

CITY OF MONROE
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 7, 2010

Regular meeting of the City Council of the City of Monroe, Michigan held on Tuesday, September 7, 2010 at 7:30 p.m. in the City Hall Council Chambers.

Present: Council Members Council Members Paisley, Bica, Molenda, Conner, Beneteau, Hensley, and Mayor Clark.

Charles D. Evans, City Clerk-Treasurer gave the invocation.

Mayor Clark led the Pledge of Allegiance to the flag.

Presentation.

Presentation by Mayor Clark to Ryleigh Linsenmeyer, Miss Monroe County 2009/2010, a Certificate of Accommodation for her service to the community.

Consent Agenda. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and may be approved by one motion. Any item may be removed for separate discussion by a Councilperson or citizen.)

- A. Approval of the Minutes of the Special City Council Meeting and Regular City Council Meeting held on Monday, August 16, 2010, the Minutes of the Special Meeting held on Monday, August 19, 2010, and the Minutes of the Special Meeting held on Monday, August 23, 2010.
- B. Approval of payments to vendors in the amount of \$1,500,895.63.
Action: Bills be allowed and warrants drawn on the various accounts for their payment.

195 Change in Voting Precinct Location.

- 1. Communication from the City Clerk-Treasurer, submitting a resolution to request a change in polling locations for Precinct 3 North and Precinct 4 because of the conditions of the current facility, and recommending that the attached resolution be adopted authorizing a change in the location of the polling place for Precinct 3 North and Precinct 4, From the Monroe Public Schools Warehouse, 1275 N. Macomb Street to Grace Lutheran Church located at 630 N. Monroe Street.
- 2. Supporting documents.
- 3. Action: Accept, place on file and the resolution be adopted.

196 St. Mary Catholic Central High School – Annual Homecoming Parade Request.

- 1. Communication from the City Manager's Office, submitting a request from St. Mary's Catholic Central High School to hold their annual Homecoming Parade on October 15, 2010 at 5:45 p.m., and to close the affected streets, and recommending that Council approve this request contingent upon items being met as outlined by the administration, subject to insurance requirements being met, a parade permit, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
- 2. Supporting documents.
- 3. Action: Accept, place on file and the recommendation be carried out.

197 Suicide Vigil in Loranger Square.

- 1. Communication from the City Manager's Office, submitting a request from Rusty Davis, United Way of Monroe County, Inc., Program Manager on behalf of the Suicide Prevention Committee for permission

to hold their annual Suicide Vigil in Loranger Square on September 14, 2010 and to close East First Street and Washington Street from 5:30 p.m. – 7:30 p.m., and recommending that Council approve the request contingent upon items being met as outlined by the administration, subject to no additional overtime or other costs to the city, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.

2. Supporting documents.
3. Action: Accept, place on file and recommendation be carried out.

198 Chopper Pump Purchase – Wastewater Department

1. Communication from the Director of Water & Wastewater Utilities, submitting a request to purchase one Vaughn Submersible Chopper Pump (model SE4L-070) to replace an existing pump at the Carrington Pump Station, and recommending that a purchase order in the amount of \$12,472 be issued to JGM Valve Corporation for providing one Vaughn Submersible Chopper Pump (model SE4L-070) in accordance with their quote dated 7/9/10.
2. Supporting documents.
3. Action: Accept, place on file and recommendation be carried out.

199 Traffic Committee Minutes and Traffic Control Order.

1. Communication from the Director of Engineering & Public Services, submitting the minutes of the Traffic Committee meeting held on August 18, 2010, and recommending that Council accept and place on file the minutes from the August 18, 2010 Mayor's Traffic Committee meeting, and approve Traffic Control Order 167-007.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

200 Michigan Municipal League Annual Meeting – September 22, 2010.

1. Communication from the City Manager's Office, submitting a request, by provisions of the League Bylaws, to designate an official to attend the annual meeting and to cast a vote of the municipality, and recommending that Council chose an official representative and alternate representative.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

201 Leaf Bag Purchase – Bid Award.

1. Communication from the Director of Engineering & Public Services, reporting back on bids received for the purchase of biodegradable paper compost bags for distribution to City residents for fall leaf collection, and recommending that the award for 72,000 bags be awarded to the Pabco Industries LLC, and that the Director of Engineering & Public Services be authorized to execute a purchase order in the amount of \$22,802.40.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

202 City of Monroe Bridge Inspection – Consultant Selection.

1. Communication from the Director of Engineering & Public Services, submitting proposals for the City of Monroe 2010 Bridge Inspections Consultant, and recommending that Council award the attached contract for inspection services to The Mannik & Smith Group, in the amount of \$3,050, and that the Director of Engineering & Public Services be authorized to execute the agreement.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

203 West Side Fire Station Renovations – Design Professional Services Award.

1. Communication from the Director of Engineering & Public Services, submitting proposals for the West Side Fire Station renovations, and recommending that Council award a contract for the design and construction administration for the West Side Fire Station Renovations project to James S. Jacobs Architects, PLLC in the amount of \$4,600, as per the attached proposal, and further recommending that the Director of Engineering & Public Services be authorized to sign the contract on behalf of the City of Monroe.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

204 City Hall Window Replacement and Masonry Restoration Professional Services.

1. Communication from the Director of Engineering & Public Services, submitting a Change Order to the Design Professional Services Contract for the City Hall window replacement and masonry restoration, and recommending that Council award an amendment to the original design contract to James S. Jacobs Architects, PLLC in the amount of \$4,800, as per the attached agreement, and further recommending that the Director of Engineering & Public Services or the Building Official be authorized to sign the contracts on behalf of the City of Monroe.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

205 Paving Special Assessment District 331 Reimbursement.

1. Communication from the Director of Engineering & Public Services, submitting a resolution to utilize the release and settlement from Lexon Insurance Company, in the amount of \$55,875.52, to reimburse property owners who have already paid their assessments for road paving in Mason Run II, and recommending that the attached resolution be adopted and that the City Manager and / or his designee(s) be authorized to utilize the bond proceeds as delineated therein.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

It was moved by Council Member Molenda and seconded by Council Member Beneteau that items, 195, 196, 197, 198, 199, 201, 202 and 205 be approved as indicated, and that items 200, 203, and 204 be removed and considered separately.

Ayes: 7 Nays: 0

Motion carried.

200 The communication from the City Manager's Office, submitting a request, by provisions of the League Bylaws, to designate an official to attend the annual meeting and to cast a vote of the municipality, and recommending that Council chose an official representative and alternate representative.

Council Member Beneteau said that pursuant to the Michigan Municipal League Bylaws, Council needs to choose an official representative and an alternate for the annual meeting to represent the City.

It was moved by Council Member Beneteau and seconded by Council Member Conner that Mayor Clark be designated the official representative at the MML annual meeting.

Ayes: 7 Nays: 0

Motion carried.

It was moved by Council Member Hensley and seconded by Council Member Beneteau that Council Member Conner be designated as an alternate representative at the MML annual meeting.

Ayes: 7 Nays: 0
Motion carried.

203 The communication from the Director of Engineering & Public Services, submitting proposals for the West Side Fire Station renovations, and recommending that Council award a contract for the design and construction administration for the West Side Fire Station Renovations project to James S. Jacobs Architects, PLLC in the amount of \$4,600, as per the attached proposal, and further recommending that the Director of Engineering & Public Services be authorized to sign the contract on behalf of the City of Monroe.

Adam Yeager, 1833 S. Custer Road asked why architects are needed at the fire station and the window replacement and masonry restoration.

Patrick Lewis, Director of Engineering & Public Services explained that there are licensing issues, and that engineers cannot perform architectural work and as architects cannot perform engineer work. He explained that the architects will look at the existing work, propose alternate plans, and prepare cost estimates and specifications. He continued that the Engineering Department will use that information to put the project out for bid. He further explained that the apparatus room has had some problems with leaking from the roof and the facility is over 30 years old and in need of a new roof.

George Brown, City Manager said that there are state mandated that we have to follow under the Architects and Engineers Land Surveyors Act

Council Member Beneteau asked if the removing the brick archway will have any effect on the roof in the future.

Patrick Lewis, Director of Engineering & Public Services said that the archway will not be removed, but that it will be restored to slow the deterioration.

It was moved by Council Member Molenda and seconded by Council Member Beneteau that 203 be accepted, placed on file and the recommendation be carried out.

Ayes: 7 Nays: 0
Motion carried.

204 The communication from the Director of Engineering & Public Services, submitting a Change Order to the Design Professional Services Contract for the City Hall window replacement and masonry restoration, and recommending that Council award an amendment to the original design contract to James S. Jacobs Architects, PLLC in the amount of \$4,800, as per the attached agreement, and further recommending that the Director of Engineering & Public Services or the Building Official be authorized to sign the contracts on behalf of the City of Monroe.

Council Member Molenda referred to the fact sheet and asked for clarification why items 4 and 5 have been included in the base bid and the others are set aside as alternates.

Patrick Lewis, Director of Engineering & Public Services said explained why items 1-5 were separated out in the bid process and what the base bid includes.

Adam Yeager, 1833 S. Custer Road said he still can't see why an architect is needed to just replace windows.

George Brown, City Manager explained the complexity of the window replacement project and the current problems the old windows have created.

It was moved by Council Member Molenda and seconded by Council Member Beneteau that item 204 be accepted, placed on file and the recommendation be carried out.

Ayes: 7 Nays: 0
Motion carried.

Council Comments.

Council Member Bica announced that on Saturday, September 11th is the 9/11 Memorial Bike Night sponsored by the Monroe Fire Fighters.

Council Member Molenda commented on the Labor Day Bar-B-Que Festival, the cable station signal and Agenda Item 205.

Council Member Conner also commented on the cable station signal, and reported that there were 167 foreclosures within the City limits last month. She announced that there will be a bird watch on Tuesday, September 21st with the Recreation Department and commented on the upcoming Lantern Tour.

Mayor Comments.

Mayor Clark commented on the cable network quality and what has been done to remedy the problem.

City Manager's Comments.

George Brown, City Manager explained that Bill Lavoy, MPACT has done some testing and improvements to the quality of the signal and that there is planned equipment upgrades in the future. He further stated that the City received a communication from the City Attorney, a letter from Governor Jennifer Granholm approving the language on all of the ballot issues in regards to the Charter Revisions.

Mayor Clark thanked Mr. Evans, Clerk-Treasurer for getting that to Council because it came in at the end of the business day and thanked Mr. Ready, City Attorney for all of the work he did through his contact with the Attorney General's Office and the Governor's Office in respect to the ballot language issues

It was moved by Council Member Molenda and seconded by Council Member Bica to go into Closed Executive Session at 8:12 p.m., to discuss Pending Litigation.

Ayes: 7 Nays: 0

Motion carried.

Council reconvened at 8:32 p.m.

Adjournment.

It was moved by Council Member Molenda and seconded by Council Member Beneteau that meeting adjourn at 8:33 p.m. until the next Regular Meeting on Monday, September 20, 2010 at 7:30 p.m.

Ayes: 7 Nays: 0

Motion carried.

Charles D. Evans
City Clerk-Treasurer

Robert E. Clark
Mayor