

CITY OF MONROE
REGULAR COUNCIL MEETING
MONDAY, JULY 2, 2012

Regular meeting of the City Council of the City of Monroe, Michigan held on Monday, July 2, 2012 at 7:30 p.m. in the City Hall Council Chambers.

Present: Council Members Hensley, McKart, Bica, Molenda, Kansier, Beneteau and Mayor Clark.

Charles D. Evans, Clerk-Treasurer, gave the invocation.

Mayor Clark led the pledge of allegiance to the flag.

Presentations.

Presentation by Mark Jagodzinski, General Manager of Lake Erie Transit Commission regarding the LET Millage that will be on the August 7th, 2012 Primary Election.

Council Action.

124 It was moved by Council Member Molenda and seconded by Council Member Kansier that Proposed Ordinance No. 12-004, an ordinance to amend Part Two of the Monroe Code, Chapter 720, Zoning, Section 720-12, Zoning Map, in order to rezone property located at 11 Scott Street, be placed on its first reading and that the public hearing be set for Monday, July 16, 2012.

Ayes: 7 Nays: 0

Motion carried.

Proposed Ordinance No. 12-004, was then presented for the first time and laid over for its second reading and public hearing for Monday, July 16, 2012.

Consent Agenda. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and may be approved by one motion. Any item may be removed for separate discussion by a Councilperson or citizen.)

- A. Approval of the Minutes of the Regular Council Meeting held on June 4, 2012 and the Minutes of the Regular Council Meeting held on June 18, 2012.
- B. Approval of payments to vendors in the amount of \$972,768.15.
Action: Bills be allowed and warrants drawn on the various accounts for their payment.

Charles D. Evans, Clerk-Treasurer noted that item 139 was amended and a new copy is provided for Council.

125 Monroe Missionary Baptist Church Banner Request.

- 1. Communication from the Manager's Office, reporting back on a request from Monroe Missionary Baptist Church for permission to display a banner across Monroe Street from August 14 – 19, 2012 announcing their Summer Festival, and recommending that Council approve the request.
- 2. Supporting documents.
- 3. Action: Accept, place on file and the recommendation be carried out.

- 126 2012 Concrete Paving Program Bids.
1. Communication from the Director or Engineering & Public Services, reporting back on bids received for the 2012 Concrete Paving Program, and recommending that Council award a contract for the 2012 Concrete Paving Program to G. V. Cement Contracting Co. in the amount of \$417,633.06, and that a total of \$480,000 be encumbered to include a 15% project contingency, and further recommending that the Mayor and Clerk-Treasurer be authorized to sign the contracts on behalf of the City of Monroe.
 2. Supporting documents.
 3. Accept, place on file and the recommendation be carried out.
- 127 Installation of New Public Sanitary Sewer – South Roessler Street From West Seventh Street to the City Line – Special Assessment Resolution Number 4 – Sewer SAD #231.
1. Communication from the Director of Engineering & Public Services, submitting Resolution No. 4 which schedules a public hearing on the distribution of the assessment roll, and recommending that the attached Resolution 4 be adopted, and that a public hearing on the distribution of the assessment roll be scheduled for Monday, July 16, 2012 at 7:30 P.M. in the City Council Chambers.
 2. Supporting documents.
 3. Accept, place on file and the resolution be adopted.
- 128 Raw Sewage Pump #5 Repairs – Wastewater Treatment Plant.
1. Communication from the Director of Water & Wastewater Utilities, submitting a change order to the raw sewage pump #5 repairs purchase order, and recommending that the existing purchase order issued to Industrial Motor Services, Inc out of Toledo, OH be increased by \$2,633 via change order to increase the purchase order amount to \$6,712 for repairing RSP #5 in accordance with their quotation #22096 dated June 21, 2012.
 2. Supporting documents.
 3. Accept, place on file and the recommendation be carried out.
- 129 Installation of Public Street Lighting – Mason Run Phase 2 – Special Assessment Resolution Number 1.
1. Communication from the Director of Engineering & Public Services, submitting Resolution No. 1 in the special assessment process declaring the installation of public street lighting for Mason Run 2, and recommending that the attached resolution 1 be adopted, which directs the Engineering Department to prepare plans, specifications, and cost estimates for this project.
 2. Supporting documents.
 3. Accept, place on file and the resolution be adopted.
- 130 Sidewalk Installation on South Side of North Dixie Highway between Detroit Avenue and Ternes Drive – Special Assessment Resolution Number 1.
1. Communication from the Director of Engineering & Public Services, submitting Resolution No. 1 in the special assessment process declaring the installation of sidewalks on the south side of North Dixie Highway between Detroit Avenue and Ternes Drive, and recommending that the attached Resolution 1 be adopted, which directs the Engineering Department to prepare plans, specifications, and cost estimated for this project.
 2. Supporting documents.
 3. Accept, place on file and the resolution be adopted.

- 131 2012 Sanitary Sewer Rehabilitation Program – Change Order Award.
1. Communication from the Director of Water & Wastewater Utilities, submitting a change order to the 2012 sanitary sewer rehabilitation program, and recommending that Council award a change order to the 2012 Sanitary Sewer Rehabilitation Program contract to Lanzo Lining Services, Inc. in the amount of \$273,400, and that a total of \$301,000 be encumbered to include a 10% project contingency, and further recommending that the Director of Engineering & Public Services be authorized to execute the change order on behalf of the City of Monroe.
 2. Supporting documents.
 3. Accept, place on file and the recommendation be carried out.
- 132 Water Department & Department of Public Services Spoils Removal Bid.
1. Communication from the Director of Water & Wastewater Utilities, reporting back on bids received for Water Department & Department of Public Services spoils removal, and recommending that a purchase order in the amount of \$9,950 and a total amount of \$11,000 be encumbered to include a 10% contingency for Division 1 and a purchase order in the amount of \$8,100 and a total amount of \$9,000 be encumbered to include a 10% contingency, be awarded to Jack's Lawn Services out of Monroe, MI and Gasper Brothers Recycling, Inc out of Willis, MI, respectively to remove and dispose spoils (including dirt, rock, asphalt, concrete, wood, etc) from various Water Department and Department of Public Services excavation related projects in accordance with the bid specifications.
 2. Supporting documents.
 3. Accept, place on file and the recommendation be carried out.
- 133 Consider Awarding Community Development Block Grant (CDBG) FIX Project to Pranam GlobalTech.
1. Communication from the Director of Economic & Community Development, reporting back on bids received for the recipient of the CDBG FIX Program, and recommending that Council award the Community Development Block Grant FIX contracts to Pranam GlobalTech with a budget of \$24,700 plus an additional \$299 in contingencies for the West Elm project, and also recommending that Council authorize staff to take the necessary steps to complete each project in compliance with federal regulations, including drafting agreements to be signed by each homeowner and the contractor.
 2. Supporting documents.
 3. Accept, place on file and the recommendation be carried out.
- 134 Proposed Sidewalk Special Assessment Project – Brick Paver Area on North Side of West Front Street at Cass Street – Special Assessment Resolution Number 2.
1. Communication from the Director of Engineering & Public Services, submitting Resolution No. 2 in the special assessment process declaring the installation of a brick paver area on the north side of West Front Street at Cass Street, and recommending that the attached Resolution 2 be adopted, and that the public hearing on the necessity of this project be scheduled for July 16, 2012 at 7:30 P.M. in the City Council Chambers.
 2. Supporting documents.
 3. Accept, place on file and the resolution be adopted.
- 135 2012 Bridge Inspections – Consultant Award.
1. Communication from the Director of Engineering & Public Services, submitting a proposal for the 2012 Bridge Inspections Consultant Services, and recommending that Council award a contract for inspection services to the Mannik & Smith Group, in the amount of \$21,800 and that the Director of Engineering & Public Services be authorized to execute the agreement on behalf of the City, and further recommending that the Finance

Director be given the authority to transfer up to \$11,800 from another appropriate funding source, either the Major Street Fund, Capital Projects Fund, or a combination thereof.

2. Supporting documents.
3. Accept, place on file and the recommendation be carried out.

136 Sprinkler System Repairs from 2011 Water Main Projects.

1. Communication from the Director of Engineering & Public Services, submitting invoices for repair to the sprinkler system from the 2011 Water Main Replacement Program Projects, and recommending that Council approve payment for the attached invoices to Jack's Lawn Service, Inc in the amount of \$6,934, and that the Director of Engineering & Public services be authorized to prepare a purchase order for the above amount.
2. Supporting documents.
3. Accept, place on file and the recommendation be carried out.

137 Resolution Authorizing the Acquisition of 1101 East Second Street from the Monroe County Treasurer through the Tax Foreclosure Procedure in the General Property Tax Act.

1. Communication from the Director of Economic & Community Development, submitting a proposed resolution authorizing the acquisition of 1101 East Second Street from the Monroe County Treasurer through tax foreclosure procedure in the General Property Tax Act, for use in adding to existing park land, and recommending that Council approve the resolution, authorizing acquisition of 1101 East Second Street from the Monroe County Treasurer through the Tax Foreclosure Procedure.
2. Supporting documents.
3. Accept, place on file and the resolution be adopted.

138 Public Safety Department Administrative Vehicle Purchases.

1. Communication from the Director of Engineering & Public Services, submitting a request to purchase two (2) Public Safety Department administrative vehicles, and recommending that Council award a contract to purchase one (1) 2013 Ford Explorer 4 x 4 Vehicle for a price of \$24,015, and one (1) 2013 Ford Fusion SE for a price of \$22,104 from Signature Ford of Owosso, Michigan, for a total of \$46,119 between the two units, and further recommending that the Director of Engineering & Public Services be authorized to prepare a purchase order for the above amount.
2. Supporting documents.
3. Accept, place on file and the recommendation be carried out.

139 Appointments Resolution - **Revised**.

1. Communication from the Mayor's Office, submitting a proposed resolution for appointment to various City Boards and Commissions, and recommending the proposed Resolution be adopted.
2. Supporting documents.
3. Accept, place on file, and the resolution be adopted.

It was moved by Council Member Molenda and seconded by Council Member Beneteau that item 125, 126, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137 and 139 of the Consent Agenda be approved as indicated including amended item 139 and that item 127 and 138 be removed and considered separately.

Ayes: 7 Nays: 0

Motion carried.

127 The communication from the Director of Engineering & Public Services, submitting Resolution No. 4 which schedules a public hearing on the distribution of the assessment roll, and recommending that the attached Resolution

No. 4 be adopted, and that a public hearing on the distribution of the assessment roll be schedule for Monday, July 16, 2012 at 7:30 P.M. in the City Council Chambers.

Council Member Molenda noted that Resolution 4 has the public hearing date as July 2nd, 2012 but the actual date will be July 16th, 2012.

It was moved by Council Member Molenda and seconded by Council Member Hensley that item 127 be amended to include the correct date of the public hearing as July 16th, 2012, placed on file and the resolution be adopted.

Ayes: 7 Nays: 0

Motion carried.

138 The communication from the Director of Engineering & Public Services, submitting a request to purchase two (2) Public Safety Department administrative vehicles, and recommending that Council award a contract to purchase one (1) 2013 Ford Explorer 4 x 4 Vehicle for a price of \$24,015, and one (1) 2013 Ford Fusion SE for a price of \$22,104 from Signature Ford of Owosso, Michigan, for a total of \$46,119 between the two units, and further recommending that the Director of Engineering & Public Services be authorized to prepare a purchase order for the above amount.

Council Member Kansier said that there was a time when the position of Police Chief received a stipend for a vehicle and asked if that position still receives compensation.

Ed Sell, Finance Director and acting City Manager noted that when Chief Michrina was Police Chief he received a vehicle allowance instead of being provided a city owned vehicle, but that when Chief Moore became Police Chief, he didn't want an allowance but preferred a city vehicle.

Council Member Kansier asked if the Deputy Public Safety Director's vehicle will be a standard vehicle or will it be outfitted with lights and sirens.

Mayor Clark said that it is a basic unmarked vehicle for administrative use.

Council Member Kansier noted that it may be cheaper to just pay the Deputy Safety Director mileage because it is probably cheaper than a \$22,000 vehicle.

Mayor Clark said that the current contract allows for a vehicle but in the future they may consider mileage reimbursement as an option and that it is a point well taken.

Pat McElligott, 813 Reisig Street asked how long a vehicle is held onto before it is recycled.

Patrick Lewis, Director of Engineering & Public Services explained that there are cars in the fleet that are over ten (10) years old and that a car like this, after 4 or 5 years of administrative use, would rotate through the detective bureau where the mileage will not accumulate as quickly but it will be used for about 4 or 5 more years. He said typical mileage would be about 100,000.

It was moved by Council Member Kansier and seconded by Council Member McKart that item 138 be accepted, placed on file and that the recommendation be carried out.

Ayes: 7 Nays: 0

Motion carried.

Council Comments.

Council Member McKart congratulated Council Member Bica for being elected Chairman of the Arthur Lesow Community Center Board of Directors.

Council Member Molenda wished everyone happy 4th of July and urged Council to have a Work Session on projects that need to be addressed.

Council Member Kansier wished everyone happy 4th of July and commented on the law changes regarding fireworks and the importance of safety when using them.

Mayor's Comments.

Mayor Clark commented on the National Fife & Drum Muster held in Monroe last weekend. He noted that the International Guard Band will perform at St. Mary's Park on Friday, July 6th, the Thursday evening Jazz Series continues on July 12th and the fireworks display at Sterling State Park on July 3rd. He also noted that the Monroe Area Soccer Association, MASA gave a contribution to the City in appreciation for the use of the soccer fields at Munson Park. He continued that Fire Chief Hoskins provided an update at a previous meeting regarding fireworks safety as well as posted information on the City of Monroe website. He also commented about the appointments that were made to various boards and commissions.

Council Member Bica recognized the students who were in attendance.

Citizen's Comments.

Adam Yeager, 1833 S. Custer Road commented on bicycle riders on South Custer and the dangers they face, the noise from motorcycles and cars with loud mufflers and the fast rate of speed that the police travel on Telegraph.

Pat McElligott, 813 Reisig Street commented on the condition of the city roadways.

Adjournment.

It was moved by Council Member Beneteau and seconded by Council Member Bica that the meeting adjourn at 8:07 p.m. until the Regular Meeting on Monday, July 16, 2012 at 7:30 p.m.

Charles D. Evans
City Clerk-Treasurer

Robert E. Clark
Mayor