

CITY OF MONROE  
REGULAR COUNCIL MEETING  
MONDAY, MAY 6, 2013

Regular meeting of the City Council of the City of Monroe, Michigan held on Monday, May 6, 2013 at 7:30 p.m. in the City Hall Council Chambers.

Present: Council Members Kansier, Beneteau, Hensley, McKart, Bica, Molenda and Mayor Clark.

Rosalind Boswell, Secretary to the Clerk-Treasurer, gave the invocation.

Mayor Clark led the Pledge of Allegiance.

Public Hearing.

79 This being the date set to review and receive comments on the Installation of New Public Storm Sewer – Lavender Street between Calkins and Hendricks – Special Assessment Resolution Number 2 – Sewer SAD 234, and there being no comments on file in writing in the Clerk-Treasurer's Office, the Mayor declared the hearing open.

Paul Sivwright, 823 Lavender Street said that his property has flooded twice, during Thanksgiving of 2011 and in March 2012 and during that time he said he had numerous city employees out to look at the property. He said that the resolution before Council is one that he strongly supports because he has flooded many times from storm sewers and he urged Council to support the resolution. He also noted that there is an 8 inch storm drain between Roessler and Lavender Streets that is part of the issue with back yard flooding. He said that the city cleaned the storm drains on Hendricks and Lavender Streets after Bill Walters came to his house in March but said that they cannot get into the manholes between the properties. He also noted that after the leaves fell last fall and heavy rain events, he had flooding in his back yard again. He explained that because of flooding, the shed in his back yard which is approximately 10 feet from the property line, has had to be rebuilt because of rotting wood.

There being one person present commenting and no comments on file in writing in the Clerk-Treasurer's Office, the Mayor declared the hearing closed.

Council Action.

66 Postponed at the April 15, 2013 meeting.

The communication from the Building Official was presented, reporting back on bids received for the demolition of a property located at 728 East Fourth Street, and recommending that Council award the above contract in the amount of \$5,900 to Universal Consolidated Enterprises and that a total of \$9,900 be encumbered to include a contingency of \$4,000 for any unforeseen costs associated with the demolition, and further recommending that the Mayor or Clerk-Treasurer be authorized to sign the contract on behalf of the City of Monroe. It was moved by Council Member Molenda and seconded by Council Member McKart that item 66 be postponed until the next Council Meeting on Monday, May 6, 2013.

It was moved by Council Member Molenda and seconded by Council Member Beneteau that item 66 be placed on the floor for discussion.

Ayes: 7 Nays: 0

Motion carried.

Council Member Molenda asked for the Building Official to give an update as to communication with the owner of the property.

Joe Lehmann, Building Official said that staff drew up the contract and that Mr. Cortese had called while he was out of the office on April 30<sup>th</sup> so he tried to call Mr. Cortese back but was unable to speak with him. He said that it was his impression the Mr. Cortese had a question about the cash bond he had provided, but that they have not spoken yet.

Council Member Molenda questioned the best way to proceed with this item.

Joe Lehmann, Building Official Mr. Cortese was given a letter from the Building Department, at the counter, which explained he needed to contact to the Building Department regarding the agreement by 1:00 p.m. on Friday, May 3<sup>rd</sup>, but Mr. Cortese did not respond by that date.

After discussion, it was moved by Council Member Molenda and seconded by Council Member Hensley that item 66 be accepted, placed on file and the recommendation be carried out.

Ayes: 7 Nays: 0

Motion carried.

112 It was moved by Council Member Molenda and seconded by Council Member Kansier that Proposed Ordinance No. 13-004, an Ordinance to amend Part Two, Chapter 625, Streets and Sidewalks, Article I, Obstructions in Public Areas, Section 625-1, Obstruction by articles prohibited, Sub-Section D, of The Code of the City of Monroe, be placed on its first reading and the public hearing be set for Monday, May 20, 2013.

Ayes: 7 Nays: 0

Motion carried.

Proposed Ordinance No. 13-004, was then presented for the first time and laid over for its second reading and public hearing.

Consent Agenda. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and may be approved by one motion. Any item may be removed for separate discussion by a Councilperson or citizen.)

A. Approval of the Minutes of the Regular City Council Meeting held on April 15, 2013.

B. Approval of payments to vendors in the amount of \$589,645.76.

Action: Bills be allowed and warrants drawn on the various accounts for their payment.

90 Purchase of Dell Latitude Computers and Ruggedized Keyboards.

1. Communication from the Chief of Police, submitting a request to purchase 14 Dell Latitude XT3 Laptop computers and 13 ruggedized backlit keyboards to replace the current Panasonic Tough Book units, and recommending that Council approve the bid process to be waived and that the purchase of fourteen (14) Dell Latitude XT3 laptops in the amount of \$36,398.90 and thirteen (13) keyboards in the amount of \$3,035 be approved.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

91 Monroe Missionary Baptist Church – Banner Request.

1. Communication from the City Manager's Office, reporting back on a request from Monroe Missionary Baptist Church for permission to display an overhead banner across Monroe Street

from June 17 – July 18, 2013 announcing the Celebration Singers concert at St. Mary's Park on July 6, 2013, and recommending approval of the request.

2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.
- 92 Monroe Missionary Baptist Church – Banner Request.
1. Communication from the City Manager's Office, reporting back on a request from Monroe Missionary Baptist Church to display an overhead banner across Monroe Street from August 12-19, 2013 announcing their summer festival on August 17, 2013, and recommending approval of the request.
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.
- 93 Celebration Singers – Concert in the Park.
1. Communication from the City Manager's Office, reporting back on a request from Dale Perkins on behalf of the Celebration Singers for permission to hold a concert at St. Mary's Park on July 6, 2013 at 4:00 p.m., with use of the bandshell, picnic shelter, and electricity, and recommending that Council approve the request contingent upon items being met as outlined by the administration, subject to costs recovery & fee waiver in accordance with City Council adopted policy, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.
- 94 Detroit Avenue Bridge over Mason Run Drain – Steel Plate Purchase for Repairs.
1. Communication from the Director of Engineering & Public Services, reporting back on repairs needed to the Detroit Avenue Bridge over the Mason Run Drain, and recommending that Council award a purchase order for the purchase and delivery of steel plates in the amount of \$11,900 to Salenbien Welding Service, Inc. of Dundee, Michigan and that the Finance Director be authorized to make any necessary funds transfer.
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.
- 95 Purchase of Two (2) Ford F350 One-Ton Dump Trucks.
1. Communication from the Director of Engineering & Public Services, submitting a quote for the purchase of two (2) Ford 350 One-Ton Dump Trucks for the Public Services Department, and recommending that Council authorize the purchase of two (2) 2013 Ford F350 dump trucks in the amount of \$55, 528 in total from Signature Ford of Owosso, and that the Director of Engineering & Public Services be authorized to prepare a purchase order for the above amount.
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.
- 96 The Purchase of 6 Scott Self Contained Breathing Apparatus (SCBA).
1. Communication from the Fire Chief, submitting a request to purchase 6 Scott SCBA's for use in fire suppression and chemical, biological, radiological, nuclear and explosive incidents, and recommending that Council authorize the purchase 6 Scott SCBA's from Argus-Hazco for a total amount of \$33,769.50.

2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.
- 97 Professional Consulting Leak Detection Survey Services Proposal for the City of Monroe Water Department.
1. Communication from the Director of Water & Wastewater Utilities, submitting a professional consulting leak detection survey services proposal for the City of Monroe Water Department, and recommending that the proposal to provide Year 6 – Leak Detection Services as part of the Water department 6-Year Preventative Maintenance Program be awarded to Aqua-Line Leak Detection Services out of Findlay, OH in the amount of \$11,340 in accordance with their proposal, and further recommending that the City Manager or his designee be authorized to sign all necessary documents on behalf of the City of Monroe (if needed).
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.
- 98 Purchase of New Taser Units, Digital Power Magazines (DPM) and Cartridges.
1. Communication from the Director of Public Safety, submitting a request to purchase 8 Taser X26E units along with 44 spare Digital Power Magazines (24 basic DPM / 20 extended DPM) and 24 Taser Air Cartridges, and recommending that Council approve the bid process to be waived and that the purchase of the eight (8) Taser units, the forty-four (44) digital power magazines, the twenty-four (24) Taser air Cartridges be approved.
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.
- 99 Public Service Department Parking Lot Paving – Phase Two – Change Order.
1. Communication from the Director of Engineering & Public Services, submitting a change order for the Department of Public Services parking lot paving Phase Two, and recommending that Council award a change order to the 2012 Concrete Paving Program to G.V. Cement Contracting Co. in the amount of \$59,699.75 for the paving of portions of the Department of Public Services Parking Lot, that a total of \$64,000 be encumbered to include a 7% contingency, and that the Director of Engineering & Public Services be authorized to sign the change order on behalf of the City of Monroe, and further recommending that the Finance Director be authorized to make any necessary transfers for this project from the Capital Projects Fund reserves.
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.
- 100 Installation of New Public Storm Sewer – Lavender Street Between Calkins and Hendricks – Special Assessment Resolution Number 3 – Sewer SAD 234.
1. Communication from the Director of Engineering & Public Services, submitting Resolution No. 3 which is a determination of the public necessity of this project, and authorizes the Engineering Department to secure bids for the work and recommending that the attached Resolution No. 3 declaring this project to be a public necessity be adopted, and that the project be bid at the discretion of the Engineering Department.
  2. Supporting documents.
  3. Action: Accept, place on file and the resolution be adopted.

- 101 Installation of New Public Storm Sewer – Lavender street Between Calkins and Hendricks – Special Assessment Resolution Number 4 – Sewer SAD 234.
1. Communication from the Director of Engineering & Public services, submitting Resolution No. 4, which schedules the final public hearing date on the assessment roll, and recommending that the attached Resolution 4 be adopted, and that the public hearing on the assessment roll be scheduled for Monday, May 20, 2013 at 7:30 p.m. in the City Council Chambers.
  2. Supporting documents.
  3. Action: Accept, place on file and the resolution be adopted.
- 102 Special Olympics Half Marathon and Friendship Relay.
1. Communication from the City Manager's Office, submitting a request from Stacie Ourlan on behalf of the Special Olympics for permission to hold a Half Marathon and Friendship Relay on November 10, 2013 at 8:00 a.m., specifically to hold a road race from Sterling State Park through the streets of Monroe and back to Sterling State Park, and recommending that Council approve the request contingent upon items being met as outlined by the administration, subject to costs recovery & fee waivers in accordance with City Council adopted policy, receipt of deposit in full of estimated costs no later than 14 days prior to event, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.
- 103 Traffic Committee Meeting.
1. Communication from the Director of Engineering & Public Services, submitting the minutes of the Traffic Committee meeting on April 24, 2013, and recommending that the minutes be accepted and placed on file and that Traffic Control Orders 111-006, 127-004, 134-003, and 157-003 be adopted.
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.
- 104 Monroe Catholic Elementary Schools – Mile for Mary Event.
1. Communication from the City Manager's Office, submitting a request from Ms. Lee on behalf of Monroe Catholic Elementary Schools for permission to close West Elm Avenue between Monroe Street and Godfroy Avenue during the Mile for Mary event on May 14, 2013, from 9:30 a.m. – 1:00 p.m., and recommending that Council approve the request contingent upon items being met as outlined by the administration, subject to no additional overtime or other costs to the city, subject to emergency vehicle access being maintained, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.
- 105 Technology Purchase for Electronic City Council Agenda Packets.
1. Communication from the Finance Director, reporting back on the purchase of tablet computers for the City Council, and recommending that Council approve the purchase of nine (9) Microsoft Surface Pro tablet computers with the accessories and software previously mentioned at a price not to exceed \$11,200 with funding to come from the Information Systems Fund reserves and further approve the bid process to be bypassed.
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.

106 Appointments Resolution.

1. Communication from the Mayor's Office, submitting a proposed resolution for appointments to various boards, commissions and committees, and recommending that the resolution be adopted.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

107 Custer Airport Bay Hanger Apron Rehabilitation – MCOT Funding Contract, Construction Contract, and Consultant Contract Approvals.

1. Communication from the Director of Engineering & Public Services, submitting the MDOT Funding Contract, Construction Contract and Consultant Contract approvals for the Custer Airport Bay Hanger Apron Rehabilitation, and recommending that the attached resolution be approved, and that the City share of the costs be appropriated as detailed in the financial information detailed below, and further recommending that the City of Monroe enter into a construction contract with Florence Cement Company in the amount of \$219,795 and that the Mayor or Clerk-Treasurer be authorized to execute it on behalf of the City, and further recommending that Council award a contract to Reynolds, Smith, and Hills, Inc. for construction engineering services in the amount of \$24,000, and that the Director of Engineering & Public Services be authorized to execute it on behalf of the City.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

108 Navarre Library Upgrade Bid.

1. Communication from the Director of Engineering & Public Services, reporting back on bids received for the Navarre Library Lighting upgrade, and recommending that Council award the above contract to Phare Truth General Contractor, Inc. in the amount of \$30,147.84, that a total of \$40,273 be encumbered for project contingency and to provide for additional fixture replacements, and that the Mayor and Clerk-Treasurer be authorized to sign the contracts on behalf of the City of Monroe.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

109 Acquisition of Property Located at 1509 East Front Street for the Purposes of Public Recreation and River Raisin Habitat Restoration.

1. Communication from the Director of Economic & Community Development, submitting a request for the acquisition of property located at 1509 East Front Street for the Purposes of Public Recreation and River Raisin Habitat Restoration, and recommending that Council authorize the purchase of property located at 1509 East Front street for the agreed-upon purchase price of \$89,9000, and further recommending that Council authorize the City Manager to execute the purchase agreement and all necessary documentation for acquisition of the property, with a budget not to exceed \$101,900 designated in the Capital Project Fund Balance Reserve.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

- 110 Consider Amending the Agreement Letter with the Land Information Access Association (LIAA) for the Planning for Resilient Communities Project to Include a River Raisin Public Perception Survey.
1. Communication from the Director of Economic & Community Development, submitting a Proposed Letter of Agreement with the Land Information Access Association's (LIAA) for participation in the Planning for Resilient Communities Project to include a River Raisin Public Perception Survey, and recommending that Council authorize an amendment to the Letter of Agreement with the Land Information Access Association (LIAA) for the Resilient Communities Project, to include completion of the River Raisin Perception Survey to be funded by the Monroe County Solid Waste Program Grant, and further recommending that Council authorize the Finance Director to amend the Resilient Monroe budget up to \$2,000 for a total project budget not to exceed \$17,000.
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.
- 111 Approval of the Sub-Recipient Grant Agreement with the Downriver Community Conference for a Revolving Loan Fund Grant for Remediation of Petroleum Contamination.
1. Communication from the Director of Economic & Community Development, submitting a Sub-Recipient Grant Agreement with the Downriver Community Conference for a revolving loan fund grant for remediation of petroleum contamination, and recommending that Council authorize the Mayor and Clerk-Treasurer to execute the American Recovery and Reinvestment Act Revolving Loan Fund Grant Sub-Recipient Agreement with the Downriver Community Conference, subject to final review and approval by the City Attorney, and further recommending that Council approve the proposed resolution authorizing the City of Monroe Brownfield Redevelopment Authority to administer the project and execute professional services and construction contracts on behalf of the City of Monroe.
  2. Supporting documents.
  3. Action: Accept, place on file and the resolution be adopted.

It was moved by Council Member Molenda and seconded by Council Member McKart that all items of the Consent Agenda be approved as indicated.

Ayes: 7 Nays: 0

Motion carried.

#### Council Member Comments.

Council Member Beneteau announced Founder's Day is on Saturday, May 11<sup>th</sup> and that the War of 1812 Bicentennial Event and the Civil War Centennial Event will be held at the Sawyer Homestead, 320 East Front Street with many activities and speakers.

Council Member Molenda noted that this weekend is Mother's Day and The Humane Society of Monroe County will hold their 13<sup>th</sup> Annual Mother's Day Plant and Garden Sale at the Thrift Store on South Telegraph next to Monroe Motor Sports on Saturday, May 11<sup>th</sup> from 9 am – 5 pm and Sunday, May 12<sup>th</sup> from 9 am – 4 pm. The Humane Society's phone number is 734-240-0562.

#### Mayor's Comments.

Mayor Clark noted that Monroe Area Soccer Association, MASA gave a return contribution of \$500 to the City again this year in gratitude that they are able to use the soccer fields at Munson Park. He also noted that there were four organizations that made bench donations in a ceremony held at the Sawyer House during the past weekend and said those benches will eventually be placed in a peace garden in the River Raisin National

Battlefield Park. He spoke about the development of Community Action Teams, CAT and the public meetings they will hold to work together with the public to provide input of what the residents would like to see in long term planning to the City of Monroe, Frenchtown Township and Monroe Township. He said that there will be three meetings open to the public and that those dates are, May 15<sup>th</sup>, 2013 at MCCC, May 29<sup>th</sup> and June 5<sup>th</sup>, at the ISD and all of those meetings will be held from 6:30 p.m. to 8:30 p.m. He also noted that their website is resilientmonroe.com. He announced that May is Motorcycle Safety Awareness Month and reminded everyone to be more aware and watch for motorcycles as they drive and reminded the motorcyclist to also be aware of motorist in and around the area that they are traveling.

Adjournment.

It was moved by Council Member Beneteau and seconded by Council Member Bica that the meeting adjourn at 7:56 p.m. until the next Regular Meeting on Monday, May 20, 2013 at 7:30 p.m.

Ayes: 7 Nays: 0

Motion carried.

---

Rosalind Boswell,  
Secretary to the City Clerk-Treasurer

---

Robert E. Clark  
Mayor