

CITY OF MONROE
REGULAR COUNCIL MEETING
MONDAY, MARCH 18, 2013

Regular meeting of the City Council of the City of Monroe, Michigan held on Monday, March 18, 2013 at 7:30 p.m. in the City Hall Council Chambers.

Present: Council Members Bica, Molenda, Kansier, Beneteau, Hensley, McKart and Mayor Clark.

Charles D. Evans, Clerk-Treasurer, gave the invocation.

Mayor Clark led the Pledge of Allegiance.

Council Action.

39 Tabled at the March 4, 2013 meeting.

The communication from the Director of Engineering and Public Services was presented, submitting a change order to the Lawn Maintenance Contract (Group B) for additional work, and recommending that Council award a change order for all of the additional work for the 2013 season to Noel Lawn Service in the amount of \$23,975.00 and that the Director of Engineering and Public Services be authorized to execute it on behalf of the City. It was moved by Council Member Hensley and seconded by Council Member Kansier that item 39 be tabled until March 18, 2013 until which time Council is provided with a cost analysis and a review of last year's bid.

It was moved by Council Member Hensley and Seconded by Council Member Kansier that item 39 be taken from the table and placed on the floor for discussion.

Ayes: 7 Nays: 0

Motion carried.

Council Member Hensley explained that he moved to table this item at the last meeting to allow Mr. Lewis time to provide more information to Council, which he has. He said the information has satisfied any questions related to the item.

It was moved by Council Member Hensley and seconded by Council Member Bica that Item 39 be accepted, placed on file and the recommendation be carried out.

Ayes: 6 Nays: 2 (Council Member Kansier and McKart)

Motion carried.

Consent Agenda. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and may be approved by one motion. Any item may be removed for separate discussion by a Councilperson or citizen.)

A. Approval of the Minutes of the Work Session held on March 4, 2013 and the Minutes of the Regular City Council Meeting held on March 4, 2013.

B. Approval of payments to vendors in the amount of \$472,491.34.
Action: Bills be allowed and warrants drawn on the various accounts for their payment.

45 2013-2015 Parks Service Contract Awards.

1. Communication from the Director of Engineering & Public Services, reporting back on bids received for the 2013-2015 Parks Service Contract, and recommending that both the 2013-2015 Ball Field Maintenance (\$22,580 cost in 2013) and the 2013-2015 Parks Custodial Services Contracts (\$36,607 cost in 2013) be

awarded to World Class Landscaping & Contracting, Inc., and that authorization be given to exceed these contractual amounts if needs dictate, within the annual budgetary limitations of each line item, and further recommending that the Mayor and Clerk-Treasurer be authorized to execute the contracts on behalf of the City.

2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 46 Mercy Memorial Cancer Connection's "Canines 4 A Cause."
1. Communication from the City Manager's Office, submitting a request from Mary Goode on behalf of the Mercy Memorial Cancer Connection for permission to hold the "Canines 4 A Cause" Event at Munson Park on May 19, 2013 from 12:30 p.m. – 5:30 p.m. with an obstacle course for the dog's use, use of one of the trails, both shelters, electricity and that all fees to use Munson Park be waived, and recommending that Council approve this request contingent upon items being met as outlined by the administration, subject to costs recovery & fee waivers in accordance with City Council adopted policy, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 47 Consider Awarding Community Development Block Grant Lead-Based Paint & Asbestos Testing to ETC.
1. Communication from the Director of Economic & Community Development, reporting back on bids received to complete testing services for the city's home rehabilitation program, and recommending that Council award the Community Development Block Grant LBP and asbestos testing contract to Environmental Testing and Consulting, Inc. with an agreement to provide the desired services on a "per unit" basis and further recommending that Council authorize the City Manager to execute a service agreement with this vendor to provide these services for one year from the date of signing with a total cost not to exceed the established budgetary limitations of the home rehabilitation program (FIX Program) as a whole.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 48 Monroe Dog Run Committee 5K Walk/Run.
1. Communication from the City Manager's Office, submitting a request from Nancy Wain on behalf of the Monroe Dog Run Committee for permission to hold a 5K Walk/Run at Munson Park on June 8, 2013 at 10:00 a.m., use of the walking trails and use of the parking lot adjacent to the skate park, and recommending that Council approve this request contingent upon items being met as outlined by the administration and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 49 Authorization for Sale of Scrap Brass and Copper from the Water Department Inventory.
1. Communication from the Director of Water & Wastewater Utilities, reporting back on bids received for the authorization for sale of scrap brass and copper fittings/appurtenances in the Water Department Meter Shop inventory as part of complying with a new federal law, and recommending that Council authorize the Water Department to sell scrap brass and copper fittings and appurtenances in the Water Department Meter Shop Inventory that do not meet the requirements of the Reduction of Lead in Drinking Water Act at the bid price of \$2.36 per pound to SLC Recycling out of Warren, MI or at the highest available price to other vendors due to volatile market conditions with these materials per the City Purchasing Ordinance.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.

50 Mercy Memorial Cancer Connection "Walk of Hope."

1. Communication from the City Manager's Office, submitting a request from Mary Goode on behalf of the Mercy Memorial Cancer Connection for permission to hold the "Walk of Hope" at Munson Park on September 14, 2013 from 8:00 a.m. – 2:00 p.m., use of one of the trails, both shelters, electricity, and that all fees to use Munson Park be waived, and recommending that Council approve this request contingent upon items being met as outlined by the administration, subject to costs recovery & fee waivers in accordance with City Council adopted policy, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

51 Payment Collection Contract with Monroe County Community Credit Union.

1. Communication from the Finance Director, submitting an agreement with Monroe County Community Credit Union, MCCCCU, a contract for collection of payments due to the City of Monroe, for a minimum term of one (1) year to provide services under this agreement and after that time, either party can terminate the agreement with sixty (60) days written notice, and recommending that Council approve the attached "Contract for Collection of Payments Due to the City of Monroe" and further approve the Mayor and Clerk/Treasurer to sign the agreement on the City's behalf.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

52 Engineering & Public Services Department Sedan Purchase.

1. Communication from the Director of Engineering & Public Services, submitting a request to purchase one (1) 2013 Ford Fusion SE to be used by the Director of Engineering & Public Services, and recommending that Council award a contract to purchase one (1) 2013 Ford Fusion SE for a price of \$19,107.10 from Signature Ford of Owosso, Michigan, and further recommending that the Director of Engineering & Public Services be authorized to prepare a purchase order for the above amount.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

53 Monroe Rotary Club Superhero 5K Run / Walk.

1. Communication from the City Manager's Office, submitting a request from The Monroe Rotary Club for permission to hold a "Superhero 5K Run / Walk" on May 4, 2013 at 7:00 a.m., to run on the affected streets and for assistance from the City and Police Department, and recommending that Council approve this request contingent upon items being met as outlined by the administration, subject to costs recovery & fee waivers in accordance with City Council adopted policy, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

It was moved by Council Member Molenda and seconded by Council Member Beneteau that item 46, 47, 48, 49, 50, 52 and 53 of the Consent Agenda be approved as indicated and that item 45 and 51 be removed and considered separately.

Ayes: 7 Nays: 0

Motion carried.

45 The communication from the Director of Engineering & Public Services, reporting back on bids received for the 2013-2015 Parks Service Contract, and recommending that both the 2013-2015 Ball Field Maintenance (\$22,580 cost in 2013) and the 2013-2015 Parks Custodial Services Contracts (\$36,607 cost in 2013) be awarded to World Class Landscaping & Contracting, Inc., and that authorization be given to exceed these contractual amounts if needs dictate, within the annual budgetary limitations of each line item, and further recommending that the Mayor and Clerk-Treasurer be authorized to execute the contracts on behalf of the City.

Council Member McKart noted that the recommendation indicates that the contract can be amended, if needed, to allow for cost variations from what Council approves.

Patrick Lewis, Director of Engineering & Public Services said that is correct, with some qualifiers. He explained that climate dictates the days of service that will be needed and the unit prices are based on days of service for restroom cleaning, ball diamond grading and lining. He said another variable will be the number of ball teams in our leagues and that's why there needs to be flexibility to make those items go up and down. He also pointed out that the contract has a consumer price index increase from year to year so the numbers for the second and third year of the contract will vary but they will be established by the annual budget.

Council Member McKart asked how often the park bathrooms are cleaned.

Patrick Lewis, Director of Engineering & Public Services said they are cleaned once daily, seven days a week from the day that they open until the day they are closed. He noted that there are provisions in place for additional cleaning if needed for tournaments, etc.

Council Member McKart asked if city employees have been directed to clean the restrooms after the contractors have been in to clean.

Patrick Lewis, Director of Engineering & Public Services said not generally but during the Jazz Festival our employees are brought in to keep up with excess trash and if there are specific needs throughout the weekend and for other special events.

After discussion, it was moved by Council Member Molenda and seconded by Council Member Hensley that item 45 be accepted, placed on file and the recommendation be carried out.

Ayes: 6 Nays: 1 (Council Member McKart)

Motion carried.

51 The communication from the Finance Director, submitting an agreement with Monroe County Community Credit Union, MCCCUCU, a contract for collection of payments due to the City of Monroe, for a minimum term of one (1) year to provide services under this agreement and after that time, either party can terminate the agreement with sixty (60) days written notice, and recommending that Council approve the attached "Contract for Collection of Payments Due to the City of Monroe" and further approve the Mayor and Clerk/Treasurer to sign the agreement on the City's behalf.

Council Member Kansier asked if the hours at City Hall and the Monroe County Community Credit Union will be the same.

Ed Sell, Finance Director said the Credit Union is open at least as long as City Hall is open and potentially more, for example, they are open part of the day on Good Friday and City Hall is not.

Council Member Kansier clarified that there are no days that they are closed and we are open.

Ed Sell, Finance Director said not that we know of.

Council Member Kansier asked how long it will be from the day the funds are collected until they funds are in the City account.

Ed Sell, Finance Director said it will be no different than it is now. He said they will give the funds to the currier and the funds will be deposited just as they are now.

Council Member Kansier asked what the cost is for the currier.

Ed Sell, Finance Director said it's included in our fixed contract. When it was added to our fixed monthly amount about 5 years ago, it was around \$100.00 a month.

Following discussion, it was moved by Council Member Kansier and seconded by Council Member Beneteau that item 51 be accepted, placed on file and the recommendation be carried out.

Ayes: 7 Nays: 0

Motion carried.

Council Comments.

Council Member Kansier commended DPS for filling the deep potholes.

Mayor's Comments.

Mayor Clark noted that trash collection in the parks begins on Good Friday, March 29, the restrooms will open on Friday, April 12 and yard waste collection begins on Monday, April 1. He also commented on the Budget Work Sessions that begin this evening, again on Wednesday, March 20 and on Monday, March 25. He also commented on the NAIFA Event on Wednesday, March 20.

Citizen Comments

Frank Gryzwacki, 116 Hollywood Drive inquired about a house at 417 Elm Avenue and commented on the proposed bike route on North Dixie Highway.

Mayor Clark noted that the State of Michigan and MDOT have been in the loop regarding discussions on North Dixie Highway, as well as someone from the Frenchtown Township Board. He also welcomed the students from Monroe County Community College Political Science class.

Council Member Molenda announced that the RRCA will host performances of Peter Pan by the River Raisin Ballet Company this weekend on Friday, March 22, Saturday, March 23 and Sunday, March 24.

Closed Executive Session.

It was moved by Council Member Molenda and seconded by Council Member Kansier that Council go into closed executive session to discuss Property Acquisition and Pending Litigation at 7:59 p.m.

Ayes: 7 Nays: 0

Motion carried.

It was moved by Council Member McKart and seconded by Council Member Kansier that Council reconvene to open session at 8:54 p.m.

Ayes: 7 Nays: 0

Motion carried.

Adjournment.

It was moved by Council Member Hensley and seconded by Council Member Kansier that the meeting adjourn at 8:55 p.m. until the next Regular Meeting on Monday, April 1, 2013 at 7:30 p.m.

Ayes: 7 Nays: 0

Motion carried.

Charles D. Evans
City Clerk-Treasurer

Robert E. Clark
Mayor