
RULE OF THE CHAMBER

Any person wishing to address City Council shall step up to the lectern, state their name and address in an audible tone of voice for the record, and unless further time is granted by the presiding officer, shall limit their address to **three (3) minutes**.

A person may not give up or relinquish all or a portion of their time to the person having the floor or another person in order to extend a person's time limit in addressing the Council.

Any person who does not wish to address Council from the lectern, may print their name, address and comment/question which he/she would like brought before Council on a card provided by the Clerk/Treasurer and return the card to the Clerk/Treasurer before the meeting begins. The Clerk/Treasurer will address the presiding officer at the start of Citizen Comments on the Agenda, notifying him of the card comment, and read the card into the record for response.

Those who want to use audio and image recording equipment in Council Chambers that requires a monopod, tripod or other auxiliary equipment for the audio and image devices shall notify the City Clerk before the meeting begins. Arrangements will be made to accommodate the request in a manner that minimizes the possibility of disrupting the meeting. No additional illuminating lights may be used in Council Chambers unless a majority of City Council members consent. Additionally, cell phones and pagers should be set to vibrate or silent mode when inside Council Chambers.

Should any person fail or refuse to comply with any Rules of the Chamber, after being informed of such noncompliance by the presiding officer, such a person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3 (6) of Open Meetings Act, Act 267 of 1976.

You will notice a numbering system under each heading. There is significance to these numbers. Each agenda Item is numbered consecutively beginning in January and continues through December of each calendar year.

The City of Monroe will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon one weeks' notice to the City Clerk/Treasurer. Individuals with disabilities requiring auxiliary aids or services should contact the City of Monroe by writing or calling: City of Monroe, City Clerk/Treasurer, 120 E. First St., Monroe, MI 48161, (734) 384-9138. The City of Monroe website address is www.monroemi.gov.

**AGENDA - CITY COUNCIL REGULAR MEETING
MONDAY, AUGUST 18, 2014
7:30 P.M.**

- I. CALL TO ORDER.**
- II. ROLL CALL.**
- III. INVOCATION/PLEDGE OF ALLEGIANCE.**
- IV. PRESENTATION.**
- V. CONSENT AGENDA.** (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and will be approved by one motion, unless a Council member or citizen requests that an item be removed and acted on as a separate agenda item.)
 - A Approval of the Minutes of the Work Session held on Monday, August 4, 2014 and the Minutes of the Regular City Council Meeting held on Monday, August 4, 2014.
 - B Approval of payments to vendors in the amount of \$_____.
Action: Bills be allowed and warrants drawn on the various accounts for their payment.
- 161 Trunk Line Maintenance Contract with the Michigan Department of Transportation, 2014 through 2019.
 - 1. Communication from the Director of Engineering and Public Services, submitting a proposed resolution to approve the Trunk Line Maintenance Contract with the Michigan Department of Transportation, 2014 through 2019, and recommending that Council adopt the attached resolution, approve the 2014-2019 State Trunk Line Maintenance Contract, and that the Mayor and Clerk-Treasurer be authorized to sign the contract on behalf of the City.
 - 2. Supporting documents.
 - 3. Action: Accept, place on file and the recommendation be carried out.
- 162 Water Distribution Superintendent Vehicle Purchase.
 - 1. Communication from the Director of Engineering & Public Services, submitting a contract for the purchase of a Water Distribution Superintendent vehicle, and recommending that Council award a contract to purchase one (1) 2015 Ford Escape S for a total price of \$19,427 from Signature Ford

of Owosso, Michigan and further recommending that the Director of Engineering & Public Services be authorized to prepare a purchase order for the above amount.

2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

163 CDBG Subrecipient Agreement with Legal Services of South Central Michigan.

1. Communication from the Director of Economic & Community Development, submitting a sub-recipient agreement with Legal Services of South Central Michigan to reimburse LSSCM for the services provided to low and moderate income persons, and recommending that Council approve the proposed agreement with Legal Services of South Central Michigan and authorize the City Manager to execute the agreement.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

164 Appointments Resolution.

1. Communication from the Mayor's Office, submitting a proposed resolution for appointments to various boards, commissions and committees, and recommending that the resolution be adopted.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.-

165 Fee Schedule Amendments for the Monroe Multi-Sports Complex.

1. Communication from Director of Economic & Community Development, submitting amendments to the Monroe Multi-Sports Complex fee schedule and recommending that Council approve the fee and operating hour changes for the Monroe Multi-Sports Complex as listed above.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

166 TMACOG Membership.

1. Communication from the City Manager's Office, reporting back on the presentation at the August 4th Council meeting regarding the proposed renewal of the City's membership to TMACOG, and recommending that Council approve the attached invoice for membership to TMACOG.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

VI. COUNCIL COMMENTS.

VII. MAYOR'S COMMENTS.

VIII. CLERK-TREASURER'S COMMENTS.

IX. CITY MANAGER COMMUNICATION.

X. CITIZEN COMMENTS

XI. ADJOURNMENT.

CITY OF MONROE
REGULAR COUNCIL MEETING
MONDAY, AUGUST 4, 2014

Regular meeting of the City Council of the City of Monroe, Michigan held on Monday, August 4, 2014 at 7:30 p.m. in the City Hall Council Chambers.

Present: Council Members Iacoangeli, Vining, Molenda, Rafko, Sisk, Hensley and Mayor Clark.

Michelle J. LaVoy, Clerk-Treasurer gave the invocation.

Mayor Clark led the pledge of allegiance to the flag.

Presentation.

Presentation from Anthony Reams and Peggy Richard, Toledo Metropolitan Area Council of Governments, TMACOG and Membership regarding common issues and opportunities with the City of Monroe.

Communication.

154 Communication from Herbert E. Smith, Chairman of the Monroe Conservation District as an update of the district's fiscal financial situation.

Michelle J. LaVoy, Clerk-Treasurer read the letter from Herbert E. Smith, Chairman of the Monroe Conservation District.

Mayor Clark asked Barry LaRoy, Director of Water & Wastewater Utilities to give an update regarding the City of Monroe water system.

Barry LaRoy, Director of Water & Wastewater Utilities provided a handout with bullet points to address specific issues and contributing factors of the Blue Green Algae / Microcystin problem in Lake Erie. He spoke to how the City of Monroe's water system treatment process is different from that of the Toledo's process.

Consent Agenda.

Michelle J. LaVoy, Clerk-Treasurer noted that the Consent Agenda will be amended to add item 160, Arthur Lesow Community Center "Back 2 School" Backpack Event and to add Amended Minutes from the Regular City Council Meeting held on Monday, July 21, 2014.

It was moved by Council Member Iacoangeli and seconded by Council Member Sisk that the items to amend the Consent Agenda be accepted.

Ayes: 7 Nays: 0

Motion carried.

A. Approval of the Minutes of the Work Session held on Saturday, July 19, 2014, the Minutes of the Work Session held on Monday, July 21, 2014 and the Amended Minutes of the Regular City Council Meeting held on Monday, July 21, 2014.

B. Approval of payments to vendors in the amount of \$ 512,913.59.

Action: Bills be allowed and warrants drawn on the various accounts for their payment.

155 Borgess Avenue Paving Bids.

1. Communication from the Director of Engineering & Public Services, reporting back on bids received for the paving section of Borgess Avenue located between Sylvan Drive and Stedman Drive, and recommending that Council award a contract for the Borgess Avenue Paving project to Dominic Gaglio Construction, Inc. in the amount of \$235,103.48, that a total of \$258,700 be encumbered to include a 10 % project contingency, and that the Finance Director be authorized to make the necessary transfers, and further recommending that the Mayor and Clerk-Treasurer be authorized to sign the contracts on behalf of the City of Monroe.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

156 Water Department Neptune Meter Reading Device and Meter Purchase.

1. Communication from the Director of Water & Wastewater Utilities, submitting a request to purchase thirty (30) 5/8"x5/8" Straight Neptune E-Coder I Inside Water Meters, one hundred fifty (150) 5/8"x3/4" Neptune E-Coder I Inside Water Meters, one hundred fifty (150) 5/8"x3/4" Neptune E-Coder I Pit Water Meters, two (2) 1-1/2' Neptune E-Coder I Inside Water Meters, five (5) 1-1/2' Neptune E-Coder I Pit Water Meters, five (5) 2" Neptune E-Coder I Inside Water Meters, five (5) 2" Neptune E-Coder I Pit Water Meters, one (1) 2" Neptune Tru Flow Compound Meter with E-Coder I, one(1) 2" Neptune Meter Strainer, one (1) 4" Neptune Tru Flow Compound Meter with E-Coder I, and one (1) 4" Neptune Meter Strainer, and recommending that a purchase order be issued to Michigan Meter Technology Group totaling \$76,560 to provide the Water Department Neptune radio reading devices and meters and that the bid process be waived.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

157 Water Distribution Materials Bid.

1. Communication from the Director of Water & Wastewater Utilities, reporting back on bids received for Water Department Distribution Materials for Fiscal Year 2014-2015, Division 1, Coupling MIP, 95 Units, ETNA for a total cost of \$1,277.75, Division 2, Coupling FIP, 75 Units, SLC, for a total cost of \$1,122.75, Division 3, Mueller Meter Pit, 30 Units, HD Supply, for a total cost of \$11,565.90, Division 4, Tapping Saddle, 60 Units, ETNA, for a total cost of \$2,559, Division 5, Comp Corp Stops, 90 Units ETNA, for a total cost of \$3,897, Division 6, Comp Curb Stops, 90 Units, ETNA, for a total cost of \$6,408, Division 7, Comp Coupling, 20 Units, ETNA, for a total cost of \$272, Division 8, Comp Coupling, 50 Units, ETNA, for a total cost of \$719, Division 9, Comp Coupling Galv to Copper, 5 Units, HD Supply, for a total cost of \$79.75, Division 10, Curb Box Stop & Rod, 90 Units, ETNA, for a total cost of \$5,670, Division 11, K-Copper, 7000 Units, ETNA, for a total cost of \$26,390, Division 12, K-Copper, 100 Units, ETNA, for a total cost of \$290, Division 13, Stainless Repair Clamp, 30 Units, HD Supply, for a total cost of \$2,220, Division 14, Stainless Repair Clamp, 20 Units, HD Supply, for a total cost of \$1,738.40, Division 15, Stainless Repair Clamp, 5 Units, HD Supply, for a total cost of \$566.25, Division 16, Stainless Repair Clamp, 5 Units, HD Supply, for a total cost of \$656.25, Division 17, Fire Hydrants, 10 Units, EJIW, for a total cost of \$15,838.20, Division 18, Resilient Wedge Gate Valve, 10 Units, EJIW, for a total cost of \$4,487.70, Division 19, Resilient Wedge Gate Valve, 5 Units, EJIW, for a total cost of \$3,612.90, Division 20, Resilient Wedge Gate Valve, 5 Units, EJIW, for a total cost of \$7,128.60, Division 21, Copperhorn, 15 Units, ETNA, in the amount of \$798.30, Division 22, Copperhorn, 60 Units, ETNA, in the amount of \$4,986, Division 23, Ball Valve Threaded, 80 Units, ETNA, in the amount of \$1,680, Division 24, Ball Valve Threaded, 15 Units, ETNA, in the amount of \$249.75, Division 25, Meter Resetter 12", 5 Units, ETNA, in the amount of \$368.25, Division 26, U-Branch, 5 Units, ETNA, in the amount of \$267.50, Division 27, U-Branch Male, 5 Units, ETNA, in the amount of

\$258.75, Division 28, U-Branch Female, 5 Units, ETNA, in the amount of \$256.25, Division 29, Valve Box 5 ¼, 25 Units, EJIW, in the amount of \$4,146.75, Division 30, Mega-Lugs Ductile, 30 Units, ETNA, in the amount of \$598.50, Division 31, Mega-Lugs Ductile, 20 Units, ETNA, in the amount of \$599, Division 32, Core Blue T-Bolts 4", 600 Units, ETNA, in the amount of \$1,020, Division 33, Hy-Max Coupling, 10 Units, HD Supply, in the amount of \$1,870, Division 34, Hy-Max Coupling, 5 Units, Kuhlman, in the amount of \$1,025, Division 35, Hy-Max Coupling, 5 Units, SLC, in the amount of \$1,747.90, and recommending that the bidders be awarded the respective divisions and for purchase orders to be issued based on the unit prices and duration for providing Water Distribution Materials in accordance with the bid specifications.

2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

158 Purchase of 1305 East Front Street from the Estate of Robert & Julia Turner for Addition to the City's Hellenberg Field Property.

1. Communication from the Director of Economic & Community Development, submitting a purchase agreement for the purchase of property located at 1305 East Front Street, and recommending that Council approve the purchase of 1305 East Front Street (Parcel ID #49-01462-000) from the Estate of Robert & Julia Turner for addition to the City's Hellenberg Field property, and authorize the City Manager to execute the requisite agreements and closing documents to complete the purchase of property, subject to review by the City Attorney, and further recommending that Council authorize the expenditure of the purchase price of \$60,000, plus a contingency of \$1,000 to cover any closing costs incurred by the City, for a total amount not-to-exceed \$61,000.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

159 VFW Post – "Heroes Parade".

1. Communication from the City Manager's Office, reporting back on a request from Commander Burchfield, VFW Post 1138 on behalf of the Military families of Monroe for permission to hold a "Heroes Parade" on September 13, 2014 at 3:00 p.m., to close the affected streets and to waive all fees and charges, and recommending that Council approve the request contingent upon items being met as outlined by the administration, subject to insurance requirements being met, parade permit, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

160 Arthur Lesow Community Center "Back 2 School" Backpack Event.

1. Communication from City Manager's Office, submitting a request from Tanya Dickerson, ALCC Program Director, for permission to hold the annual "Back 2 School, Supplying Our Future Backpack Event" on August 16, 2014, to use the back parking lot of the ALCC, and to close East Second Street between Winchester and Eastchester Streets from 10:00 a.m. – 2:00 p.m. for the event, and recommending that the City Council approve the request contingent upon items being met as outlined by the administration, subject to no additional overtime or other costs to the city, review of any electrical connections by the City Electrical Inspector, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

It was moved by Council Member Iacoangeli and seconded by Council Member Hensley that items 155, 156, 157, 159 and 160 of the Amended Consent Agenda be approved as presented and that item 158 be removed and considered separately.

Ayes: 7 Nays: 0

Motion carried.

158 The communication from the Director of Economic & Community Development, submitting a purchase agreement for the purchase of property located at 1305 East Front Street, and recommending that Council approve the purchase of 1305 East Front Street (Parcel ID #49-01462-000) from the Estate of Robert & Julia Turner for addition to the City's Hellenberg Field property, and authorize the City Manager to execute the requisite agreements and closing documents to complete the purchase of property, subject to review by the City Attorney, and further recommending that Council authorize the expenditure of the purchase price of \$60,000, plus a contingency of \$1,000 to cover any closing costs incurred by the City, for a total amount not-to-exceed \$61,000.

Adam Yeager, 1833 South Custer Road asked if Council will to continue to add to Hellenberg Field after this purchase and asked what side of Front Street is the property located.

Mayor Clark said that the property is on the north side of East Front Street and the only residential property that remains in the Hellenberg Park area. He said it is also part of the long term River Raisin Corridor Plan so when the property was available through an estate sale staff recommended that the property be purchased.

Adam Yeager, 1833 South Custer Road said he was just curious because it increases the cost of everyone's taxes.

It was moved by Council Member Iacoangeli and seconded by Council Member Rafko that item 158 be accepted, placed on file and the recommendation be carried out.

Ayes: 7 Nays: 0

Motion carried.

Council Comments.

Council Member Iacoangeli congratulated Dan Swallow, Director of Economic & Community Development, Jeff Green, City Planner & Historic Preservation Officer and Matt Wallace, Planner 1 for securing a \$70,000 Battlefield grant as a continuation of that effort. He said the Mayor mentioned at a Council Work Session that he had spoken to Mr. James A. McDevitt, Supervisor of Frenchtown Township and Mr. Al Barron, Supervisor of Monroe Township regarding the Monroe Multi-Sports Complex, MMSC and that both of them thought that their Board Members would not be willing to financially contribute but they had other suggestions regarding fees for non-residents.

It was moved by Council Member Iacoangeli and seconded by Council Member Rafko that the City Manager meet with Lou Lombardo, Manager, MMSC and Loretta LaPointe, Recreation Manager to draft an activity fees schedule for the MMSC for residents and non-residents.

Ayes: 7 Nays: 0

Motion carried.

Council Member Iacoangeli said that he was impressed by the professionalism of the Water Department Staff during the water crisis.

Council Member Vining thanked Barry LaRoy, Director of Water & Wastewater Utilities and his staff as well as the City Manager and all who participated in keeping everyone updated on Toledo and South County water situation. She also thanked Patrick Lewis, Director of Engineering & Public Services and his staff for a job completed at the railroad tracks near Eastchester.

Council Member Rafko commented on meeting with the exchange students from Hofu, Japan and their host families at the IHM. She also noted that last week they toured the DTE location in Monroe and had dinner with Council Member Hensley and his coworkers. She thanked each resident who attended and provided input at the M-125 information meeting last week.

Council Member Hensley on also thanked the Mr. LaRoy and the Water Department staff for keeping our water safe and thanked Mr. Lewis and his staff for tearing up the first precinct and urged the residents in that precinct to be patient because it will be worth it when the job is done. He commented on the presentation from TMACOG and said that he sees the value in the work that that organization does.

It was moved by Council Member Hensley and seconded by Council Member Sisk that the city take the necessary steps to join the TMACOG Organization.

Council Member Molenda said that he would not be supportive in a vote at this time because he has not had an opportunity to look into what the organization has to offer and what "participation" means. He asked if it would be appropriate for him to abstain from the vote because he doesn't want his "no" vote to imply that Council shouldn't do it.

Council Member Sisk said he would be willing to back off his support of the motion and bring it back at the next meeting.

It was moved by Council Member Hensley and seconded by Council Member Sisk that the direction regarding TMACOG be placed on the next regular meeting agenda scheduled for August 18.

Tom Ready, Attorney noted that an extension would not be appropriate but a motion to postpone would be.

Mayor Clark called for a vote on the motion.

Ayes: 7 Nays: 0

Motion carried.

Mayor's Comments.

Mayor Clark also thanked Mr. LaRoy and the Water Department for their efforts over the weekend. He also thanked the Mr. Woodcock and the Building Department for their assistance with some issues at the Navarre Library to make sure that it is ready to go for the election tomorrow.

Clerk-Treasurer's Comments.

Michelle J. LaVoy, Clerk-Treasurer noted that the August State Primary Election is tomorrow, August 5, and that the polls open at 7:00 a.m. and close at 8:00 p.m. She said if a resident is unsure about their polling location to call the Clerk's Office or visit the City of Monroe or State of Michigan websites for information. She also reminded those with absentee ballots to get them turned in so that their vote can be counted. She thanked Mr. Woodcock who helped to ensure that Precinct 3S would be available on Election Day and thanked the community and city staff for their help with the election process because it is not just the City Clerk or the County Clerk who run the elections, it happens because of everyone. She commented about the calendar on the city's website and said that the Clerk's Office will post information regarding future election dates.

Mayor Clark noted that Council had a Work Session this evening and that one of the items that was disseminated in looking for Council's input and continued exchanges was the City Manager's evaluation. He said that Council has a

template to provide input and he wants everyone to know that collectively Council is going to have some participation opportunities as they move forward.

Citizen's Comments.

Pat McElligott, 813 Reisig Street complemented DTE, Michigan Gas and the City of Monroe for coming together on the floral arrangement at Front and Third Street and said that he has full faith in Barry LaRoy, Director of Water & Wastewater Utilities and in George Brown, City Manager and touted him for all of the road work that has occurred under his watch. He encouraged everyone to get out and vote.

Executive Closed Session.

It was moved by Council Member Molenda and seconded by Council Member Hensley that Council convene to Closed Executive Session at 8:26 p.m.

Ayes: 7 Nays: 0

Motion carried.

It was moved by Council Member Iacoangeli and seconded by Council Member Sisk that Council reconvene to Open Session.

Ayes: 7 Nays: 0

Motion carried.

It was moved by Council Member Iacoangeli and seconded by Council Member Sisk that the Public Hearing regarding Knight's Inn be postponed until further notice.

Ayes: 7 Nays: 0

Motion carried.

Adjournment.

It was moved by Council Member Iacoangeli and seconded by Council Member Sisk that the meeting adjourn at 8:44 p.m. until the Regular Meeting on Monday, August 18, 2014 at 7:30 p.m.

Michelle J. LaVoy
City Clerk-Treasurer

Robert E. Clark
Mayor

**CITY OF MONROE
COUNCIL WORK SESSION
MONDAY, AUGUST 4, 2014**

Work Session of the City Council of the City of Monroe, Michigan held on Monday, August 4, 2014 at 6:30 p.m. in the First Floor Conference Room.

Present: Council Member Hensley, Iacoangeli, Vining, Molenda, Rafko, Sisk and Mayor Clark.

Also Present: George Brown, City Manager
Tom Ready, Attorney
Manuel Hoskins, Fire Chief
Tom Moore, Director of Public Safety
Keith Woodcock, Building Official

Manuel Hoskins, Fire Chief addressed Council briefly regarding his opinion regarding the duties of the Fire Chief and matters relating to the Fire Department.

Mayor Clark provided a couple of handouts to Council to address the performance evaluation process for the City Manager and gave some direction and said he would like to hear back from Council by Friday regarding the questionnaire.

Following discussion, Mayor Clark declared the meeting adjourned at 7:20 p.m.

Michelle J. LaVoy
Clerk-Treasurer

Robert E. Clark
Mayor

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000000019	AKT PEERLESS ENVIRONMENTAL SERVICES 35876	PROJECT MANAGEMENT SERV & EXP 1205 E ELM	784.00		
TOTAL FOR: AKT PEERLESS ENVIRONMENTAL SERVICES			784.00		
0000004814	AMERICAN SANITATION & SEWER INC 12540	PORTABLE TOILET CUSTER AIRPORT 8/4 - 9/4/14	70.00		
TOTAL FOR: AMERICAN SANITATION & SEWER INC			70.00		
0000000063	ARCTIC AIR INC 822	HVAC MAINTENANCE CITY HALL JULY 2014	3,063.00		
TOTAL FOR: ARCTIC AIR INC			3,063.00		
0000000065	ARGUS-HAZCO 4077299	Replacement fire hose for apparatus	4,939.00		
TOTAL FOR: ARGUS-HAZCO			4,939.00		
0000006334	MICHAEL J ASSENMACHER 8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: MICHAEL J ASSENMACHER			125.00		
0000006333	URSULA E ASSENMACHER 8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: URSULA E ASSENMACHER			125.00		
0000000106	B&L OFFICE MACHINES 100743	USED RAPID PRINT TIME STAMP AR-E SN 430208	350.00		
	12180	REPAIR RIBBON DRIVE	64.95		
	12277	HP 8100 REFILL TONER	78.95		
	12326	YELLOW & BLACK TONER	244.85		
	12332	COPY STAR TONER	68.95		
TOTAL FOR: B&L OFFICE MACHINES			807.70		
0000004958	BONNIE S BINIECKI 8/5/14	ELECTION INSPECTOR ASST CHAIR	150.00		
	8/6/14	ELECTION INSPECTOR TRAINING 8/2/14	25.00		
TOTAL FOR: BONNIE S BINIECKI			175.00		
MISC	BLU WATER MEDI SPA SALON INC 8/11/14	REFUND ZONING BOARD OF APPEALS FEE	250.00		
TOTAL FOR: BLU WATER MEDI SPA SALON INC			250.00		
MISC	BREDSCHNEIDER, ERIC V 08/13/2014	OVERPAYMENT SUMMER TAXES 19-00352-000	717.58		
TOTAL FOR: BREDSCHNEIDER, ERIC V			717.58		
0000000114	BS&A SOFTWARE				

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	97485	ASSESSING SYSTEM ANNUAL MAINTENANCE	2,759.00		
TOTAL FOR: BS&A SOFTWARE			<u>2,759.00</u>		
0000004792	CADILLAC ASPHALT LLC 8/12/14 EST# 1	2014 CURB REPLACEMENT AND RESURFACING PROGRAM PER 6/16/14	409,086.08		
TOTAL FOR: CADILLAC ASPHALT LLC			<u>409,086.08</u>		
0000005893	GWEN CHAPPELL 8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: GWEN CHAPPELL			<u>125.00</u>		
0000006547	CHEMTRADE CHEMICALS COPORATION 90661364	LIQUID ALUMINUM SULFATE PURCHASE	3,326.30		
TOTAL FOR: CHEMTRADE CHEMICALS COPORATION			<u>3,326.30</u>		
0000003810	JULIE M CHRISTENSEN 8/5/14	ELECTION INSPECTOR ASST CHAIR	150.00		
	8/6/14	ELECTION INSPECTOR TRAINING 7/30/14	25.00		
TOTAL FOR: JULIE M CHRISTENSEN			<u>175.00</u>		
0000000204	CINTAS CORPORATION 306 306201445	SHOP TOWEL FOLDED RED	73.04		
	306201446	BLACK MATS	222.10		
TOTAL FOR: CINTAS CORPORATION 306			<u>295.14</u>		
0000005900	CINTAS FIRST AID & SAFETY #325 5001716908	MEDICAL SUPPLIES	150.20		
TOTAL FOR: CINTAS FIRST AID & SAFETY #325			<u>150.20</u>		
0000000283	ROBERT E CLARK 8/12/14	MILEAGE SEMCOG EXEC COMMITTEE 7-31 & 8-12	87.36		
TOTAL FOR: ROBERT E CLARK			<u>87.36</u>		
0000006217	MARCIA CLOSE 8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: MARCIA CLOSE			<u>125.00</u>		
0000005701	COMPLUS DATA INNOVATIONS INC 27852	PARKING TICKET COLLECTION FEE JULY 2014	446.75		
TOTAL FOR: COMPLUS DATA INNOVATIONS INC			<u>446.75</u>		
0000006580	COMPORA, LINDA 8/5/14	ELECTION INSPECTOR	125.00		
	8/6/14	ELECTION INSPECTOR TRAINING 8/2/14	25.00		
TOTAL FOR: COMPORA, LINDA			<u>150.00</u>		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000000296	COMPREHENSIVE RISK SERVICES INC 8/13/14	REIMBURSE CRS DISTRIBUTIONS # 3671-3675	2,488.74		
TOTAL FOR: COMPREHENSIVE RISK SERVICES INC			<u>2,488.74</u>		
0000000299	CONSUMERS ENERGY 2644 0714	1000-2644-0816 15756 KEEGAN 7/9 - 8/6/14	94.56		
TOTAL FOR: CONSUMERS ENERGY			<u>94.56</u>		
0000005011	ANGELA J COSTELLO 8/5/14	ELECTION INSPECTOR CHAIR	175.00		
	8/6/14	ELECTION INSPECTOR TRAINING 8/2/14	25.00		
TOTAL FOR: ANGELA J COSTELLO			<u>200.00</u>		
0000006218	MICHELLE COSTELLO 8/5/14	ELECTION INSPECTOR CHAIR	175.00		
	8/6/14	ELECTION INSPECTOR TRAINING 8/2/14	25.00		
TOTAL FOR: MICHELLE COSTELLO			<u>200.00</u>		
0000006494	CRYSTAL FLASH 784043	ASSESSOR VEHICLE FUEL 7/16 - 7/31/14	10.81		
	784044	BUILDING DEPT VEHICLE FUEL 4/16 - 7/31/14	253.67		
	784045	D P S VEHICLE FUEL 7/16 - 7/31/14	3,020.96		
	784046	ENGINEERING VEHICLE FUEL 7/16 - 7/31/14	499.85		
	784047	FIRE DEPT VEHICLE FUEL 7/16 - 7/31/14	696.51		
	784048	POLICE DEPT VEHICLE FUEL 7/16 - 7/31/14	5,117.00		
TOTAL FOR: CRYSTAL FLASH			<u>9,598.80</u>		
0000000325	CULLIGAN 88003	BOTTLE WATER 222 JONES AVE	43.25		
TOTAL FOR: CULLIGAN			<u>43.25</u>		
MISC	D & G INTERIORS 08/13/2014	OVERPAYMENT OF TAXES - 69-01050-000	767.99		
TOTAL FOR: D & G INTERIORS			<u>767.99</u>		
0000004968	GWEN DAVISON 8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: GWEN DAVISON			<u>125.00</u>		
0000005803	MILDRED H DEGRAER 8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: MILDRED H DEGRAER			<u>125.00</u>		
0000000353	DELTA DENTAL PLAN OF MICHIGAN 7/31/14	DENTAL INSURANCE JULY 2014	11,397.15		

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TOTAL FOR: DELTA DENTAL PLAN OF MICHIGAN			11,397.15		
0000005857	DEWOLF AND ASSOCIATES LLC 696	FTO PROGRAM OFFICERS CATHEY & NELSON	1,390.00		
TOTAL FOR: DEWOLF AND ASSOCIATES LLC			1,390.00		
0000004693	BETTY DICKERSON 8/5/14	ELECTION INSPECTOR ASST CHAIR	150.00		
	8/6/14	ELECTION INSPECTOR TRAINING 8/2/14	25.00		
TOTAL FOR: BETTY DICKERSON			175.00		
000000359A	DTE ENERGY 0732-8 0714	0000-0732-8 PHONE BOOTHS 7/1 - 7/30/14	21.86		
TOTAL FOR: DTE ENERGY			21.86		
0000004955	KATHRYN E DUVENDACK 8/5/14	ELECTION INSPECTOR CHAIR	175.00		
	8/6/14	ELECTION INSPECTOR TRAINING 8/2/14	25.00		
TOTAL FOR: KATHRYN E DUVENDACK			200.00		
0000006065	DYKEMA GOSSETT PLLC 1586699	JULY MONTHLY RETAINER	5,000.00		
TOTAL FOR: DYKEMA GOSSETT PLLC			5,000.00		
0000000429	EMPCO INC 3362	FIRE CHIEF ASSESSMENT	7,367.90		
	3372	TAILORED EXAM V763 WASTEWATER TECH	522.00		
TOTAL FOR: EMPCO INC			7,889.90		
0000001453	KAREN FELDMAN 7/31/14	MILEAGE RECREATION DEPARTMENT	110.32		
TOTAL FOR: KAREN FELDMAN			110.32		
0000006571	FIBAR SYSTEMS 25258-IN	Play Equipment Mulch	1,538.00		
TOTAL FOR: FIBAR SYSTEMS			1,538.00		
000000463B	FIFTH THIRD BANK				
	06/23/2014	RETURNED BROWN JERSEY GLOVES	(137.38)		
	06/24/2014	RETIREMENT PLAQUE	173.99		
	06/26/2014	PSO LIVE BURN TRAINING	350.00		
	06/26/2014	EVIDENCE BAGS	121.10		
	06/26/2014	REFUND FOR SAFETY VEST	(18.16)		
	06/26/2014	A T & T CELL PHONES 5/18-6/17/14	3,212.61		
	06/26/2014	FACTORY TEST - MOTEL 2 NIGHTS.	303.60		
	06/26/2014	GAS FOR RENTAL CAR.	21.47		

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	06/26/2014	3 DAY PARKING AT METRO AIRPORT.	33.00		
	06/26/2014	FACTORY TEST FLIGHT HOME LUGGAGE CHARGE	50.00		
	06/27/2014	OFFICE CHAIR FOR CLERK / TRESURER	158.99		
	06/27/2014	2 COILS 8 SPARKPLUGS #1039	118.50		
	06/27/2014	POWER STRIP	19.99		
	06/27/2014	PAINT	452.72		
	06/27/2014	OFFICE SUPPLIES	11.28		
	06/27/2014	OFFICE SUPPLIES	5.34		
	06/27/2014	OFFICE SUPPLIES	236.99		
	06/27/2014	ARSON INVESTIGATION SUPPLIES	153.06		
	06/27/2014	RETURN ARSON SUPPLIES	(20.88)		
	06/27/2014	PAPER TOWEL ROLL	32.92		
	06/27/2014	CARTEGRAPH SUPPORT 7/15/2014-6/14/2015	11,172.50		
	06/27/2014	DETECTIVE BUREAU INVESTIGATIVE SERVICE	49.95		
	06/28/2014	OFFICE CHAIR	274.00		
	06/29/2014	MARKETING - PROMOTIONS COMMITTEE	127.00		
	06/29/2014	CRUCIBLE HOLDER	70.29		
	06/29/2014	SPIGOT REPLACEMENT	359.13		
	06/30/2014	RTM EQUIPMENT SUPPLIES	163.01		
	06/30/2014	STONE	58.60		
	06/30/2014	STONE	63.10		
	06/30/2014	STONE	65.90		
	06/30/2014	STONE	54.60		
	06/30/2014	STONE	62.80		
	06/30/2014	STONE	61.60		
	06/30/2014	STONE	61.50		
	06/30/2014	STONE	56.40		
	06/30/2014	STONE	66.10		
	06/30/2014	MACPA DUES - 2014-15 (ED SELL)	245.00		
	06/30/2014	DTE BILL 3000 LEWIS 5/15 - 6/16/14	41.63		
	06/30/2014	DTE BILL 3561 S CUSTER 5/19 - 6/18/14	2,769.93		
	06/30/2014	DTE BILL 1410 S RAISINVILLE 5/19 - 6/18	40.38		
	06/30/2014	DTE BILL 1931 LEWIS 4/17 - 6/18/14	33.69		
	06/30/2014	DTE BILL 438 JEROME 5/20 - 6/19/14	61.25		
	06/30/2014	OFFICE SUPPLIES	40.87		
	06/30/2014	MISC SUPPLIES	38.30		
	06/30/2014	MOBILE - MAINTENANCE AGREEMENT	600.00		
	06/30/2014	KEY IDENTIFIERS	2.20		
	06/30/2014	CLEANING SUPPLIES	17.84		
	06/30/2014	CITY FACTS BUSINESS CARDS-200 (12.2%)	25.00		
	06/30/2014	2015 BUDGET DOCUMENT PRINTING (87.8%)	180.00		
	07/01/2014	#1 DPD TABLETS	945.52		
	07/01/2014	FILL	403.00		

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	07/01/2014	CONDUIT FOR STREET LIGHT REPAIR	54.93		
	07/01/2014	DISINFECTANT, HAND SOAP, PAPER TOWELS	161.42		
	07/01/2014	REAR AXLE FOR 50-04	303.20		
	07/01/2014	INNER TIE ROD FOR 50-04	50.80		
	07/01/2014	#5001 TIRES	270.02		
	07/01/2014	REAR AXLE GREASE- POLICE CARS	64.74		
	07/01/2014	CONCRETE	142.50		
	07/01/2014	DTE BILL 900 PLUM GROVE 5/19 - 6/18/14	34.68		
	07/01/2014	DTE BILL 915 REGENTS 5/19 - 6/18/14	89.92		
	07/01/2014	DTE BILL 1000 S RAISINVILLE 5/19 - 6/18	144.66		
	07/01/2014	DTE BILL 609 WINCHESTER 5/21 - 6/20/14	38.02		
	07/01/2014	DTE BILL 620 MONROE 5/21 - 6/20/14	98.94		
	07/01/2014	FOLDERS, TIME CARDS, STAPLER, PAPER, PEN	218.28		
	07/01/2014	CRIMEREPORTS.COM MONTHLY SUBSCRIPTION	99.00		
	07/01/2014	TOT LOT CRAFT SUPPLIES	99.80		
	07/01/2014	BLOWER/LIFT STATION	216.22		
	07/01/2014	COMCAST INTERNET 6/20-7/19/14 VENTOWER	94.85		
	07/01/2014	DIQUAT & ENDOTHALL TESTING	250.00		
	07/01/2014	RAIN SUITS, HAND SCRUBS	230.36		
	07/01/2014	INTERNET FOR JULY 2014.	105.00		
	07/02/2014	#3 SUMP PUMP MOTOR REBUILD.	997.00		
	07/02/2014	DTE BILL 36 WASHINGTON 5/21 - 6/20/14	587.11		
	07/02/2014	CARD READER	7.98		
	07/02/2014	SHOP TOOL	145.33		
	07/02/2014	COIL #303	35.69		
	07/02/2014	TOPSOIL	54.00		
	07/02/2014	REFUND/CHARGED TO WRONG CR CD LAST MONTH	(658.26)		
	07/02/2014	PESTICIDES	64.73		
	07/02/2014	TOT LOT PICNIC	222.37		
	07/02/2014	PLUMBING NIPPLES.	35.94		
	07/02/2014	FAUCET - BOILER ROOM SINK.	94.54		
	07/02/2014	3 CRANE INSPECTIONS (50%)	220.00		
	07/02/2014	3 CRANE INSPECTIONS (50%)	220.00		
	07/02/2014	JUNE 2014 COPIER CHARGES.	19.22		
	07/02/2014	DEIONIZED WATER SYSTEM INSTALLATION	658.26		
	07/02/2014	WIPER BLADES, AIR FILTERS, OIL FILTERS	73.54		
	07/02/2014	FUEL FILTERS, CLIPS	41.25		
	07/02/2014	#5001 REAR TIRES	260.02		
	07/02/2014	#636 HYD. HOSE	52.86		
	07/02/2014	TOOL ALLOWANCE METABO GRINDER	260.99		
	07/02/2014	DTE BILL 120 E FIRST 5/21 - 6/18/14	3,880.84		
	07/02/2014	DTE BILL 141 E FRONT 5/21 - 6/18/14	51.82		
	07/02/2014	DTE BILL 320 E FRONT 5/21 - 6/20/14	226.08		

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	07/02/2014	DTE BILL 35 W FRONT 5/21 - 6/20/14	398.18		
	07/02/2014	THM, HAA5. TOC, CRA, CCN, CXVO TESTING	843.00		
	07/03/2014	RETURN/SPLICING TAPE	(41.14)		
	07/03/2014	RED FLAG VERIFICATION	146.10		
	07/03/2014	#1036 A/C PARTS	274.99		
	07/03/2014	DTE BILL 726 WINCHESTER 3/21 - 6/20/14	29.28		
	07/03/2014	DTE BILL 111 CASS 5/21 - 6/20/14	174.13		
	07/03/2014	DTE BILL 14 E FIRST 3/21 - 6/20/14	41.88		
	07/03/2014	DTE BILL 940 UNION 3/25 - 6/17/14	31.74		
	07/03/2014	DTE BILL 1323 E FRONT 3/24 - 6/23/14	45.16		
	07/03/2014	CRANK SENSOR, PICK UP COIL#303	112.88		
	07/03/2014	HEADLIGHT PIGTAIL POLICE CARS	32.34		
	07/03/2014	URINAL SCREENS, PAINT, SAFETY SUPPLIES	359.26		
	07/03/2014	LIGHT BULBS AND WATER TIMER FOR PARKS	126.06		
	07/03/2014	RUBBER KIT	575.73		
	07/03/2014	SAFETY EQUIP	119.70		
	07/03/2014	COPY PAPER, BINDERS	67.57		
	07/04/2014	PARKING TAGS FOR PARKING PROGRAM	223.50		
	07/04/2014	OFFICE SUPPLIES	122.93		
	07/04/2014	ROAD TOLLS FOR FACTORY TEST TRIP.	15.40		
	07/06/2014	DTE BILL 922 N DIXIE 5/22 - 6/23/14	95.89		
	07/06/2014	DTE BILL 75 SCOTT 5/23 - 6/24/14	1,431.87		
	07/06/2014	DTE BILL 1299 E FRONT 3/24 - 6/23/14	29.28		
	07/06/2014	DTE BILL 1309 E FRONT 3/24 - 6/23/14	29.28		
	07/06/2014	DTE BILL 1047 MAPLE 5/21 - 6/19/14	58.45		
	07/07/2014	EMS SUPPLIES	842.29		
	07/07/2014	POLICE BARRICADE TAPE	218.45		
	07/07/2014	TOT LOT CRAFT SUPPLIES	92.36		
	07/07/2014	GAAFR NEWSLETTER SUBSCRIPTION	50.00		
	07/07/2014	GFOA DUES 2014-15 (ED SELL)	225.00		
	07/07/2014	AED PADS	494.87		
	07/07/2014	HEADSETS REPAIR FOR MAINT. SMILEY	37.95		
	07/07/2014	DTE BILL 1545 N CUSTER 5/23 - 6/24/14	57.45		
	07/07/2014	DTE BILL 1296 N MONROE 5/23 - 6/24/14	103.84		
	07/07/2014	DTE BILL 2226 N CUSTER 4/24 - 6/24/14	59.18		
	07/07/2014	DTE BILL 2750 N CUSTER 5/23 - 6/24/14	796.25		
	07/07/2014	DTE BILL 3200 N CUSTER 5/23 - 6/24/14	120.87		
	07/07/2014	IDLE AIR CONTROL #303	39.59		
	07/07/2014	TIRE REPAIR SERVICE FOR E-3	123.00		
	07/07/2014	OFFICE SUPPLIES	189.98		
	07/07/2014	GARDENING TROWELS	35.95		
	07/07/2014	APPRAISAL STANDARDS ORGANIZATION	99.00		
	07/08/2014	EMS SUPPLIES	71.98		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	07/08/2014	#1050 FAN CLUTCH DRIVE	412.03		
	07/08/2014	14"BLADESHARDHAT&STICKERSVESTSPADEAIRFIL	607.33		
	07/08/2014	SHRUBS FOR FRONT	108.00		
	07/08/2014	REPAIR OF DOOR AT STATION 2	73.92		
	07/08/2014	SAME ORDER WITHOUT TAXESSTATION EMS SUP	83.26		
	07/08/2014	CREDIT BACK WRUNG UP WITH TAXES	(87.26)		
	07/08/2014	STATION SUPPLIES AND BATTERIES FOR EMS	87.26		
	07/08/2014	CLEANING SUPPLIES FOR SERVICE TRUCK	53.20		
	07/08/2014	COLD PATCH	1,000.00		
	07/08/2014	DTE BILL 390 AIRPORT 5/23 - 6/24/14	154.74		
	07/08/2014	DTE BILL 317 E FIRST FLR1 3/25 - 6/24/14	20.85		
	07/08/2014	DTE BILL 353 AIRPORT EAST 3/25 - 6/24/14	34.88		
	07/08/2014	DTE BILL 317 E FIRST FLR2 3/24 - 6/24/14	18.90		
	07/08/2014	DTE BILL 317 E FIRST APT1 3/25 - 6/24/14	17.49		
	07/08/2014	PIPE #1039	10.99		
	07/08/2014	BLOWER MOTOR #5024	73.18		
	07/08/2014	WATER FILTER #1039	5.68		
	07/08/2014	CAMERA TRACTOR TIRE	140.46		
	07/08/2014	BACKFLOW INSPECTION FOR METER SHOP	225.00		
	07/08/2014	CABLES FOR LOCATOR	75.00		
	07/08/2014	6"X 18",6"X 24" ANCHOR COUPLINGS	920.00		
	07/08/2014	CORE-BLUE T-BOLTS (300)	675.00		
	07/08/2014	6"SOLIDSLEEVE,8"POLY-WRAP,8"RUBBERGASKET	998.00		
	07/08/2014	WATEROUS BREAK-AWAY COUPLING	764.58		
	07/08/2014	3/4"X 3/4" U-BRANCH	410.00		
	07/08/2014	1"X 1"& 1"X 3/4" U-BRANCHES	942.00		
	07/08/2014	COPPER PULLING FINGERS,PULL BACK REAMER	485.49		
	07/08/2014	MOTO MIX,SYNTHETIC OIL FOR SAWS	41.76		
	07/08/2014	WASP & HORNET SPRAY	223.71		
	07/08/2014	SMOKE BOMB	23.96		
	07/08/2014	EXTENSION LADDER	353.57		
	07/08/2014	PLUG INSERTION TOOL	136.25		
	07/08/2014	ANNUAL APA MEMBERSHIP DUES	440.00		
	07/08/2014	HYDRAULIC OIL/5 GAL	158.49		
	07/08/2014	18 X 24 ACRYLIC SHEET, LATEX GLAZING	21.24		
	07/08/2014	BACTERIA FOR QA/QC CHECKS	721.82		
	07/09/2014	SHIPPING	5.25		
	07/09/2014	BREATHER FILTER	20.63		
	07/09/2014	TOBACCO - NATIVE AMERICAN TRIP - CLARK	23.97		
	07/09/2014	HYDRANT WRENCH (6)	193.19		
	07/09/2014	POSTAGE TO DEQ LANSING	3.79		
	07/09/2014	STOCK- POLICE TIRES	689.56		
	07/09/2014	DTE BILL 400 AIRPORT 5/23 - 6/24/14	62.48		

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	07/09/2014	DTE BILL 548 AIRPORT 5/23 - 6/24/14	96.00		
	07/09/2014	DTE BILL 600 AIRPORT 5/23 - 6/24/14	147.70		
	07/09/2014	DTE BILL 546 AIRPORT 5/23 - 6/24/14	99.16		
	07/09/2014	DTE BILL 540 AIRPORT 5/23 - 6/24/14	1,038.36		
	07/09/2014	PEAT MOSS	60.64		
	07/09/2014	SAW BLADE	29.98		
	07/09/2014	JOE CHARLES RENEWAL S LICENSE	95.00		
	07/09/2014	TOT LOT CRAFT SUPPLIES	7.44		
	07/09/2014	CANON N7055 COPIER MAINT. 6/4-7/3/14	182.74		
	07/09/2014	LIQUID TIGHT CONNECTORS.	68.69		
	07/09/2014	NOTECARDS NATIVE AMERICAN TRIP - CLARK	33.00		
	07/09/2014	FIRST AID KIT REFILL	105.95		
	07/10/2014	LABORATORY SUPPLIES	257.37		
	07/10/2014	COFFEE TEA - NATIVE AMERICAN TRIP -CLARK	76.59		
	07/10/2014	PICK UP TOOL	19.98		
	07/10/2014	BRUSH HOLDER/INSULATED STUD/PRI PUMPS	669.10		
	07/10/2014	MMSC DUMPSTER SERVICE JULY 2014	440.04		
	07/10/2014	DUMPSTER SERVICE JULY 2014	781.40		
	07/10/2014	PLUMBERS PUTTY	5.58		
	07/10/2014	PAP ROOF DRAIN PIPE REPLACEMENT	34.60		
	07/10/2014	CHLORINE SENSOR.	344.00		
	07/10/2014	AIR FILTERS FOR OZONE BLDG LOUVERS.	116.33		
	07/10/2014	OTTERBOX FOR HTC PHONE.	22.94		
	07/10/2014	FIRE DEPT. CLEANING SUPPLIES	614.65		
	07/10/2014	SUPPRESSED LICENSE TAB RENEWAL FOR MPD	66.30		
	07/10/2014	TIRE REPAIR, TOWING, BLIGHT	931.50		
	07/10/2014	DTE BILL 119 LAVENDER 5/27 - 6/25/14	31.02		
	07/10/2014	DTE BILL 817 N TELEGRAPH 5/23 - 6/24/14	45.26		
	07/10/2014	DTE BILL 2700 N CUSTER 5/23 - 6/20/14	932.95		
	07/10/2014	DTE BILL 1704 STEWART 5/27 - 6/25/14	38.85		
	07/10/2014	DTE BILL 1060 LAVENDER 5/27 - 6/25/14	62.07		
	07/10/2014	COLILERT 18, COMPARATOR	931.69		
	07/10/2014	PLUGS #651	12.27		
	07/10/2014	CLOTHING ALLOWANCE-STEEL TOE BOOTS-DEAN	200.00		
	07/10/2014	GLOVES	103.13		
	07/10/2014	PLUGS	29.47		
	07/10/2014	TIEDOWNSTRIMERLINEHOSECOUPLINGS	77.42		
	07/10/2014	LUBE, HOSE ADPT, ROUND&SQUARE SHOVELS	128.85		
	07/10/2014	SCREW EXT, NIPPLE EXT, SHOVEL	41.97		
	07/10/2014	STRAW BLANKET, WEED BE GONE, GRASS SEED	109.98		
	07/10/2014	WATER TANK, FITTINGS, BALL VALVE	128.65		
	07/10/2014	PLANTINGS FOR GATEWAY PARK	344.00		
	07/10/2014	COMCAST INTERNET 6/22-7/21/14 WATER PLAN	94.85		

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	07/10/2014	COMCAST INTERNET 6/26-7/25/14 W FIRE	114.85		
	07/11/2014	DTE BILL 1242 BATES 5/27 - 6/25/14	94.14		
	07/11/2014	DTE BILL 3151 HEISS 4/25 - 6/25/14	30.62		
	07/11/2014	DTE BILL 1886 N MONROE 5/28 - 6/28/14	65.04		
	07/11/2014	DTE BILL 205 W ELM 5/27 - 6/25/14	89.81		
	07/11/2014	DTE BILL 1962 TETON 4/25 - 6/25/14	60.07		
	07/11/2014	CENTURYLINK LONG DISTANCE 6/1-30/14 (1.2%)	2.45		
	07/11/2014	CENTURYLINK LONG DISTANCE 6/1-30/14 (12.62%)	25.73		
	07/11/2014	CENTURYLINK LONG DISTANCE 6/1-30/14 (8.71%)	17.77		
	07/11/2014	CENTURYLINK LONG DISTANCE 6/1-30/14 (6.32%)	12.88		
	07/11/2014	CENTURYLINK LONG DISTANCE 6/1-30/14 (51.53%)	105.07		
	07/11/2014	CENTURYLINK LONG DISTANCE 6/1-30/14 (1.2%)	2.45		
	07/11/2014	CENTURYLINK LONG DISTANCE 6/1-30/14 (3.6%)	7.35		
	07/11/2014	CENTURYLINK LONG DISTANCE 6/1-30/14 (6.14%)	12.53		
	07/11/2014	CENTURYLINK LONG DISTANCE 6/1-30/14 (5.65%)	11.52		
	07/11/2014	CENTURYLINK LONG DISTANCE 6/1-30/14 (1.2%)	2.45		
	07/11/2014	CENTURYLINK LONG DISTANCE 6/1-30/14 (1.82%)	3.71		
	07/11/2014	MORTAR MIX	4.03		
	07/11/2014	MML CONVENTION - CLARK	369.00		
	07/11/2014	MAM WORKSHOP - CLARK	125.00		
	07/11/2014	TELEPHONE REPAIR	285.00		
	07/11/2014	CAULK,MORTAR REPAIR, DAP CONCRETE-MUNSON	36.77		
	07/11/2014	PRINTHEADS	576.00		
	07/12/2014	ROAD TOLLS FOR FACTORY TESTING TRIP.	54.82		
	07/12/2014	WATER SAMPLE SHIPPING CHARGES	80.59		
	07/12/2014	PH METER	817.61		
	07/12/2014	FLOW INDICATOR	203.55		
	07/13/2014	GUTTER & MAIN BROOMS FOR 635 & 636	710.64		
	07/13/2014	GUTTER BROOMS FOR 635 & 636	390.00		
	07/13/2014	DTE BILL 2783 NADEAU 4/28 - 6/25/14	41.01		
	07/13/2014	DTE BILL 1510 NADEAU 5/28 - 6/26/14	149.88		
	07/13/2014	DTE BILL 601 AVE DELAFAYETTE 5/28 - 6/26	55.80		
	07/13/2014	DTE BILL 222 JONES 5/21 - 6/20/14	1,807.43		
	07/13/2014	DIRECT TV	60.99		
	07/13/2014	TOT LOT CRAFT SUPPLIES	36.78		
	07/14/2014	URINAL REPAIR	229.00		
	07/14/2014	OFFICE LIGHT BULBS	168.96		
	07/14/2014	FIRE DEPT. EXPLORER- LIGHTS	576.80		
	07/14/2014	OFFICE LIGHT BULBS	253.44		
	07/14/2014	DTE BILL 7202 N TELEGRAPH 5/30 - 6/30/14	163.31		
	07/14/2014	MULCH	66.74		
	07/14/2014	OFFICE BEVERAGES	5.99		
	07/14/2014	APPROVED WORK CLOTHING	238.94		

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	07/14/2014	RENEW MONROEMI.GOV DOMAIN NAME	125.00		
	07/14/2014	TOT LOT CRAFT SUPPLIES	6.97		
	07/14/2014	FUEL FILTERS #636	44.75		
	07/14/2014	MISC SUPPLIES	23.46		
	07/14/2014	12 VOLT/TERMINAL	39.99		
	07/14/2014	DTE BILL 8430 N TELEGRAPH 5/30 - 6/30/14	72.60		
	07/14/2014	JAPAN USA LAPEL PINS	229.38		
	07/14/2014	MIG WELDING WIRE	54.99		
	07/14/2014	DTE BILL 7620 N TELEGRAPH 5/30 - 6/30/14	112.48		
	07/14/2014	DTE BILL 6395 PTE AUX PEAUX 5/30 - 6/30	69.91		
	07/14/2014	CLEANING SUPPLIES	17.80		
	07/15/2014	RETURNS CREDIT	(49.88)		
	07/15/2014	PART RETURNED	27.29		
	07/15/2014	LIST CLEANUP FOR WATER DEPT	40.00		
	07/15/2014	SHOP SUPPLIES- V-BELT RETURNED	25.68		
	07/15/2014	EXCESS WASTE DISPOSAL JUNE 2014	2,854.50		
	07/15/2014	FASTENERS	16.99		
	07/15/2014	HYDRAULIC CEMENT	23.99		
	07/15/2014	INLINE FILTER #636	2.32		
	07/15/2014	WATER	45.55		
	07/15/2014	BRAKES #5019	228.04		
	07/15/2014	MISC. PARTS FOR TEMP. OZONE SAMPLE PUMP	58.42		
	07/15/2014	CAMERA REPAIR	220.50		
	07/15/2014	PART RETURNED	22.59		
	07/15/2014	TELESCOPE GRABBER	377.35		
	07/15/2014	PUMP STATION PHONE	59.55		
	07/16/2014	RTM EQUIPMENT SUPPLIES.	927.27		
	07/16/2014	FIRE DEPT. EXPLORER-EMER. EQUIP.	546.85		
	07/16/2014	HIPAA/COBRA WEBINAR	95.00		
	07/16/2014	VIEW TUBES	40.30		
	07/16/2014	BALLOONS FOR WINE CRAWL - PROMOTIONS	71.02		
	07/16/2014	STEEL BRUSHES,ACID BRUSH. DWNT. FOUNTAIN	4.94		
	07/16/2014	MINI LEVEL SWITCH -	458.83		
	07/16/2014	RENTAL EQUIP, DAMAGE WAIVER	50.40		
	07/16/2014	LIGHTING ASSEMBLY FOR NEW FIRE EXPLORER	238.95		
	07/16/2014	ASCO REBUILD KIT FOR PAP CHLORINE SYSTEM	146.70		
	07/16/2014	ADJUSTABLE WRENCH	29.99		
	07/16/2014	OFFICE SUPPLIES	83.75		
	07/16/2014	LUNCH FOR FIRE CHIEF TESTING STAFF	27.49		
	07/16/2014	WELDING TOOLS	56.06		
	07/16/2014	VESTS/SAFETY	65.24		
	07/16/2014	COMCAST CABLE TV 7/1-31/14 DPS (19.53%)	23.02		
	07/16/2014	COMCAST INTERNET 7/1-31/14 DPS (80.47%)	94.85		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	07/17/2014	MIRACLE GROW	9.95		
	07/17/2014	HELIX MIXER, BRUSH,TAPE,POLE	46.75		
	07/17/2014	ANTI-SEIZE	25.23		
	07/17/2014	GROUT. DOWNTOWN FOUNTAIN	15.12		
	07/17/2014	DTE BILL 2770 N CUSTER CONC 5/23 - 6/24	226.08		
	07/17/2014	1/2" IRWIN PLUG TAP	8.49		
	07/17/2014	DTE BILL 4603 SYCAMORE 5/29 - 6/27/14	374.75		
	07/17/2014	DTE BILL 4357 BURKE 5/29 - 6/27/14	361.32		
	07/17/2014	DTE BILL 415 JONES 5/21 - 6/19/14	31.58		
	07/17/2014	TOT LOT CRAFT SUPPLIES	9.63		
	07/17/2014	STRAW MATS, GRASS SEED	166.92		
	07/17/2014	FLEET MAINTENANCE SUPPLIES	24.08		
	07/17/2014	RUBBER OVERBOOTS	63.75		
	07/18/2014	TAIL PANEL#5019	75.00		
	07/18/2014	DTE BILL 5590 GRANDVIEW 6/2 - 6/30	367.86		
	07/18/2014	DTE BILL 5590 GRANDVIEW 7/1 - 7/2	26.29		
	07/18/2014	MEDICAL GLOVES	62.90		
	07/18/2014	HOSE-FOR WATERING TRUCK	32.99		
	07/18/2014	GREASE	10.48		
	07/18/2014	POSTAGE TO SEND LOCATORS FOR TRADE-IN	12.45		
	07/18/2014	CONDITIONING VALVE - #11 FILTER	200.00		
	07/18/2014	O-RING LUBE.	53.21		
	07/18/2014	DTE BILL 1755 N CUSTER 5/23 - 6/24/14	272.81		
	07/18/2014	DTE BILL 1060 SUNSET 6/2 - 6/30/14	4,092.54		
	07/18/2014	DTE BILL 1060 SUNSET 7/1/14	140.98		
	07/18/2014	DTE BILL 2850 HARBORVIEW 5/30 - 6/30	2,646.79		
	07/18/2014	DTE BILL 2850 HARBORVIEW 7/1/14	91.17		
	07/18/2014	EVIDENCE ROOM LABELS	21.53		
	07/18/2014	GROUT, MEASURE RITE LID&CONTAINER,OIL	57.60		
	07/18/2014	CHAIN FOR STIHL RESCUE SAW	267.20		
	07/18/2014	HOSE ASSEMBLY	21.82		
	07/18/2014	GLOVES	28.44		
	07/18/2014	FIRE DEPT. EQUIP. TRAY	253.50		
	07/18/2014	MGFOA FALL INSTITUTE ROOM DEPOSIT	159.87		
	07/18/2014	CANDY COUNCIL JAPAN SC DINNER	29.94		
	07/18/2014	FOOD FOR COUNCIL WORK SESSION	51.14		
	07/19/2014	BAGELS COUNCIL WORK SESSION	14.83		
	07/19/2014	GLOVES	21.15		
	07/20/2014	HYDRATION WATER FOR VEHICLES	18.45		
	07/21/2014	AWWA MEMBERSHIP-LAROY	174.00		
	07/21/2014	FIRE DEPT. EXPLORER- EMER. EQUIP.	479.92		
	07/21/2014	L3 PRINTER HARDDRIVE	111.46		
	07/21/2014	FIRE DEPT. EXPLORER	26.46		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	07/21/2014	RTM EQUIPMENT - TOC 25.0 MG/L STANDARD	70.90		
	07/21/2014	FIRE DEPT. EXPLORER- EQUIP.	128.66		
	07/21/2014	COIL CHAIN, TAPE RULER, COIL CHAIN	45.83		
	07/21/2014	PART RETURNED	15.89		
	07/21/2014	COPY ROOM - COPY PAPER	366.00		
	07/21/2014	FINANCE - COPY PAPER	30.50		
	07/21/2014	TRACK AND FIELD PICNIC	42.23		
	07/21/2014	BATTERY SWITCH FOR VEHICLE	44.79		
	07/21/2014	HIGH CAPACITY CONVERSION KIT	295.38		
	07/21/2014	#5020 ALT. CLUTCH PULLEY	123.48		
	07/21/2014	CREDIT	(15.89)		
	07/21/2014	MGFOA FALL INSTITUTE REGISTRATION	230.00		
	07/21/2014	#302 TRANS MOUNT	25.79		
	07/21/2014	COPIER LEASE	54.57		
	07/21/2014	PARKING BATTERIES	379.98		
	07/21/2014	BLOWER MOTOR FOR 50-04	57.18		
	07/21/2014	LANIER LD255 COPIER MAINT. 5/30-6/29/14	82.65		
	07/22/2014	GAS METER	101.13		
	07/22/2014	COLD PATCH	1,000.00		
	07/22/2014	PAPER	114.97		
	07/22/2014	ANNUAL INSPECTIONS ON SHOP CRANES	440.00		
	07/22/2014	POSTAGE METER RENT 4/30-6/30/14	433.86		
	07/22/2014	POSTAGE METER RENT 7/1-30/14	216.93		
	07/22/2014	O-RINGS	15.28		
	07/22/2014	OFFICE SUPPLIES	114.56		
	07/22/2014	KEYSTOCK, FASTENERS	4.05		
	07/22/2014	PIGTAIL FOR CAMERA	237.50		
	07/22/2014	CAPSCRWS, NUTS, FUSES, SHRINKTUBE	351.28		
	07/22/2014	LOTUS FOUNTAIN PARTS	24.84		
	07/22/2014	FOLDER/SEALER MAINT. 1/1-6/30/14	687.22		
	07/22/2014	RELAYS.	56.04		
	07/22/2014	ROUND UP,GLOVES,BAGS,CLEANER	106.44		
	07/22/2014	CONTROL CARPENTER BEES @ MUNSON	360.00		
	07/22/2014	MGFOA DUES 2014-15 (ED SELL)	100.00		
	07/22/2014	BLUE TARP	239.94		
	07/22/2014	CENTRIFUGE MIXER PARTS	93.55		
	07/23/2014	FUNERAL FLOWERS - KETTINGER	50.00		
	07/23/2014	PBT	129.00		
	07/23/2014	#301 ABS BRAKE MODULE	388.00		
	07/23/2014	#637 HYD. FITTING	41.60		
	07/23/2014	#5020 TRANS FILTER	26.99		
	07/23/2014	SHOP SUPPLIES	5.09		
	07/23/2014	DUST CONTROL	500.00		

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MONROE
EXP CHECK RUN DATES 08/12/2014 - 08/18/2014
UNJOURNALIZED
BOTH OPEN AND PAID
PRELIMANRY REPORT

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	07/23/2014	#637 HYD. FITTING	23.63		
	07/23/2014	PAINT THINNER, TAPE	24.97		
	07/23/2014	#302 SPEED SENSOR	21.56		
	07/23/2014	SHOP TOWELS (BOX)	45.00		
	07/23/2014	MEDICAL SUPPLIES	55.59		
	07/23/2014	TCC SENSOR FOR 50-20	25.54		
	07/23/2014	SHOP SUPPLIES	6.19		
	07/23/2014	MERCY HOSPITAL BLOOD DRAWS	16.00		
	07/23/2014	FUSE PANEL, ENCLOSURE	90.24		
	07/23/2014	EVIDENCE TECH SUPPLIES	157.75		
	07/23/2014	MISSION CP LARGE	79.53		
	07/23/2014	SHOP SUPPLIES	17.78		
	07/23/2014	IRRIGATION PARTS FOR PARKS	170.94		
	07/23/2014	#302 TRANS PARTS	34.28		
	07/23/2014	V-BELT	11.00		
	07/23/2014	#1036 BRAKE ADJUSTER	16.09		
	07/23/2014	CONTACT BLOCK/CENTRIFUGE MIXER	129.46		
	07/24/2014	PBT	33.00		
	07/24/2014	LIGHT CONTROLS FOR MUNSON	80.39		
	07/24/2014	MEDICAL SUPPLIES	42.95		
	07/24/2014	MOTOR OIL	4.99		
	07/24/2014	DTE BILL 3000 LEWIS 6/16 - 6/30/14	23.36		
	07/24/2014	DTE BILL 3000 LEWIS 7/1 - 7/16/14	26.69		
	07/24/2014	GLAZING COMPOUND	18.97		
	07/24/2014	IRRIGATION PARTS	5.34		
	07/24/2014	CYLINDER REBUILD #1170	540.00		
	07/24/2014	DTE BILL 900 PLUM 6/18 - 6/30/14	19.25		
	07/24/2014	DTE BILL 900 PLUM 7/1 - 7/18/14	12.84		
	07/24/2014	SPRAY PAINT BLACK	35.94		
	07/24/2014	IRRIGATION PARTS	8.52		
	07/24/2014	FITTINGS. DDA DWNT. CHAIRS	55.71		
	07/24/2014	DTE BILL 438 JEROME 6/19 - 6/30/14	18.37		
	07/24/2014	DTE BILL 438 JEROME 7/1 - 7/21/14	42.88		
	07/24/2014	CANDY HAT JAPAN SC GIFTS	16.58		
	07/24/2014	CREDIT	(47.98)		
	07/24/2014	BLOWER MOTOR #5020	57.18		
	07/24/2014	DTE BILL 3561 S CUSTER 6/18 - 6/30/14	1,273.97		
	07/24/2014	DTE BILL 3561 S CUSTER 7/1 - 7/18/14	1,910.96		
	07/24/2014	TRACKING "RTRN FOR CR PYMTS" BNY MELLON	5.60		
	07/24/2014	DTE BILL 915 REGENTS 6/18 - 6/30/14	51.49		
	07/24/2014	DTE BILL 915 REGENTS 7/1 - 7/18/14	34.33		
	07/24/2014	TRANS FILTER #5020	22.79		
	07/24/2014	DTE BILL 1000 S RAISINVILLE 6/18 - 6/30	31.32		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	07/24/2014	DTE BILL 1000 S RAISINVILLE 7/1 - 7/18	46.98		
	07/24/2014	DTE BILL 1410 S RAISINVILLE 6/18 - 6/30	14.08		
	07/24/2014	DTE BILL 1410 S RAISINVILLE 7/1 - 7/18	21.11		
	07/24/2014	DTE BILL 5555 BALDWIN 5/16 -6/30/14	42.39		
	07/24/2014	DTE BILL 5555 BALDWIN 7/1 - 7/17/14	16.26		
	07/24/2014	CREW SUNSCREEN/INSECT REPELLENT	81.96		
	07/24/2014	COMMERCIAL/INDUSTRIAL COST MANUAL	569.20		
	07/24/2014	BALL VALVE REPAIR KITS FOR E-1	720.11		
	07/25/2014	DTE BILL 111 CASS 6/20 - 6/30/14	48.89		
	07/25/2014	DTE BILL 111 CASS 7/1 - 7/22/14	134.41		
	07/25/2014	PHONE SLIP COVER	19.97		
	07/25/2014	COPIER - MAINTENANCE AGREEMENT	58.82		
	07/25/2014	(734) 384-9616 AIRPORT PHONE 7/1-31/14	147.42		
	07/25/2014	DTE BILL 620 S MONROE 6/20 - 6/30/14	31.73		
	07/25/2014	DTE BILL 620 S MONROE 7/1 - 7/22/14	87.26		
	07/25/2014	CUTTING PLIER, OSB WOOD	100.87		
	07/25/2014	FAUCET WASHERS	3.79		
	07/25/2014	DTE BILL 35 W FRONT 6/20 - 6/30/14	107.32		
	07/25/2014	DTE BILL 35 W FRONT 7/1 - 7/22/14	295.07		
	07/25/2014	ALTERNATOR PULLEY #5020	94.09		
	07/25/2014	DTE BILL 115 E FIRST 4/22 - 6/30/14	21.80		
	07/25/2014	DTE BILL 115 E FIRST 7/1 - 7/22/14	7.48		
	07/25/2014	IRRIGATION PARTS	17.13		
	07/25/2014	TELEPHONE	42.72		
	07/25/2014	DTE BILL 36 WASHINGTON 6/20- 6/30/14	189.10		
	07/25/2014	DTE BILL 36 WASHINGTON 7/1 - 7/20/14	378.27		
	07/25/2014	DTE BILL 320 E FRONT 6/20 - 6/30/14	80.24		
	07/25/2014	DTE BILL 320 E FRONT 7/1 - 7/22/14	220.62		
	07/25/2014	MISC MAITENANCE SUPPLIES	149.50		
	07/25/2014	TEA JAPAN SC GIFTS	34.93		
	07/25/2014	APPROVED CLOTHIN	49.99		
	07/25/2014	PPT LEGISLATION RECORDED WEBINAR	10.00		
	07/25/2014	DTE BILL 99 E FIRST 5/21 - 6/30/14	22.53		
	07/25/2014	DTE BILL 99 E FIRST 7/1 - 7/22/14	14.87		
	07/25/2014	RUBBING ALCOHOL, KEY	6.97		
	07/25/2014	EVIDENCE TECH SUPPLIES	114.33		
	07/25/2014	SHOP TOOL	73.37		
	07/25/2014	CHAINSAW COIL	59.94		
	07/25/2014	L3 SUPPLIES	349.75		
	07/26/2014	HOTEL ROOM - JAPAN GUESTS	169.99		
TOTAL FOR: FIFTH THIRD BANK			108,683.76		
0000000469	FIRST BAPTIST CHURCH 8/5/14	\$20 FOR JANITORIAL SERV & \$35 FOR USE OF POLLING PLACE	55.00		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
TOTAL FOR: FIRST BAPTIST CHURCH			55.00		
0000001876	GALCO INDUSTRIAL ELECTRONICS A51404301	Ozone Wedco Unit-AIR CONDITIONER REPLACEMENT	4,067.91		
TOTAL FOR: GALCO INDUSTRIAL ELECTRONICS			4,067.91		
0000006062	GBS INC GOVERNMENTAL BUSINESS SYS 14-19445	ACCUVOTE OS MARKING PENS	47.41		
TOTAL FOR: GBS INC GOVERNMENTAL BUSINESS SYS			47.41		
MISC	GENUINE PARTS COMPANY 08/13/2014	OVERPAYMENT OF TAXES-39-00159-002	1,727.02		
TOTAL FOR: GENUINE PARTS COMPANY			1,727.02		
0000000509	GERKEN MATERIALS INC 98824	COLD PATCH	723.06		
TOTAL FOR: GERKEN MATERIALS INC			723.06		
0000006231	GRACE LUTHERAN CHURCH 8/5/14	\$20 FOR JANITORIAL SERV & \$35 FOR USE OF POLLING PLACE	55.00		
TOTAL FOR: GRACE LUTHERAN CHURCH			55.00		
0000000531	GRAND TRUNK WESTERN RAILROAD INC 9500137208	BASE RENT ANNUAL U G SEWER & MANHOLE ENCROACH	122.24		
TOTAL FOR: GRAND TRUNK WESTERN RAILROAD INC			122.24		
5760	ANTHONY D HALL 8/5/14	ELECTION INSPECTOR ASST CHAIR	150.00		
	8/6/14	ELECTION INSPECTOR TRAINING 8/2/14	25.00		
	8/6/14	ELECTION INSPECTOR TRAINING 7/30/14	25.00		
TOTAL FOR: ANTHONY D HALL			200.00		
0000000575	MICHAEL L HAMMOND ARCHITECT 1419-A-HOE	PLAN REVIEW 445 N TELEGRAPH RD	200.00		
	1420-A-HOE	PLAN REVIEW @ TENANT RENOVATION 555 N TELEGRAPH	200.00		
TOTAL FOR: MICHAEL L HAMMOND ARCHITECT			400.00		
0000000579	HASSETT TITLE CO INC 8/13/14	PURCHASE 1305 E FRONT ST	60,015.00		
TOTAL FOR: HASSETT TITLE CO INC			60,015.00		
0000006391	HEALTH MANAGEMENT SYSTEMS OF AMERIC 6970814	EMPLOYEE ASSISTANCE PROGRAM ADJ TO ACTUAL COUNT	222.11		
TOTAL FOR: HEALTH MANAGEMENT SYSTEMS OF AMERIC			222.11		
0000000591	HERKIMER RADIO SERVICE				

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	80090	RADIO SERVICE AGREEMENT JULY 2014 - 2015	356.54		
TOTAL FOR: HERKIMER RADIO SERVICE			<u>356.54</u>		
0000000614	CLAUDETTE D HOSKINS 8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: CLAUDETTE D HOSKINS			<u>125.00</u>		
0000006315	JANICE L HUNTER 8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: JANICE L HUNTER			<u>125.00</u>		
0000006185	JAY'S SEPTIC TANK SERVICE 251489	HANDICAP UNIT SOLDIERS / SAILORS PARK AUG 2014	125.00		
TOTAL FOR: JAY'S SEPTIC TANK SERVICE			<u>125.00</u>		
MISC	JEFFRIES, BRIAN 7/31/14	OPERATOR CERTIFICATION FEE REIMBURSEMENT	70.00		
TOTAL FOR: JEFFRIES, BRIAN			<u>70.00</u>		
0000000689	CARDNO JFNEW 65357	FISH PASSAGE PHASE 2 CONSULTANT AWARD PER 11/7/11 COUNCIL	18,744.70		
TOTAL FOR: CARDNO JFNEW			<u>18,744.70</u>		
0000005923	JOHNSON & ANDERSON, INC. 37653	17016 BRA GENERAL	1,470.00		
	37654	17361 BATTLEFIELD PUMP HOUSE DEMOLITION	4,555.00		
TOTAL FOR: JOHNSON & ANDERSON, INC.			<u>6,025.00</u>		
5761	KATHRYN A JONES 8/5/14	ELECTION INSPECTOR ASST CHAIR	150.00		
	8/6/14	ELECTION INSPECTOR TRAINING 8/2/14	25.00		
TOTAL FOR: KATHRYN A JONES			<u>175.00</u>		
0000001526	ANGELA R KATZ 8/5/14	ELECTION INSPECTOR ASST CHAIR	150.00		
	8/6/14	ELECTION INSPECTOR TRAINING 8/2/14	25.00		
TOTAL FOR: ANGELA R KATZ			<u>175.00</u>		
0000006418	KIESLER POLICE SUPPLY INC 72222	PRACTICE AMMUNITION FOR POLICE HANDGUNS AND RIFLES, ALONG	1,610.00		
TOTAL FOR: KIESLER POLICE SUPPLY INC			<u>1,610.00</u>		
0000000731	KUSHNER & COMPANY INC. 49945	FSA & COBRA PLAN FEES	260.58		
TOTAL FOR: KUSHNER & COMPANY INC.			<u>260.58</u>		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000006193	LACAL EQUIPMENT INC 197885-IN	WATER PUMP FOR PELICAN STREET SWEEPER #637	1,391.12		
TOTAL FOR: LACAL EQUIPMENT INC			<u>1,391.12</u>		
0000006489	LEE & RYAN ENVIRONMENTAL CONSULTING 8/13/14 EST# 7	RIVER RAISIN DAM REMEDIATION - PHASE TWO	231,244.59		
TOTAL FOR: LEE & RYAN ENVIRONMENTAL CONSULTING			<u>231,244.59</u>		
0000006586	LINDE NORTH AMERICA INC 50302222	LIQUID OXYGEN PURCHASE	958.21		
TOTAL FOR: LINDE NORTH AMERICA INC			<u>958.21</u>		
MISC	MARLOW, CATHY 8/13/14	REFUND OF RENTAL FEES MUNSON GAZEBO	58.50		
TOTAL FOR: MARLOW, CATHY			<u>58.50</u>		
0000000810	SANDRA MAY 8/5/14 8/6/14	ELECTION INSPECTOR CHAIR ELECTION INSPECTOR TRAINING TWO DAYS 7-30 & 8-2-14	175.00 50.00		
TOTAL FOR: SANDRA MAY			<u>225.00</u>		
0000000627	MERCY MEMORIAL HOSPITAL 2600000019	EMPLOYEE PHYSICALS	690.00		
TOTAL FOR: MERCY MEMORIAL HOSPITAL			<u>690.00</u>		
0000002691	MICHIGAN STATE POLICE-FIRE TRAINING 8/5/14	FIRE INVESTIGATION TRAINING COURSE ID# 1047575	1,265.00		
TOTAL FOR: MICHIGAN STATE POLICE-FIRE TRAINING			<u>1,265.00</u>		
0000005744	STATE OF MICHIGAN 7/1-31 7/16-8/1/14	IFT/OPT DEL 2013 MONROE SCHOOL OPERATING IFT/OPT 2014 STATE ED MONROE SCHOOLS	31,004.64 20,649.54		
TOTAL FOR: STATE OF MICHIGAN			<u>51,654.18</u>		
0000001166	STATE OF MICHIGAN 7/30/14	BRA-GREAT LAKES TOWERS 2009-1125 LOAN PAYMENT	30,340.66		
TOTAL FOR: STATE OF MICHIGAN			<u>30,340.66</u>		
0000001142	STATE OF MICHIGAN WA 368396	AIRPORT WEATHER OBS DATA SYS APR - JUNE 2014	661.88		
TOTAL FOR: STATE OF MICHIGAN			<u>661.88</u>		
0000005008	CYNTHIA L MILLER 8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: CYNTHIA L MILLER			<u>125.00</u>		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000000823	WILLIAM H MILLER 8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: WILLIAM H MILLER			125.00		
MISC	MOBIS NORTH AMERICA 8/13/14	OVERPAYMENT OF RENTAL FEES REFUNDED	120.00		
TOTAL FOR: MOBIS NORTH AMERICA			120.00		
0000000849	MONROE COUNTY FINANCE DEPARTMENT 2638	SUPPORT TALON/LEIN & APS MAINTENANCE FEES	1,887.12		
TOTAL FOR: MONROE COUNTY FINANCE DEPARTMENT			1,887.12		
0000000843	MONROE COUNTY TREASURER 7/31/14	DUE TO / FROM UNITS JULY 2014	696.35		
TOTAL FOR: MONROE COUNTY TREASURER			696.35		
0000000877	MONROE PUBLISHING CO 071438	JULY 2014 DISPLAY ADVERTISING	1,718.34		
TOTAL FOR: MONROE PUBLISHING CO			1,718.34		
000000838B	CITY OF MONROE 0614	FIR -000014-0000-01 14 E FIRST	19.22		
	FIR100 0614	FIR -000100-0000-01 100 E FIRST 4/11 - 6/30/14	210.32		
	FIR100 0714	FIR -000100-0000-01 100 E FIRST 7/1 - 7/18/14	47.34		
	FIR14 0714	FIR -000014-0000-01 14 E FIRST 7/1 - 7/18/14	4.39		
	FIR317 0714	FIR -000317-0000-02 317 E FIRST 7/1 - 7/18/14	4.39		
	FIR31702 0614	FIR -000317-0000-02 4/11 - 6/30/14	19.22		
	FRON1275 0614	FRON-001275-000-01 1275 E FRONT 4/22 - 6/30/14	52.34		
	FRON1275 0714	FRON-001275-0000-01 1275 E FRONT 7/1 - 7/17/14	12.89		
	FRON2205 0614	FRON-002205-0000-01 2205 E FRONT 4/11 - 6/30/14	3,616.33		
	FRON2205 0714	FRON-002205-0000-01 2205 E FRON 7/1 - 7/15-14	678.15		
	FRON320 0614	FRON-000320-0000-01 320 E FRONT 4/11 - 6/30/14	163.04		
	FRON320 0714	FRON-000320-0000-01 320 E FRONT 7/1 - 7/18/14	36.69		
	WASH12 0614	WASH-000012-0000-01 12 WASHINGTON 4/11 - 6/30/14	14.96		
	WASH12 0714	WASH-000012-0000-01 12 WASHINGTON 7/18/14	3.36		
	WASH4 0614	WASH-000004-0000-01 4 WASHINGTON 4/11 - 6/30/14	14.96		
	WASH4 0714	WASH-000004-0000-01 4 WASHINGTON 7/1 - 7/18/14	3.36		
TOTAL FOR: CITY OF MONROE			4,900.96		
0000006224	OLIVIA MORROW 8/5/14	ELECTION INSPECTOR ASST CHAIR	150.00		
	8/6/14	ELECTION INSPECTOR TRAINING 8/2/14	25.00		
TOTAL FOR: OLIVIA MORROW			175.00		
0000000780	MPACT				

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	6-30-2114	AT & T FRANCHISE & PEG FEES APR - JUNE 2014	14,070.28		
TOTAL FOR: MPACT			<u>14,070.28</u>		
000006110	RON NOEL LAWN SERVICE				
	7	HELLENBERG TRIMMED & APPLIED WEED KILLER 7/16/14	400.00		
	7/31/14	2014-2018 LAWN MAINTENANCE CONTRACT - WORK GROUP A,C, AND	7,250.00		
	7/31/14	GRASS CUTTING @ 18 WINCHESTER 7/1 7/8 7/15/ 7/22 & 7/31	250.00		
	7/31/14	25 YDS MULCH	675.00		
	7/31/14	2014-2018 LAWN MAINTENANCE CONTRACT - WORK GROUP A,C, AND	1,450.00		
	7/31/14	2014-2018 LAWN MAINTENANCE CONTRACT - WORK GROUP A,C, AND	7,250.00		
TOTAL FOR: RON NOEL LAWN SERVICE			<u>17,275.00</u>		
000006530	OZONIA NORTH AMERICA LLC				
	31413133-405831	250 PPD OZONE GENERATOR PURCHASE	209,989.00		
TOTAL FOR: OZONIA NORTH AMERICA LLC			<u>209,989.00</u>		
000006000	PAETEC				
	57605253	TELEPHONE SERVICE 7/8 - 8/7/14	2,038.40		
TOTAL FOR: PAETEC			<u>2,038.40</u>		
000006581	PAIGE, BETTY				
	8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: PAIGE, BETTY			<u>125.00</u>		
000006225	GARY PARKER				
	8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: GARY PARKER			<u>125.00</u>		
000001032	PRINTING SYSTEMS INC				
	86410	CUSTOM VOTER REGISTRATION ADDRESS CONFIRM	118.51		
TOTAL FOR: PRINTING SYSTEMS INC			<u>118.51</u>		
000006282	PRIORITY ONE EMERGENCY INC				
	70002200	LED LIGHTBARS FOR NEW PUBLIC SAFETY VEHICLES	1,539.99		
TOTAL FOR: PRIORITY ONE EMERGENCY INC			<u>1,539.99</u>		
000001062	READY HELLER & READY LLP				
	TDR-066107	MONTHLY RETAINER SEPTEMBER 2014 TDR-0661-07	11,500.00		
TOTAL FOR: READY HELLER & READY LLP			<u>11,500.00</u>		
5763	DENISE L ROBERTS				
	8/5/14	ELECTION INSPECTOR CHAIR	175.00		
	8/6/14	ELECTION INSPECTOR TRAINING 8/2/14	25.00		
TOTAL FOR: DENISE L ROBERTS			<u>200.00</u>		
000003459	ROSELAWN MEMORIAL PARK				

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	7/31/14	FEES & EXPENSES FOR WOODLAND CEMETARY JULY 2014	2,076.72		
TOTAL FOR: ROSELAWN MEMORIAL PARK			2,076.72		
0000005264	SALENBIEN TRUCKING & EXCAVATING INC 8/13/14 EST# 3	WESTERN / HURON WATER MAIN REPLACEMENT AND RESURFACING PE	321,578.60		
TOTAL FOR: SALENBIEN TRUCKING & EXCAVATING INC			321,578.60		
0000006276	PATRICIA L SCHOOLEY 8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: PATRICIA L SCHOOLEY			125.00		
0000001183	SNOW'S NURSERY INC 144158	TERRACE TREES FOR SPRING 2014 PLANTING	4,980.00		
TOTAL FOR: SNOW'S NURSERY INC			4,980.00		
0000001189	SOLOMON DIVING INC 72114	PROFESSIONAL SERVICES - 30" INTAKE INSPECTION	3,225.00		
TOTAL FOR: SOLOMON DIVING INC			3,225.00		
0000001203	ST PAUL'S UNITED METHODIST CHURCH 8/5/14	\$20 FOR JANITORIAL SERV & \$35 FOR USE OF POLLING PLACE	55.00		
TOTAL FOR: ST PAUL'S UNITED METHODIST CHURCH			55.00		
0000005016	JENISE J STEINMAN 8/5/14 8/6/14	ELECTION INSPECTOR CHAIR ELECTION INSPECTOR TRAINING 8/2/14	175.00 25.00		
TOTAL FOR: JENISE J STEINMAN			200.00		
0000004895	STONECO OF MICHIGAN-DENNISTON 828250	STONE FOR BACKFILL	447.65		
TOTAL FOR: STONECO OF MICHIGAN-DENNISTON			447.65		
0000006593	DREXELBROOK C/O SYSTEMS SPECIALTIES 80029596	OZONE CONTACT CHAMBER LEVEL SENSOR	1,110.87		
TOTAL FOR: DREXELBROOK C/O SYSTEMS SPECIALTIES			1,110.87		
0000006226	BARBARA TROTTER 8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: BARBARA TROTTER			125.00		
0000006559	U S LAWNS 2329	2014-201 Lawn Maintenance Contract - Work Groups B and E	3,187.50		
TOTAL FOR: U S LAWNS			3,187.50		
0000005778	URS CORPORATION 5951297	PROFESSIONAL SERVICES - OZONE SYSTEM MODIFICATION	23,971.25		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	5951297	PROFESSIONAL SERVICES - OZONE SYSTEM MODIFICATION	8,432.84		
TOTAL FOR: URS CORPORATION			<u>32,404.09</u>		
0000006536	WADDLES TIRE SERVICE INC 128342	TIRE REPAIR	155.50		
TOTAL FOR: WADDLES TIRE SERVICE INC			<u>155.50</u>		
0000001339	CHARLES D WELLS 8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: CHARLES D WELLS			<u>125.00</u>		
0000001346	WHITAKER, DARRICK 6/30/14	MILEAGE FOR ELECTRICAL INSPECTIONS JUNE 2014	14.00		
	7/31/14	MILEAGE ELECTRICAL INSPECTIONS	73.36		
TOTAL FOR: WHITAKER, DARRICK			<u>87.36</u>		
0000006447	WILLIAMS PAINTING CO 8/5/14	FIX Program 422 E. Third St. Council Apporval 10/21/13	4,200.00		
TOTAL FOR: WILLIAMS PAINTING CO			<u>4,200.00</u>		
0000006273	WOMEN EMPOWERING WOMEN INC 6/15/14	CDBG SUB-RECIPIENT AGREEMENT FOR TRANSITION HOUSE	7,500.00		
TOTAL FOR: WOMEN EMPOWERING WOMEN INC			<u>7,500.00</u>		
0000001357	WOODCRAFT SQUARE 8/5/14	\$20 FOR JANITORIAL SERV & \$35 FOR USE OF POLLING PLACE	55.00		
TOTAL FOR: WOODCRAFT SQUARE			<u>55.00</u>		
0000001886	WOODLAND CEMETERY OPERATING FUND 7/31/14	WOODLAND CEMETARY EXPENSES JULY 2014	544.57		
TOTAL FOR: WOODLAND CEMETERY OPERATING FUND			<u>544.57</u>		
0000006278	WORLD CLASS LANDSCAPING 1482	2013-2015 CUSTODIAL SERVICES CONTRACT - SUMMER / FALL 201	4,260.75		
	1488	2013-2015 BALL FIELD MAINTENANCE CONTRACT - SUMMER / FALL	2,424.75		
TOTAL FOR: WORLD CLASS LANDSCAPING			<u>6,685.50</u>		
0000006520	WRIGHT, VALENCIA L 8/5/14	ELECTION INSPECTOR	125.00		
TOTAL FOR: WRIGHT, VALENCIA L			<u>125.00</u>		
0000006229	STACEY M WYCKOFF 8/5/14	ELECTION INSPECTOR CHAIR	175.00		
	8/6/14	ELECTION INSPECTOR TRAINING 8/2/14	25.00		
TOTAL FOR: STACEY M WYCKOFF			<u>200.00</u>		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000003718	YMCA 8/5/14	\$20 FOR JANITORIAL SERV & \$35 FOR USE OF POLLING PLACE	55.00		
TOTAL FOR: YMCA			<hr/> 55.00		
0000006595	YOURIST, JOLENE 8/5/14	ELECTION INSPECTOR	125.00		
	8/6/14	ELECTION INSPECTOR TRAINING	25.00		
TOTAL FOR: YOURIST, JOLENE			<hr/> 150.00		
TOTAL - ALL VENDORS			1,647,874.46		

Balance Detail Report
City Of Monroe
08/14/2014 08:33

Account: ██████████ -Checking - Payroll - USD Report On: Previous Day Data
 Start Date: 07/31/2014 00:00 Transaction Groups: ACH Debit
 End Date: 08/13/2014 23:59 ZBA Display: Both Credit and Debit
 Sorted By: Account Number, Date, Credit/ Debit
 Orientation: Portrait

Bank ABA# : Fifth Third Bank (Northwestern Ohio) - ██████████

Account : ██████████ -Checking - Payroll - USD

Date	Transaction Type	Customer Ref. #	Bank Ref. #	Credit Amount	Debit Amount
07/31/2014	ACH Debit Received		100108666674		192.31
	Description: FUNDS TRANSFER TO CK: XXXXXX7018 REF # 00623829119				
07/31/2014	ACH Debit Received		100107000315		967.26
	Description: CITYOFMONR 9653 DUES 3860046380 073114 OFFSET TRANSACTION				
07/31/2014	ACH Debit Received		100107000304		2,413.41
	Description: CITYOFMONR 9653 CHILD SUPP 3860046380 073114 OFFSET TRANSACTION				
07/31/2014	ACH Debit Received		100107000319		3,541.44
	Description: CITYOFMONR 9653 RHS 3860046380 073114 OFFSET TRANSACTION				
07/31/2014	ACH Debit Received		100107000317		4,396.89
	Description: CITYOFMONR 9653 NWRS 457 3860046380 073114 OFFSET TRANSACTION				
07/31/2014	ACH Debit Received		100107000303		5,059.20
	Description: CITYOFMONR 9653 RHCF 3860046380 073114 OFFSET TRANSACTION				
07/31/2014	ACH Debit Received		100107000316		10,162.63
	Description: CITYOFMONR 9653 ICMA 457 3860046380 073114 OFFSET TRANSACTION				
07/31/2014	ACH Debit Received		100107000295		73,934.72
	Description: CITYOFMONR 9653 PENSION 3860046380 073114 OFFSET TRANSACTION				
07/31/2014	ACH Debit Received		100107000314		228,248.19
	Description: CITYOFMONR 9653 PAYROLL 3860046380 073114 OFFSET TRANSACTION				
08/01/2014	ACH Debit Received		100108078878		6,934.31
	Description: FIFTH THIRD HSA PRETAX BENEFIT TRANS 5TH3RD HSA 9405386004638 CITY OF MONROE 080114				
08/06/2014	ACH Debit Received		100102681121		84,275.51
	Description: CITYOFMONR 9653 TAX PYMT 3860046380 080614 OFFSET TRANSACTION				
			Credits	Debits	
Total Amount			0.00	420,125.87	
Total Number of Items			0	11	

Confidential

Balance Detail Report
City Of Monroe
08/14/2014 08:32

Account: [REDACTED]-Checking - General - USD Report On: Previous Day Data
 Start Date: 07/31/2014 00:00 Transaction Groups: ACH Debit
 End Date: 08/13/2014 23:59 ZBA Display: Both Credit and Debit
 Sorted By: Account Number, Date, Credit/ Debit
 Orientation: Portrait

Bank ABA# : Fifth Third Bank (Northwestern Ohio) - [REDACTED]

Account : [REDACTED]-Checking - General - USD

Date	Transaction Type	Customer Ref. #	Bank Ref. #	Credit Amount	Debit Amount
07/31/2014	ACH Debit Received		100106664176		153.68
	Description: DLX For Business BUS PROD 02031564207128 CITY OF MONROE 073114				
08/04/2014	ACH Debit Received		100103011749		153.70
	Description: GLOBAL PAYMENTS BANKCARD PROCESSING GLOBAL STL 601101434472831 CITY OF MONROE 080414				
08/04/2014	ACH Debit Received		100103320779		200.00
	Description: BANKSERV - ACH 1190000836 C3APAX RTNS REIMB 359430255 MONROECITYUTILMI 080414				
08/04/2014	ACH Debit Received		100100445980		320,455.00
	Description: BCBS Michigan ASC 007006055 CITY OF MONROE 080414				
08/05/2014	ACH Debit Received		100104782430		43.41
	Description: AMERICAN EXPRESS PAYMENT DATE 14217 AXP DISCNT 3211780184 CITY OF MONR3211780184 080514				
08/12/2014	ACH Debit Received		100104890847		1,500,000.00
	Description: Morgan Stanley ACH DEBIT 40002583065g5n CITY OF 081214				
			Credits	Debits	
Total Amount			0.00	1,821,005.79	
Total Number of Items			0	6	

Confidential



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: TRUNKLINE MAINTENANCE CONTRACT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION – 2014 THROUGH 2019

DISCUSSION: The City of Monroe has historically contracted with the Michigan Department of Transportation (MDOT) to provide maintenance on State trunk lines within our jurisdiction. Such services include snow removal, street sweeping, crack sealing, bituminous patching, curb repairs, traffic signal maintenance and energy, and other minor items. This arrangement allows for the optimum use of City personnel and equipment that are required for City streets already, and allows us to provide the citizens of Monroe that use State trunk lines within our boundaries more timely and efficient service. The monies allocated for these tasks are determined annually by MDOT. The maintenance budget for the fiscal year ending September 30, 2014 was originally \$53,000 but was subsequently increased to \$62,000 to account for a harsh winter, and includes work on M-125 from Jones Avenue to Stewart / Cole Road, and certain activities on M-50 from Winston Drive to US-24. In addition, due to the existence of curb and gutter in some locations outside of the City, we also sweep M-125 from Jones Avenue to Dunbar Road, and M-50 from Winston Drive to Westwood Avenue. Maintenance activities on US-24 are handled for MDOT by the Monroe County Road Commission, and for continuity in operations, they also handle snow removal only on our portion of M-50. We have already budgeted for this work within the Major Street Fund for the July 1, 2014 to June 30, 2015 City Fiscal Year.

There are numerous items that need to be filled in on the document related chiefly to the terms of our Union contracts for employees we will be billing for under this contract. Staff will fill in these items as appropriate following approval.

IT IS RECOMMENDED that the City Council adopt the attached resolution, approve the 2014-2019 State Trunk Line Maintenance Contract, and that the Mayor and Clerk-Treasurer be authorized to sign the contract on behalf of the City.

CITY MANAGER RECOMMENDATION:

- For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended

APPROVAL DEADLINE: September 30, 2014

REASON FOR DEADLINE: Current contract expires on September 30, 2014

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering and Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Council, Engineering and Public Services Department, traveling public

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$
	Cost of This Project Approval	\$
	Related Annual Operating Cost	\$53,000*
	Increased Revenue Expected/Year	\$53,000*

*Budget can be modified by MDOT each year based on their available funding and needs, and our breakdown of activity spending is then adjusted accordingly. Amount listed was our original budget for the fiscal year ending September 30, 2014, assumed to be roughly equal to the coming year budget.

SOURCE OF FUNDS:	<u>City</u>	Account Number	Amount
	<u>Other Funds</u> MDOT		\$53,000

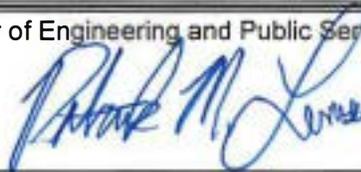
Budget Approval: 

FACT SHEET PREPARED BY: Patrick M. Lewis, P.E., Director of Engineering and Public Services **DATE:** 08/04/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: August 18, 2014



RESOLUTION

WHEREAS, the Michigan Department of Transportation has found that contracting with municipalities for the maintenance of state trunk lines and bridges within their jurisdiction is in the public interest, and

WHEREAS, the City of Monroe has found that contracting for the performance of this maintenance is both in the public interest and allows for a more efficient overall use of its equipment, materials, and personnel to the benefit of the taxpayers of the City of Monroe, therefore let it be

RESOLVED that the City of Monroe approves of the State Trunk Line Maintenance Contract heretofore attached for the time period beginning October 1, 2014 and ending September 30, 2019, and let it be further

RESOLVED that the City of Monroe authorizes the Mayor and Clerk-Treasurer to execute the contract on behalf of the City of Monroe, and designates the Director of Engineering and Public Services to serve as Maintenance Superintendent for the duration of the contract term.

MICHIGAN DEPARTMENT OF TRANSPORTATION
STATE TRUNKLINE MAINTENANCE CONTRACT

CITY OF MONROE

THIS CONTRACT is made and entered into this date of _____ by and between the Michigan Department of Transportation, hereinafter referred to as "MDOT," and the City of Monroe, a Michigan municipal corporation, hereinafter referred to as the "MUNICIPALITY."

RECITALS:

MDOT has affirmatively found that contracting with this MUNICIPALITY for the maintenance of state trunklines and bridges within its jurisdiction is in the best public interest; and

1925 PA 17 Section 2, MCL 250.61 et seq; authorizes MDOT to contract with the MUNICIPALITY for the construction, improvement, and/or maintenance of state trunkline highways. MDOT, subject to the approval of State Administrative Board, will do all acts or things necessary to carry out the purpose of 1925 PA 17 supra; and

MDOT has so advised the State Transportation Commission and the Appropriations Committee of the Senate and House of Representatives in accordance with 1951 PA 51 Section 11(c), MCL 247.661(c).

It is agreed as follows:

Section 1. ORGANIZATION, EQUIPMENT, AND FACILITIES

The MUNICIPALITY will provide personnel, equipment, and facilities to maintain the state trunkline highways and provide the services required under the terms of this Contract. The MUNICIPALITY will furnish MDOT, upon request, with an organizational chart showing garage locations, names of supervisory personnel, and any other information incidental to the performance under this Contract.

Section 2. SCOPE OF WORK

- a. The MUNICIPALITY will perform maintenance work at the direction of MDOT'S Region Engineer or a designee of the REGION ENGINEER

hereinafter referred to as the “REGION ENGINEER” or, acting under the general direction of the ENGINEER OF OPERATIONS FIELD SERVICES DIVISION, hereinafter referred to as the “ENGINEER OF OPERATIONS”. Work for the Operations Division, including permit issuance and inspection, under this Contract will be performed in accordance with accepted maintenance practices on those sections of state trunkline highway as identified in a written Letter of Understanding.

- i. A written Letter of Understanding shall be drafted by MDOT and signed by both MDOT and the designated representative of the MUNICIPALITY. The letter shall remain in effect until either replaced or modified by the REGION ENGINEER and approved by the MUNICIPALITY. The letter will outline the number and type of maintenance activities to be performed under this Contract (A sample Letter of Understanding is attached as Appendix F). The Letter of Understanding shall provide sufficient detail of the work activities to be performed, expectations or outcomes from the performance of this work, and identification of budget line items for budgeting and billing purposes.
 - ii. The executed Letter of Understanding and all subsequent approved revisions thereto, is incorporated herein by reference as if the same were repeated in full herein.
 - iii. If the MUNICIPALITY is unable to perform any of the services outlined in the Letter of Understanding on a twenty-four (24) hour, seven (7) day-a-week basis, the MUNICIPALITY will immediately notify MDOT. MDOT will work with the MUNICIPALITY to ensure that the services defined in the Letter of Understanding are performed.
- b. Whenever the MUNICIPALITY performs permit assistance and inspection on behalf of MDOT:
- i. MDOT will require as a condition of the issuance of all permits as to which the MUNICIPALITY will perform services for MDOT, pursuant to this Contract, that the Permittee save harmless the State of Michigan, the Transportation Commission, the Department of Transportation and all officers, agents and employees thereof and the MUNICIPALITY, its officials, agents and employees against any and all claims for damages arising from operations covered by the permit.
 - ii. MDOT, for all permit activities for which it wishes the MUNICIPALITY to perform permit services for the DEPARTMENT pursuant to this Contract, will further require that

the Permittee, except as to permits issued to governmental entities and public utilities or unless specifically waived by the MUNICIPALITY in writing, provide comprehensive general liability insurance, including coverage for contractual liability, completed operations, and/or product liability, X, C, & U, and contractor's protective liability with a blasting endorsement when blasting is involved or commercial general liability insurance that includes all the above, naming as additional parties insured on all such policies the State of Michigan, the Michigan Transportation Commission, MDOT and all offices, agents and employees thereof, the MUNICIPALITY, its officials, agents and employees and that the Permittee provide to MDOT written proof of said insurance.

iii. The amounts of such insurance will be no less than the following:

Comprehensive General Liability:

Bodily Injury	--	\$500,000 each occurrence
	--	\$500,000 each aggregate
Property Damage	--	\$250,000 each occurrence
	--	\$250,000 each aggregate

Commercial General Liability Insurance:

\$500,000 each occurrence and aggregate

c. Special maintenance work, work not covered by the Line Item Budget, and work for any other Division of MDOT (non-maintenance work) may be performed under the terms of this Contract only upon written authorization approved by the REGION ENGINEER. Emergency work may be performed based on verbal approval given by the REGION ENGINEER and subsequently supported in writing. Work performed by the MUNICIPALITY for any Division other than the Maintenance Division will be supervised by the Division issuing a state Transportation Work Authorization (TWA).

Transportation Work Authorizations (TWA's) may be issued by the REGION ENGINEER for special maintenance work (work not covered by the Line Item Budget) and non-maintenance work. This work may be performed by the MUNICIPALITY or a subcontractor as set forth in Section 9. TWA's will be performed in accordance with MDOT'S accepted maintenance practices and specifications as specified on the TWA. The MUNICIPALITY will provide the necessary supervision or inspection to assure that the work is performed in accordance with the TWA.

The MUNICIPALITY and MDOT may agree to include additional maintenance items to be covered under this Contract. Such items may include, but are not limited to, maintenance of traffic control devices (signals), freeway lighting and intelligent traffic system (ITS). All such work will be listed in the Letter of Understanding, included in the line item budget and defined in a supplemental scope which will become an attachment to this contract.

The MUNICIPALITY shall be responsible for providing all traffic control necessary to complete the work as outlined in this Contract unless otherwise agreed to by MDOT.

The MUNICIPALITY and MDOT may also enter into separate agreements for the shared payment of installation, maintenance, and energy costs for traffic control devices.

- d. The REGION ENGINEER is authorized to issue written orders, as are necessary, for the performance of maintenance work under the provisions of this Contract.

Section 3. INTEGRATION OF STATE AND MUNICIPAL WORK

The MUNICIPALITY will furnish sufficient personnel, equipment, and approved material as needed to perform maintenance on state trunkline highways. Personnel and equipment will be used on municipal streets and state trunkline highways as conditions warrant.

Section 4. CONTRACT ADMINISTRATOR

The MUNICIPALITY hereby designates _____ as Contract Administrator on state trunkline highways, who will be responsible for budget and the administration of the contract. In the event the MUNICIPALITY desires to replace the Contract Administrator, the MUNICIPALITY will notify MDOT in writing.

Section 5. MAINTENANCE SUPERINTENDENTS AND CONTACTS

The MUNICIPALITY hereby designates, where applicable, the following:

Maintenance Superintendent (Streets): _____

Signal/electrical Superintendent: _____

Storm Sewer Superintendent: _____

Other (Specify): _____

who will supervise all work covered by this contract. In the event the MUNICIPALITY desires to replace the designated contacts, the MUNICIPALITY will notify MDOT in writing.

Section 6. WAGE SCHEDULE

Wages paid by the MUNICIPALITY for work on state trunkline highways will be the same as on street work for the MUNICIPALITY.

Premium Pay and Overtime Pay (specify under what conditions and percentage of regular rate paid if not specified in the attached labor agreement).

Pay for “show-up time” (Specify under what conditions and number of hours, if a minimum number is used and is not specified in the attached labor agreement).

No “stand by at home” pay will be included in charges for work on state trunkline highways.

MDOT will reimburse the MUNICIPALITY for Direct Labor Overhead costs on all labor costs properly chargeable to MDOT, including but not limited to, vacation, sick leave, holiday pay, workers’ compensation, retirement, social security, group life insurance, hospitalization, longevity, unemployment insurance, and military leave, hereinafter referred to as “EMPLOYEE BENEFITS,” in accordance with Section 16.

Section 7. MATERIALS TO BE ACQUIRED AND MATERIAL SPECIFICATIONS

Material necessary for the performance of this Contract may, at the option of the MUNICIPALITY, be purchased by the MUNICIPALITY unless otherwise directed by the REGION ENGINEER. The MUNICIPALITY shall advertise and receive competitive bids when such purchases exceed Ten Thousand Dollars (\$10,000.00) or if required by federal or state law.

The MUNICIPALITY shall retain documentation that such bids were taken for at least three (3) years following final payment made for such purchases. Failure to retain documentation that such bids were taken may result in denial of reimbursement of the costs of such materials.

The following materials: bituminous pre-mixed materials, bituminous materials, aggregates (except ice control sand), and traffic control devices used on state trunkline highways by the MUNICIPALITY will conform to current or supplemental specifications approved by MDOT, unless otherwise approved in advance by the REGION ENGINEER. The REGION ENGINEER may require approval by MDOT'S Construction Field Services Division or by a laboratory approved by that MUNICIPALITY and the REGION ENGINEER. If MDOT-owned materials are stored jointly with MUNICIPALITY-owned materials, proper and adequate inventory records must be maintained by the MUNICIPALITY, clearly indicating the portion that is MDOT-owned.

Section 8. PRICE SCHEDULE OF MATERIALS AND SERVICES

Materials supplied by the MUNICIPALITY, including aggregates and bituminous materials using raw materials either partially or wholly obtained from municipally-owned property, municipally-leased (in writing) property, or by written permit from state or privately-owned property, may be furnished at a firm unit price, subject to approval of source and price by the REGION ENGINEER. Firm unit prices are not subject to unit price adjustment by audit.

MDOT may audit all records necessary to confirm accuracy of quantities for which reimbursement is requested. Reimbursement for all materials supplied by the MUNICIPALITY that are not included in the firm unit price schedule will be in accordance with Subsection 16(d). Firm unit prices may be changed, added, or deleted upon written request by the MUNICIPALITY and approval by the REGION ENGINEER at least sixty (60) days prior to the effective date of the change, addition, or deletion.

FIRM UNIT PRICES

<u>ITEM KIND</u>	<u>ITEM LOCATION</u>	<u>PRICE UNIT</u>	<u>PRICE INCLUDES*</u>	<u>PER UNIT</u>

Insert above, the following applicable number(s):

*Firm Unit Price Includes:

<u>Item Kind</u>	<u>Item Locations</u>
1. Processing/or Mixing Costs	1. Pit Site
2. Stockpiling/or Hauling to Stockpile Costs	2. Yard
3. Royalty Costs	3. Other (Describe)
4. Municipal Supplied Salt or Calcium Chloride (when used in a winter salt/sand mixture)	
5. Winter Sand	
6. Bituminous Costs	
7. Other (Describe)	

MDOT may audit all records necessary to confirm the accuracy of the material quantities for all materials on the Firm Unit Price List for which the MUNICIPALITY requests reimbursement.

Listed items purchased from a vendor source or vendor stockpile for direct use on the trunklines are not eligible for firm unit price consideration and should be billed at vendor cost.

Section 9. SUBCONTRACTS

The MUNICIPALITY may subcontract any portion of the work to be performed under this contract. Bid/price solicitation and subcontracts will be in conformance with the MUNICIPALITY's contracting process, and applicable state laws, except as modified herein. All subcontracted work will require the MUNICIPALITY to submit a Quotation Request for Services or Equipment (Form 426) along with relevant bid and contract documents, and bid or quote tabulation.

All subcontracted work will be performed in accordance with the established Scope of Work outlined on Form 426 and any specifications developed by the MUNICIPALITY and/or MDOT for said subcontracted work. The scope of work and specifications (if any) must be approved by the REGION ENGINEER. The MUNICIPALITY will provide the necessary supervision or inspection to assure the subcontracted work is performed in accordance with the scope of work and specifications. At no time will the MUNICIPALITY pay for subcontracted work until the work has been inspected and approved for compliance with the scope of work and specifications.

Emergency work will be subcontracted based on a verbal approval given by the REGION ENGINEER. The work must be supported by the subsequent submission of Form 426 upon completion of work. State Administrative Board approval is required within thirty

(30) days of completion of emergency work for contracts of \$250,000 or greater. Work will be completed according to MDOT Emergency Guidelines.

It is the intent of the parties to extend the terms of the Contract if the subcontract work is in progress at the conclusion of the Contract term. This provision shall not apply if this Contract is terminated by the MUNICIPALITY or MDOT.

Failure to obtain the necessary approvals or to retain the documentation that the bids, prices, or rate quotations were solicited as required under this Section, may result in a denial of the reimbursement of the costs.

For subcontracts involving the items of Cleaning Drainage Structures, Roadway Sweeping and Flushing or Grass and Weed Control, the MUNICIPALITY will include a cancellation clause that will allow the MUNICIPALITY to cancel the subcontract if funds are not made available by MDOT.

County and/or Municipality-based advantage programs (CBA Process) or any type of preference program that awards contracts based on criteria other than low bid through the competitive bidding process, will not be used for MDOT-funded projects.

The term of the subcontract will not exceed five (5) years, said term will include any time extensions.

The subcontract solicitation and approval process will be as follows:

- a. **Subcontracts \$24,999 or less:** The MUNICIPALITY will solicit either a bid price, or rate quotation from three or more qualified sources. Documentation of solicitation from all qualified sources must be retained for at least three (3) years following final payment made for each subcontract. REGION ENGINEER approval of Form 426 is required.
- b. **Subcontracts \$25,000 or greater:** The MUNICIPALITY will advertise and award by competitive bid. Advertisements must clearly define contract term and location of work. Documentation of the solicitation from all qualified sources must be retained for at least three (3) years following final payment made for each subcontract. REGION ENGINEER approval of Form 426 is required.

State Administrative Board approval is required prior to the execution of contracts that are \$250,000 or greater.

State Administrative Board requirements for Amendments (previously referred to as overruns, extra work and adjustments), are outlined in Appendix E, attached hereto and made a part hereof.

Section 10. NON-DISCRIMINATION

- a. In connection with the performance of maintenance work under this Contract, the MUNICIPALITY (hereinafter in Appendix C referred to as the “contractor”) agrees to comply with the State of Michigan provisions for “Prohibition of Discrimination in State Contracts,” as set forth in Appendix C, dated June 2011, attached hereto and made a part hereof. This provision will be included in all subcontracts related to this Contract.
- b. During the performance of this Contract, the MUNICIPALITY, for itself, its assignees, and its successors in interest (hereinafter in Appendix G referred to as the “contractor”) agrees to comply with the Civil Rights Act of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6, and the Regulations of the Department of Transportation (49 CFR Part 21) issued pursuant to said Act, including Appendix G, dated June 2011, attached hereto and made a part hereof. This provision will be included in all subcontracts relating to this Contract.
- c. The MUNICIPALITY will carry out the applicable requirements of MDOT’s Disadvantaged Business Enterprise (DBE) program and 49 CFR Part 26, including, but not limited to, those requirements set forth in Appendix H, dated October 1, 2005, attached hereto and made a part hereof.

Section 11. ANTI-KICKBACK

No official or employee of the MUNICIPALITY or of the State of Michigan will receive direct or indirect remuneration from purchases of materials, supplies, equipment, or subcontracts required for trunkline highway maintenance purposes.

Section 12. JURISDICTION OF STATE TRUNKLINE HIGHWAY

It is declared that the work performed under this Contract is a governmental function that the MUNICIPALITY performs for MDOT. This Contract does not confer jurisdiction upon the MUNICIPALITY over the state trunkline highways encompassed by this contract or over any other state trunkline highways. This Contract may not be construed to confer temporary or concurrent jurisdiction in the MUNICIPALITY over a state trunkline highway. Nothing inconsistent with the underlying statutory jurisdiction, duties, prerogatives, and obligations of MDOT is herein intended. The parties hereto further declare that this Contract is not made for the benefit of any third party.

Section 13. INSURANCE

- a. The MUNICIPALITY will furnish MDOT with a certificate of automobile liability insurance, which complies with the No-Fault Automobile Insurance laws of the State of Michigan. Insurance coverage shall include owned, non-owned, and hired motor vehicles. Such insurance shall be not less than Two Hundred

Fifty Thousand Dollars (\$250,000.00) for bodily injury or death of any one person. Coverage for public liability, property damage, and combined single limit shall also comply with Michigan No-Fault Automobile Insurance laws. The MUNICIPALITY shall also provide thirty (30) days notice to MDOT prior to cancellation, termination, or material change of the policy. The certificate of said insurance shall be submitted to MDOT on DEPARTMENT Form 428 (Certificate of Insurance for State Highway Maintenance Contract) covering public liability and property damage, indicating thereon the policy number, and the aforesaid thirty (30) days notice provisions and the limits of liability.

In the event the MUNICIPALITY is self-insured, a copy of the Secretary of State's certificate of self-insurance shall be submitted to MDOT.

- b. In the event that the MUNICIPALITY receives a Notice of Intent to File Claim and/or any complaint filed by a person seeking to recover damages from the MUNICIPALITY for its alleged acts or omissions on a state trunkline highway, the MUNICIPALITY shall provide a copy of such notice within fifteen (15) days of receipt of said notice or complaint to the Assistant Attorney General in Charge, hereinafter referred to as the "ASSISTANT ATTORNEY GENERAL," Van Wagoner Building, 4th Floor, 425 West Ottawa Street, Lansing, Michigan, 48909. Thereafter, the MUNICIPALITY shall provide copies of pleadings and other information regarding the claims or lawsuits when requested by the ASSISTANT ATTORNEY GENERAL and shall comply with all the obligations, duties and requirements of the general liability policy provided herein.

Section 14. WORKERS' DISABILITY COMPENSATION

The MUNICIPALITY will comply with the Michigan Workers' Disability Compensation Law as to all employees performing work under this Contract.

Section 15. BUDGET MANAGEMENT FOR MUNICIPALITIES WITH A BUDGET OF \$200,000 OR MORE (OPTIONAL FOR OTHER MUNICIPALITIES)

Each MDOT fiscal year, for Municipalities with a budget of \$200,000 or more, a winter and non-winter maintenance budget will be prepared separately. These budgets will be established by the Region Engineer within guidelines established by MDOT.

Prior to the development of an annual budget by the REGION ENGINEER, the MUNICIPALITY and REGION ENGINEER will meet and develop a proposed work plan which will include a schedule for routine maintenance and the associated cost of the work plan for the coming year. This proposed work plan will be broken down by month, and form the basis of the non-winter maintenance budget for the MUNICIPALITY for the next fiscal year. The non-winter budget will be balanced over all twelve months of the fiscal year. The budget will be adjusted each month to address budget overruns and under-runs to ensure that total MUNICIPALITY budget is not exceeded. The REGION ENGINEER will work with the MUNICIPALITY to reach agreement on the components

of this annual work plan, taking into consideration the features and conditions of the state trunkline system within the MUNICIPALITY's contract area, as well as the size of the MUNICIPALITY's staff that is available for state trunkline Highway maintenance. The REGION ENGINEER and the MUNICIPALITY will identify maintenance activities that can be performed in the winter months when not performing winter maintenance.

The MUNICIPALITY will work with the REGION ENGINEER to develop an annual priority plan for scheduling work over the term of this Contract consistent with MDOT'S road preservation objectives.

MDOT will establish the winter maintenance budget based on a five (5)-year average of winter expenditures which includes the costs for labor, fringe benefits, equipment, State Salt Stores, MUNICIPALITY-supplied road salt, winter sand, other de-icing chemicals and overhead.

The REGION ENGINEER and the MUNICIPALITY will review the non-winter maintenance budget together at least every other month. This review will cover work planned and conducted, work planned and not conducted, and the current status of the non-winter maintenance budget. Any adjustments to the proposed work plan to curtail or expand operations to meet budget limitations will be covered in this budget review. During winter operations, the winter budget will be reviewed monthly by the REGION ENGINEER and the MUNICIPALITY.

The REGION ENGINEER and MUNICIPALITY will meet between March 1 and May 15 of each budget year to discuss a supplemental non winter program. The supplemental non winter program will be funded by the remainder of the winter budget. During this meeting, participants will estimate the remainder of the winter budget; review the status of current and future bills for winter maintenance and propose a supplemental non winter program. The proposed work activities will be prioritized to support MDOT'S preservation strategy (APPENDIX I).

Section 16. REQUEST FOR REIMBURSEMENT

MDOT will reimburse the MUNICIPALITY for the following costs incurred in the performance of routine maintenance, non-maintenance, and all other work covered by this Contract, except as set forth in Sections 18, 19, 20, and 21. To be eligible for reimbursement under this Section, costs must be submitted to MDOT prior to the start of the audit for each respective year of the Contract period.

- a. MDOT'S share of the actual cost of all direct labor employed in the performance of this Contract, including the expense of permit inspection, field and office engineering, and including audit expenses in connection with projects on force account work by subcontractors.
- b. MDOT'S share of the cost of EMPLOYEE BENEFITS as referred to in Section 6 as a percentage of payroll. The percentage shall be developed

using MDOT Form 455M (Report of Employee Benefit Costs for the Municipality) and shall conform with the general accounts of the MUNICIPALITY on the MUNICIPALITY'S previous fiscal years' experience. These charges are subject to audit in accordance with Section 25.

- c. MDOT'S share of the actual cost of MUNICIPALITY owned or purchased energy.
- d. MDOT will reimburse the MUNICIPALITY for the cost of purchased bulk (measured by volume or weight) materials and Non-Bulk (measured by area or count) material used in the performance of this contract. The MUNICIPALITY shall deduct all discounts or rebates in excess of two percent (2%), to establish the reimbursed cost.
- e. MDOT will reimburse the MUNICIPALITY for the cost of handling materials furnished by the MUNICIPALITY and materials furnished by MDOT as follows:
 - i. **Bulk Items (measured by volume or weight):**
The direct expenses of handling, such as unloading, processing, stockpiling, heating or loading of materials measured by volume or weight in bulk, bags or drums such as aggregates, bituminous materials and chemicals, on condition that reimbursement of such expenses is not provided elsewhere herein, provided that these costs can be identified within the records of the MUNICIPALITY.
 - ii. **Non-Bulk Items (measured by area or count):**
A five percent (5%) handling and storage charge may be added to the purchase price of all materials measured by area or count provided such materials are stocked in and distributed from approved storage facilities. When reported by the MUNICIPALITY, charges for handling and storage in excess of five percent (5%) will be reimbursed to the MUNICIPALITY upon audit, provided that these charges can be identified and supported within the records of the MUNICIPALITY.
- f. Equipment owned by the MUNICIPALITY will be reimbursed at the established rental rates found in Schedule C, Report 375 Equipment Rental Rates, issued annually by MDOT. Rented equipment will be reimbursed at actual cost for the equipment rental.
- g. The amounts paid by the MUNICIPALITY to a subcontractor, as provided for in Section 9.

- h. The cost to the MUNICIPALITY for labor, materials, and equipment rental incurred in connection with engineering, supervision, and inspection of subcontract work.
- i. Overhead in Accordance with Attached Overhead Schedule.

MDOT will reimburse the MUNICIPALITY for overhead costs at the appropriate percentage rate as indicated in Appendix B. The overhead rate shall be based upon the original annual budget established for the MUNICIPALITY and shall not change.

The overhead amount payable under Section 16(i) is reimbursement to the MUNICIPALITY for all costs and expenses arising out of the performance of this Contract not specifically described in other sections of this Contract. This reimbursement includes salary and expenses (including transportation) of the Maintenance Superintendent (except as noted in Section 16(k)), salaries of clerical assistants, including radio communication staff, office expense, storage rentals on MUNICIPALITY owned property, and the cost of small road tools. Work tools without a power assist and used in a road or a bridge maintenance activity, are considered small road tools. Small road tools do not have an equipment rental rate listed in Schedule C, Report 375, Equipment Rental Rates. Small road tools are reimbursed as an overhead cost.

- j. MDOT will reimburse the MUNICIPALITY for MDOT'S pro-rata share of the cost to maintain chemical storage facilities as provided for in the chemical storage facility contracts between the MUNICIPALITY and MDOT.
- k. Requests for reimbursement to be made quarterly on the basis of certified statement of charges prepared and submitted by the MUNICIPALITY within thirty (30) days from the end of each quarter on forms furnished by MDOT or using an equivalent approved alternative format. Costs submitted beyond sixty (60) days from the end of each quarter will include written justification for the delay and will be paid only upon approval of the REGION ENGINEER. Upon written request to the REGION ENGINEER, payment may be made to the MUNICIPALITY on a monthly basis, after submission to MDOT of certified statements of costs for each monthly payment period. MUNICIPALITIES with a line item budget contract of \$200,000 or greater **shall** submit request for reimbursement on a **monthly** basis through MDOT'S Local Agency Payment System (LAPS).
- l. The MUNICIPALITY will be reimbursed as a direct cost for work performed by the Maintenance Superintendent making regular inspections

of state trunkline highways in accordance with written instructions from the REGION ENGINEER. This time shall be specifically recorded on daily time sheets and reported as a direct labor charge.

It is further agreed that in smaller municipalities, the Maintenance Superintendent designated above may at times be engaged in tasks other than those of a strictly supervisory nature, such as operator of a truck or other highway equipment. The MUNICIPALITY may be reimbursed for this time worked on state trunklines, provided that all such time for non-supervisory work is specifically recorded on the daily time sheet and reported on the Maintenance Payroll Report Form 410A. The exact dates on which the Maintenance Superintendent so worked, the number of hours worked, and the number of hours worked under each classification shall be indicated on the Maintenance Payroll Report Form 410A.

Section 17. ELECTRONIC FUNDS TRANSFER

Public Act 533 of 2004 requires that payments under this contract be processed by electronic funds transfer (EFT). The MUNICIPALITY is required to register to receive payments of EFT at the Contract & Payment Express website (www.cpexpress.state.mi.us).

Section 18. WINTER MAINTENANCE

The MUNICIPALITY will be compensated for winter maintenance on the basis of actual expenditures only. MDOT will share in the cost of snow hauling when each snow hauling effort is approved by the REGION ENGINEER. MDOT'S share of snow hauling will be determined based on the ratio of area designated for traffic movement to the total area of the state trunkline highway right-of-way within the agreed upon area of snowhaul. MDOT will subtract the area of parking lanes and sidewalks from the total area of the state trunkline highway right-of-way to determine the area designated for traffic movement. MDOT'S reimbursement for snow hauling from state trunkline highways, based upon this calculation, is paid at the rate of _____ percent (%) of actual charges supported by proper documentation. The frequency (annually, each storm, etc.) will be at the discretion of the REGION ENGINEER. The MUNICIPALITY should denote snow hauling charges as Activity 149, Other Winter Maintenance, on Trunk Line Maintenance Reports. A prior written authorization for each snow haul event from the REGION ENGINEER shall be required and kept on file for audit purposes.

The MUNICIPALITY agrees that it will prohibit additional snow from being deposited on the highway right-of-way from side streets.

Section 19. PAVEMENT MARKING

Compensation for the item of Pavement Marking will be made on the basis of actual expenditure only, except in no case will the MUNICIPALITY be compensated for a total

expenditure in excess of the amount designated for pavement marking in the Line Item Budget for the appropriate MDOT fiscal year. Compensation for Pavement Marking is limited to only painting authorized by the REGION ENGINEER. The MUNICIPALITY shall not include charges for curb painting in the routine maintenance cost for state trunkline maintenance.

Section 20. COMPENSATION FOR AESTHETIC WORK ITEMS

Compensation for the items of Sweeping and Flushing (activity 132), Grass and Weed Control (activity 126) and Roadside Clean up (activity 124) will be made on the basis of actual expenditures only, except that in no case will the MUNICIPALITY be compensated for a total expenditure in excess of the budget amount designated each of these three work activities on the Summary of the Field Activity Budget for the appropriate MDOT fiscal year.

The number of work operations for each of these three activities will be agreed upon between the MUNICIPALITY and REGION ENGINEER; and reflected in each line activity budget amount.

Section 21. TREES AND SHRUBS

Except for emergency work, the MUNICIPALITY will request MDOT'S written approval to remove dead trees and/or trim trees prior to the start of work. MDOT will pay all costs to remove dead trees. MDOT and MUNICIPALITY shall equally share costs when state and local forces combine efforts to trim trees within the trunkline right-of-way as approved by the REGION ENGINEER.

Section 22. EQUIPMENT LIST

The MUNICIPALITY will furnish MDOT a list of the equipment it uses during performance under this Contract, on MDOT form 471 (Equipment Specifications and Rentals.) This form shall be furnished to MDOT no later than February 28 of each year.

Section 23. RECORDS TO BE KEPT

The MUNICIPALITY will:

- a. Establish and maintain accurate records, in accordance with generally accepted accounting principals, of all expenses incurred for which payment is sought or made under this Contract, said records to be hereinafter referred to as the "RECORDS." Separate accounts will be established and maintained for all costs incurred under this Contract. The RECORDS include, but are not limited to:
 - i. Daily time cards for employees and equipment signed by the employee and his immediate supervisor or by a timekeeper and the supervisor when a timekeeper is employed. The daily time cards shall also indicate the

distribution to route sections and work items. Those MUNICIPALITIES using crew day cards may, if they prefer, retain crew day cards backed by a time record for the pay period signed as above in lieu of daily time cards detailing the distribution.

- ii. Properly signed material requisitions (daily distribution slips) showing type of material, quantity, units, date issued, and indicating distribution thereof to route sections and work items.
 - iii. Additional cost records as needed to support and develop unit cost charges and percentages applied to invoice cost. No such cost records are necessary in support of the overhead percentage or the five percent (5%) handling charge.
- b. Maintain the RECORDS for at least three (3) years from the date of MDOT'S receipt of the statement of charges for the quarter ending September 30 of each year of this contract period. In the event of a dispute with regard to the allowable expenses or any other issue under this Contract, the MUNICIPALITY will thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.
- c. Allow MDOT or its representative to inspect, copy, scan, or audit the RECORDS at any mutually acceptable time. However, the MUNICIPALITY cannot unreasonably delay the timely performance of the audit.

Section 24. CERTIFIED STATEMENT OF CHARGES

The MUNICIPALITY hereby certifies that, to the best of the MUNICIPALITY'S knowledge, the costs reported to MDOT under this Contract will represent only those items that are properly chargeable in accordance with the Contract. The MUNICIPALITY also hereby certifies that it has read the contract terms and is aware of the applicable laws, regulations, and terms of this Contract.

Section 25. AUDIT

The MUNICIPALITY's records will be subject to audit. Charges by the MUNICIPALITY for maintenance of state trunkline highways and authorized non-maintenance work performed under this Contract will not be adjusted (increased or decreased) by audit after twenty-four (24) months subsequent to the date of MDOT'S receipt of certified statement of charges for the quarter ending September 30 of each year of this contract period. This limitation will not apply in case of fraud or misrepresentation of material fact or if mutually agreed to in writing.

The firm unit prices for aggregates and bituminous materials that are processed and furnished by the MUNICIPALITY will not be subject to adjustment.

If any adjustments are to be made, the MUNICIPALITY will be notified of the tentative exceptions and adjustments within the above twenty-four (24) month period. The twenty-four (24) month period is intended only as a limitation of time for making adjustments and does not limit the time for payment of such amounts. In the event that an audit performed by or on behalf of MDOT indicates an adjustment to the costs reported under this Contract or questions the allowability of an item of expense, MDOT will promptly submit to the MUNICIPALITY a Notice of Audit Results and a copy of the audit report, which may supplement or modify any tentative findings communicated to the MUNICIPALITY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the MUNICIPALITY will:

- a. Respond in writing to the responsible Bureau of MDOT indicating whether or not it concurs with the audit report;
- b. Clearly explain the nature and basis for any disagreement as to a disallowed item of expense; and
- c. Submit to MDOT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE." The RESPONSE will be clearly stated and will provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the MUNICIPALITY may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by MDOT. The RESPONSE will refer to and apply the language of the Contract.
- d. The MUNICIPALITY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes MDOT to make a final decision to either allow or disallow any items of questioned cost, or no opinion expressed cost.

Upon review of the RESPONSE, if MDOT'S Dispute Audit Review Team (DART) does not agree with the RESPONSE, MDOT will provide the MUNICIPALITY an opportunity to appear before DART to explain and support its RESPONSE. This will occur within ninety (90) days of receipt of the RESPONSE, unless the time has been extended by MDOT. MDOT will make its decision regarding any disallowed or questioned cost items within 30 days after DART considers the appeal.

If after a DART decision MDOT determines that an overpayment has been made to the MUNICIPALITY, the MUNICIPALITY shall repay that amount to MDOT or notify MDOT of the MUNICIPALITY'S intent to appeal to the three member panel, which is described in this section of the contract or file a lawsuit in the court of proper jurisdiction to contest MDOT'S decision. MDOT shall not withhold or offset funds in dispute if the

MUNICIPALITY appeals to the three member panel or files a lawsuit in the court of proper jurisdiction. The appeal to the three member panel or the filing of a lawsuit in the court of proper jurisdiction shall be initiated by the MUNICIPALITY within thirty (30) days of the receipt of MDOT'S written notice that an overpayment has been made. If the MUNICIPALITY fails to repay the overpayment or reach an agreement with MDOT on a repayment schedule within the thirty (30) day period, the MUNICIPALITY agrees that MDOT will deduct all or a portion of the overpayment from any funds due the MUNICIPALITY by MDOT under the terms of any maintenance contract. The MUNICIPALITY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to appeal to the three member panel or to file a lawsuit in the court of proper jurisdiction to contest MDOT'S decision only as to any item of expense the disallowance of which was disputed by the MUNICIPALITY in a timely filed RESPONSE. The MUNICIPALITY may ask the court of proper jurisdiction to bar MDOT from withholding or offsetting funds until the court finally decides the dispute.

The individuals on the three member panel shall be selected from state agencies not directly associated with MDOT. The MUNICIPALITY will appoint one (1) member and MDOT will appoint one (1) member. The third member of the panel will be selected by the two (2) appointed panel members. The decision of the panel shall be binding unless appealed to the proper court by either party within one hundred twenty (120) days after the decision of the panel has been issued.

Section 26. TERM OF CONTRACT

This Contract will be in effect from October 1, 2014 through September 30, 2019.

Section 27. TERMINATION OF CONTRACT

Either party may terminate this Contract. Termination may occur in any year, but only in the months of April, May, or June. Written notice of intent to terminate this Contract shall be provided to the other party at least ninety (90) days prior to the date of termination.

Section 28. STATE ADMINISTRATIVE BOARD RESOLUTION

The provisions of the State Administrative Board Resolution 2011-2 of August 30, 2011, as set forth in Appendix D, attached hereto and made a part hereof.

Section 29. CONTRACT CONTENT

In case of any discrepancies between the body of this Contract and any exhibits hereto, the body of this Contract will govern.

Section 30. AUTHORIZED SIGNATURE(S)

This Contract will become binding on the parties and of full force and effect upon signing by the duly authorized official(s) of the MUNICIPALITY and of MDOT and upon adoption of a resolution approving said Contract and authorizing the signature(s) thereto of the respective official(s) of the MUNICIPALITY, a certified copy of which resolution will be sent to MDOT with this CONTRACT, as applicable.

CITY OF MONROE

BY: _____
TITLE:

BY: _____
TITLE:

MICHIGAN DEPARTMENT OF TRANSPORTATION

BY: _____
TITLE: MDOT Director

APPENDIX A
MICHIGAN DEPARTMENT OF TRANSPORTATION
MUNICIPALITY CONTRACT
DEFINITIONS

Annual Work Plan: A schedule developed by the Municipality, and a Region Engineer designee, of the routine maintenance work to be performed annually on state trunklines by the Municipality.

Budget/Field Activity Budget: Both items are defined as the budgeted amount distributed to the Municipality at the beginning of the fiscal year (October 1).

Chemical Storage Facilities: Bulk salt storage buildings.

Components of an Annual Work Plan: An outline of agreed upon maintenance activities to be performed to meet the needs of the trunkline. The components of this plan shall be a list of prioritized maintenance needs and a general break-down of how the Municipality's budget will be applied to the standard maintenance activity groups to facilitate work on the maintenance needs.

DEPARTMENT: Means the Michigan Department of Transportation.

Dispute Audit Resolution Team (DART): Is a team comprised of the Deputy Director for the Bureau of Finance and Administration as the chairperson, the Commission Auditor, the Deputy Director for the bureau involved, and the Assistant Attorney General in Charge of the Transportation Division, as the legal advisor.

Equipment Specifications and Rentals: An annual list of equipment proposed to be used on the state trunkline system by the Municipality forwarded to the Department with the hourly rates of each piece of equipment, for which rates may be modified by the Municipality based on their equipment experience.

Equipment Questionnaire: A report prepared by the Municipality and forwarded to the Department to substantiate the previous year's actual equipment costs.

Michigan State Transportation Commission: The policy-making body for all state transportation programs. The Commission establishes policy for the Michigan Department of Transportation in relation to transportation programs and facilities and other such works as related to transportation development as provided by law. Responsibilities of the Commission include the development and implementation of comprehensive transportation plans for the entire state, including aeronautics, bus and rail transit, providing professional and technical

assistance, and overseeing the administration of state and federal funds allocated for these programs.

Office of Commission Audit (OCA): The Office of Commission Audit reports directly to the Michigan State Transportation Commission. The Office of Commission Audits is charged with the overall responsibility to supervise and conduct auditing activities for the Department of Transportation. The auditor submits to the Commission reports of financial and operational audits and investigations performed by staff for acceptance.

Region Engineer: The Department's designated chief engineer (or designee) responsible for the oversight of each MDOT region.

Schedule C Equipment Rental Rates: The Department's annual list of statewide hourly equipment rental rates that shall be charged for the use of road equipment calculated from the average costs submitted by each agency in the Equipment Questionnaire.

Small Hand Tools: Hand tools which do not have power assist (non-powered) used for general road and bridge maintenance such as rakes, shovels, brooms, etc.

State Administrative Board: The State Administrative Board consists of the Governor, Lieutenant Governor, Secretary of State, Attorney General, State Treasurer, and the Superintendent of Public Instruction. The State Administrative Board has general supervisory control over the administrative activities of all state departments and agencies, including but not limited to, the approval of contracts and leases, oversight of the state capitol outlay process, and the settlement of small claims against the state.

State Trunkline Highway: A road, highway, or freeway under the jurisdiction of the Department, and usually designated with an M, US, or I preceding the route number.

Winter maintenance: Maintenance operations centered on the process to remove snow and ice from the trunkline to provide a reasonably clear and safe driving surface under winter conditions. The work codes (PCA codes) that define the budget line items for winter maintenance are:

14100: Winter maintenance

14400: Winter road patrol (*See winter maintenance patrol above*)

14900: Other winter maintenance (*Shall include maintenance items resulting from winter maintenance, but not actual winter maintenance, i.e. sweeping and flushing immediately after winter ends*)

This work includes all material costs required to conduct work under the above PCA codes.

APPENDIX B

MICHIGAN DEPARTMENT OF TRANSPORTATION

MUNICIPALITY CONTRACT

OVERHEAD SCHEDULE

Effective October 1, 2014, through September 30, 2019

Set forth below is the table of allowable percentages for Overhead, Supervision, and Expense of Small Tools paid by the Michigan Department of Transportation in connection with state trunkline highways maintenance contracts. Small tool expense includes tarpaulin, barricades, hand sanders, torches, flags, picks, shovels, saws, axes, wheelbarrows and other tools up to seventy five dollars in value for each tool, except for those units presently classified in the Equipment Rental Rate Book.

Original Annual Budget Amount	Percent Allowed for Overhead	Percent Allowed for Small Tools	Total Percent Allowed
Up to \$25,000 _____	10.50 _____	.50 _____	11.00
\$25,001 to \$50,000 _____	9.65 _____	.50 _____	10.15
\$50,001 to \$75,000 _____	8.75 _____	.50 _____	9.25
\$75,001 to \$100,000 _____	7.85 _____	.50 _____	8.35
\$100,001 and over _____	7.00 _____	.50 _____	7.50

APPENDIX C
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX D

STATE ADMINISTRATIVE BOARD

RESOLUTION 2011-2

PROCEDURES APPLICABLE TO MDOT CONTRACTS AND GRANTS
AND
RESCISSION OF RESOLUTIONS 2003-2 and 2005-2

WHEREAS, the State Administrative Board ("Board") exercises general supervisory control over the functions and activities of all administrative departments, boards, commissioners, and officers of this State, and of all State institutions pursuant to Section 3 of 1921 PA 2, MCL 17.3;

WHEREAS, the Board may adopt rules governing its procedures and providing for the general conduct of its business and affairs pursuant to Section 2 of 1921 PA 2, MCL 17.2;

WHEREAS, exercising its power to adopt rules, the Board adopted Resolution 2003-1 on March 4, 2003, lowering the threshold for Board approval of all new contracts, grants and amendments to \$25,000 or more for the purchase of materials or services unless specifically approved by the Governor, and simultaneously adopted Resolution 2003-2 setting forth certain exceptions to Resolution 2003-1;

WHEREAS, the Board has adopted Resolution 2011-1, raising the threshold for Board approval of all new contracts and grants to \$250,000 or more and of all amendments to \$125,000 or more, and rescinding Resolution 2003-1;

WHEREAS, the Michigan Department of Transportation ("MDOT") is a party to a considerable number of contracts, the majority of which are funded via grants administered by federal agencies including the U.S. Department of Transportation's Federal Highway Administration, Federal Transit Administration, Federal Railroad Administration and Federal Aviation Administration, which oversee MDOT's administration of such contracts and amendments thereto;

WHEREAS, MDOT has implemented internal procedures to assure the proper expenditure of state and federal funds and is subject to financial and performance audits by the Office of Commission Audits pursuant to 1982 PA 438, MCL 247.667a;

WHEREAS, MDOT is a party to a significant number of contracts which by their nature involve substantial consideration and often require amendments arising out of changes in scope, differing field conditions and design errors and omissions;

WHEREAS, delays in the approval of amendments to contracts can result in: postponement of payments to subcontractors and suppliers; work slow downs and stoppages; delays in the completion of projects; exposure to additional costs; and exposure to litigation arising out of contractor claims; and

WHEREAS, recognizing the Board's duty to promote the efficiency of State Government, the Board resolves as follows:

1. Resolution 2003-2 is rescinded.
2. Resolution 2005-2 is rescinded.
3. A contract for professional design, engineering or consulting services requiring MDOT prequalification in connection with the construction or physical improvement of a street, road, highway, bridge, transit or rail system, airport or other structure congruous with transportation ("Professional Engineering Consultant Contract") or a contract for the construction or physical improvement of a street, road, highway, bridge, transit or rail system, airport or other structure congruous with transportation ("Construction Contract") must be approved by the Board prior to execution by MDOT if the amount of the contract is \$500,000 or more. MDOT may obtain approval of the solicitation of a Professional Engineering Consultant Contract or a Construction Contract which, based on the estimate prepared by an engineer employed by the State of Michigan, is estimated to be \$500,000 or more. A contract arising out of such solicitation must be approved by the Board prior to execution by MDOT if the amount of the contract exceeds 110% of the State engineer's estimate.
4. An amendment to a Professional Engineering Consultant Contract or a Construction Contract must be approved by the Board prior to execution by MDOT if the amount of the amendment and the sum of all previous amendments exceeds 10% of the original contract, except that an amendment to a Professional Engineering Consultant Contract or a Construction Contract need not be approved by the Board if: a) approved in accordance with applicable federal law or procedure by a representative of a federal agency contributing funds to the project that is the subject of the contract; or b) approved in accordance with MDOT's internal procedures provided the procedures include approval by at least one MDOT employee who has managerial responsibility and is neither the project manager nor directly involved in the administration of the project.
5. A contract for services not requiring MDOT prequalification ("Service Contract") in the amount of \$250,000 or more must be approved by the Board prior to execution by MDOT. A Service Contract does not include a Professional Engineering Consultant Contract or a Construction Contract.
6. An amendment to a Service Contract must be approved by the Board prior to execution by MDOT if the amount of the amendment and the sum of all previous amendments total \$125,000 or more. Thereafter, an amendment to a Service Contract must be approved by the Board if the amount of the amendment and the sum of all amendments executed after the most recent Board approval total \$125,000 or more.
7. A contract involving the conveyance of any real property interest under the jurisdiction of MDOT must be approved by the Board prior to execution by MDOT if the fair market value of the interest is \$250,000 or more. Fair market value must be determined in accordance with procedures approved by the State Transportation Commission.

8. MDOT may enter into a contract with a sub-recipient without approval of the Board if: a) the purpose of the contract is to provide federal or state matching funds for a project; b) MDOT has been authorized by an agency administering any federal funds to award them to the sub-recipient; and c) the sub-recipient has agreed to fully reimburse the State in the event the sub-recipient does not use the funds in accordance with the purpose of the funding. A sub-recipient includes, but is not limited to, a local unit of government, a governmental authority, a private non-profit entity, a railroad or a rail service provider.

9. MDOT may enter into a cost participation contract with a local unit of government without approval of the Board if: a) the contract involves the construction or physical improvement of a street, road, highway, bridge or other structure congruous with transportation; b) the construction or improvement is funded by federal, state or local funds; and c) the contract is approved by each entity providing funds or in accordance with applicable law.

10. MDOT may enter into a contract in connection with the award of a grant, including state matching funds, to a local unit of government, a governmental authority, a private non-profit entity, a railroad or a rail service provider, without approval of the Board if the contract provides that the recipient will fully reimburse the State in the event grant funds are not used in accordance with the terms of the grant.

11. MDOT may enter into a contract with an airport sponsor without approval of the Board if the contract has been approved by the Michigan Aeronautics Commission.

12. MDOT may enter into a contract or award a grant without approval of the Board in situations where emergency action is required. For all emergency contracts or grants of \$250,000 or more, MDOT must transmit to the Board a written report setting forth the nature of the emergency and the key terms of the contract or grant within 30 days of executing the contract or awarding the grant.

13. Notwithstanding any provision of this resolution, the Board may require MDOT to report the status of any project and may require MDOT to obtain Board approval of any contract, grant or any amendment to a contract.

This Resolution is effective _____, 2011.



APPENDIX E

SUBCONTRACT REQUIREMENTS

SUMMARY OF STATE ADMINISTRATIVE BOARD REQUIREMENTS FOR AMENDMENTS (PREVIOUSLY REFERRED TO AS OVERRUNS, EXTRA'S AND ADJUSTMENTS)

Administrative Board Resolution (2011-2, August 30, 2011)

Amendments

Amendment Amount	Subcontract Requirements:	State Administrative Board Approval
\$124,999 or less	<ul style="list-style-type: none">• Prior to start of work, Region Engineer verbal approval required.• Documentation of amendment is required by the Municipality. A revised Form 426 must be completed and signed by the Region Engineer.• A copy of the approved Form 426 is sent to the Operations Field Services Division Contract Administrator.	Not required
\$125,000 or greater	<ul style="list-style-type: none">• Documentation of amendment is required by the Municipality A revised Form 426 must be completed and signed by the Region Engineer.• When amendment amount and sum of all previous amendments total \$125,000 or greater, the Form 426 packet is sent to the Operations Field Services Division Contract Administrator. 2.State Administrative Board (SAB) approval is required prior to the start of work.	Required

Definition of Term: Amendment includes situations where the original contract quantity or contract cost is exceeded. It also includes situations where quantities or work are added to the original contract as extra's or adjustments.



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

RICK SNYDER
GOVERNOR

KIRK T. STEUDLE
DIRECTOR

APPENDIX F

SAMPLE: Letter of Understanding

Date

Contract Agency Name
Address
Contact Person, Title

**RE: Clarification of State Trunkline Maintenance Contract between Michigan
Department of Transportation (MDOT) and the (insert name of contract agency)**

Dear _____:

This Letter of Understanding is in follow up to our recent meeting held on _____ and will serve as a reference to clarify the Scope of Work set forth in Section 2, of the State Trunkline Maintenance Contract.

The Scope of Work will be limited to (insert type of work activities and frequency of work to be performed) on the state trunkline (indicate routes) in the City of _____. The work activities are to be conducted by the City as a part of the Contract with MDOT.

The Scope of Work shall include traffic control to perform the work.

Request for reimbursement of the Scope of Work activities identified herein shall be in accordance with Section 16 of the Contract.

Subcontracting of any work activities shall be in accordance to Section 9 of the Contract.

Please sign each of the two original letters enclosed. Please keep one copy for your records and return the other copy to my attention.

Sincerely,

Name
Maintenance Engineer
MDOT ____TSC

APPROVED BY:

City of _____ agrees to the terms and conditions stated in this agreement.

Dated this ____ day of _____, 2014

Name, Title

APPROVED BY:

Region Engineer
Michigan Department of Transportation

Date _____

APPENDIX G TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the “contractor”), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor’s obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor’s noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

(Revised October 1, 2005)

APPENDIX H

Assurances that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR § 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

APPENDIX I

Non-Winter Maintenance Activity & Level of Service Priority

For the purposes of defining priority levels, the following guidance is suggested:

"Critical" work activities are those which address conditions in the infrastructure that pose an imminent threat to public health and safety. This would include instances in which defects or damage currently exist and must be repaired to restore the infrastructure to a safe operating condition. Examples may include filling existing potholes, repairing significantly damaged guardrail, grading shoulders with an edge drop in excess of 1 ½ inches or replacing a collapsed culvert.

"High Priority" work activities are those which address serious deficiencies in the condition of the infrastructure which, in the professional judgment of the Region and TSC management, could lead to defects or damage in the near future that would seriously impact public health and safety if they are not addressed now. Examples may include repairing significantly deteriorated pavement joints and cracks or repairing culverts with section loss.

"Routine/Preventive" work activities are those which address the condition of the infrastructure in such a way as to maintain or prevent the condition from deteriorating to serious condition. Examples may include sealing pavement cracks, grading shoulders, cleaning culverts and ditches, and brushing.

Priority Group 1:

Traffic Signal Energy
Facility Utilities
Freeway Lighting Energy
Operation of Pump Houses
Operation of Movable Bridges
Auto Liability Insurance (county contracts)
Supervision (county contracts)
Roadway Inspection (minimum acceptable level- county contracts)
Billable Construction Permits
Equipment Repair and Servicing
Fuel
Critical Surface Maintenance
Critical Guardrail Repair
Critical Sign Replacement
Critical Drainage Repair
Critical Traffic Signal Repair
Critical Freeway Lighting Repair
Critical Response to Traffic Incidents (to assist in traffic control, facility restoration)

Critical Drainage Area Sweeping (to prevent roadway flooding)
Critical Structural Maintenance on Bridges
Critical Pump House Maintenance
Critical Shoulder Maintenance (to address shoulder drops greater than 1 ½")
Critical Impact Attenuator Repair
Clear Vision Area Mowing
Removal of Large Debris and Dead Animals (from the traveled portion of the roadway)
Rest Area and Roadside Park Maintenance

Priority Group 2:

High Priority Surface Maintenance
High Priority Guardrail Repair
High Priority Sign Replacement
High Priority Drainage Repair
High Priority ROW Fence Repair
High Priority Shoulder Maintenance
High Priority Structural Maintenance
Adopt-A-Highway
Youth Corps in designated urban areas
Mowing (First Cycle)
Freeway Slope Mowing in designated urban areas
Litter Pickup in designated urban areas
Graffiti Removal in designated urban areas
Freeway Lighting Maintenance & Repair

Priority Group 3:

Mowing (Additional Cycles)
Brushing
Sweeping, beyond critical drainage areas
Litter Pickup, outside designated urban areas
Graffiti Removal, outside designated urban areas
Routine/Preventive Surface Maintenance
Routine/Preventive Guardrail Repair
Routine/Preventive Sign Replacement
Routine/Preventive Drainage Repair
Routine/Preventive Shoulder Maintenance
Routine/Preventive Structural Maintenance
Routine/Preventive Pump House Maintenance
Routine/Preventive Traffic Signal Maintenance
Youth Corps outside of designate urban areas
Non-motorized path maintenance



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: WATER DISTRIBUTION SUPERINTENDENT VEHICLE PURCHASE

DISCUSSION: The City's Stores and Equipment Fund, an Internal Service Fund, is responsible for the maintenance and purchase of most City vehicles, including all in the Building, Engineering, Police, Planning, Assessing, and Public Services Departments, and selected vehicles in the Water, Wastewater, and Fire Department. The Stores and Equipment Fund is managed by the Department of Public Services, and like most City functions, has been attempting to focus on capital replacement of its assets in an appropriate and timely fashion. Fortunately, over the last few years, the fund is beginning to show a positive trend due to right-sizing of the staffing levels and promoting efficiency through incorporation of the Police vehicles to the fleet while maintaining the same staffing levels as before.

One of the vehicles budgeted for replacement during this year is the sedan presently used by the Superintendent of Water Distribution. While it is not a particularly high-mileage unit (46,263), it is a 2003 Ford Taurus, and since much of the usage involves City driving and visitation of construction sites, the maintenance costs to the Water Department for this unit are becoming excessive. Funding for the replacement of this vehicle was allocated in the 2014-15 Fiscal Year Stores and Equipment Budget, and the Superintendent of Water Distribution has stated his preference for a sports utility vehicle in lieu of a sedan, to allow for more versatility in transporting items to construction and maintenance sites. As the price is essentially the same as the Ford Fusion sedans that we have been using to replace other older sedans, there is no objection to this choice.

The Stores and Equipment Supervisor has investigated various alternatives for purchase of this unit. She has determined, as has been the case in past years for a variety of vehicles, that the pooled bids for the Urban counties and the State of Michigan are by far the greatest advantage due to their massive volume, with the lowest bid again this year being through Macomb County. While we would welcome the opportunity to purchase from the local Ford dealership, they have repeatedly indicated that they cannot come close to the aforementioned bid pricing. A listing of all items included in the base price, as well as all available options and the selected options package has been attached to this Fact Sheet, and the total price is \$19,427 per unit (base price of \$19,302 plus all weather floor mats and daytime running lamps).

IT IS RECOMMENDED that the City Council award a contract to purchase one (1) 2015 Ford Escape S for a total price of \$19,427.00 from Signature Ford of Owosso, Michigan. **IT IS FURTHER RECOMMENDED** that the Director of Engineering and Public Services be authorized to prepare a purchase order for the above amount.

CITY MANAGER RECOMMENDATION:

- For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended

APPROVAL DEADLINE: N/A

REASON FOR DEADLINE:

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering and Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Council, Water Department, Department of Public Services, traveling public

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$19,427.00
Cost of This Project Approval	\$19,427.00
Related Annual Operating Cost	\$ N/A
Increased Revenue Expected/Year	\$ N/A

SOURCE OF FUNDS:

<u>City</u>	Account Number	Amount
Vehicles – Stores & Equip.	641-60.521-981.000	\$19,427.00

Other Funds

Budget Approval:



FACT SHEET PREPARED BY: Patrick M. Lewis, P.E., Director of Engineering and Public Services **DATE:** 08/04/14

REVIEWED BY:



DATE:

COUNCIL MEETING DATE: August 18, 2014

State of Michigan Contract# 071B1300009
2015 Ford Escape FWD and 4WD
Major Standard Equipment

MECHANICAL

- Engine – 2.5L Duratec I-4 includes Active Grill Shutters
- Steering – Electric Power-Assisted Steering (EPAS)
- Transmission – 6-Speed Automatic with SelectShift®
- Transmission Oil Cooler
- Variable-assist rack-and-pinion steering

INTERIOR/COMFORT

- Cargo Tie-Down Hooks (4)
- Center-stack with Top of Dash Display Painted Black
- Climate Control – Air conditioning
- Console
 - 2 cup holders, CD Storage, Powerpoint in Bin and rear of console
 - 1st Row Center with Armrest
- Driver Left Footrest
- Fade-to-off Interior Lighting
- Floor mats – Front & Rear Carpeted
- Glove Box Light
- Grab Handles
 - Front (2) & Rear (2) with Integrated Coat Hooks
- Headlamps – Halogen
- Ice Blue® Lit (Gauge Cluster)
- Instrument Panel
 - Message Center
 - EcoMode
- Lighting
 - Dome light Front and rear center with delay and theatre dimming and Rear Cargo Area Light
 - Front Map Lights
- MIC Hand Brake Lever
- Mirror (Interior) – Day/Night Rearview Mirror
- Overhead Storage Console
- Seats
 - Five Passenger Seating
 - 1st Row – 6-Way (Fore/Aft, Up/Down, Recline) Manual Driver's Seat
 - 4-Way (Fore/Aft, Recline) Manual Passenger Seat
 - Cloth Seat Trim
 - 2nd Row – 60/40 Fold-Flat Split Bench
 - 4-Way Manual Adjustable Front Headrest
 - Passenger Seat Back Map Pocket
 - Rear-Seat Recline
- Steering Wheel
 - Audio Controls
 - Cruise Control
 - Urethane
 - Manual Tilt & Telescoping
- Storage
 - Glove Box
 - Under Floor Storage
- Sun Visors with Dual Mirrors Driver & Passenger
- Trip Computer
- Windows
 - Power Windows
 - Driver with 1-shot down

SAFETY & SECURITY

- 4-Wheel Anti-Lock Disc Brake System
- AdvanceTrac® with RSC® (Roll Stability Control™)
- Airbags
 - Dual-Stage Front
 - Driver Knee
 - Safety Canopy®
 - Front Seat Mounted Side-Impact
 - "Smart" Occupant Sensing Airbags

- Belt-Minder® Front/Passenger
- Center Rear-Seat Shoulder Belt
- Childproof Rear-Door-Locks
- Curve Control and Torque Vectoring
- Electronic Traction Control
- Four-wheel Disc Anti-lock Brake System (ABS)
- Front/Rear Stabilizer Bar
- Front Seat Belt Pretensioners
- Head Restraints and three-point Seat Belts on all (5) Seating Positions
- Height Adjustable Retractable Seatbelts
- LATCH (Lower Anchors & Tethers for Children) System in Rear Outboard Seats
- Lighting – Illuminated Entry System
- Occupant Classification Sensor (Passenger)
- Personal Safety System™
- Power Automatic Locking Doors
- Remote Keyless-Entry System – Key FOB
- SecurLock® Passive Anti-Theft System (PATS)
- SOS Post Crash Alert
- Tire Pressure Monitoring System (TPMS)

FUNCTIONAL

- Air Filter Pollen
- Audio
 - AM/FM/Single-CD/MP3
 - 6 Speakers
 - Auxiliary Audio Input Jack
 - Automatic Volume Control
 - Compass_
 - Speed Sensitive Volume
- Battery Saver Feature
- Easy Fuel® (capless fuel-filler)
- Electronic Brake Assist
- Keys with Integrated Key FOB – (2)
- MyKey® Owner Controls Feature
- Powerpoints (4) – Front/top Center Console, Inside Console, Rear of Console and Cargo Bin
- Provisions for Roof Rack Mounting – Blanking Plugs
- Rearview Camera with 4.2" Screen
- SYNC® with MyFord® – Voice-Activated Communications and Entertainment System with 911 Assist® & Vehicle Health Reports SYNC® AppLink™
- Wipers
 - Front – Rheostat Controlled Variable Interval Intermittent
 - Rear – Intermittent Wash/Wiper

EXTERIOR

- Body-Colored Spoiler
- Body-Colored Upper Bumpers/Fascia Lower Bumpers Self Colored
- Grille – Self Colored
- Halogen Headlamps
- Mirrors
 - Molded-In-Color Black Self – Colored
 - Integrated Blind Spot
 - Power-Adjustable
- Painted body-color front and rear fascia, liftgate, lower grille is self-colored
- Rear-window Defroster with Timer
- Self-Colored Door Handles – MIC Black
- Wheels/Tires
 - 17" Steel Wheel & Cover
 - 235/55 R17 Tires
 - Steel Mini Spare Wheel, Spare Tire

MDOT Spec#3905-0018 (FWD)

Base Price FWD Escape S, 2.5L I4 Engine/U0F/100A **\$19,307.00**

<u>Optional equipment</u>	<u>Order Code</u>	<u>Price</u>
<input type="checkbox"/> Cargo Management System I	62S	379.00
• Tonneau Cover		
• Black Side Rails and Two Crossbars		
<input type="checkbox"/> 17" Alloy Sparkle Silver Painted Wheel	64E	595.00
<input checked="" type="checkbox"/> Daytime Running Lights	942	45.00
<input type="checkbox"/> Engine Block Heater	41H	35.00
<input type="checkbox"/> Privacy Glass	924	260.00
<input type="checkbox"/> Reverse Sensing System	60S	235.00
<input checked="" type="checkbox"/> All Weather Floor Mats	50C	75.00
<input type="checkbox"/> Cargo Area Protector	50Q	90.00
<input type="checkbox"/> Smokers Package	94B	95.00
<input type="checkbox"/> Remote Start	63D	535.00
<input type="checkbox"/> Splash Guards	63S	205.00

Color and Trim Availability on S Trim Only

<u>Exterior Colors</u>		<u>Interior Color</u>
		<u>Charcoal Black (7B)</u>
Tuxedo Black	[UH]	[]
Magnetic Metallic	[J7]	[]
Ingot Silver Metallic	[UX]	[]
Oxford White	[YZ]	<input checked="" type="checkbox"/>
Deep Impact Blue	[J4]	[]
Sunset	[D7]	[]
Karat Gold	[BR]	[]

MDOT Spec#3905-0018(FWD) and 3905-0018B SE (AWD) Upgrade

<input type="checkbox"/> Base Price FWD Escape SE, 1.6L Ecco Boost Engine, U0G/200A	\$21,205.00
<input type="checkbox"/> Base Price FWD Escape SE, 2.0L Ecco Boost Engine,U0G/200A/999	\$22,169.00
<input type="checkbox"/> Base Price 4-Wheel Drive SE, 1.6L Ecco Boost Engine, U9G/200A	\$22,745.00
<input type="checkbox"/> Base Price 4-Wheel Drive SE, 2.0L Ecco Boost Engine, U9G/200A/999	\$23,709.00

SE Contains All S Equipment Plus:

- | | |
|---|---|
| <ul style="list-style-type: none"> • Auto Halogen Headlamp with Follow Me Home Lighting • Body-Colored Mirrors/Skull Caps • Chrome Beltline Molding • Cloth Seats Unique • Door Handles – Exterior Body-Colored • Door Handles – Interior – Chrome • Dual Chrome Exhaust • Dual Illuminated Vanity Mirrors • Fog Lamps • Grille Front Upper Self-Colored with Chrome Bar Insert | <ul style="list-style-type: none"> • Grille – Self Colored with Chrome Insert • Instrument Panel – Outside Temperature Display • Keyless-Entry Keypad – SecuriCode™ • Privacy Glass • Seats — 10-Way Power Driver Seat with Power Lumbar Adjust — Driver Seat Back Map Pocket — Rear Center Armrest • SIRIUS® Satellite Radio • Wheels – 17" Alloy Sparkle Silver Painted |
|---|---|

<u>Optional equipment</u>	<u>Order Code</u>	<u>Price</u>
<input type="checkbox"/> SE Convenience Package	201A	1169.00
• SYNC® w/MyFord Touch® & SYNC® Services		
• 8" Touch Screen		
• Dual-Zone Electronic Automatic Temperature Control with Rear Air Duct		
• Media Hub High and 9 speakers		
• Reverse Sensing System		
• Perimeter Alarm		
• Power Converter 110V Outlet		
• Black Roof Side Rails		

<input type="checkbox"/>] SE Leather and Convenience Package	201A/66A	2220.00
<ul style="list-style-type: none"> • Includes Convenience Package (201A) • Leather Seats • Heated Front Seats • Windows One-Touch Up/Down • Heated Power Side Mirrors • Leather-Wrapped Steering Wheel and Shift Knob 		
<input type="checkbox"/>] Class II Trailer Tow (Requires 2.0L Ecco Boost Engine)	536	390.00
<input type="checkbox"/>] 18" Bright PVD/Chrome Alloy Wheels (Requires 201A)	64L	530.00
<input type="checkbox"/>] Power Liftgate (Requires 201A)	18P	445.00
<input type="checkbox"/>] Navigation with SYNC® Services (Requires 201A)	586	715.00
<input type="checkbox"/>] Roof Cross Bars (Requires 201A)	61X	135.00
<input type="checkbox"/>] Reverse Sensing System (N/A w/Trailer Tow or 4WD)	60S	235.00
<input type="checkbox"/>] Power Panorama Roof	43M	1315.00
<input type="checkbox"/>] Tonneau Cover	85T	125.00
<input type="checkbox"/>] Daytime Running Lights	942	45.00
<input type="checkbox"/>] Engine Block Heater	41H	35.00
<input type="checkbox"/>] All Weather Floor Mats	50C	75.00
<input type="checkbox"/>] Cargo Area Protector	50Q	90.00
<input type="checkbox"/>] Smokers Package	94B	95.00
<input type="checkbox"/>] Remote Start	63D	535.00
<input type="checkbox"/>] Splash Guards	63S	205.00

Color and Trim Availability on SE Trim Only

<u>Exterior Colors</u>		<u>Interior Colors</u>	
		<u>Charcoal Black (7B/8B)</u>	<u>Medium Light Stone (7L/8L)</u>
Tuxedo Black	[UH]	[]	[]
Magnetic Metallic	[UJ]	[]	[]
Ingot Silver Metallic	[UX]	[]	[]
Oxford White	[YZ]	[]	[]
Deep Impact Blue	[J4]	[]	[]
Sunset	[D7]	[]	[]
Karat Gold	[BR]	[]	[]
Ruby Red (Extra Cost \$365.00)	[RR]	[]	[]
White Platinum (Extra Cost \$535.00)	[UG]	[]	[]

<input type="checkbox"/>	Base Price FWD Escape Titanium, 1.6L Ecco Boost Engine, U0J/400A	\$23,754.00
<input type="checkbox"/>	Base Price FWD Escape Titanium, 2.0L Ecco Boost Engine, U0J/400A/999	\$24,869.00
<input type="checkbox"/>	Base Price 4-Wheel Drive Titanium, 1.6L Ecco Boost Engine, U9J/400A	\$25,299.00
<input type="checkbox"/>	Base Price 4-Wheel Drive Titanium, 2.0L Ecco Boost Engine, U9J/400A/999	\$26,346.00

Titanium Contains All SE Equipment Plus:

- Active Grill Shutter **Note:** 1.6L Engine Only
- Ambient Lighting
- Center Finish Panel – High Gloss Black
- Chrome Liftgate Garnish
- Console (Top) – High Gloss Black
- Dual-zone Electronic Automatic Temperature Control with Rear Air Duct
- Gloss Black Grille with Chrome Bar Insert
- Grille Black with Chrome (Upper Bar & Surround)
- Hands-free Liftgate
- HD Radio™
- Intelligent Access with Push-button Start
- Keyless-Keysets 2 Passive Keys
- Leather-Wrapped Shift Knob
- Leather-Wrapped Steering Wheel
- Mirrors (Exterior)
 - Side Indicator
 - Heated Exterior Side
 - Approach Light
- Mirror, Electrochromic (Auto-dimming) Rear View
- Perimeter Alarm
- Power Converter 110V
- Power One-shot up/Down Passenger & Rear-windows
- Rear Parking Aid Sensor
- Remote Start
- Roof Rails Silver

- Seats
 - 10-Way Power Driver and Passenger Seat (Power Fore/Aft. Up/Down, Tilt, Lumbar, Recline) with Seat & Mirror Memory (2 settings)
 - Passenger Seat Power Lumbar Adjust
 - Heated Front (Driver/Passenger)
 - Lumbar Support
 - Leather Trim
- Sony® Audio 10 Speakers
- Steering Wheel – Color-Keyed
- SYNC® with MyFord Touch®
 - 1 Driver configurable 4.2" LCD displays in cluster
 - 8" LCD touch-screen in center-stack panel
 - Media hub with USB Ports (2), SD Card Reader & RCA Video input jacks
 - 5-way controls located on steering wheel
 - SYNC® Services (Traffic reports, GPS based turn-by-turn directions and information services).
- Unique Interior Accents (Door/IP)
- Universal Garage Door Opener
- Wheels/Tires
 - 18" Sparkel Nickel Painted Wheel
 - 235/50R18 Tires
- Window One-Touch Up/Down
- Window Switch Bezels – High Gloss Black

<input type="checkbox"/>	<u>Titanium Technology Package</u>	401A	1415.00
	• Bi-Xenon HID Headlamps w/Signature Lighting		
	• BLIS® (Blind Spot Information System) w/Cross-traffic Alert		
	• Rain-sensing Wipers		
	• Active Park Assist		
<input type="checkbox"/>	Class II Trailer Tow (Requires 2.0L Ecco Boost Engine)	536	390.00
<input type="checkbox"/>	Power Panorama Roof	43M	1315.00
<input type="checkbox"/>	19" Alloy Luster Nickel Wheel with 235/45R19 Tires	641	625.00
<input type="checkbox"/>	Navigation System	582	715.00
<input type="checkbox"/>	Roof Cross Bars	61X	135.00
<input type="checkbox"/>	Tonneau Cover	85T	125.00
<input type="checkbox"/>	Daytime Running Lights	942	45.00
<input type="checkbox"/>	Engine Block Heater	41H	35.00
<input type="checkbox"/>	All Weather Floor Mats	50C	75.00
<input type="checkbox"/>	Cargo Area Protector	50Q	90.00
<input type="checkbox"/>	Smokers Package	94B	95.00
<input type="checkbox"/>	Splash Guards	63S	205.00

Color and Trim Availability on Titanium Trim Only

<u>Exterior Colors</u>		Interior Colors	
		<u>Charcoal Black (8B)</u>	<u>Medium Light Stone (8L)</u>
Tuxedo Black	[UH]	[]	[]
Magnetic Metallic	[UJ]	[]	[]
Ingot Silver Metallic	[UX]	[]	[]
Deep Impact Blue	[J4]	[]	[]
Sunset	[D7]	[]	[]
Karat Gold	[BR]	[]	[]
Ruby Red (Extra Cost \$365.00)	[RR]	[]	[]
White Platinum (Extra Cost \$535.00)	[UG]	[]	[]

TOTAL PRICE: \$19,427.00



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: CDBG Subrecipient Agreement with Legal Services of South Central Michigan

DISCUSSION: In its Community Development Block Grant (CDBG) Annual Action Plan for 2014-15, the City of Monroe approved a budget item to reimburse Legal Services of South Central Michigan (LSSCM) up to \$7,500 for the services provided by this organization. LSSCM provides “legal services to low- and moderate-income persons with an emphasis on homelessness prevention, domestic violence prevention, and assistance in accessing health care, food, and need-based income programs.” (from LSSCM 2010 Annual Report).

Public services are an eligible activity under CDBG regulations and therefore the City of Monroe proposes to reimburse the organization for their work in homelessness prevention for City of Monroe residents. The proposed rate for these services is \$100 per case with a maximum reimbursement of \$7,500, plus additional funds for any carryover from the previous program year. This will help this organization continue to operate in Monroe County and pays for only a portion of their homelessness prevention cases, which typically exceed 200 cases per year.

According to CDBG regulations, in order to provide these funds the City must execute a subrecipient agreement. This agreement establishes the scope of work and expenses for which LSSCM will be reimbursed, specifies records that must be kept, and incorporates other standard items required by federal CDBG regulations.

IT IS THEREFORE RECOMMENDED that City Council approve the proposed agreement with Legal Services of South Central Michigan and authorize City Manager to execute the agreement.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: ASAP

REASON FOR DEADLINE: Make recipient eligible for reimbursement for services

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Economic and Community Development

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City of Monroe, Legal Services of South Central Michigan, Low-income population at risk for homelessness

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$ 7,500
	Cost of This Project Approval	\$ 7,500
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

*Exact revenue is unknown, as it depends largely on future increases in valuation to homes assisted with CDBG programs

SOURCE OF FUNDS:	Account Number	Amount
<u>City</u>		
<u>Other Funds</u>	Community Development Block Grant	\$ 7,500

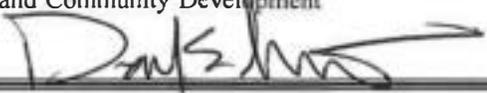
Budget Approval: 

FACT SHEET PREPARED BY: Matt Wallace, Planner

DATE: August 12, 2014

REVIEWED BY: Dan Swallow, Director of Economic and Community Development

DATE: August 12, 2014

COUNCIL MEETING DATE: August 18, 2014 

**SUBRECIPIENT AGREEMENT
BETWEEN LEGAL SERVICES OF SOUTH CENTRAL MICHIGAN AND
CITY OF MONROE**

THIS SUBRECIPIENT AGREEMENT (AGREEMENT) is made and entered into this ____ day of _____, 2014, by and between the CITY OF MONROE (City) and the Legal Services of South Central Michigan (Subrecipient) as an expression of their mutual interest in working toward the provision of counseling for City of Monroe citizens facing eviction and/or foreclosure within the boundaries of the City. The terms and conditions of this agreement follow, as do the responsibilities of the subrecipient and the City.

1. Statement of work Subrecipient agrees that for the City of Monroe's fiscal year spanning the period of time from July 1, 2014 to June 30, 2015 they will be compensated an amount of \$100 per case with a total not to exceed \$7,500 plus carover from the previous fiscal year for the provision of legal services and counseling to residents living in the City of Monroe. These funds are expected to reimburse the subrecipient for costs related to the provision of legal counsel to city residents facing the risk of homelessness through eviction and/or foreclosure from their apartment or owner-occupied home, loss of income or due to the risks of domestic violence.

2. Records and reports The subrecipient is expected to maintain records which support any and all costs associated with this agreement. These records should include case logs documenting that the client lives in the City, that they are low- or moderate-income (as determined by the U.S. Department of Housing and Urban Development, see Attachment A) and that the client faced eviction and/or foreclosure.

In addition to the records anticipated to accumulate throughout the program year, the subrecipient is expected to present the City with a summary of its progress with each submission of an invoice for reimbursement. The subrecipient shall submit no less than two such invoices. The subrecipient is also expected to submit an annual report detailing its accomplishments relative to stated goals within sixty (60) days of the end of this agreement.

Upon the receipt of the annual report, the City will complete its annual audit, as required by 24 CFR 85.40. This audit will include a site visit to the subrecipient's offices and a review of records (any information pertaining to residents will remain confidential) to ensure proper recordkeeping, cost eligibility and compliance with all applicable requirements and regulations.

3. Program Income The subrecipient and the City agree no activities associated with this agreement shall generate program income. The subrecipient will not charge fees for

services provided as part of this agreement, and their only reimbursement will be the result of activities detailed in this agreement in the amount detailed in this agreement.

4. Uniform administrative requirements The subrecipient agrees to comply with all applicable uniform administrative requirements, as described in 24 CFR 570.502, which are included as Attachment B.

5. Other program requirements The subrecipient agrees to carry out each activity carried out as part of this agreement in compliance with all Federal laws and regulations described in 24 CFR 570.600, also referred to as Subpart K and included as Attachment C, except that:

a. The subrecipient does not assume the recipient's environmental responsibilities described at 24 CFR 570.604; and

b. The subrecipient does not assume the recipient's responsibility for initiating the review process under the provisions of 24 CFR part 52.

6. Suspension and termination In accordance with 24 CFR 85.43, suspension or termination may occur if the subrecipient materially fails to comply with any term of the award, and the award may be terminated for convenience in compliance with 24 CFR 85.44.

7. Reversion of assets The subrecipient will not receive any CDBG funds except as a reimbursement of costs eligible as part of this agreement. If for some reason at the expiration of the agreement, the subrecipient should have CDBG funds on hand, they shall be transferred to the City. The subrecipient is not to acquire any real property with CDBG funds.

8. Indemnification The subrecipient, its successors and assigns, hereby agrees to indemnify, defend, and hold harmless the City and any of its representatives, elected or appointed officials, officers, or employees from and against any and all demands, claims, and damages to persons or property, losses and liabilities, including reasonable attorney's fees, arising out of or caused by the performance, preparation for performance or nonperformance of any provision of this agreement by the subrecipient.

Representatives of both the City and subrecipient have read this agreement, reviewed and understand the conditions and attachments detailed within, and are willing to carry out the agreement as described.

Signature, Subrecipient representative

Signature, City representative

Name, Subrecipient representative

Name, City representative

Income Requirements for 2014 FIX Program

<u>Size of Household</u>	<u>Maximum Income</u>
1 person	\$35,750
2 people	\$40,850
3 people	\$45,950
4 people	\$51,050
5 people	\$55,150
6 people	\$59,250
7 people	\$63,350
8 people	\$67,400

EXHIBIT B

§ 570.502 Applicability of uniform administrative requirements.

(a) Recipients and subrecipients that are governmental entities (including public agencies) shall comply with the requirements and standards of OMB Circular No. A-87, "Cost Principles for State, Local, and Indian Tribal Governments"; OMB Circular A-128, "Audits of State and Local Governments" (implemented at 24 CFR part 44); and with the following sections of 24 CFR part 85 "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments" or the related CDBG provision, as specified in this paragraph:

- (1) Section 85.3, "Definitions";
- (2) Section 85.6, "Exceptions";
- (3) Section 85.12, "Special grant or subgrant conditions for 'high-risk' grantees";
- (4) Section 85.20, "Standards for financial management systems," except paragraph (a);
- (5) Section 85.21, "Payment," except as modified by §570.513;
- (6) Section 85.22, "Allowable costs";
- (7) Section 85.26, "Non-federal audits";
- (8) Section 85.32, "Equipment," except in all cases in which the equipment is sold, the proceeds shall be program income;
- (9) Section 85.33, "Supplies";
- (10) Section 85.34, "Copyrights";
- (11) Section 85.35, "Subawards to debarred and suspended parties";
- (12) Section 85.36, "Procurement," except paragraph (a);
- (13) Section 85.37, "Subgrants";
- (14) Section 85.40, "Monitoring and reporting program performance," except paragraphs (b) through (d) and paragraph (f);
- (15) Section 85.41, "Financial reporting," except paragraphs (a), (b), and (e);
- (16) Section 85.42, "Retention and access requirements for records," except that the period shall be four years;
- (17) Section 85.43, "Enforcement";
- (18) Section 85.44, "Termination for convenience";

(19) Section 85.51 "Later disallowances and adjustments" and

(20) Section 85.52, "Collection of amounts due."

(b) Subrecipients, except subrecipients that are governmental entities, shall comply with the requirements and standards of OMB Circular No. A-122, "Cost Principles for Non-profit Organizations," or OMB Circular No. A-21, "Cost Principles for Educational Institutions," as applicable, and OMB Circular A-133, "Audits of Institutions of Higher Education and Other Nonprofit Institutions" (as set forth in 24 CFR part 45). Audits shall be conducted annually. Such subrecipients shall also comply with the following provisions of the Uniform Administrative Requirements of OMB Circular A-110 (implemented at 24 CFR part 84, "Uniform Administrative Requirements for Grants and Agreements With Institutions of Higher Education, Hospitals and Other Non-Profit Organizations") or the related CDBG provision, as specified in this paragraph:

(1) Subpart A—"General";

(2) Subpart B—"Pre-Award Requirements," except for §84.12, "Forms for Applying for Federal Assistance";

(3) Subpart C—"Post-Award Requirements," except for:

(i) Section 84.22, "Payment Requirements." Grantees shall follow the standards of §§85.20(b)(7) and 85.21 in making payments to subrecipients;

(ii) Section 84.23, "Cost Sharing and Matching";

(iii) Section 84.24, "Program Income." In lieu of §84.24, CDBG subrecipients shall follow §570.504;

(iv) Section 84.25, "Revision of Budget and Program Plans";

(v) Section 84.32, "Real Property." In lieu of §84.32, CDBG subrecipients shall follow §570.505;

(vi) Section 84.34(g), "Equipment." In lieu of the disposition provisions of §84.34(g), the following applies:

(A) In all cases in which equipment is sold, the proceeds shall be program income (prorated to reflect the extent to which CDBG funds were used to acquire the equipment); and

(B) Equipment not needed by the subrecipient for CDBG activities shall be transferred to the recipient for the CDBG program or shall be retained after compensating the recipient;

(vii) Section 84.51 (b), (c), (d), (e), (f), (g), and (h), "Monitoring and Reporting Program Performance";

(viii) Section 84.52, "Financial Reporting";

(ix) Section 84.53(b), "Retention and access requirements for records." Section 84.53(b) applies with the following exceptions:

(A) The retention period referenced in §84.53(b) pertaining to individual CDBG activities shall be four years; and

(B) The retention period starts from the date of submission of the annual performance and evaluation report, as prescribed in 24 CFR §1.520, in which the specific activity is reported on for the final time rather than from the date of submission of the final expenditure report for the award;

(x) Section 84.61, "Termination." In lieu of the provisions of §84.61, CDBG subrecipients shall comply with §570.503(b)(7); and

(4) Subpart D—"After-the-Award Requirements," except for §84.71, "Closeout Procedures."

[53 FR 8058, Mar. 11, 1988, as amended at 60 FR 1916, Jan. 5, 1995; 60 FR 56915, Nov. 9, 1995]

EXHIBIT C

§ 570.600 General.

(a) This subpart K enumerates laws that the Secretary will treat as applicable to grants made under section 103 of the Act, other than grants to states made pursuant to section 108(d) of the Act, for purposes of the Secretary's determinations under section 104(s)(1) of the Act, including statutes expressly made applicable by the Act and certain other statutes and Executive Orders for which the Secretary has enforcement responsibility. This subpart K applies to grants made under the Insular Areas Program in §570.405 and §570.440 with the exception of §570.612. The absence of mention herein of any other statute for which the Secretary does not have direct enforcement responsibility is not intended to be taken as an indication that, in the Secretary's opinion, such statute or Executive Order is not applicable to activities assisted under the Act. For laws that the Secretary will treat as applicable to grants made to states under section 105(d) of the Act for purposes of the determination required to be made by the Secretary pursuant to section 104(e)(2) of the Act, see §570.487.

(b) This subpart also sets forth certain additional program requirements which the Secretary has determined to be applicable to grants provided under the Act as a matter of administrative discretion.

(c) In addition to grants made pursuant to section 106(b) and 105(d)(2)(B) of the Act (subparts D and F, respectively), the requirements of this subpart K are applicable to grants made pursuant to sections 107 and 119 of the Act (subparts E and G, respectively), and to loans guaranteed pursuant to subpart N.

[53 FR 34456, Sept. 6, 1988, as amended at 61 FR 11477, Mar. 20, 1996; 72 FR 12536, Mar. 15, 2007]



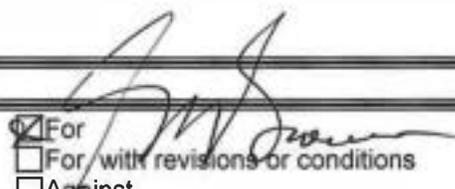
CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Appointments

DISCUSSION: The attached Resolution recommends appointment to various City Boards and Commissions whose terms have expired and/or where there is a vacancy.

Therefore, it is recommended, that City Council approve the proposed Resolution making appointments to various City Boards and Commissions.

CITY MANAGER RECOMMENDATION:

- 
 For
 For /with revisions or conditions
 Against
 No Action Taken/Recommended

APPROVAL DEADLINE: N/A

REASON FOR DEADLINE: N/A

STAFF RECOMMENDATION: For Against

REASON AGAINST: N/A

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Operations

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$ N/A
	Cost of This Project Approval	\$ N/A
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

SOURCE OF FUNDS:	Account Number	Amount
<u>City</u>		\$ N/A
		\$ N/A
<u>Other Funds</u>		\$ N/A
		\$ N/A
		\$ N/A
		\$ N/A

Budget Approval: _____

FACT SHEET PREPARED BY: Mayor's Office

DATE: 8/13/14

REVIEWED BY: Robert E. Clark, Mayor



DATE: 8-13-14

COUNCIL MEETING DATE: 8/18/14

RESOLUTION

WHEREAS, there are terms on various Boards, Commissions, and Committees which have vacancies; and

WHEREAS, a diligent effort has been made to fill these appointments;

THEREFORE BE IT RESOLVED that the following person is hereby appointed to the office and the term hereinafter indicated, August 18, 2014

DOWNTOWN DEVELOPMENT AUTHORITY

Les Lukacs

4 year term ending June 30, 2018



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Fee Schedule Amendments for the Monroe Multi-Sports Complex

DISCUSSION: The following price increases and proposed City Resident Discount Program to be set in place for this coming season effective September 1, 2014

Ice Rental:

Our current customers the Monroe Hockey Association, Monroe United High School, Saint Mary Catholic Central, and Journey Figure Skating Club remain at current price per hour as these are already contracted at the following rates:

Prime Time (M-F 5pm-10pm, Saturday 9am-9pm, Sunday 9am-7pm)	\$220.00
Early Morning Ice (M-F prior to 9am, Saturday and Sunday prior to 9am):	\$100.00
Non-Prime (Other times outside Prime and Early Morning Ice times):	\$180.00

All New Contracts or last minute ice times:

Prime Time (M-F 5pm-10pm, Saturday 9am-9pm, Sunday 9am-7pm):	\$225.00
Early Morning Ice (Monday to Sunday prior to 9am):	\$125.00
Non-Prime (Other times outside Prime an Early Morning Ice Times):	\$185.00

Eliminate Last Minute Ice Prices.

All current customers will move to the New Contract Rates effective September 1, 2015.

Dry Floor Rental: Current Prime Time Hourly: **\$90.00** Proposed Hourly Prime Time Increase: **\$100.00**
 Current Hourly Non-Prime: **\$50.00** Proposed Hourly Non-Prime Increase: **\$75.00**

Day Rental- Current: **\$1,850.00** Proposed Increase: **\$2,150.00**

Freestyle: Current: **\$8.00 per hour** Proposed Increase: **\$10.00 per hour**
 Proposed City Resident Discount: **\$9.00 per hour**

Public Skating: Adult Admission- Current: **\$5.00** Proposed: **\$6.00**
 Child Admission- Current: **\$4.00** Proposed: **\$5.00**

Stick & Puck: Adult Admission- Current: **\$5.00** Proposed: **\$6.00**
 Child Admission- Current: **\$4.00** Proposed: **\$5.00**

Drop In Hockey: Current: **\$10.00** Proposed: **\$11.00**

Birthday Parties: Current: **\$100.00** Proposed: **\$120.00**
 Resident Discount Proposed: **\$100.00**

Adult Hockey: Current: **\$195.00** Proposed: **\$225.00**
 Resident Discount Proposed: **\$210.00**

<u>Adult & Youth Soccer (per season):</u>	Current: \$70.00	Proposed: \$80.00 Resident Discount Proposed: \$70.00
<u>Learn To Play Soccer</u>	Current: \$70.00	Proposed: \$85.00 Resident Discount Proposed: \$75.00
<u>Learn To Skate</u>	Current: \$70.00	Proposed: \$85.00 Resident Discount Proposed: \$75.00

Also recommending that the facility is not opened prior to 3:00pm, Monday through Thursday. We will open for school holidays and for any special rentals.

Estimated increase in revenue based on January to May 2011 attendance and rental of \$16,319.00
 Estimated decrease in payroll of \$10,000 per year with changing of operating hours.
 Estimated increase to Net Income of : \$21,200

Increases to begin in September, 2014.

IT IS RECOMMENDED that the Mayor and City Council approve the fee and operating hour changes for the Monroe Multi-Sports Complex as listed above.

CITY MANAGER RECOMMENDATION:

- For
 - For, with revisions or conditions
 - Against
 - No Action Taken/Recommended
- 

APPROVAL DEADLINE: August 18, 2014

REASON FOR DEADLINE: Printing of Fall-Winter Program

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY: Louis Lombardo III, General Manager ; Monroe Multi-Sports Complex

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Figure Skating Ice, Dry Floor Rental

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$21,200

SOURCE OF FUNDS:

<u>City</u>	Account Number	Amount
MMSC Operating Budget		\$
		\$
		\$
		\$
		\$
<u>Other Funds</u>		\$
		\$
		\$
		\$

Budget Approval:



FACT SHEET PREPARED BY:  Louis Lombardo III, General Manager, Monroe Multi-Sports Complex

DATE: August 13, 2014

REVIEWED BY: Dan Swallow, Director of Economic & Community Development

DATE: August 13, 2014

COUNCIL MEETING DATE: August 18, 2014





CITY COUNCIL AGENDA FACT SHEET

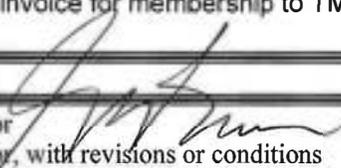
RELATING TO: TMACOG MEMBERSHIP

DISCUSSION: The Toledo Metropolitan Area Council of Government's (TMACOG) Leadership Team made a presentation at the August 4th council meeting regarding the proposed renewal of the City's membership to TMACOG.

By rejoining TMACOG the City will ensure our involvement along with other units of local government in northwest Ohio and southwest Michigan regarding regional projects, programs, mutual interests, and concerns.

Therefore, it is recommended, that City Council approve the attached invoice for membership to TMACOG.

CITY MANAGER RECOMMENDATION:

- 
- For
 - For, with revisions or conditions
 - Against
 - No Action Taken/Recommended

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY: Mayor's Office

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City operations

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

<u>SOURCE OF FUNDS:</u>	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
			\$
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office

DATE: 8/12/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: 8/18/14



Toledo Metropolitan Area Council of Governments
300 Martin Luther King Jr. Drive, Ste. 300 Toledo, Ohio 43604

P.O. Box 9508 Toledo, OH 43697-9508
Phone 419.241.9155 • Fax 419.241.9116 • www.tmacog.org

August 7, 2014

The Honorable Robert E. Clark
Mayor
City of Monroe
120 E. Front St.
Monroe, MI 48161

Dear Mayor Clark:

On behalf of the Toledo Metropolitan Area Council of Governments (TMACOG), I would like to thank you and Monroe City Council for meeting with me and Peggy Ricard on August 4. We appreciate the opportunity to meet you and present information about the various TMACOG products, services, and programs.

TMACOG's vision is to be the governmental partner of choice to coordinate regional assets, opportunities, and challenges to help insure our region's prosperity. Every voice is important as we work to respond to challenges and opportunities in northwest Ohio and southeast Michigan. The region is stronger when all of our partners are at the table when decisions are made. We want and need City of Monroe at the table. Your membership in TMACOG would make our region stronger and would increase our influence in Columbus, Lansing, and in Washington, D.C.

Please note that membership dues for 2014 would be \$8,084.00 based on 2010 population data for the City of Monroe. However, a 50% discount would apply in the amount of \$4,042.00 for joint SEMCOG membership. An additional 50% discount would be given for joining TMACOG mid-year. Therefore, the City of Monroe's final membership dues for 2014 would be \$2,021.00.

If you should have any questions, please don't hesitate to contact me at 419-241-9155, ext. 179 or TMACOG Director of Communications Peggy Ricard at 419-241-9155 ext. 105. Thank you again for sharing your time and for your consideration in joining TMACOG. We look forward to welcoming City of Monroe into the regional partnership that is TMACOG.

Sincerely,

Anthony L. Reams
President

ALR:PAR:ja

cc: City of Monroe Council Members
Peggy Ricard – Director of Communications, TMACOG

RECEIVED

AUG 11 2014

MAYOR'S OFFICE

Z:\TMACOG Documents\Membership\Membership Correspondence\2014 Membership Correspondence\Thank You For Membership Visit Letter to City of Monroe.doc

Our Vision: TMACOG will be the governmental partner of choice to coordinate regional assets, opportunities, and challenges.