

CITY OF MONROE
Brownfield Redevelopment Authority
Regular Meeting Minutes
Thursday, July 10, 2014 - 8:00 AM
2929 East Front Street - Monroe, MI 48161

1. Call to Order: 8:01 a.m.

2. Members Present:
Thomas A. Krzyston, Chairman
Mayor Robert Clark
Don Lieto
Paul Livernois
Rodney Welliver
Patrick Williams

- Members Excused:
Dale Brose

- Others Present:
John J. Emig, J&A Engineers/Port Engineer
Ed Sell, City of Monroe
Dan Swallow, City of Monroe
Matt Wallace, City of Monroe
Tom Russow, BRA Legal Counsel
Megan Napier, AKT Peerless

3. Additions/Deletions to the Consent Agenda or Regular Meeting Agenda: Moved by P. Livernois and supported by D. Lieto to add to New Business - Item 8.2: Approve BRA Funding for engineering, environmental and legal services to complete land transfer to the National Parks Service, River Raisin National Battlefield Park and the River Raisin National Battlefield Park Foundation, as requested by Dan Swallow. Motion approved. Ayes 6 Nays 0.

4. Moved by P. Livernois and supported by D. Lieto to approve the Regular Meeting Agenda. Motion approved. Ayes 6 Nays 0.

5. Public Comment: None

6. Moved by P. Livernois and supported by R. Welliver to approve the Consent Agenda. Motion approved. Ayes 6 Nays 0.
 - 6.1. Approve BRA Minutes of Thursday, May 8, 2014.
 - 6.2. Approve and place on file BRA Financial Report for May 31 2014.
 - 6.3. Approve and place on file - Status of the BRA Administrative Funds budget for period ending June 30, 2014.
 - 6.4. Approve Invoice Summary prepared for Thursday, July 10, 2014 in the amount of \$18,820.17.

7. Unfinished Business: None

8. New Business:
 - 8.1 Moved by D. Lieto and supported by P. Livernois to approve the list of Brownfield Sites for Tax capture - 2014 summer and winter taxes. Motion approved. Ayes 6 Nays 0.

New Business cont.:

8.2 Approve BRA funding for engineering, environmental and legal services to complete the land transfer to the National Parks Service, River Raisin National Battlefield Park and the River Raisin National Battlefield Park Foundation.

D. Swallow reported he is working with T. Russow, BRA legal counsel; J. Emig with Johnson & Anderson, Port of Monroe Engineer; and M. Napier with AKT Peerless, BRA Environmental consultant; to prepare the necessary reports and documentation for transfer of the northern battlefield parcel and property east of Detroit Avenue, which are currently held by the Port of Monroe, to the National Parks Service and River Raisin National Battlefield Park Foundation. Prior to the transfer, the following engineering work needs to be completed-preparation of boundary drawings and legal descriptions, preparation and recording of easements for the proposed relocation of Detroit Avenue, and delineation of the wetland boundary on the eastern edge of the property. Additionally, the environmental assessments for the property east of Detroit Avenue must be completed and written to help protect the future owners from environmental liability. In order to expedite the property transfers and reuse of these properties, the BRA is being asked to fund these services out of its Administration Fund.

Moved by D. Lieto and supported by R. Welliver to allocate funding for engineering services not to exceed \$10,500 to complete the land transfers to the National Parks Service, River Raisin National Battlefield Park and River Raisin National Battlefield Park Foundation. Motion approved. Ayes 6 Nays 0.

Moved by D. Lieto and supported by Mayor Clark to approve funding for environmental services not to exceed \$17,000 to complete the environmental assessments for the property east of Detroit Avenue for the River Raisin National Battlefield Park Foundation. Motion approved. Ayes 6 Nays 0.

Legal services to be covered under BRA Legal budget.

9. Staff Reports:

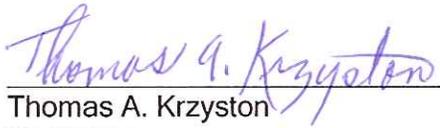
- Dan Swallow:
Informed the board of the engineering, environmental and legal services to complete land transfer to the River Raisin National Battlefield Park Foundation and the National Parks Service, River Raisin National Battlefield Park, as previously discussed.
- Megan Napier:
An oil stain was found on a small area of the pump house foundation floor. Findings of pcb were found in the oil stain and talking to the EPA on several options for cleanup.
- John J. Emig Jr.:
Bids for the pump house demolition should be out by the end of July 2014. Depending on how long the bids will be out, demolition (clean-up) should start by fall and possibly last through winter.

10. Public Comment: None

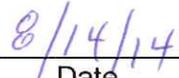
11. Comments by BRA Board Members: None

12. Adjournment: 9:07 a.m.

These minutes of Thursday, July 10, 2014, are not considered official until approved by the Brownfield Redevelopment Authority at its next regular scheduled meeting Thursday, August 14, 2014.



Thomas A. Krzyston
Chairman



Date