

CITY OF MONROE  
Brownfield Redevelopment Authority  
Regular Meeting Minutes  
Thursday, January 8, 2015 - 8:00 a.m.  
2929 East Front Street - Monroe, MI 48161

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1. Call to Order: 8:00 a.m.
2. Members Present:  
Thomas A. Krzyston, Chairman  
Dale Brose  
Mayor Robert Clark  
Don Lieto  
Rodney Welliver (arrived 8:05 a.m.)  
Patrick Williams  
  
Others Present:  
Dan Swallow  
Matt Wallace  
Glenn Noble, J&A  
Megan Napier, AKT Peerless
3. Additions/Deletions to the Consent Agenda or Regular Meeting Agenda: None
4. On a motion by D. Brose and seconded by D. Lieto the Regular Meeting Agenda was approved. Ayes 5 Nays 0. Motion passed.
5. Public Comment: None.
6. On a motion by D. Lieto and seconded by Mayor Clark, the Consent Agenda was approved. Ayes 5 Nays 0. Motion passed.
  - 6.1. Approve BRA Minutes of Thursday, December 11, 2014.
  - 6.2. Approve and place on file BRA Financial Report for December 31, 2014.
  - 6.3. Approve Invoice Summary prepared for Thursday, January 8, 2015 in the amount of \$4,216.88.
7. Unfinished Business: None.
8. New Business:
  - 8.1 On a motion by P. Williams and seconded by D. Lieto the Contractor's Application for Payment No. 2 from Homrich Inc. in the amount of \$38,250; to be submitted to the Downriver Community Conference Brownfield Consortium EPA Revolving Loan Fund (RLF) for the pump house demolition was approved. Ayes 6 Nays 0. Motion passed.
9. Staff Reports:
  - Dan Swallow  
Received correspondence from D. Betts from the U.S. Department of the Interior in regards to the land donation to the River Raisin National Battlefield Park. The letter came back requesting additional information and clarification on the Phase I Environmental Site Assessment. Megan Napier and I will meet to respond to their requests.

Working with the River Raisin National Battlefield Park Foundation to donate the parcel east of Detroit Avenue known as the "doughnut" parcel. There was a question on the expiration date of the Conveyance Agreement with Homrich Inc. Mr. Swallow responded his recollection was a decision would need to be made by the end of 2015. Following the meeting, the expiration date was verified as July 7, 2016 with a 90-day extension for completion of all environmental and other services to donate these parcels.

- Glenn Nobel-J&A-Project Engineer:  
The east side of the pump house building was scheduled to be down in January, which has been completed. The west side of the building is to be down by February and in March the site clean-up will be begin. To date, the project is on schedule.
- Megan Napier-AKT Peerless:  
The Phase II on the Port Building on Port Avenue has been completed. All information came back favorable and going forward to prepare the BEA, Baseline Environmental Assessment.

10. Public Comment: None.

11. Comments by BRA Board Members:

Don Lieto asked the Mayor on the status of the railroad bridge. The new bridge is to go up in February or March and will have a 5-7 day window.

12. Adjournment: 8:57 a.m.

These minutes of Thursday, January 8, 2015 are not considered official until approved by the Brownfield Redevelopment Authority at its next regular scheduled meeting Thursday, February 12, 2015.

  
Thomas A. Krzyston  
Chairman

February 12, 2015  
Date