

**CITY OF MONROE**  
**Brownfield Redevelopment Authority**  
**Regular Meeting Minutes**  
**Thursday, October 8, 2015 - 8:00 a.m.**  
**10 Port Avenue- Monroe, MI 48161**

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1. Call to Order: 8:07 a.m.

2. Members Present:

Chairman Thomas A. Krzyston  
Mayor Robert Clark  
Don Lieto  
Patrick Williams  
Rodney Welliver

Members Excused:

Dale H. Brose

Others Present:

Ed Sell Jr. City of Monroe  
Matt Wallace, City of Monroe  
John J. Emig, Jr. Johnson & Anderson  
Paul C. LaMarre, Port Director  
Megan Napier, AKT Peerless

3. Additions/Deletions to the Consent Agenda or Regular Meeting Agenda: None

4. Motion by D. Lieto and supported by Mayor Clark the Regular Meeting Agenda was approved. Ayes 5 Nays 0. Motion passed.

5. Public Comment: None

6. Motion by D. Lieto and supported by P. Williams the Consent Agenda was approved. 5 Ayes 0 Nays. Motion passed.

6.1. Approve BRA Minutes of Thursday, September 10, 2015.

6.2. Approve and place on file BRA Financial Report for September 30, 2015.

6.3. Approve Invoice Summary prepared for Thursday, October 8, 2015 for the amount of \$5,366.74.

Chairman Krzyston pulled the BRA Regular Meeting Minutes of Thursday, September 10, 2015 to make the following corrections:

8.2 To read: *Motion by D. Lieto and seconded by Mayor Clark that the 2014 TIF Distribution Revision be approved. Ayes 6 Nays 0. Motion passed.*

Matt Wallace's staff report to read:

*The Brownfield Authority tracking reports were submitted on September 20, 2015, although the State posted to submit all reports by September 30, 2015. Have not heard from the State, which is an indication the report is in compliance.*

*And:*

Comments by BRA Board Members:

*Mason Run - there might be potential money for remediation, some of it has gone into foreclosure. There is potential development, the majority has been cleaned up. Developers are watching the market to move forward.*

On a motion made by D. Lieto and supported by R. Welliver to accept the Regular Meeting Minutes of September 10, 2015 as revised and amended. 5 Ayes 0 Nays. Motion passed.

7. Unfinished Business: None

8. New Business:

8.1 Approve AKT Peerless Invoice #40277 in the amount of \$11, 914.56 (services 8-1 / 8-31/15) for Brownfield consulting and support services for property 10 Port Avenue.

Discussion took place as to where payment would come from: the BRA or the Port of Monroe, for the AKT Peerless Invoice 40277 in the amount of \$11,914.56 for the Brownfield Consulting and Support Services done for property on 10 Port Avenue; it was motion by Mayor Clark and seconded by P. Williams, not to approve New Business Item 8.1 and remove from the BRA Agenda and forwarded to the Port of Monroe for payment. 5 Ayes 0 Nays. Motion passed.

8.2 Motion by Mayor Clark and seconded by D. Lieto to approve the Summer 2015 Tax Increment Revenues Distribution. 5 Ayes 0 Nays. Motion passed.

8.3 Motion by D. Lieto and seconded by R. Welliver to approve Homrich, Inc. Change Order No. 4: 1) additional topsoil and material to cover stone roadway, 2) driveway posts and chain as recommended. To be submitted to the Downriver Community Conference Brownfield Consortium EPA Revolving Loan Fund (RLF) for payment. 5 Ayes 0 Nays, Motion passed.

Contract Price prior to this Change Order:	\$ 207,314.12
Change Order #4 (Increase):	\$ 8, 832.00
Contract Price w/Change Order:	\$ 216,146.12

9. Staff Reports: None

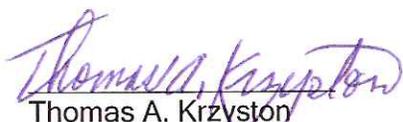
10. Public Comment: None.

11. Comments by BRA Board Members:

Chairman Krzyston asked if the T. Russow invoice made the fiscal year of 2014-15 for payment. Ed Sell replied it was submitted late for that year and would have to make payment from the 2015-16 fiscal year.

12. Adjournment: 8:47 a.m.

These minutes of Thursday, October 8, 2015 are not considered official until approved by the Brownfield Redevelopment Authority at its next regular scheduled meeting; Thursday November 12, 2015, that was cancelled. These minutes will be approved at the next regular scheduled meeting, Thursday, December 10, 2015.

  
Thomas A. Krzyston  
Chairman

12/29/15  
Date