

CITY OF MONROE
REGULAR COUNCIL MEETING
MONDAY, DECEMBER 21, 2009

Regular meeting of the City Council of the City of Monroe, Michigan held on Monday, December 21, 2009 at 7:30 p.m. in the City Hall Council Chambers.

Present: Council Members Beneteau, Clark, Paisley, McGhee, Molenda, Conner and Mayor Worrell.

Charles D. Evans, City Clerk gave the invocation.

Mayor Worrell led the pledge of allegiance to the flag.

Presentation.

Presentation by Mayor Worrell and Councilman Brian Beneteau to the St. Mary Catholic Central High School Football Team.

Presentation by Andrea Jones, executive Director, Main Street Monroe/Downtown Development Authority, regarding the "Win the Window" contest winner.

Presentation of a Proclamation and Resolution by Al Barron, Monroe Charter Township Supervisor to Mayor Worrell.

Presentation by Dr. James Harless, Mark Quimby, and Laney Henson from SME (Soil and Materials Engineers).

Audit Presentation by Plante and Moran.

Proclamation.

293 December 21st, 2009 as "St. Mary Catholic Central High School Football Day".

Public Hearings.

275 This being the date set for the purpose of reviewing and hearing comments on the Proposed Ordinance No. 09-014, an Ordinance to amend Sections 22-31 and 22-32 of Chapter 22, Article IX; Commission on Environmental & Water Quality, of the Code of the City of Monroe, and there being no persons present commenting and no comments on file in writing in the Clerk-Treasurer's Office, the Mayor declared the hearing closed.

Council Action.

275 It was moved by Councilman Paisley and seconded by Councilman Beneteau that the communication from the Director of Water & Wastewater Utilities, submitting Proposed Ordinance No. 09-014, an Ordinance to amend Sections 22-31 and 22-32 of Chapter 22, Article IX; Commission on Environmental & Water Quality, of the Code of the City of Monroe, be placed on its final reading.

Ayes: 7 Nays: 0

Motion Carried.

Proposed Ordinance No, 09-014, was then presented for the second time after which the Mayor asked, "Shall this ordinance pass?"

Ayes: 7 Nays: 0

Motion Carried.

Consent Agenda. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and may be approved by one motion. Any item may be removed for separate discussion by a Councilperson or citizen.)

A. Approval of the Minutes of the Regular Meeting held on, Monday, December 7, 2009.

Charles Evans, Clerk-Treasurer explained that the December 7, 2009 minutes has a typo in Andrea Jones statement on page 9, the correct web address for Monroe Main Street is www.monroemainstreet.com , and requested that the minutes be approved as amended.

B. Approval of payments to vendors in the amount of \$1,152,011.90.
Action: Bills be allowed and warrants drawn on the various accounts for their payment.

294 Purchase of Grant-Funded Law Enforcement Software Purchase.

1. Communication from the Chief of Police, submitting a request to purchase the following grant-funded law enforcement software: 4th Watch Personnel Scheduling software - \$15,600; 4th Watch Personnel ASP.NET web-based client add-in - \$5,000; Quick Forms RMS Evidence Module - \$3,500; Quick Forms UCR Tracking and Management Module - \$2,000; Three-year technical support - \$1,500, and recommending approval to purchase the software listed above and further recommending that Prologix be considered a sole-source provider for this software because the software being purchased integrates with the Prologix software already installed at the department.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

295 Great Lakes Restoration Initiative Grant Application Resolution.

1. Communication from the Director of Water & Wastewater Utilities, submitting a resolution to submit a proposal to the EPA for grants and cooperative agreements to be awarded pursuant to a portion of the \$475 million Great Lakes Restoration Initiative, and recommending that Council approve the attached resolution for the City of Monroe to submit a proposal to the EPA in an effort to improve the fish and wildlife habitat along with providing other intangible benefits including increased tourism resulting in economic growth so as to remove BUI's and work towards delisting of the River Raisin AOC in accordance with the RAP.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

296 City Policies and Procedures.

1. Communication from the Communication from the Director of Human Resources, submitting a Smoke Free Workplace Policy, and recommending that Council approve the attached Smoke Free Workplace Policy #016 and direct City administration to proceed with implementation.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

297 Pointe Aux Peaux Raw Water Pump – New Raw Water Pump Proposals.

1. Communication from the Director of Water & Waste Water Utilities, reporting back on three (3) proposals for professional engineering services, and recommending that a purchase order in the amount of \$16,785.00 be issued to Jones & Henry, LTD of Toledo, OH to perform a hydraulic analysis and design of the new raw water intake pumps at the Pointe Aux Peaux Raw Water

Pumping Station according to their proposal, and further recommending that the Director of Water & Wastewater be authorized to sign the contract on behalf of the City of Monroe.

2. Supporting documents.
3. Action: Accept, place on file and recommendation be carried out.

298 Pointe Aux Peaux Raw Water Pump – Phase V Electrical Improvements Proposals.

1. Communication from the Director of Water & Waste Water Utilities, reporting back on three (3) proposals for professional engineering services, and recommending that a purchase order in the amount of \$15,000.00 be issued to Arcadis of Toledo, OH to perform the design phase engineering services for the Phase V Electrical Service Improvements at the Pointe Aux Peaux Raw Water Pumping Station as part of a FY 2009-2010 CIP project according to their proposal, and further recommending that the Director of Water & Wastewater be authorized to sign the contract on behalf of the City of Monroe.
2. Supporting documents.
3. Action: Accept, place on file and recommendation be carried out.

299 Clarifier No. 1 Launder Removal and Installation Bids.

1. Communication from the Director of Water & Wastewater Utilities, reporting back on bids received for the Clarifier No. 1 Launder Removal and Installation project, and recommending that a purchase order in the amount of \$22,740.00 for Clarifier No. 1 Launder Removal and Installation at the Water Treatment Plant be issued to Monroe Plumbing & Heating Company as part of a budgeted fiscal year 2009-2010 Capital Improvement Program project in accordance with the bid specifications.
2. Supporting documents.
3. Action: Accept, place on file and recommendation be carried out

300 Autoflush Flushing Units Bids.

1. Communication from the Director of Water & Wastewater Utilities, reporting back on bids received for the installation of Automatic Flushing Units, and recommend that a purchase order in the amount of \$32,700.00 be awarded to Zink/Covell Excavating for the installation of Automatic Flushing Units at 20 different locations as part of the fiscal year 2009-2010 Dead End Water Main Autoflushing CIP project in accordance with the bid specifications.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

301 Hall of Fame Club, Inc. – Resolution.

1. Communication from the City Manager's Office, submitting a proposed resolution to recognize the Hall of Fame Club, Inc. as a non-profit organization in the Monroe community, and recommending that the Resolution be adopted.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

302 Mailing System Lease.

1. Communication from the Finance Director, reporting back on the lease for our mailing system/postage machine that expires in September 2010, and recommending that Council approve a new mailing system lease with Pitney Bowes in the amount of \$211.00 per month for a forty-eight

(48) month term, and further recommend that the City Manager be approved to sign the lease after review and approval by the City Attorney.

2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

303 Microsoft Office Software Upgrade Purchase.

1. Communication from the Finance Director, submitting a request to upgrade the Microsoft Office software used on all city computers, and recommending that Council approve the purchase of one hundred (100) Microsoft Office licenses from Dell in the amount of \$24,806.86.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

304 Contract for Rehabilitation and Painting of the Historic Sawyer House.

1. Communication from the Interim Director of Planning & Recreation, reporting back on bids received for rehabilitation and painting of the Historic Sawyer House and recommending that Council award the contract for repair and painting of the Sawyer House to Ohio Building Restoration (ORB) for an amount not to exceed \$33,639., and further recommending that the Mayor and/or City Manager be authorized to sign all necessary documents and/or contracts related to this project; and that the Planning Office be designated as project manager.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

305 800 MHz Radio Band Transition Contract.

1. Communication from the Director of Engineering & Public Services, submitting a contract for adjustment and re-tuning of all four (4) 800 MHz radios to the new frequency, and recommending that the attached contract with Sprint Nextel Corporation (or their subsidiary or affiliate company if appropriate or necessary) be approved, and that the Director of Engineering & Public Services or his designee be authorized to execute the agreement on behalf of the City of Monroe.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

It was moved by Councilman Paisley and seconded by Councilman McGhee that items 294, 295, 296, 297, 298, 299, 300, 304, and 305 be approved as indicated and that items 301, 302 and 303 be removed and considered separately.

Ayes: 7 Nays: 0

Motion Carried.

301 Communication from the City Manager's Office was presented, submitting a proposed resolution to recognize the Hall of Fame Club, Inc. as a non-profit organization in the Monroe community, and recommending that the Resolution be adopted.

Councilwoman Conner asked if there is a mailing address for the organization because it is not on any of the attached information.

Sherry Hunt, Treasurer and Secretary for the Hall of Fame Club, Inc., said the mailing address is 907 E. Ninth Street, Monroe, MI 48161.

Pat McElligott, 813 Reisig Street said he would like more information about the group.

Sherry Hunt explained that the organization is made up of parents who raise money to support the needs of the softball program's for Monroe Public Schools because school funding has been cut at the state level and as a result athletics funding has also been cut. She continued that they would like to be recognized as a non-profit organization so they can raise funds to replenish the scholarship program that they offer to graduating seniors and that currently they are the only program to offer this.

It was moved by Councilwoman Conner and seconded by Councilman Molenda that item 301 be accepted, placed on file and the recommendation be carried out.

Ayes: 7 Nays: 0

Motion Carried.

302 Communication from the Finance Director was presented, reporting back on the lease for our mailing system/postage machine that expires in September 2010, and recommending that Council approve a new mailing system lease with Pitney Bowes in the amount of \$211.00 per month for a forty-eight (48) month term, and further recommend that the City Manager be approved to sign the lease after review and approval by the City Attorney.

Councilwoman Conner asked why this item had not been advertised for bid.

Ed Sell, Finance Director explained that we are currently in a lease with Pitney Bowes that ends in September 2010 and if we were to take bids for a new lease it would not be until June 2010. He continued that right now our only option is to continue with our current lease or take Pitney Bowes offer and cancel our current lease and renew with this offer.

It was moved by Councilwoman Conner and seconded by Councilman Beneteau that item 302 be accepted, placed on file and the recommendation be carried out.

Ayes: 7 Nays: 0

Motion Carried.

303 Communication from the Finance Director was presented, submitting a request to upgrade the Microsoft Office software used on all city computers, and recommending that Council approve the purchase of one hundred (100) Microsoft Office licenses from Dell in the amount of \$24,806.86.

Councilwoman Conner said that we currently have an agreement with the County for our IT Services, and asked why we are getting this package.

Ed Sell, Finance Director explained that with software, each user needs their own license so we can not use the County's packages.

Councilman Beneteau asked if 2007 is the latest version available.

Ed Sell, Finance Director he said that he believes there is a more current version available that runs on a newer operating system than we're using.

It was moved by Councilwoman Conner and seconded by Councilman Paisley that item 303 be accepted, placed on file and the recommendation be carried out.

Ayes: 7 Nays: 0

Motion Carried.

Mayor Comments.

Mayor Worrell read a prepared statement and addressed each Council Member and the Clerk-Treasurer with gratitude for their service.

Council Comments.

Councilman Beneteau commented on the Monroe Community Players production of "Annie", and addressed Mayor Worrell and Councilman McGhee with gratitude for their service and wished everyone Merry Christmas.

Councilman Clark commented on the citizen's boards and commissions, the beautiful display of Christmas lighting on North Roessler, the Christmas Holiday luncheon at the Sawyer House, the spirit of giving this Christmas and addressed Mayor Worrell and Councilman McGhee with gratitude for their service.

Councilman Paisley expressed his gratitude to the citizens of the community, the staff and employees at City Hall, and to the Council Members and wished everyone Merry Christmas and a prosperous and Happy New Year.

Councilman McGhee expressed his gratitude to Jesus Christ for the opportunity to serve on Council and read scripture from I Corinthians 4-6. He also commented on revenue sharing reduction, services to the community, and reflected on his time served on City Council. He quoted from Proverbs 31, 10 -11 and thanked his wife Jackie and addressed each Council Member with gratitude.

Councilman Molenda expressed gratitude to Mayor Worrell and wished everyone Happy Holidays.

Councilwoman Conner expressed gratitude to Mayor Worrell, Councilman McGhee and to the City employees for adopting a needy family for Christmas. She further commented on the fundraiser at Shottenheimers, Ratskeller on February 3, 2010 and commented on the Gus Macker Tournament in July, and wished everyone a Blessed Christmas and a Happy and Healthy New Year.

City Manager Comments.

Mayor Worrell expressed gratitude to George Brown, City Manager and Pat Weaver, Administrative Assistant to Mayor/Manager.

George Brown, City Manager expressed gratitude to the Council Members and welcomed the newly elected Council Members.

Charles D. Evans, Clerk Treasurer expressed his gratitude to Mayor Worrell and Councilman McGhee for their service.

Citizens Comments.

John Timko, 1034 Bentley Drive said he has not had any communication from the City regarding the grass cutting bill he had brought to Council at the last meeting.

George Brown, City Manager explained how the grass cutting program works and that the contractor has verified the need at the property for the grass cutting service, therefore he does not recommend Council waive the fees.

Mayor Worrell suggested an appointment be made with Patrick Lewis to further discuss this issue.

Pat McElligott, 813 Reisig Street expressed his gratitude to Mayor and Council.

Adjournment.

It was moved by Councilman Paisley and seconded by Councilman Clark that the meeting adjourn at 9:39 p.m. until the Regular Meeting on Monday, January 4, 2010 at 7:30 p.m.

Ayes: 7 Nays: 0

Motion carried.

Charles D. Evans
City Clerk-Treasurer

Mark G. Worrell
Mayor