process with the Commission. Loretta explained that the CIP request is for something that will last longer than 5 years and cost more than \$10,000.00 dollars.

Commissioner Comments

Vice - Chairman Knapp stated that the Commission should have more say as to what is put in the parks as well as where anything is put in the park. Vice –Chairman Knapp also questioned if and when the tennis nets are doing to be put up at Munson.

Commissioner Minney stated that she was at an event for the Mason Run Drain Project and that she was heard discussions about how exciting the new Recreation Systems Plan is and they could not wait for it to start to be implemented.

Motion to adjourn made by Mary Minney, supported by Secretary Cheryl Miller.
Motion carried unanimously.

The meeting was adjourned at 6:34 pm.