

CITY OF MONROE
Brownfield Redevelopment Authority
Regular Meeting Minutes
Thursday, February 12, 2015 - 8:00 a.m.

1. Call to Order: 8:02 a.m.

2. Members Present:
Thomas A. Krzyston, Chairman
Dale Brose
Mayor Robert Clark
Don Lieto (left meeting 8:40)
Patrick Williams
Rodney Welliver

Others Present:
John Emig, J&A
Paul LaMarre, Port of Monroe
Megan Napier, AKT Peerless
Thomas Russow, BRA Legal Counsel
Dan Swallow, City of Monroe
Matt Wallace, City of Monroe

3. Additions/Deletions to the Consent Agenda or Regular Meeting Agenda: None

4. On a motion made by D. Brose and seconded by D. Lieto the Revision 1 Regular Meeting Agenda was approved, noting the change to the Invoice Summary. Ayes 6 Nays 0. Motion passed.

5. Public Comment: None

6. On a motion made by D. Brose and seconded by Mayor Clark, the Consent Agenda was approved. Ayes 5 Nays 0. Motion passed. D. Lieto abstained due to his reappointment, (item 6.3).
 - 6.1. Approve BRA Minutes of Thursday, January 8, 2015.
 - 6.2. Approve and place on file Financial Report for January 31, 2015.
 - 6.3. Accept and place on file Don Lieto's reappointment to the Brownfield Redevelopment Authority Board - 3 year term to January 8, 2018.
 - 6.4. Approve *Revised Invoice Summary* prepared for Thursday, February 12, 2015 in the amount of \$14,379.47.

7. Unfinished Business:
 - 7.1 Reviewed status of Work Plan and BRA Plan by Thomas Russow, related to tax capture on parcel previously owned by Monroe Recycling Site #16. No action at this time.

8. New Business:
 - 8.1 On a motion made by Mayor Clark and seconded by P. Williams the AKT Peerless Invoice 37520 in the amount of \$3,642.42 for environmental consulting services (services 12-1- / 12-30-14) to be submitted to the Downriver Community Conference Brownfield Consortium EPA Revolving Loan Fund (RLF) for the pump house demolition project. (Port approved 1-21-15 contingent on BRA approval), was approved. Ayes 5 Nays 0. Motion passed.

 - 8.2 On a motion made by Mayor Clark and seconded by P. Williams the Johnson & Anderson Invoice 38033 in the amount of \$1,430 for inspection services and contract administration (services 11-30 /1-3-15) to be submitted to the Downriver Community Conference Consortium EPA Revolving Loan Fund (RLF) for the pump house demolition project. (Port approved 1-21-15 contingent on BRA approval), was approved. Ayes 5 Nays 0. Motion passed.

8.3 On a motion made by Mayor Clark and seconded by R. Welliver, the AKT Peerless Invoice 37678 in the amount of \$2,772.03 for environmental consulting services (services 1-1 / 1-31-15) and be submitted to the Downriver Community Conference Brownfield Consortium EPA Revolving Loan Fund (RLF) for the Pump house demolition project was approved. Ayes 5 Nays 0. Motion passed.

8.4 On a motion made by Mayor Clark and seconded by D. Brose to approve and authorize payment of Contractor's Application for Payment No. 3 to Homrich Inc. for the amount of \$74,511.85 (services 1-1-15 / 1-31-15) and be submitted to the Downriver Community Conference Brownfield Consortium EPA Revolving Loan Fund (RLF) for the pump house demolition project. Ayes 5 Nays 0. Motion passed.

8.5 On a motion made by Mayor Clark and seconded by P. Williams the Johnson & Anderson Invoice 38074 in the amount of \$21,957.50 for inspection services and contract administration (services 12-1-14 / 1-31-15) and be submitted to the Downriver Community Conference Consortium EPA Revolving Loan Fund (RLF) for the pump house demolition project was approved. Ayes 5 Nays 0. Motion passed.

9. Staff Reports:

- John Emig:
Explained and illustrated a chamber was discovered below the ground floor of the pump house. Additional work and expense has been encountered to maintain the area.

10. Public Comment: None.

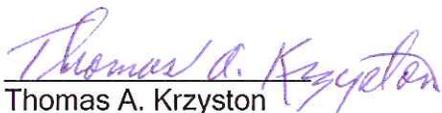
11. Comments by BRA Board Members:

Chairman Krzyston acknowledged the Brownfield Redevelopment Authority is appreciative of the reappointment of Mr. Don Lieto to the board and thanked Mayor Clark and council.

Mayor Clark is still seeking to replace the vacant position on the BRA board. If you have any recommendations, please let him know.

12. Adjournment: 9:10 a.m.

These minutes of Thursday, February 12, 2015 are not considered official until approved by the Brownfield Redevelopment Authority at its next regular scheduled meeting Thursday, March 12, 2015 that was cancelled and meeting was rescheduled to Thursday, April 23, 2015.


Thomas A. Krzyston
Chairman

April 23, 2015
Date