

minutes

Citizens Planning Commission

Regular Meeting

Monday, April 14, 2014

7:00 p.m.

City Council Chambers

1. **Roll Call**

Present: Chairman Miller, Vice Chairman Smith; Commissioners: Hall, Lamour, LaRoy, Roberts and Swartz

Excused: Secretary Caldwell and Commissioner Robinson

Public: Clerk-Treasurer Michelle LaVoy

2. **Pledge of Allegiance**

3. **Consent Agenda**

Motion by Commissioner Hall to approve the Consent Agenda, as presented (Agenda, April 14, 2014, and Minutes, March 10, 2014). Second by Commissioner Lamour.

Motion passed unanimously (7-0)

(Caldwell and Robinson excused)

4. **Case Reviews**

None

5. **Old Business**

- Proposed Amendments to "Junkyard" Zoning Language

Mr. Swallow updated the Commissioners on the proposed amendment changes to the "Junkyard" zoning language. He noted that he and Mr. Green have been working on changes, but did not have anything prepared for the commission to review at this time.

- *Goals & Objectives* Sections of the Master Plan

Staff had passed out *Goals & Objectives* for the Master Plan. Mr. Swallow asked that if any commissioners had questions or comments regarding the *Goals & Objectives* to please forward them to staff.

6. **New Business**

- Update on Council Action Regarding Neighborhood Enterprise Zones (NEZ) and proposed actions

Mr. Swallow briefed the commission on the City Council's discussion and action regarding Neighborhood Enterprise Zones. He noted that the NEZ proposition was well received by Council, however action was postponed for further examination regarding an expanded NEZ area or areas. The City Council asked the Citizens Planning Commission review possibly increasing the area of the proposed zones and/or adding new zones. Per enabling legislation, NEZs can compose up to 15% of the total area of the city.

Mr. Swallow provided aerials showing the two proposed Neighborhood Enterprise Zones. The two were approximately 1% of the city's total land area. He then showed a possible third zone covering the Old Village Plat area east of Monroe Street. This zone approximated the size of the other two proposed areas.

Commissioner Hall made a motion to include the Old Village Plat area, as illustrated by staff, in the CPC's recommendation to City Council for designation of Neighborhood Enterprise Zones for a total of three (3) zones. Second by Commissioner Roberts.

After some discussion, the commission agreed that additional information and specifics would be helpful before taking action. They asked if staff could schedule a session within the next week or two? Based on this discussion, Commissioners Hall and Roberts withdrew their motion and support, respectively.

Commissioner Hall then made a motion to conduct a work session to discuss additional zones for possible inclusion in the CPC's recommendation to the City Council. Second by Commissioner Roberts. It noted that the work session should take place prior to the next meeting if possible.

Motion passed. (7-0)

7. **ASPR Committee Update**

Cases: SPL AD 13-024 and SPL AD 14-004

Chairman Miller asked staff for an update on the two cases that came before the Administrative Site Plan Review Committee since the last meeting. Both cases involved Gerda Steel at 3000 E. Front Street. The first case, AD SPL 13-024, was a re-submittal of the proposed Bar Finishing Building site plan; the second case, AD SPL 14-004, was the site plan for the new front entrance to the plant.

After discussion, action on both cases was postponed seeking additional information and clarification.

8. **Communications**

None

9. **Commissioner Comments**

None

10. **Staff Comments**

Mr. Green reminded commissioners about the upcoming Planning & Zoning Essentials training at MCCC on Tuesday, April 29, 2014. Training is free for city commissioners.

11. **Public Comment**

None

12. **Planning-Related Articles**

None

13. **Adjournment**

Commissioner Hall made the motion "To adjourn." Seconded by Commissioner Roberts.

Motion passed unanimously.

jlj: 4.21.14 / approved: 5.12.14