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**RULE OF THE CHAMBER**

Any person wishing to address City Council shall step up to the lectern, state their name and address in an audible tone of voice for the record, and unless further time is granted by the presiding officer, shall limit their address to **three (3) minutes**. A person may not give up or relinquish all or a portion of their time to the person having the floor or another person in order to extend a person's time limit in addressing the Council.

Any person who does not wish to address Council from the lectern, may print their name, address and comment/question which he/she would like brought before Council on a card provided by the Clerk/Treasurer and return the card to the Clerk/Treasurer before the meeting begins. The Clerk/Treasurer will address the presiding officer at the start of Citizen Comments on the Agenda, notifying him of the card comment, and read the card into the record for response.

Those who want to use audio and image recording equipment in Council Chambers that requires a monopod, tripod or other auxiliary equipment for the audio and image devices shall notify the City Clerk before the meeting begins. Arrangements will be made to accommodate the request in a manner that minimizes the possibility of disrupting the meeting. No additional illuminating lights may be used in Council Chambers unless a majority of City Council members consent. Additionally, cell phones and pagers should be set to vibrate or silent mode when inside Council Chambers.

Should any person fail or refuse to comply with any Rules of the Chamber, after being informed of such noncompliance by the presiding officer, such a person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3 (6) of Open Meetings Act, Act 267 of 1976.

You will notice a numbering system under each heading. There is significance to these numbers. Each agenda item is numbered consecutively beginning in January and continues through December of each calendar year.

The City of Monroe will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon one week's notice to the City Clerk/Treasurer. Individuals with disabilities requiring auxiliary aids or services should contact the City of Monroe by writing or calling: City of Monroe, City Clerk/Treasurer, 120 E. First St., Monroe, MI 48161, (734) 384-9138. The City of Monroe website address is [www.monroemi.gov](http://www.monroemi.gov).

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**AGENDA - CITY COUNCIL REGULAR MEETING  
MONDAY, AUGUST 4, 2014  
7:30 P.M.**

**AMENDED**

**I. CALL TO ORDER.**

**II. ROLL CALL.**

**III. INVOCATION/PLEDGE OF ALLEGIANCE.**

**IV. PRESENTATION.**

Presentation from Anthony Reams and Peggy Richard regarding TMACOG and Membership.

**Presentation from Barry LaRoy regarding City of Monroe Water System Update.**

**V. COMMUNICATION.**

154 Communication from Herbert E. Smith, Chairman of the Monroe Conservation District as an update of the district's fiscal financial situation.

**VI. CONSENT AGENDA.** (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and will be approved by one motion, unless a Council member or citizen requests that an item be removed and acted on as a separate agenda item.)

A Approval of the Minutes of the Work Session held on Saturday, July 19, 2014, the Minutes of the Work Session held on Monday, July 21, 2014 and the Minutes of the Regular City Council Meeting held on Monday, July 21, 2014.

B Approval of payments to vendors in the amount of \$\_\_\_\_\_.  
Action: Bills be allowed and warrants drawn on the various accounts for their payment.

155 Borgess Avenue Paving Bids.

1. Communication from the Director of Engineering & Public Services, reporting back on bids received for the paving section of Borgess Avenue located between Sylvan Drive and Stedman Drive, and recommending that Council award a contract for the Borgess Avenue Paving project to Dominic Gaglio Construction, Inc. in the amount of \$235,103.48, that a total of \$258,700 be

encumbered to include a 10 % project contingency, and that the Finance Director be authorized to make the necessary transfers, and further recommending that the Mayor and Clerk-Treasurer be authorized to sign the contracts on behalf of the City of Monroe.

2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

156 Water Department Neptune Meter Reading Device and Meter Purchase.

1. Communication from the Director of Water & Wastewater Utilities, submitting a request to purchase thirty (30) 5/8"x5/8" Straight Neptune E-Coder I Inside Water Meters, one hundred fifty (150) 5/8"x3/4" Neptune E-Coder I Inside Water Meters, one hundred fifty (150) 5/8"x3/4" Neptune E-Coder I Pit Water Meters, two (2) 1-1/2' Neptune E-Coder I Inside Water Meters, five (5) 1-1/2' Neptune E-Coder I Pit Water Meters, five (5) 2" Neptune E-Coder I Inside Water Meters, five (5) 2" Neptune E-Coder I Pit Water Meters, one (1) 2" Neptune Tru Flow Compound Meter with E-Coder I, one(1) 2" Neptune Meter Strainer, one (1) 4" Neptune Tru Flow Compound Meter with E-Coder I, and one (1) 4" Neptune Meter Strainer, and recommending that a purchase order be issued to Michigan Meter Technology Group totaling \$76,560 to provide the Water Department Neptune radio reading devices and meters and that the bid process be waived.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

157 Water Distribution Materials Bid.

1. Communication from the Director of Water & Wastewater Utilities, reporting back on bids received for Water Department Distribution Materials for Fiscal Year 2014-2015, Division 1, Coupling MIP, 95 Units, ETNA for a total cost of \$1,277.75, Division 2, Coupling FIP, 75 Units, SLC, for a total cost of \$1,122.75, Division 3, Mueller Meter Pit, 30 Units, HD Supply, for a total cost of \$11,565.90, Division 4, Tapping Saddle, 60 Units, ETNA, for a total cost of \$2,559, Division 5, Comp Corp Stops, 90 Units ETNA, for a total cost of \$3,897, Division 6, Comp Curb Stops, 90 Units, ETNA, for a total cost of \$6,408, Division 7, Comp Coupling, 20 Units, ETNA, for a total cost of \$272, Division 8, Comp Coupling, 50 Units, ETNA, for a total cost of \$719, Division 9, Comp Coupling Galv to Copper, 5 Units, HD Supply, for a total cost of \$79.75, Division 10, Curb Box Stop & Rod, 90 Units, ETNA, for a total cost of \$5,670, Division 11, K-Copper, 7000 Units, ETNA, for a total cost of \$26,390, Division 12, K-Copper, 100 Units, ETNA, for a total cost of \$290, Division 13, Stainless Repair Clamp, 30 Units, HD Supply, for a total cost of \$2,220, Division 14, Stainless Repair Clamp, 20 Units, HD Supply, for a total cost of \$1,738.40, Division 15, Stainless Repair Clamp, 5 Units, HD Supply, for a total cost of \$566.25, Division 16, Stainless Repair Clamp, 5 Units, HD Supply, for a total cost of \$656.25, Division 17, Fire Hydrants, 10 Units, EJIW, for a total cost of \$15,838.20, Division 18, Resilient Wedge Gate Valve, 10 Units, EJIW, for a total cost of \$4,487.70, Division 19, Resilient Wedge Gate Valve, 5 Units, EJIW, for a total cost of \$3,612.90, Division 20, Resilient Wedge Gate Valve, 5 Units, EJIW, for a total cost of \$7,128.60, Division 21, Copperhorn, 15 Units, ETNA, in the amount of \$798.30, Division 22, Copperhorn, 60 Units, ETNA, in the amount of \$4,986, Division 23, Ball Valve Threaded, 80 Units, ETNA, in the amount of \$1,680, Division 24, Ball Valve Threaded, 15 Units, ETNA, in the amount of \$249.75, Division 25, Meter Resetter 12", 5 Units, ETNA, in the amount of \$368.25, Division 26, U-Branch, 5 Units, ETNA, in the amount of \$267.50, Division 27, U-Branch Male, 5 Units, ETNA, in the amount of \$258.75, Division 28, U-Branch Female, 5 Units, ETNA, in the amount of \$256.25, Division 29, Valve Box 5 1/4, 25 Units, EJIW, in the amount of \$4,146.75, Division 30, Mega-Lugs Ductile, 30 Units, ETNA, in the amount of \$598.50, Division 31, Mega-Lugs Ductile, 20 Units, ETNA, in the amount of \$599, Division 32, Core Blue T-Bolts 4", 600 Units, ETNA, in the amount of \$1,020, Division 33, Hy-Max Coupling, 10 Units, HD Supply, in the amount of \$1,870, Division 34, Hy-Max Coupling, 5 Units, Kuhlman, in the

amount of \$1,025, Division 35, Hy-Max Coupling, 5 Units, SLC, in the amount of \$1,747.90, and recommending that the bidders be awarded the respective divisions and for purchase orders to be issued based on the unit prices and duration for providing Water Distribution Materials in accordance with the bid specifications.

2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

158 Purchase of 1305 East Front Street from the Estate of Robert & Julia Turner for Addition to the City's Hellenberg Field Property.

1. Communication from the Director of Economic & Community Development, submitting a purchase agreement for the purchase of property located at 1305 East Front Street, and recommending that Council approve the purchase of 1305 East Front Street (Parcel ID #49-01462-000) from the Estate of Robert & Julia Turner for addition to the City's Hellenberg Field property, and authorize the City Manager to execute the requisite agreements and closing documents to complete the purchase of property, subject to review by the City Attorney, and further recommending that Council authorize the expenditure of the purchase price of \$60,000, plus a contingency of \$1,000 to cover any closing costs incurred by the City, for a total amount not-to-exceed \$61,000.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

159 VFW Post – "Heroes Parade".

1. Communication from the City Manager's Office, reporting back on a request from Commander Burchfield, VFW Post 1138 on behalf of the Military families of Monroe for permission to hold a "Heroes Parade" on September 13, 2014 at 3:00 p.m., to close the affected streets and to waive all fees and charges, and recommending that Council approve the request contingent upon items being met as outlined by the administration, subject to insurance requirements being met, parade permit, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

160 Arthur Lesow Community Center "Back 2 School, Backpack Event.

1. Communication from City Manager's Office, submitting a request from Tanya Dickerson, ALCC Program Director, for permission to hold the annual "Back 2 School, Supplying Our Future Backpack Event" on August 16, 2014, to use the back parking lot of the ALCC, and to close East Second Street between Winchester and Eastchester Streets from 10:00 a.m. – 2:00 p.m. for the event, and recommending that the City Council approve the request contingent upon items being met as outlined by the administration, subject to no additional overtime or other costs to the city, review of any electrical connections by the City Electrical Inspector, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

- VII. COUNCIL COMMENTS.
- VIII. MAYOR'S COMMENTS.
- IX. CLERK-TREASURER'S COMMENTS.
- X. CITY MANAGER COMMUNICATION.
- XI. CITIZEN COMMENTS
- XII. EXECUTIVE CLOSED SESSION TO DISCUSS ATTORNEY'S OPINION.
- XIII. ADJOURNMENT.

**CITY OF MONROE  
COUNCIL WORK SESSION  
SATURDAY, JULY 19, 2014**

Work Session of the City Council of the City of Monroe, Michigan held on Thursday, February 27, 2014 at 9:10 a.m. in the Third Floor Conference Room.

Present: Council Members Hensley, Iacoangeli, Vining, Molenda, Rafko, and Mayor Clark.

Excused: Council Member Sisk.

Also Present: George Brown, City Manager

Council reviewed their draft goals and objectives. Discussion followed to revise the draft. The Mayor and Clerk-Treasurer will work on the final version and the Mayor will forward a copy to Council within one (1) month.

The meeting adjourned at 11:45 a.m.

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Michelle J. LaVoy  
Clerk-Treasurer

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Robert E. Clark  
Mayor

property. He said he asked why and was told that they were just eliminating places down there. He asked to speak with someone about that and Mr. Woodcock came out to speak to him. He said that Mr. Woodcock said that he could pay for the inspection but that it wouldn't do him any good and he also told him that he could go to the Council Meeting but that would not do him any good either. He said that Mr. Woodcock told him that there was no such address as 1003 ½ East Front Street and laughed at him. He said that Mr. Woodcock complained about various things about "that area" and treated him with disrespect by bringing up things about his deceased parents.

Mayor Clark said he understands that this took place at the building department counter and that Mr. Gibson would like to make a formal complaint, that he has spoken to his Council representative and to the City Manager and that he has received a call from the City Manager.

Ronnie Gibson, 1011 East Front Street said that he hasn't received a call from anyone but was told that someone would call him.

Mayor Clark explained the process and said once that is done Mr. Brown will see that process through.

Tara Essary, 1003 ½ East Front Street said she was told that as long as a family member lived there a rental inspection would not be required. She said now they have decided to rent it so they want to have an inspection but Mr. Woodcock said that it cannot be rented or inspected. She said that the more she tried to talk to Mr. Woodcock, the louder he became and she couldn't say anymore to him.

Mayor Clark said that there is an Ordinance that mandates stipulations for rentals and he said that until he gets the dates from her and checks into them he cannot speak to whether it is a rental or not. He said that process should be part of this complaint.

Council Member Vining explained that she suggested that Mr. Gibson and his sister, Ms. Essary bring their complaint to Council because she did not know the process to file a formal complaint. She said that one of the reasons she ran for City Council was to help create an atmosphere of transparency because there seems to be a perception that Council and some of the departments are not transparent. She said that she will see this process through and that hopefully we can provide better customer service while keeping up with the building zones and codes and that there will be no need to argue with the residents.

#### Adjournment.

It was moved by Council Member Hensley and seconded by Council Member Iacoangeli that the meeting adjourn at 8:25 p.m. until the Regular Meeting on Monday, August 4, 2014 at 7:30 p.m.

Council Member Iacoangeli said that he thinks that since the City Attorney is going to be asked to weigh in on the vote to terminate the City Manager, he thinks it is appropriate that Council have a written opinion from the Attorney for clarity purposes, for all parties involved.

A vote was taken on the motion.

Ayes: 7 Nays: 0

Motion carried.

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Michelle J. LaVoy  
City Clerk-Treasurer

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Robert E. Clark  
Mayor

CITY OF MONROE  
REGULAR COUNCIL MEETING  
MONDAY, JULY 21, 2014  
AMENDED

Regular meeting of the City Council of the City of Monroe, Michigan held on Monday, July 21, 2014 at 7:30 p.m. in the City Hall Council Chambers.

Present: Council Members Hensley, Iacoangeli, Vining, Molenda, Rafko, Sisk and Mayor Clark.

Michelle J. LaVoy, Clerk-Treasurer gave the invocation.

Mayor Clark led the pledge of allegiance to the flag.

**Consent Agenda.**

- A. Approval of the Minutes of the Special Meeting held on July 7, 2014 and the Minutes of the Regular City Council Meeting held on Monday, July 7, 2014 and the Minutes of the Joint Work Session, held on Wednesday, July 9, 2014.
- B. Approval of payments to vendors in the amount of \$1,070,605.49.  
Action: Bills be allowed and warrants drawn on the various accounts for their payment.

146 2014 Pavement Marking Program Bids.

- 1. Communication from the Director of Engineering & Public Services, reporting back on bids received for the 2014 Pavement Marking Program, and recommending that Council award the above contract to R.S. Contracting in the amount of \$45,605.70, that a total of \$55,000 be encumbered to include a 20% project contingency, and that their bid irregularity of failing to acknowledge Addendum 1 be waived, and further recommending that the Mayor and Clerk-Treasurer be authorized to sign the contracts on behalf of the City of Monroe, and that the Finance Director be authorized to make any necessary funding transfers.
- 2. Supporting documents.
- 3. Action: Accept, place on file and the recommendation be carried out.

147 Scottwood Avenue Block Party.

- 1. Communication from the City Manager's Office, submitting a request from the residents and families of Scottwood Avenue for permission to hold their annual block party on July 26, 2014, specifically to close Scottwood Avenue between Hollywood Drive and Riverview Avenue from 2:00 p.m. – 10:00 p.m. for their annual party, and recommending that Council approve the request contingent upon items being met as outlined by the administration, **subject to no additional overtime or other costs to the city**, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
- 2. Supporting documents.
- 3. Action: Accept, place on file and the recommendation be carried out.

148 Conant Avenue Block Party.

- 1. Communication from the City Manager's Office, submitting a request from Ms. Cheatham for permission to hold a block party on July 26, 2014, specifically to close Conant Avenue between East First and Oak Streets from 2:00 p.m. – 10:00 p.m. for their party, and recommending that Council approve the request as amended, closing Conant Avenue between East First and Third Streets, contingent upon items being met as

outlined by the administration, subject to emergency vehicle access being maintained and no additional overtime or other costs to the city, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.

2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

149 Leaf Bag Purchase Bids.

1. Communication from the Director of Engineering & Public Services, reporting back on bids received for the purchase of biodegradable paper compost bags for distribution to City residents for fall leaf collection, and recommending that the award for 72,000 bags be awarded to Pabco Industries, LLC, and that the Director of Engineering & Public Services be authorized to execute a purchase order for the 2014-15 Fiscal Year in the amount of \$22,708.80.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

150 Roessler Street Bridge Rehabilitation – Design Contract Award.

1. Communication from the Director of Engineering & Public Services, reporting back on bids received for the Roessler Street Bridge Rehabilitation, and recommending that the City award a design contract for the rehabilitation of the Roessler Street bridge to Fishbeck, Thompson, Carr & Huber, Inc., in an amount “Not to Exceed” \$50,951, and that the Director of Engineering & Public Services be authorized to execute the agreement on behalf of the City, and further recommending that a total of \$60,000 be encumbered for this work, should the Engineering Department determine during the design process that additional work activities or environmental studies are necessary and/or desirable.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

151 Police Detective Bureau Sedan Purchases.

1. Communication from the Director of Engineering & Public Services, submitting a quote for the purchase of two (2) 2015 Ford Fusion SE sedans to be used by the Public Safety Department Detective Bureau, and recommending that Council award a contract to purchase two (2) 2015 Ford Fusion SE sedans for a total price of \$38,604 from Signature Ford of Owosso, Michigan, and further recommending that the Director of Engineering & Public Services be authorized to prepare a purchase order for the above amount.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

152 Great Lakes Commission – Grant Agreement Acceptance.

1. Communication from the Director of Water & Wastewater Utilities, submitting the Great Lakes Commission Grant Agreement, a Public Advisory Support Grant as part of the River Raisin Area of Concern (AOC), and recommending that Council accept the GLC Grant Agreement in the amount of \$11,000 and for the City Manager, COTE Chairman, or their designee be authorized to sign the agreement on behalf of the City of Monroe.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

153 Purchase of 207 E Second Street from the Federal National Mortgage Association (Fannie Mae).

1. Communication from the Director of Economic & Community Development, submitting a purchase agreement for the purchase of property located at 207 East Second Street, and recommending that Council approve the purchase of 207 E. Second Street (Parcel ID #39-00260-000) from Fannie Mae and authorize the City Manager to execute the requisite purchase agreements, contracts, addendums and closing documents to purchase the property, subject to review by the City Attorney, and further recommending that Council authorize the expenditure of the purchase price of \$41,900, plus a contingency of \$3,100 to cover any closing costs incurred by the City, for a total amount not-to-exceed \$45,000.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

It was moved by Council Member Iacoangeli and seconded by Council Member Rafko that items 146, 147, 148, 149, 150, 151 and 152 of the Consent Agenda be approved as presented and that item 153 be removed and considered separately.

Ayes: 7 Nays: 0

Motion carried.

153 The communication from the Director of Economic & Community Development, submitting a purchase agreement for the purchase of property located at 207 East Second Street, and recommending that Council approve the purchase of 207 E. Second Street (Parcel ID #39-00260-000) from Fannie Mae and authorize the City Manager to execute the requisite purchase agreements, contracts, addendums and closing documents to purchase the property, subject to review by the City Attorney, and further recommending that Council authorize the expenditure of the purchase price of \$41,900, plus a contingency of \$3,100 to cover any closing costs incurred by the City, for a total amount not-to-exceed \$45,000.

Adam Yeager, 1833 South Custer Road asked why we are purchasing this property.

George Brown, City Manager said that this property is a foreclosure and the price is about \$100,000 less than original purchase amount five or six years ago. He said that the property is located within a block where the city has current facilities and that the opportunity to control the property at the current price was favorable.

Adam Yeager, 1833 South Custer Road he said as far as he can tell it is no benefit to the city.

Council Member Iacoangeli said that since 2005 the city has conducted 2 or 3 feasibility studies on the structural condition of the central fire station and there was a presentation by the architect of the most recent study given to Council about 2 months ago and it was determined that the central fire station needs to be replaced. He further explained that it is too costly to renovate because of the design of the structure so it is beneficial to the city to buy property adjacent to that facility in the event the facility will be rebuilt.

It was moved by Council Member Iacoangeli and seconded by Council Member Sisk that item 153 be accepted, placed on file and the recommendation be carried out.

Ayes: 7 Nays: 0

Motion carried.

#### Council Comments.

Council Member Hensley noted that this Sunday is the Monroe County Fair Parade at 1:00 p.m.

Council Member Iacoangeli said that he would like to make a couple of motions regarding the Knights Inn property and a residential target market analysis.

It was moved by Council Member Iacoangeli and seconded by Council Member Sisk to declare the Knights Inn a Public Nuisance, under the provisions of §296.4, Declaration of Nuisance that the City Council schedule a public hearing on August 18<sup>th</sup>, 2014 to consider the declaration of the Knights Inn as a public nuisance under Article II, Drug Nuisance properties of the Codified Ordinances of the City of Monroe.

Ayes: 7 Nays: 0

Motion carried.

It was moved by Council Member Iacoangeli and seconded by Council Member Rafko to inquire if the DDA would consider a joint funding for residential target market analysis for the downtown and City of Monroe as identified in our CDBG program.

Ayes: 7 Nays: 0

Motion carried.

Council Member Vining said that she has received many calls about the closing of the railroad at Kentucky Avenue and East Third Street and asked under whose authority have the crossing been closed She also asked for an update on the section of roadway to be repaired on East Third Street between Railroad and Eastchester Street.

Patrick Lewis, Director of Engineering & Public Services said that the only entity with authority to request that a crossing be closed is the railroad and that the railroad has requested that the city close the crossing so they did. He noted that Cadillac Asphalt and their subcontractors plan to address the 100 feet area of asphalt pavement between the two sections of railroad tracks on East Third Street between Eastchester and Railroad Streets sometime this week and that hopefully it will only be closed for a couple of weeks. He gave an update on the tracks on First Street, Elm Avenue and Front Street.

Council Member Molenda announced the "Barks and Bubbles Dog and Car Wash" given by the Humane Society of Monroe County on Saturday, July 26, from 10:00 a.m. – 3:00 p.m. at the Thrift Store / Humane Society, 833 North Telegraph Road and the cost is \$5.00 per car wash or dog wash and said they will also have a bake sale.

Council Member Rafko commented on the Monroe Wine Crawl this past weekend and Council's goal regarding neighborhoods.

Council Member Sisk said that he has issues and lack of confidence in our City Administrator and that he has voiced his criticism repeatedly at Council meetings and he thinks we should be going in a different direction and that he is of the opinion that we should. He said he will make the following motion.

It was moved by Council Member Sisk and seconded by Council Member Rafko that effective July 25, 2014, the City of Monroe terminate its contract with City Manager, George Brown without cause.

Mayor Clark said that Council gives the City Manager direction to carry out the day-to-day operations so he would like to know why Council Member Sisk wants to terminate the City Manager's contract and what his dissatisfaction is with the City Manager. He said that he is not in favor of that motion.

Council Member Hensley said that he has worked with Mr. Brown for five (5) years and that so far he's been good at communicating with him. He noted that from what he has seen Mr. Brown has great respect from his staff and great respect for his staff and that he follows Council's direction.

Council Member Molenda said that over the years he was in on performance evaluations for Mr. Brown and his reviews have been consistently favorable. He said it's difficult for someone in the City Manager's position to make everybody happy and he thinks it may just be an issue of a personality clash but there is nothing that justifies dismissal, so he would not be inclined to support the motion.

Following discussion a vote was taken on the motion.

Ayes: 4 Nays: 3 (Council Member Hensley, Molenda and Mayor Clark)

Motion failed.

#### City Manager's Comments.

George Brown, City Manager said that he has never been so humiliated in his professional career. He noted that the Charter calls for a super majority to release the City Manager and his employment agreement also calls for a vote of five (5).

Mayor Clark said that he will look into the question about the number of votes required to terminate the City Manager regarding the contract and the charter.

#### Mayor's Comments.

Mayor Clark commented about block parties and listed various community events that have taken place in the city and events that are scheduled to be held in the weeks ahead. He also commented on the exchange students that will be here on Saturday at 5:00 p.m., from our Sister City, Hofu, Japan. He commented on the SEMCOG meeting on August 21<sup>st</sup> in Dundee and the Primary on August 5<sup>th</sup>.

**He said that Council will have disputes and disagreements at times, but that there are ways to handle those issues. He noted that the City Manager's evaluation usually comes due in July and that is an opportunity for Council to put on paper what their issues are if they haven't shared them personally.**

#### Clerk-Treasurer's Comments.

Michelle J. LaVoy, Clerk-Treasurer noted that absentee ballots applied for and obtained from the Clerk's Office. She noted that the Clerk's Office will be open on Saturday, August 2<sup>nd</sup> to accept absentee ballots and to conduct Election Inspector training from 8:00 a.m. – 2:00 p.m. She explained that Clerk's Office personnel cannot give advice about how to vote but we encourage the voter to make use of the many ways to educate themselves on the proposal and the candidates, through the internet, the news media, and mailers that come to their residence. She also noted that if you missed the deadline to vote in the August Primary, please register by Monday, October 6, 2014 to be able to vote in the November General Election.

#### Citizen's Comments.

Ronnie Gibson, 1011 East Front Street and said that his sister lives next door at 1003 East Front Street and there is a small house in the back of her house and the address is 1003 ½ East Front Street. He said when he went to the Building Department to pay the fee for the house in the rear and was told that they were doing eliminating the rental status on that property. He said he asked why and was told that they were just eliminating places down there. He asked to speak with someone about that and Mr. Woodcock came out to speak to him. He said that Mr. Woodcock said that he could pay for the inspection but that it wouldn't do him any good and he also told him that he could go to the Council Meeting but that would not do him any good either. He said that Mr. Woodcock told him that there was no such address as 1003 ½ East Front Street and laughed at him. He said that Mr. Woodcock complained about various things about "that area" and treated him with disrespect by bringing up things about his deceased parents.

Mayor Clark said he understands that this took place at the building department counter and that Mr. Gibson would like to make a formal complaint, that he has spoken to his Council representative and to the City Manager and that he has received a call from the City Manager.

Ronnie Gibson, 1011 East Front Street said that he hasn't received a call from anyone but was told that someone would call him.

Mayor Clark explained the process and said once that is done Mr. Brown will see that process through.

Tara Essary, 1003 ½ East Front Street said she was told that as long as a family member lived there a rental inspection would not be required. She said now they have decided to rent it so they want to have an inspection but Mr. Woodcock said that it cannot be rented or inspected. She said that the more she tried to talk to Mr. Woodcock, the louder he became and she couldn't say anymore to him.

Mayor Clark said that there is an Ordinance that mandates stipulations for rentals and he said that until he gets the dates from her and checks into them he cannot speak to whether it is a rental or not. He said that process should be part of this complaint.

Council Member Vining explained that she suggested that Mr. Gibson and his sister, Ms. Essary bring their complaint to Council because she did not know the process to file a formal complaint. She said that one of the reasons she ran for City Council was to help create an atmosphere of transparency because there seems to be a perception that Council and some of the departments are not transparent. She said that she will see this process through and that hopefully we can provide better customer service while keeping up with the building zones and codes and that there will be no need to argue with the residents.

Adjournment.

It was moved by Council Member Hensley and seconded by Council Member Iacoangeli that the meeting adjourn at 8:25 p.m. until the Regular Meeting on Monday, August 4, 2014 at 7:30 p.m.

Council Member Iacoangeli said that he thinks that since the City Attorney is going to be asked to weigh in on the vote to terminate the City Manager, he thinks it is appropriate that Council have a written opinion from the Attorney for clarity purposes, for all parties involved.

A vote was taken on the motion.

Ayes: 7 Nays: 0

Motion carried.

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Michelle J. LaVoy  
City Clerk-Treasurer

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Robert E. Clark  
Mayor

**CITY OF MONROE  
COUNCIL WORK SESSION  
MONDAY, JULY 21, 2014**

Work Session of the City Council of the City of Monroe, Michigan held on Monday, July 21, 2014 at 6:33 p.m. in the First Floor Conference Room.

Present: Council Member Hensley, Iacoangeli (arrived 6:48 p.m.), Vining (arrived 7:19 p.m.), Molenda, Rafko, Sisk and Mayor Clark.

Also Present: George Brown, City Manager  
Ed Sell, Finance Director  
Dan Swallow, Director of Economic & Community Development

Ed Sell, Finance Director provided a copy of a proposed resolution supporting Proposal 1 on the August 5, 2014 Ballot was provided to Council. Council and Staff discussed Proposal 1, including that there would still be a utility personal property tax. Comparisons made to business year 2013-2014 show it was larger because the personal property tax increased more than loss. Discussion also included 2016 phase out and exemption of all personal property tax.

Dan Swallow, Director of Economic & Community Development provided a copy of a memorandum from May 9, 2016 regarding the United Furniture Building Feasibility Study as well as a copy of the study that was released in November 2006. Council and Staff discussed the United Furniture Building at 14 East First Street.

Following discussion, Mayor Clark declared the meeting adjourned at 7:24 p.m.

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Michelle J. LaVoy  
Clerk-Treasurer

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Robert E. Clark  
Mayor

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
MISC	A T & T CORPORATION 07/30/2014	UB refund for account: 4667	652.52		
TOTAL FOR: A T & T CORPORATION			652.52		
0000006395	AL'S ASPHALT PAVING CO 7/30/14 EST# 3	2013 CURB REPLACEMENT AND RESURFACING PER 8/5/13 COUNCIL	37,631.78		
TOTAL FOR: AL'S ASPHALT PAVING CO			37,631.78		
0000005573	ARROW ENERGY INC 47729	JET-A WITH ADDITIVE	25,655.52		
TOTAL FOR: ARROW ENERGY INC			25,655.52		
MISC	BALTRIP, MELISSA 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	20.00		
TOTAL FOR: BALTRIP, MELISSA			20.00		
MISC	BATES, BRIAN 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	20.00		
TOTAL FOR: BATES, BRIAN			20.00		
0000006540	BCA TRANSPORT LLC JUNE 2014 MAY 2014	SLUDGE HAULING SLUDGE HAULING	12,339.52 12,704.00		
TOTAL FOR: BCA TRANSPORT LLC			25,043.52		
MISC	BEAUDRIE, ROB 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	36.00		
TOTAL FOR: BEAUDRIE, ROB			36.00		
MISC	BEAVERS, JOHN & MARGARET (TR) 07/30/2014	2014 JULY BD OF REVIEW- VETERANS EXEMPT	2,880.31		
TOTAL FOR: BEAVERS, JOHN & MARGARET (TR)			2,880.31		
MISC	BED RACE TO AID CHILDREN INC 7/25/14	CASUAL DAYS FOR CHAIRTY PROGRAM	100.00		
TOTAL FOR: BED RACE TO AID CHILDREN INC			100.00		
0000005910	BEDFORD TOWNSHIP 7/23/14	AUGUST 5TH ELECTION MONROE PORTION OF PUBLISHING	111.58		
TOTAL FOR: BEDFORD TOWNSHIP			111.58		
0000006365	BELFOR PROPERTY RESTORATION 542152 EST# 3	SAWYER HOUSE RESTORATION PER CONTRACT	43,261.36		
TOTAL FOR: BELFOR PROPERTY RESTORATION			43,261.36		
MISC	BEVERAGE DISPENSING SYSTEMS				

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	07/30/2014	JULY 2014 BD OF REVIEW ADJ 68-01677-000	248.28		
TOTAL FOR: BEVERAGE DISPENSING SYSTEMS			<u>248.28</u>		
MISC	BRAD BYRD 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	36.00		
TOTAL FOR: BRAD BYRD			<u>36.00</u>		
MISC	BRETT COLE 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	29.00		
TOTAL FOR: BRETT COLE			<u>29.00</u>		
0000001319	BERNARD BUDZIOS 7/2914	UMPIRE PAY 7/15 & 7/22/14 GAMES	84.00		
TOTAL FOR: BERNARD BUDZIOS			<u>84.00</u>		
0000006534	BUILDING CODE CONSULTANTS LLC 14-105	PLAN REVIEW SERVICES 3000 E FRONT BUILDING	100.00		
TOTAL FOR: BUILDING CODE CONSULTANTS LLC			<u>100.00</u>		
MISC	CARNEY, LEAH 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	27.00		
TOTAL FOR: CARNEY, LEAH			<u>27.00</u>		
MISC	CASTLE, BENJAMIN 07/29/2014	UB refund for account: 8119	56.47		
TOTAL FOR: CASTLE, BENJAMIN			<u>56.47</u>		
MISC	CHAD HEAD 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	29.00		
TOTAL FOR: CHAD HEAD			<u>29.00</u>		
0000006547	CHEMTRADE CHEMICALS COPORATION 90659726	LIQUID ALUMINUM SULFATE PURCHASE	3,368.35		
	90659727	LIQUID ALUMINUM SULFATE PURCHASE	3,325.14		
	90659728	LIQUID ALUMINUM SULFATE PURCHASE	3,382.27		
TOTAL FOR: CHEMTRADE CHEMICALS COPORATION			<u>10,075.76</u>		
MISC	CHEYENNE PARTNERS 07/23/2014	OVERPAYMENT OF TAXES 58-01477-000	136.19		
	07/23/2014	OVERPAYMENT OF TAXES 19-00320-000	119.57		
TOTAL FOR: CHEYENNE PARTNERS			<u>255.76</u>		
MISC	CHILDERS, SCOTT MICHAEL 7/22/14	LICENSE ENDORSEMENTS	70.00		
TOTAL FOR: CHILDERS, SCOTT MICHAEL			<u>70.00</u>		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000000204	CINTAS CORPORATION 306 306195586	SHOP TOWEL FOLDED RED	73.04		
	306195587	BLACK MATS	222.10		
TOTAL FOR: CINTAS CORPORATION 306			<u>295.14</u>		
0000000288	COCA-COLA BOTTLING CO OF MICHIGAN 1965790	BEVERAGES FOR VENDING MACHINE JUNE 2014	326.04		
TOTAL FOR: COCA-COLA BOTTLING CO OF MICHIGAN			<u>326.04</u>		
0000006310	COLASANTI CONSTRUCTION SERVICES INC 1001 EST# 7	Ozone System Modificaitons per 12/23/13 Council	68,411.12		
TOTAL FOR: COLASANTI CONSTRUCTION SERVICES INC			<u>68,411.12</u>		
MISC	COLLINS, WILLIE E & DOROTHY L 07/30/2014	JULY BD OF REVIEW - VETERANS EXEMPT	783.55		
TOTAL FOR: COLLINS, WILLIE E & DOROTHY L			<u>783.55</u>		
0000000296	COMPREHENSIVE RISK SERVICES INC 7/30/14	REIMBURSE CRS FOR DISBURSEMENTS #3661-3670	1,981.12		
TOTAL FOR: COMPREHENSIVE RISK SERVICES INC			<u>1,981.12</u>		
0000000299	CONSUMERS ENERGY 3003 0614	1000 3003 6485 14411 CARDINAL 6/19 - 6/30/14	31.14		
	3003-0714	1000 3003 6485 14411 CARDINAL 7/1 - 7/11/14	18.03		
TOTAL FOR: CONSUMERS ENERGY			<u>49.17</u>		
0000006494	CRYSTAL FLASH 782229	ASSESSOR VEHICLE FUEL 7/1 - 7/15/14	39.72		
	782230	BUILDING DEPT VEHICLE FUEL 7/1 - 7/15/14	251.62		
	782231	D P S VEHICLE FUEL 7/1 - 7/15/14	2,622.62		
	782232	ENGINEERING VEHICLE FUEL 7/1 - 7/15/14	227.13		
	782233	FIRE DEPT VEHICLE FUEL 7/1 - 7/15/14	756.96		
	782234	POLICE DEPT VEHICLE FUEL 7/1 - 7/15/14	5,341.00		
	782235	WASTEWATER VEHICLE FUEL 7/1 - 7/15/14	736.97		
	782236	WATER DEPT VEHICLE FUEL 7/1 - 7/15/14	1,867.37		
TOTAL FOR: CRYSTAL FLASH			<u>11,843.39</u>		
0000006572	DAN'S EXCAVATING INC 241666	Spoils removal from the metershop and old city dump	4,813.88		
TOTAL FOR: DAN'S EXCAVATING INC			<u>4,813.88</u>		
0000000343	DANSARD LITTLE INSURANCE AGENCY 222916	NOTARY BOND FOR MICHELLE RINNE	55.00		
TOTAL FOR: DANSARD LITTLE INSURANCE AGENCY			<u>55.00</u>		
0000001028	DAVID PRATHER CONSTRUCTION				

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	DP10015	TILE REPAIR DORSCH LIBRARY ENTRANCE	350.00		
TOTAL FOR: DAVID PRATHER CONSTRUCTION			350.00		
0000000353	DELTA DENTAL PLAN OF MICHIGAN AUGUST 2014	DENTAL INSURANCE PREMIUM AUAGUST 2014	36.75		
TOTAL FOR: DELTA DENTAL PLAN OF MICHIGAN			36.75		
MISC	DOMKA, DEREK 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	25.00		
TOTAL FOR: DOMKA, DEREK			25.00		
MISC	DROUGEL, MARC 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	29.00		
TOTAL FOR: DROUGEL, MARC			29.00		
000000359A	DTE ENERGY 7834-5 0614	0000-7834-5 AIRPORT 6/1 - 6/30/14	69.95		
TOTAL FOR: DTE ENERGY			69.95		
MISC	DUVALL, JOSEPH 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	36.00		
TOTAL FOR: DUVALL, JOSEPH			36.00		
0000000429	EMPCO INC 3359	TAILORED EXAM DEVELOPMENT V761 FORESTRY MAINTENANCE WORKE	544.00		
TOTAL FOR: EMPCO INC			544.00		
MISC	EVANS, DAMON 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	29.00		
TOTAL FOR: EVANS, DAMON			29.00		
MISC	FAVOR, LEONARD 7/28/14	REFUND TAPPING SADDLE COST	140.40		
TOTAL FOR: FAVOR, LEONARD			140.40		
0000004740	ALBERT M FERNANDEZ 7/29/14	UMPIRE PAY ONE GAME 7/8/14	42.00		
TOTAL FOR: ALBERT M FERNANDEZ			42.00		
0000006571	FIBAR SYSTEMS 25166-IN	MULCH for Play Equipment	1,538.00		
TOTAL FOR: FIBAR SYSTEMS			1,538.00		
MISC	FIELDS, DARON 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	27.00		
TOTAL FOR: FIELDS, DARON			27.00		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000006137	FIFER INVESTIGATIONS LLC 7/17/14	BACKGROUND INVESTIGATIONS	852.00		
TOTAL FOR: FIFER INVESTIGATIONS LLC			<u>852.00</u>		
463A	FIFTH THIRD BANK 06-14 006404	JUNE SERVICE CHARGE	1,190.00		
TOTAL FOR: FIFTH THIRD BANK			<u>1,190.00</u>		
MISC	FIRST DISTRICT COURT 551379	REFUND AN OUIL DEPOSIT TO CITY IN ERROR BY CREIDT UNION	855.00		
TOTAL FOR: FIRST DISTRICT COURT			<u>855.00</u>		
MISC	FRENCH, RYAN 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	27.00		
TOTAL FOR: FRENCH, RYAN			<u>27.00</u>		
MISC	GEIGER, TELA 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	20.00		
TOTAL FOR: GEIGER, TELA			<u>20.00</u>		
MISC	GERWECK, JOHN C & REBECCA L 07/30/2014	JULY 2014 BD OF REV - 69-01016-000	46.29		
TOTAL FOR: GERWECK, JOHN C & REBECCA L			<u>46.29</u>		
0000000937	GLOBAL EQUIPMENT CO 107018158	STOCK PARTS	123.46		
	107033129	STOCK PARTS	2,948.70		
TOTAL FOR: GLOBAL EQUIPMENT CO			<u>3,072.16</u>		
MISC	GREEN, RICHARD 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	20.00		
TOTAL FOR: GREEN, RICHARD			<u>20.00</u>		
MISC	H & R BLOCK 07/30/2014	JULY 14 BOR ADJ - 01007-000	375.55		
TOTAL FOR: H & R BLOCK			<u>375.55</u>		
MISC	HALL, GREG 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	36.00		
TOTAL FOR: HALL, GREG			<u>36.00</u>		
MISC	HARVELL, MATT 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	29.00		
TOTAL FOR: HARVELL, MATT			<u>29.00</u>		

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MONROE  
EXP CHECK RUN DATES 07/22/2014 - 08/04/2014  
UNJOURNALIZED  
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK  
PRELIMANRY REPORT

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000000617	HD SUPPLY WATERWORKS, LTD. C673740	1" K Copper	4,956.00		
TOTAL FOR: HD SUPPLY WATERWORKS, LTD.			4,956.00		
0000005241	HESCO 1011765	HYDRO RANGER 200 CONTINUOUS LEVEL MEASUREMENT CONTROLLER	1,894.65		
TOTAL FOR: HESCO			1,894.65		
MISC	HUEPENBECKER, CRAIG 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	29.00		
TOTAL FOR: HUEPENBECKER, CRAIG			29.00		
0000003681	HYDRO METER SERVICES 43717 43727	2014 Large Meter Testing 2014 Large Meter Testing	850.00 3,933.41		
TOTAL FOR: HYDRO METER SERVICES			4,783.41		
0000003572	J G M VALVE CORP 14-9356	VALVE REPLACEMENT	2,096.43		
TOTAL FOR: J G M VALVE CORP			2,096.43		
0000000683	JACK'S LAWN SERVICE INC 275285 7/22/14 7/24/14	BORGESS AVE EXTENSION SPRAYED WEEDS 25' BY 1100' 2 YDS SPECIAL RIVERWALK ONE YARD SPECIAL RIVERWALK	785.00 81.00 40.50		
TOTAL FOR: JACK'S LAWN SERVICE INC			906.50		
MISC	JARED REECE 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	29.00		
TOTAL FOR: JARED REECE			29.00		
0000000696	JCI JONES CHEMICALS INC 625837	SODIUM HYPOCHLORITE PURCHASE	2,996.67		
TOTAL FOR: JCI JONES CHEMICALS INC			2,996.67		
MISC	JESSICA BRENTON 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	20.00		
TOTAL FOR: JESSICA BRENTON			20.00		
0000005228	JWC ENVIRONMENTAL 58537	GRINDING UNIT REPLACEMENT	23,861.20		
TOTAL FOR: JWC ENVIRONMENTAL			23,861.20		
MISC	KEITH MCCLOSKEY 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	36.00		
TOTAL FOR: KEITH MCCLOSKEY			36.00		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
MISC	KIESELBACH, MICHAEL 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	36.00		
TOTAL FOR: KIESELBACH, MICHAEL			<u>36.00</u>		
MISC	KINSEY, BRANDON 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	36.00		
TOTAL FOR: KINSEY, BRANDON			<u>36.00</u>		
0000003551	KRAUS CUSTOM IMPRESSIONS C6690	LETTERHEAD FOR MAYOR OFFICE	167.00		
TOTAL FOR: KRAUS CUSTOM IMPRESSIONS			<u>167.00</u>		
MISC	LANE, EVAN 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	29.00		
TOTAL FOR: LANE, EVAN			<u>29.00</u>		
0000000752	LISA M LEACHMAN 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	20.00		
TOTAL FOR: LISA M LEACHMAN			<u>20.00</u>		
MISC	LEHR, JORDAN 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	20.00		
TOTAL FOR: LEHR, JORDAN			<u>20.00</u>		
0000006586	LINDE NORTH AMERICA INC 50133348	LIQUID OXYGEN PURCHASE	962.52		
	50203947	LIQUID OXYGEN PURCHASE	848.58		
TOTAL FOR: LINDE NORTH AMERICA INC			<u>1,811.10</u>		
MISC	MARTIN, BRAD 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	27.00		
TOTAL FOR: MARTIN, BRAD			<u>27.00</u>		
MISC	MCFADDEN, MITCHELL 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	20.00		
TOTAL FOR: MCFADDEN, MITCHELL			<u>20.00</u>		
0000003617	PAUL MCGINNIS 7/10/14	MAINTENANCE MANAGEMENT WATER/WASTEWATER COURSE	325.00		
TOTAL FOR: PAUL MCGINNIS			<u>325.00</u>		
MISC	MCLAUGHLIN, CARLA 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	20.00		
TOTAL FOR: MCLAUGHLIN, CARLA			<u>20.00</u>		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000000639	MICHIGAN ASSOCIATION OF PLANNING 01012	GROUP MEMBERSHIP	625.00		
TOTAL FOR: MICHIGAN ASSOCIATION OF PLANNING			625.00		
5789	STATE OF MICHIGAN 91085091	ANNUAL CERTIFICATION FEE FACILITY # 91085091	61.50		
TOTAL FOR: STATE OF MICHIGAN			61.50		
0000006129	MIRACLE RECREATION EQUIPMENT CO 751835	MISCELLANEOUS PLAY EQUIPMENT COMPONENTS FOR CITY PARKS	4,627.00		
TOTAL FOR: MIRACLE RECREATION EQUIPMENT CO			4,627.00		
0000006085	JEREMY MOLEND 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	20.00		
TOTAL FOR: JEREMY MOLEND			20.00		
0000000855	MONROE COUNTY LIBRARY SYSTEM 5574	1ST QUARTER CITY LIBRARIES MAINTENANCE	14,375.00		
	5575	4TH QUARTER CITY LIBRARIES MAINTENANCE	14,375.00		
TOTAL FOR: MONROE COUNTY LIBRARY SYSTEM			28,750.00		
0000000877	MONROE PUBLISHING CO 318174	WEB HOSTING CEWQ	100.00		
TOTAL FOR: MONROE PUBLISHING CO			100.00		
0000006558	MUTUAL OF OMAHA 8/1/14	LIFE & DISABILITY INSURANCE AUGUST 2014	2,098.75		
TOTAL FOR: MUTUAL OF OMAHA			2,098.75		
MISC	NEWTON, JIM 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	29.00		
TOTAL FOR: NEWTON, JIM			29.00		
0000006476	OHM ADVISORS 156446	UTILITY SERVICE AREA GIS PER 6/17/13 COUNCIL	5,903.75		
TOTAL FOR: OHM ADVISORS			5,903.75		
0000000982	WILLIAM OSBORNE 7/24/14	EIMBURSE CDL COST	48.00		
TOTAL FOR: WILLIAM OSBORNE			48.00		
MISC	OSBORNE, MARK 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	27.00		
TOTAL FOR: OSBORNE, MARK			27.00		
0000006530	OZONIA NORTH AMERICA LLC				

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	31413133-405635	250 PPD OZONE GENERATOR PURCHASE	20,459.75		
TOTAL FOR: OZONIA NORTH AMERICA LLC			20,459.75		
0000004923	POWERDMS INC QUOTE 00026077	Online department policy review program - yearly subscrip	1,720.10		
TOTAL FOR: POWERDMS INC			1,720.10		
0000001032	PRINTING SYSTEMS INC 86120	VOTER ID CARDS (4000CARDS)	399.85		
TOTAL FOR: PRINTING SYSTEMS INC			399.85		
0000006282	PRIORITY ONE EMERGENCY INC 70001817	LED LIGHTBARS FOR NEW PUBLIC SAFETY VEHICLES	1,539.99		
TOTAL FOR: PRIORITY ONE EMERGENCY INC			1,539.99		
0000006473	PULSAR ELECTRONICS INC 78812	BADGEING CARDS PROGRAM & TESTED SYSTEM	715.33		
TOTAL FOR: PULSAR ELECTRONICS INC			715.33		
MISC	RADOVICH, NICHOLAS 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	20.00		
TOTAL FOR: RADOVICH, NICHOLAS			20.00		
MISC	SALVADOR J CUSUMANO 07/30/2014	OVERPAYMENT OF SUMMER TAXES 39-00150-000	758.05		
TOTAL FOR: SALVADOR J CUSUMANO			758.05		
0000006350	THE SALVATION ARMY 7/25/14	CASUAL DAYS FOR CHARITY PROGRAM	100.00		
TOTAL FOR: THE SALVATION ARMY			100.00		
0000006592	SAMORAY, ROBERT F 07/30/2014 07/30/2014	JULY 2014 BD OF REVEIW ADJ-38-00948-000 JULY 2014 BD OF REVIEW - REFUND PENALTY	14.17 0.58		
TOTAL FOR: SAMORAY, ROBERT F			14.75		
MISC	SCHAFFER, BRIAN 7/28/14	REFUND WATER SERVICE LESS COPPER AND TAPPING SADDLE	232.74		
TOTAL FOR: SCHAFFER, BRIAN			232.74		
MISC	SCOTT GUST 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	20.00		
TOTAL FOR: SCOTT GUST			20.00		
MISC	SEBEST, PAULA 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	40.00		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
TOTAL FOR: SEBEST, PAULA			40.00		
0000001115	SHANNON CHEMICAL CORP 25996	ZINC ORTHOPHOSPHATE PURCHASE	9,665.37		
TOTAL FOR: SHANNON CHEMICAL CORP			9,665.37		
MISC	SHORESIDE PROPERTIES, INC. 07/30/2014	OVERPAYMENT OF TAXES 49-00280-000	18.50		
TOTAL FOR: SHORESIDE PROPERTIES, INC.			18.50		
0000004929	SISTERS, SERVANTS OF THE IHM 5121	DINNER FOR HOFU GROUP	656.25		
TOTAL FOR: SISTERS, SERVANTS OF THE IHM			656.25		
MISC	SROKA, BRIAN 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	29.00		
TOTAL FOR: SROKA, BRIAN			29.00		
MISC	ST BERNARD, DELBERT & SUSAN 07/30/2014	JULY 2014 BD OF REV REFUND-69-01052-000	26.99		
TOTAL FOR: ST BERNARD, DELBERT & SUSAN			26.99		
MISC	STACEY BELLINO 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	29.00		
TOTAL FOR: STACEY BELLINO			29.00		
0000001214	STATELINE ENTERPRISES EQUIP CO H0619451	SELF DUMPING HOPPER	1,501.33		
TOTAL FOR: STATELINE ENTERPRISES EQUIP CO			1,501.33		
0000004678	THOMA TRUCKING & BULLDOZING INC 9404 9409	TOPSOIL WINSTON PARK PLAYGROUND MASON SAND MUNSON PARK VOLLEYBALL COURTS	350.00 830.00		
TOTAL FOR: THOMA TRUCKING & BULLDOZING INC			1,180.00		
0000001857	CHAD TOLSTEDT 7/19/14	MEALS EMU STAFF & COMMAND 5 DAYS	28.05		
TOTAL FOR: CHAD TOLSTEDT			28.05		
0000006559	U S LAWNS 2209 2330 2331 2332 2333 2334	2014-2018 Lawn Maintenance Contract - Work Groups B and E MOWING VARIOUS PROPERTIES 7/16/14 MOWING VARIOUS PROPERIES 7/17/14 MOWING 1411 OAK 7/17/14 MOWING SEVERAL PROPERTIES 7/18/14 MOWING 508 E SIXTH 7/18/14	3,187.50 210.00 280.00 45.00 70.00 45.00		

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MONROE  
EXP CHECK RUN DATES 07/22/2014 - 08/04/2014  
UNJOURNALIZED  
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PRELIMANRY REPORT

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	2340	MOWING VARIOUS PROPERTIES 7/23/14	105.00		
	2341	MOWING VARIOUS PROPERTIES 7/23/14	140.00		
TOTAL FOR: U S LAWNS			<u>4,082.50</u>		
MISC	U S O 7/25/14	CASUAL DAYS FOR CHARITY PROGRAM	100.00		
TOTAL FOR: U S O			<u>100.00</u>		
0000006516	UIS SCADA INC 530343456	REPLACE CABLE ON ROESSLER WATER TANK FOR PUMP STATION SYS	2,339.00		
TOTAL FOR: UIS SCADA INC			<u>2,339.00</u>		
0000006589	UNCONVENTIONAL SOLUTIONS INC 14112	Lotus Fountain Sealing Compound	3,455.00		
TOTAL FOR: UNCONVENTIONAL SOLUTIONS INC			<u>3,455.00</u>		
0000006045	UTILITIES INSTRUMENTATION SERVICE 530342997	PROFESSIONAL SERVICE FOR RADIO SYSTEM REPAIR	1,517.00		
TOTAL FOR: UTILITIES INSTRUMENTATION SERVICE			<u>1,517.00</u>		
0000006179	VIENNA JUNCTION LF 25556 25732	SLUDGE DISPOSAL FY 13-14 SLUDGE DISPOSAL FY 13-14	20,421.21 19,835.32		
TOTAL FOR: VIENNA JUNCTION LF			<u>40,256.53</u>		
0000001333	PATRICIA WEAVER 07/18/14	MILEAGE ON JULY 18TH MEIJERS & DUNDEE	24.08		
TOTAL FOR: PATRICIA WEAVER			<u>24.08</u>		
MISC	WEHRS, DENNY 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	27.00		
TOTAL FOR: WEHRS, DENNY			<u>27.00</u>		
MISC	WELCH, MATT 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	36.00		
TOTAL FOR: WELCH, MATT			<u>36.00</u>		
MISC	WENZEL, DEAN 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	27.00		
TOTAL FOR: WENZEL, DEAN			<u>27.00</u>		
MISC	WILLIAMS, RYAN 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	27.00		
TOTAL FOR: WILLIAMS, RYAN			<u>27.00</u>		
0000006278	WORLD CLASS LANDSCAPING				

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MONROE  
EXP CHECK RUN DATES 07/22/2014 - 08/04/2014  
UNJOURNALIZED  
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK  
PRELIMANRY REPORT

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	1472	2013-2015 BALL FIELD MAINTENANCE CONTRACT - SPRING 2014 /	6,390.83		
TOTAL FOR: WORLD CLASS LANDSCAPING			<u>6,390.83</u>		
MISC	WORRELL, TOBY 7/29/14	REFUND CHILD REGISTRATION FEE FOR COACHING YOUTH BALL	29.00		
TOTAL FOR: WORRELL, TOBY			<u>29.00</u>		
0000001393	TRACY YEARY 7/29/14	UMPIRE PAY ONE GAME 7/10/14	42.00		
TOTAL FOR: TRACY YEARY			<u>42.00</u>		
TOTAL - ALL VENDORS			428,290.32		

**Balance Detail Report**  
**City Of Monroe**  
**07/31/2014 08:19**

Account: [REDACTED]-Checking - General - USD      Report On: Previous Day Data  
 Start Date: 07/17/2014 00:00      Transaction Groups: ACH Debit  
 End Date: 07/30/2014 23:59      ZBA Display: Both Credit and Debit  
 Sorted By: Account Number, Date, Credit/ Debit  
 Orientation: Portrait

**Bank ABA# : Fifth Third Bank (Northwestern Ohio) - [REDACTED]**

**Account : [REDACTED] Checking - General - USD**

Date	Transaction Type	Customer Ref. #	Bank Ref. #	Credit Amount	Debit Amount
07/21/2014	ACH Debit Received		100101340689		177.89
	Description: BANKSERV - ACH 1190000836 C3APAX RTNS REIMB 357928001 MONROECITYUTILMI 072114				
07/24/2014	ACH Debit Received		100100691159		250,345.83
	Description: Morgan Stanley ACH DEBIT 4000258305zpwv CITY OF 072414				
07/28/2014	ACH Debit Received		100105150745		100.00
	Description: BANKSERV - ACH 1190000836 C3APAX RTNS REIMB 358569857 MONROECITYUTILMI 072814				
07/29/2014	ACH Debit Received		100109355945		100.00
	Description: BANKSERV - ACH 1190000836 C3APAX RTNS REIMB 358709592 MONROECITYUTILMI 072914				
07/29/2014	ACH Debit Received		100100189310		41,210.96
	Description: CITYOFMONR 1243 TAX TRANS 3860046383 072914 OFFSET TRANSACTION				
			<b>Credits</b>	<b>Debits</b>	
Total Amount			0.00	291,934.68	
Total Number of Items			0	5	

**Confidential**

**Balance Detail Report**  
**City Of Monroe**  
**07/31/2014 08:19**

Account: [REDACTED] Checking - Payroll - USD      Report On: Previous Day Data  
 Start Date: 07/17/2014 00:00      Transaction Groups: ACH Debit  
 End Date: 07/30/2014 23:59      ZBA Display: Both Credit and Debit  
 Sorted By: Account Number, Date, Credit/ Debit  
 Orientation: Portrait

**Bank ABA# : Fifth Third Bank (Northwestern Ohio) - [REDACTED]**

**Account : [REDACTED] Checking - Payroll - USD**

Date	Transaction Type	Customer Ref. #	Bank Ref. #	Credit Amount	Debit Amount
07/17/2014	ACH Debit Received		100105956616		2,522.75
	Description: CITYOFMONR 9653 CHILD SUPP 3860046380 071714 OFFSET TRANSACTION				
07/17/2014	ACH Debit Received		100105956612		2,592.21
	Description: CITYOFMONR 9653 DUES 3860046380 071714 OFFSET TRANSACTION				
07/17/2014	ACH Debit Received		100105956606		3,414.96
	Description: CITYOFMONR 9653 RHS 3860046380 071714 OFFSET TRANSACTION				
07/17/2014	ACH Debit Received		100105956617		4,398.77
	Description: CITYOFMONR 9653 NWRS 457 3860046380 071714 OFFSET TRANSACTION				
07/17/2014	ACH Debit Received		100105956619		5,154.06
	Description: CITYOFMONR 9653 RHCF 3860046380 071714 OFFSET TRANSACTION				
07/17/2014	ACH Debit Received		100105956605		15,989.61
	Description: CITYOFMONR 9653 ICMA 457 3860046380 071714 OFFSET TRANSACTION				
07/17/2014	ACH Debit Received		100105956618		75,405.67
	Description: CITYOFMONR 9653 PENSION 3860046380 071714 OFFSET TRANSACTION				
07/17/2014	ACH Debit Received		100105956603		225,934.73
	Description: CITYOFMONR 9653 PAYROLL 3860046380 071714 OFFSET TRANSACTION				
07/17/2014	ACH Debit Received		100107612326		192.31
	Description: FUNDS TRANSFER TO CK: XXXXXX7018 REF # 00622072809				
07/18/2014	ACH Debit Received		100107038160		12,984.31
	Description: FIFTH THIRD HSA PRETAX BENEFIT TRANS 5TH3RD HSA 9405386004638 CITY OF MONROE 071814				
07/23/2014	ACH Debit Received		100107806907		86,731.99
	Description: CITYOFMONR 9653 TAX PYMT 3860046380 072314 OFFSET TRANSACTION				
			<b>Credits</b>	<b>Debits</b>	
Total Amount			0.00	435,321.37	
Total Number of Items			0	11	

**Confidential**



Monroe Conservation District  
1137 South Telegraph Road  
Monroe, Michigan, 48161  
Phone: 734-241-7755 Ext. 3  
Fax: 855-790-7275

July 22, 2014

Michelle LaVoy, Clerk/Treasurer  
City of Monroe  
120 East First Street  
Monroe, Michigan 48161

Dear Ms. LaVoy:

As you may be aware, the Monroe Conservation District is a local entity of state government, available to assist all residents of Monroe County, with the conservation and management of our natural resources.

In 2010 Monroe Conservation District approached each township asking to write a letter of support to Former Governor Granholm as she was about to cut base operation grant funding to all Conservation Districts. Granholm made her cuts and the district is struggling.

Due to our dire fiscal situation the board approached the County Commissioners requesting financial assistance. The County did agree to a minimal amount, with the stipulation that the Conservation District investigate other avenues for funding, this is what leads us to approach townships, villages and cities. \$7,500 was appropriated by the county, we are asking for just 10% of that amount. The district would like to request time on your regular agenda to explain our situation and to plan for the future.

The environment of our State is something that cannot be replaced. Hoping to address it at another, more financially stable time will not work. Michigan's Conservation Districts are the most effective and cost-efficient way to assist our landowners. Cuts of the State appropriations has been upsetting to Monroe Conservation District and, therefore, disturbing to the citizens and natural resources that depend on us.

The Monroe Conservation District alone assisted over 5,000 people last year, which is on the increase since MSU Extension's staff has been dramatically cut. The district holds an annual tree sale, sells books, conservation minded items and is promoting cover crops through a seed sale.

We offer assistance with Farm Bill Conservation Programs, many addressing water quality, working with other agencies looking for solutions to keep our Great Lakes viable to recreation and other resources.

When time allows on your agenda, please contact Catherine Acerboni, District Manager at 734.241.7755 Ext 101, Tuesday thru Friday or by email; [Catherine.acerboni@mi.nacdnet.net](mailto:Catherine.acerboni@mi.nacdnet.net).

Thank you for your time and support.

Sincerely,

Herbert E. Smith, Chairman  
419.346.2462

Mark Chapman  
Vice-Chairman  
734.755.3158

Connie Velliquette  
Treasurer  
419.297.1977

Richard Janssens  
Member  
734.242.3588

Gene Brost  
Member  
734.770.1764

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# CITY COUNCIL AGENDA FACT SHEET

**RELATING TO: BORGESS AVENUE PAVING – REPORT ON BIDS RECEIVED**

**DISCUSSION:** One of the few remaining streets within the City of Monroe that is considered to be largely unimproved is the section of Borgess Avenue located between Sylvan Drive and Stedman Drive. This section of Borgess Avenue was originally platted in 1924, but only 30 feet of right-of-way was set aside, with the expectation that the remaining property to the west would be platted when development occurred. Since the property to the west remained unplatted, this roadway presently functions similarly to an alley, in that only approximately 10 feet in width is available for vehicular use. Unfortunately, since the adjacent cross streets connect only with Monroe Street to the east, refuse haulers and school buses must utilize Borgess to turn around to avoid having to back up significant distances, which is largely unsafe and geometrically difficult. As a result, what little remains of pavement installed at various times is severely rutted, and buses and truck commonly run over the curbs and adjacent lawns of corner lots given the constrained area for turning.

In recognition of the need to convert Borgess Avenue to a permanent full-width roadway, \$40,000 was set aside as a part of the 2012-13 Capital Improvements Program (CIP), which was originally intended to provide monies to purchase the needed 30 feet to the west for future roadway construction. Shortly after, plans were announced that La-Z-Boy would be purchasing the property for their new headquarters, and fortunately this property was deeded to the City in 2013 as a part of the project at no charge other than surveying and legal description costs. As would be expected with a project of this size, a significant incentive package was also provided to the project by the Michigan Economic Development Corporation (MEDC) and is being administered through the county as Community Development Block Grant (CDBG) funds. While this package includes multiple project components (including new public utilities, widening of Stewart Road, utility pole relocation, etc.), with thorough discussion of details beyond the scope of this fact sheet, some funding for this Borgess Avenue street construction was included in the project. At present, between the funds remaining from the 2012-13 CIP allocation and the present CDBG allocation, \$153,700 is available for construction, with roughly \$18,500 left for Engineering inspection, testing, and oversight.

The Engineering Department opened bids for the above project on Monday, July 28, 2014. There were four (4) bidders, and a bid tabulation is attached for your review. The low bidder for the work is Dominic Gaglio Construction, Inc. of Southgate. Their low bid of \$235,103.48 is 16.9% above the Engineer's Estimate of \$201,189.30. Dominic Gaglio has performed a number of projects for the City in the past, including numerous full-width roadway projects, sidewalk program projects, and most recently, the 2012-13 Downtown Sidewalk Replacement Program. They are quite capable of completing the project work competently and quickly, and we would recommend award to them without hesitation. Although the low bid is above the estimated costs, most likely bidders have already submitted for this project, so re-bidding the work is unlikely to yield lower pricing.

In order to complete the funding package and allow for some project contingency, \$105,000 needs to be transferred from some other source(s). Since completion of this roadway is affiliated with a bona fide economic development project benefiting the City, the Finance Director has identified the City's Economic Development Fund as an appropriate source for this additional match. We are also working with the other project partners to identify other activities where the entire budget will not be needed. Assuming some additional savings could be found, these can be used to offset the Economic Development Fund match, but the exact amount (if any) may not be known for a month or more, so the full amount should be authorized at this point. Lastly, the work cannot commence until DTE moves its poles from their present location to accommodate the new roadway, though we are reasonably confident this will occur by mid-September.

**IT IS RECOMMENDED** that the City Council award a contract for the Borgess Avenue Paving project to Dominic Gaglio Construction, Inc. in the amount of \$235,103.48, that a total of \$258,700 be encumbered to include a 10% project contingency, and that the Finance Director be authorized to make the necessary transfers. **IT IS FURTHER RECOMMENDED** that the Mayor and Clerk-Treasurer be authorized to sign the contracts on behalf of the City of Monroe.

**CITY MANAGER RECOMMENDATION:**

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

**APPROVAL DEADLINE:** As soon as possible

**REASON FOR DEADLINE:** Contract work can commence as soon as the contracts are finalized and DTE moves their existing utility poles closer to the ditch line

**STAFF RECOMMENDATION:**  For  Against

**REASON AGAINST:** N/A

**INITIATED BY:** Department of Engineering and Public Services

**PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:** City Council, Engineering Department, adjacent property owners and residents, traveling public

## FINANCES

<b>COST AND REVENUE PROJECTIONS:</b>	Cost of Total Project	\$258,700
	Cost of This Project Approval	\$258,700
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

<b>SOURCE OF FUNDS:</b>	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
	Borgess Improvements	203-60.451-818.020 13L03	\$33,700*
	Economic Development Fund	TBD by Finance Director	\$105,000**

\*Available allocation from 2012-13 Capital Improvements Program (CIP)

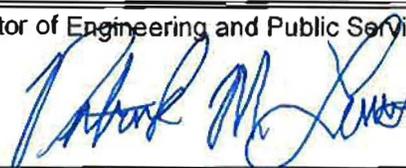
\*\*All or part could be offset by other CDBG grant activities if funding remains at end of project

<u>Other Funds</u>	<u>Amount</u>
Community Development Block Grant	\$120,000***

\*\*\*City's portion of budgeted funding in account 203-60.451-818.020 13L03.

Budget Approval: 

**FACT SHEET PREPARED BY:** Patrick M. Lewis, P.E., Director of Engineering and Public Services **DATE:** 07/28/14

**REVIEWED BY:** 

**DATE:**

**COUNCIL MEETING DATE:** August 4, 2014

BORGESS AVENUE PAVING - BID TABULATION				ENGINEER'S ESTIMATE		1 - DOMINIC GAGLIO CONSTRUCTION, INC.		2 - SALENBIEN TRUCKING & EXCAVATING		3 - G.V. CEMENT CONTRACTING CO.		4 - E.R. ZEILER EXCAVATING INC.	
ITEM NO.	DESCRIPTION	NO. OF UNITS	UNITS	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
1	R & D VEGETATION	1207.0	LFT	\$ 8.00	\$ 9,656.00	\$ 4.25	\$ 5,129.75	\$ 4.00	\$ 4,828.00	\$ 40.00	\$ 48,280.00	\$ 7.00	\$ 8,449.00
2	R & D PAVEMENT & APPROACH	2452.5	SYD	\$ 7.50	\$ 18,393.75	\$ 6.00	\$ 14,715.00	\$ 12.00	\$ 29,430.00	\$ 8.50	\$ 20,846.25	\$ 7.50	\$ 18,393.75
3	R & D CONCRETE SIDEWALK	63.0	SFT	\$ 1.00	\$ 63.00	\$ 2.00	\$ 106.00	\$ 20.00	\$ 1,060.00	\$ 1.00	\$ 63.00	\$ 7.50	\$ 472.50
4	EARTH EXCAVATION FOR NEW ROADWAY	2831.3	SYD	\$ 12.00	\$ 33,975.60	\$ 3.30	\$ 9,343.29	\$ 6.00	\$ 16,987.80	\$ 4.50	\$ 12,740.85	\$ 7.00	\$ 19,819.10
5	F & I 6" STONE BASE FOR ROADWAY	2831.3	SYD	\$ 5.00	\$ 14,156.50	\$ 2.30	\$ 6,511.99	\$ 14.00	\$ 38,638.20	\$ 10.00	\$ 28,313.00	\$ 10.00	\$ 28,313.00
6	R & S CASTING	13.0	EA	\$ 100.00	\$ 1,300.00	\$ 350.00	\$ 4,550.00	\$ 500.00	\$ 6,500.00	\$ 100.00	\$ 1,300.00	\$ 100.00	\$ 1,200.00
7	ADJUST, CLEAN, & PLASTER STRUCTURE	13.0	EA	\$ 180.00	\$ 2,340.00	\$ 480.00	\$ 6,240.00	\$ 650.00	\$ 8,450.00	\$ 275.00	\$ 3,575.00	\$ 525.00	\$ 6,825.00
8	RECONSTRUCT STRUCTURE	1.0	EA	\$ 500.00	\$ 500.00	\$ 2,500.00	\$ 2,500.00	\$ 800.00	\$ 800.00	\$ 2,500.00	\$ 2,500.00	\$ 950.00	\$ 950.00
9	TAP EXISTING STRUCTURE	1.0	EA	\$ 350.00	\$ 350.00	\$ 600.00	\$ 600.00	\$ 800.00	\$ 800.00	\$ 600.00	\$ 600.00	\$ 1,300.00	\$ 1,300.00
10	F&I 12" RCP STORM MAIN	20.0	LFT	\$ 60.00	\$ 1,200.00	\$ 70.00	\$ 1,400.00	\$ 80.00	\$ 1,600.00	\$ 55.00	\$ 1,100.00	\$ 100.00	\$ 2,000.00
11	F & I 12" DIAMETER INLET	1.0	EA	\$ 1,100.00	\$ 1,100.00	\$ 1,600.00	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00
12	F & I CONTROLLED DENSITY BACKFILL	4.7	CYD	\$ 18.00	\$ 84.60	\$ 50.00	\$ 236.00	\$ 200.00	\$ 940.00	\$ 80.00	\$ 376.00	\$ 160.00	\$ 706.00
13	F&I #1040 EAST JORDAN IRON WORKS CASTING	5.0	EA	\$ 430.00	\$ 2,150.00	\$ 650.00	\$ 3,250.00	\$ 650.00	\$ 3,250.00	\$ 490.00	\$ 2,450.00	\$ 600.00	\$ 3,000.00
14	F&I #704E EAST JORDAN IRON WORKS CASTING	9.0	EA	\$ 480.00	\$ 4,320.00	\$ 750.00	\$ 6,750.00	\$ 650.00	\$ 5,850.00	\$ 510.00	\$ 4,590.00	\$ 700.00	\$ 6,300.00
15	F&I 8" CONCRETE PAVEMENT WITH INTEGRAL CURB	3193.3	SYD	\$ 30.50	\$ 97,395.65	\$ 48.50	\$ 154,875.05	\$ 42.00	\$ 134,118.60	\$ 44.00	\$ 140,505.20	\$ 50.00	\$ 159,665.00
16	F&I 6" CONCRETE PAVEMENT & APPROACH	100.0	SYD	\$ 30.00	\$ 3,000.00	\$ 39.00	\$ 3,923.40	\$ 40.00	\$ 4,024.00	\$ 35.00	\$ 3,522.80	\$ 50.00	\$ 5,030.00
17	F&I 6" CONCRETE ADA RAMP	53.0	SFT	\$ 12.00	\$ 636.00	\$ 15.00	\$ 795.00	\$ 15.00	\$ 795.00	\$ 15.00	\$ 795.00	\$ 9.00	\$ 477.00
18	F&I 6' X 15' X 6" CONCRETE SPILLWAY, INCLUDING RIPRAP	4.0	EA	\$ 1,500.00	\$ 6,000.00	\$ 450.00	\$ 1,800.00	\$ 500.00	\$ 2,000.00	\$ 500.00	\$ 2,000.00	\$ 1,800.00	\$ 7,200.00
19	F&I BITUMINOUS HAND PATCH	4.3	TCN	\$ 170.00	\$ 731.00	\$ 290.00	\$ 1,247.00	\$ 500.00	\$ 2,150.00	\$ 250.00	\$ 1,075.00	\$ 800.00	\$ 3,440.00
20	F&I MDOT 23A STONE FOR DRIVEWAY GRADING	4.4	TCN	\$ 18.00	\$ 79.20	\$ 30.00	\$ 132.00	\$ 65.00	\$ 286.00	\$ 18.00	\$ 79.20	\$ 100.00	\$ 440.00
21	SOIL EROSION CONTROL MEASURES	1.0	LS	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 3,800.00	\$ 3,800.00	\$ 1,500.00	\$ 1,500.00
22	TRAFFIC CONTROL	1.0	LS	\$ 750.00	\$ 750.00	\$ 3,500.00	\$ 3,500.00	\$ 4,800.00	\$ 4,800.00	\$ 1,800.00	\$ 1,800.00	\$ 3,500.00	\$ 3,500.00
23	SITE RESTORATION	1.0	LS	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00	\$ 4,000.00	\$ 10,000.00	\$ 10,000.00	\$ 1,500.00	\$ 1,500.00	\$ 6,000.00	\$ 5,000.00
			<b>TOTAL</b>		\$ 201,189.30		\$ 235,108.48		\$ 282,607.60		\$ 283,401.30		\$ 285,404.35



# CITY COUNCIL AGENDA FACT SHEET

**RELATING TO: WATER DEPARTMENT NEPTUNE METER READING DEVICE AND METER PURCHASE**

**DISCUSSION:** To replenish water meter inventory supplies for fiscal year 2014-2015 activities, the Water Department requests authorization to purchase the following from Michigan Meter Technology Group:

ITEM	UNIT PRICE	UNITS	COST
5/8"x5/8" Straight Neptune E-Coder I Inside Water Meters	\$178.00 EACH	30	\$5,340.00
5/8"x3/4" Neptune E-Coder I Inside Water Meters	\$178.00 EACH	150	\$26,700.00
5/8"x3/4" Neptune E-Coder I Pit Water Meters	\$191.00 EACH	150	\$28,650.00
1-1/2" Neptune E-Coder I Inside Water Meters	\$511.00 EACH	2	\$1,022.00
1-1/2" Neptune E-Coder I Pit Water Meters	\$524.00 EACH	5	\$2,620.00
2" Neptune E-Coder I Inside Water Meters	\$624.00 EACH	5	\$3,120.00
2" Neptune E-Coder I Pit Water Meters	\$637.00 EACH	5	\$3,185.00
2" Neptune Tru Flow Compound Meter with E-Coder I	\$1,658.00 EACH	1	\$1,658.00
2" Neptune Meter Strainer	\$407.00 EACH	1	\$407.00
4" Neptune Tru Flow Compound Meter with E-Coder I	\$2,995.00 EACH	1	\$2,995.00
4" Neptune Meter Strainer	\$863.00 EACH	1	\$863.00
<b>TOTAL</b>			<b>\$76,560.00</b>

Attached is a cost quote from Michigan Meter Technology Group for the purchase of the supplies and a letter from Neptune Technology Group, Inc indicating Michigan Meter Technology Group is the sole authorized distributor and factory trained service provider for Neptune Water Meter products in the State of Michigan. Since Michigan Meter Technology Group is the sole source distributor for Neptune water meter products in the State of Michigan, the Water Department requests that this purchase be made without soliciting competitive bids.

The total cost for the radio reading devices and meters is \$76,560.00 to supply the fiscal year departmental estimated needs. The meter supplies will be placed in the Water Department's inventory to use for new customer service installations and for maintaining the water meter reading system. The water meter conversion program was completed in 2012 and maintaining the radio reading system is paramount to maintain efficient meter reading / billing operations.

IT IS RECOMMENDED that a purchase order be issued to Michigan Meter Technology Group totaling \$76,560.00 to provide the Water Department Neptune radio reading devices and meters and that the bid process be waived.

**CITY MANAGER RECOMMENDATION:**

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

**APPROVAL DEADLINE:** ASAP

**REASON FOR DEADLINE:** Replenish inventory for new services and to maintain the meter reading system.

**STAFF RECOMMENDATION:**  For  Against

**REASON AGAINST:** N/A

**INITIATED BY:**



Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities

**PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:** Water Department, Water Customers

## FINANCES

**COST AND REVENUE PROJECTIONS:**

Cost of Total Project	\$103,207.00
Cost of This Project Approval	\$ 76,560.00
Related Annual Operating Cost	\$ N/A
Increased Revenue Expected/Year	\$ N/A

**SOURCE OF FUNDS:**

City	Account Number	Amount
Repair & Main Supplies	59140540 775000	\$ 76,560.00

Other Funds

Budget Approval: 

**FACT SHEET PREPARED BY:** Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities **DATE:** July 29, 2014

**REVIEWED BY:**

**DATE:**

**COUNCIL MEETING DATE:** August 4, 2014



**NEPTUNE** Take Control.

July 25, 2014

Kevin Armstrong  
City of Monroe  
937 E. Front St.  
Monroe, MI 48161

Dear Mr. Armstrong;

Michigan Meter Technology Group is the sole authorized distributor and factory trained service provider for Neptune Water Meter products in the State of Michigan. Neptune has a long-standing relationship with Michigan Meter and they bring over 180 years of water works experience to the Michigan water community. Their local office and warehouse is at 799 E. Whitcomb St. in Madison Heights, MI. You can contact them via phone at 248|585|3700.

As our distributor, Michigan Meter maintains a substantial inventory of product and are factory trained and authorized, enabling them to uniquely meet the needs of the water community in Michigan.

Thank you for your interest in Neptune. If you have any questions or need more information, please contact me at your convenience.

Sincerely,

Craig Adams  
District Manager  
Neptune Technology Group, Inc.  
630|677|0831

# Pending

MICHIGAN METER TECHNOLOGY GRP.,  
 INC  
 799 E WHITCOMB AVE  
 Madison Heights, MI 48071

**Quote 5782**

Order Date: 07/24/2014

Printed Date: 07/24/2014

Page: 1

248-585-3700  
 Fax: 248-585-3730

Bill To:

Shp To:

CITY OF MONROE  
 120 EAST 1ST STREET  
 MONROE, MI 48161-240  
 U.S.A.

CITY OF MONROE  
 WATER DEPT  
 937 E FRONT STREET  
 Monroe, MI 48161-240

Customer ID	Purchase Order	Terms	Ship Via	F O B	Client Rep	Ship From		
MONROE		Net 30 Days	BEST WAY	ORIGIN	JT	MM		
Order Qty	Shipped Qty	U.O.M.	Item Number	Item Status	Unit Price	Tax	Extended Price	
	Back Order Qty	Description						
0	0	EA	ED2B11RDF1	Sale	178.00000	N	0.00	
	0	5/8"X3/4" ECODER R900i C/F METER INSIDE						
0	0	EA	ED2B11RWF1	Sale	191.00000	N	0.00	
	0	5/8" x 3/4" Ecoder R900i Pit C/F w/snub ant.						
<del>0</del>	<del>0</del>	<del>EA</del>	<del>ED2C11RDF1</del>	<del>Sale</del>	<del>220.00000</del>	<del>N</del>	<del>0.00</del>	
	<del>0</del>	<del>3/4" ECODER R900i C/F METER INSIDE</del>						
<del>0</del>	<del>0</del>	<del>EA</del>	<del>ED2C11RWF1</del>	<del>Sale</del>	<del>233.00000</del>	<del>N</del>	<del>0.00</del>	
	<del>0</del>	<del>METER: 3/4" ECODER R900i C/F PIT</del>						
0	0	EA	ED2F11RDF1	Sale	283.00000	N	0.00	
	0	1" ECODER R900i C/F METER INSIDE						
0	0	EA	ED2F11RWF1	Sale	287.00000	N	0.00	
	0	1" ECODER R900i PIT C/F METER						
0	0	EA	ED2H11RDF1	Sale	511.00000	N	0.00	
	0	1 1/2" ECODER R900i C/F METER INSIDE						
0	0	EA	ED2H11RWF1	Sale	524.00000	N	0.00	
	0	1-1/2" ECODER R900i C/F METER PIT						
0	0	EA	ED2J11RDF1	Sale	624.00000	N	0.00	
	0	2" T-10 ECODER R900i C/F METER - INSIDE						
0	0	EA	ED2J11RWF1	Sale	637.00000	N	0.00	
	0	2" T-10 ECODER R900i PIT C/F METER						

REMIT TO: 799 E WHITCOMB AVE MADISON HEIGHTS MI 48071	Non Taxable Subtotal
	Taxable Subtotal
	Order Discount
	<b>Order Total</b>
Effective immediately... ALL credit card sales will be charged a 3.5% processing fee	

# Pending

MICHIGAN METER TECHNOLOGY GRP.,  
 INC  
 799 E WHITCOMB AVE  
 Madison Heights, MI 48071

**Quote 5782**

Order Date: 07/24/2014

Printed Date: 07/24/2014

Page: 2

248-585-3700

Fax: 248-585-3730

Bill To:

CITY OF MONROE  
 120 EAST 1ST STREET  
 MONROE, MI 48181-240  
 U.S.A.

Ship To:

CITY OF MONROE  
 WATER DEPT  
 937 E FRONT STREET  
 Monroe, MI 48161-240

Customer ID	Purchase Order	Terms	Ship Via	F.O.B.	Client Rep	Ship From	
MONROE		Net 30 Days	BEST WAY	ORIGIN	JT	MM	
Order Qty	Shipped Qty	U.O.M.	Item Number	Item Status	Unit Price	Tax	Extended Price
	Back Order Qty	Description					
0	0	EA 12510-200		Sale	<del>86.00000</del>	N	0.00
		<del>R900 WALL V3 MUI</del>					
0	0	EA 12512-200		Sale	<del>106.00000</del>	N	0.00
		<del>R-900 MIU PIT w/ 2' Ant. WIRE</del>					
0	0	EA EC2ARWF1		Sale	1,658.00000	N	0.00
		METER: 2"TRU/FLO ECODER R900i PIT C/F					
0	0	EA EC3BRWF1		Sale	<del>2,280.00000</del>	N	0.00
		<del>METER: 3" TRU/FLO ECODER R900i PIT C/F</del>					
0	0	EA EC3CRWF1		Sale	2,995.00000	N	0.00
		METER :4" TRU/FLO ECODER R900i CUFT PIT					
0	0	EA EC3DRWF1		Sale	<del>4,878.00000</del>	N	0.00
		<del>METER: 6" TRU/FLO E CODER R900i PIT C/F</del>					
0	0	EA 53120-000		Sale	407.00000	N	0.00
		2" METER STRAINER					
0	0	EA 53107-000		Sale	<del>720.00000</del>	N	0.00
		<del>3" NEPTUNE STRAINER</del>					
0	0	EA 53107-100		Sale	863.00000	N	0.00
		4" NEPTUNE STRAINER					
0	0	EA 52000-201		Sale	<del>1,447.00000</del>	N	0.00
		<del>6" STRAINER</del>					
REMIT TO: 799 E WHITCOMB AVE MADISON HEIGHTS MI 48071					Non Taxable Subtotal		
					Taxable Subtotal		
					Order Discount		
Effective Immediately... ALL credit card sales will be charged a 3.5% processing fee					Order Total		

# Pending

MICHIGAN METER TECHNOLOGY GRP.,  
 INC  
 799 E WHITCOMB AVE  
 Madison Heights, MI 48071

248-585-3700  
 Fax: 248-585-3730

## Quote 5782

Order Date: 07/24/2014  
 Printed Date: 07/24/2014

Page: 3

**Bill To:**

CITY OF MONROE  
 120 EAST 1ST STREET  
 MONROE, MI 48161-240  
 U.S.A.

**Ship To:**

CITY OF MONROE  
 WATER DEPT  
 937 E FRONT STREET  
 Monroe, MI 48161-240

Customer ID	Purchase Order	Terms	Ship Via	F.O.B.	Client Rep	Ship From	
MONROE		Net 30 Days	BEST WAY	ORIGIN	JT	MM	
Order Qty	Shipped Qty	U.O.M.	Item Number	Item Status	Unit Price	Tax	Extended Price
0	0	EA	ED2A11RDF1	Sale	178.00000	N	0.00
	0		5/8" ECODER R900i C/F METER INSIDE				
REMIT TO: 799 E WHITCOMB AVE MADISON HEIGHTS MI 48071						Non Taxable Subtotal	0.00
						Taxable Subtotal	0.00
						Order Discount	0.00
						Shipping/Handling	0.00
						Tax	0.00
Effective Immediately... ALL credit card sales will be charged a 3.5% processing fee						Order Total	0.00



# CITY COUNCIL AGENDA FACT SHEET

**RELATING TO: REPORT BACK FROM THE WATER DEPARTMENT FOR BIDS RECEIVED ON WATER DISTRIBUTION MATERIALS - FISCAL YEAR 2014-2015**

**DISCUSSION:** The Water Department received six (6) bids on July 25, 2014 for the purchase of Water Distribution Materials for FY 2014-2015. Attached is bid tabulation for reference. The lowest bidders meeting all bid specifications for each respective division are as follows:

Division	Size	Description	No. of Units	Units	\$/Unit	Low Bidder	Total Cost
1	1"	Coupling MIP	95	each	\$13.45	ETNA	\$1,277.75
2	1"	Coupling FIP	75	each	\$14.97	SLC	\$1,122.75
3	1"	Mueller Meter Pit	30	each	\$385.53	HD SUPPLY	\$11,565.90
4	8"x1"	Tapping Saddle	60	each	\$42.65	ETNA	\$2,559.00
5	1"	Comp Corp Stops	90	each	\$43.30	ETNA	\$3,897.00
6	1"	Comp Curb Stops	90	each	\$71.20	ETNA	\$6,408.00
7	3/4"x1"	Comp Coupling	20	each	\$13.60	ETNA	\$272.00
8	1"	Comp Coupling	50	each	\$14.38	ETNA	\$719.00
9	3/4x1"	Comp Coupling Galv to Copper	5	each	\$15.95	HD SUPPLY	\$79.75
10	2 1/2"	Curb Box Stop & Rod	90	each	\$63.00	ETNA	\$5,670.00
11	1"	K-Copper	7000	LFT	\$3.77	ETNA	\$26,390.00
12	3/4"	K-Copper	100	LFT	\$2.90	ETNA	\$290.00
13	6"x12"	Stainless Repair Clamp	30	each	\$74.00	HD SUPPLY	\$2,220.00
14	8"x12"	Stainless Repair Clamp	20	each	\$86.92	HD SUPPLY	\$1,738.40
15	10"x12"	Stainless Repair Clamp	5	each	\$113.25	HD SUPPLY	\$566.25
16	12"x12"	Stainless Repair Clamp	5	each	\$131.25	HD SUPPLY	\$656.25
17	5' 6"	Fire Hydrants	10	each	\$1,583.82	EJIW	\$15,838.20
18	6"	Resilient Wedge Gate Valve	10	each	\$448.77	EJIW	\$4,487.70
19	8"	Resilient Wedge Gate Valve	5	each	\$722.58	EJIW	\$3,612.90
20	12"	Resilient Wedge Gate Valve	5	each	\$1,425.72	EJIW	\$7,128.60
21	3/4"	Copperhorn	15	each	\$53.22	ETNA	\$798.30
22	1"	Copperhorn	60	each	\$83.10	ETNA	\$4,986.00
23	1"	Ball Valve Threaded	80	each	\$21.00	ETNA	\$1,680.00
24	3/4"	Ball Valve Threaded	15	each	\$16.65	ETNA	\$249.75
25	3/4"	Meter Rusetter 12"	5	each	\$73.65	ETNA	\$368.25
26	1"	U-Branch	5	each	\$53.50	ETNA	\$267.50
27	3/4"	U-Branch Male	5	each	\$51.75	ETNA	\$258.75
28	3/4"	U-Branch Female	5	each	\$51.25	ETNA	\$256.25
29	5 1/4"	Valve Box 5 1/4"	25	each	\$165.87	EJIW	\$4,146.75
30	6"	Mega Lugs Ductile	30	each	\$19.95	ETNA	\$598.50
31	8"	Mega-Lugs Ductile	20	each	\$29.95	ETNA	\$599.00
32	3/4"	Core Blue T-Bolts 4"	500	each	\$1.70	ETNA	\$1,020.00
33	6"	Hy-Max Coupling	10	each	\$187.00	HD SUPPLY	\$1,870.00
34	8"	Hy-Max Coupling	5	each	\$205.00	KUHLMAN	\$1,025.00
35	12"	Hy Max Coupling	5	each	\$349.58	SLC	\$1,747.90
							<b>\$116,371.40</b>

Low Bidder	Divisions	Total Amount
ETNA	1, 4, 8, 10- 12, 21- 28, 30-32	\$ 58,565.05
SLC	2, 35	\$ 2,870.65
HD SUPPLY	3, 9, 13- 16, 33	\$ 18,696.55
EJIW	17-20, 29	\$ 33,214.15
KUHLMAN	34	\$ 1,025.00
		<b>\$ 116,371.40</b>

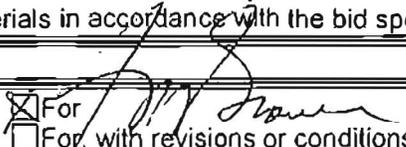
DISCUSSION CONTINUED NEXT PAGE

**(DISCUSSION CONTINUED)**

The bid specifications were developed to allow for materials in each division to be awarded individually in an effort to obtain the lowest possible price on each respective item. The materials will be used for the water distribution work activities and projects for FY 2014-2015. The materials will be placed into the Water Department's inventory until needed.

IT IS RECOMMENDED that the bidders be awarded the respective divisions and for purchase orders be issued based on the unit prices and duration for providing Water Distribution Materials in accordance with the bid specifications.

**CITY MANAGER RECOMMENDATION:**

- For
  - For, with revisions or conditions
  - Against
  - No Action Taken/Recommended
- 

**APPROVAL DEADLINE:** August 24, 2014

**REASON FOR DEADLINE:** Bids are good for thirty (30) days.

**STAFF RECOMMENDATION:**  For  Against

**REASON AGAINST:** N/A

**INITIATED BY:**

  
Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities

**PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:** Water Department, Water Customers

## FINANCES

<b>COST AND REVENUE PROJECTIONS:</b>	Cost of Total Project	\$ 301,669.00
	Cost of This Project Approval	\$ 116,371.40
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

<b>SOURCE OF FUNDS:</b>	City	Account Number	Amount
	New Cust Install Supplies	591-40.538-750.055	\$ 51,205.85
	Cust Renewal Supplies	591-40.538-750.065	\$ 15,001.30
	Repair & Maint Supplies	591-40.538-775.000	\$ 47,545.45
	Repair & Maint Supplies	591-40.540-775.000	\$ 2,618.80
	Total		\$ 116,371.40

Budget Approval: 

Other Funds

**FACT SHEET PREPARED BY:** Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities **DATE:** July 30, 2014

**REVIEWED BY:** **DATE:**

**COUNCIL MEETING DATE:** August 4, 2014

**2014-2015 WATER DISTRIBUTION MATERIALS  
 BID TABULATION**

BIDDER NAME					Kuhlman Corporation		Perrysburg Pipe & Supply Co.		EJ USA, Inc		Etna Supply Company		HD Supply Waterworks, Ltd.		SLC Meter Co C	
Division	Size	Description	No. of units	Units	Price per Unit	Total Price	Price per Unit	Total Price	Price per Unit	Total Price	Price per Unit	Total Price	Price per Unit	Total Price	Price per Unit	Total Price
1	1"	Coupling MIP	95	each	14.43	1,370.85	14.62	1,388.90	-	-	13.45	1,277.75	14.87	1,412.65	13.82	1,312.90
2	1"	Coupling FIP	75	each	17.43	1,307.25	16.42	1,231.50	-	-	15.12	1,134.00	17.95	1,346.25	14.97	1,122.75
3	1"	Mueller Meter Pit	30	each	775.00	23,250.00	-	-	-	-	390.00	11,700.00	385.53	11,565.90	-	-
4	8"x1"	Tapping Saddle	60	each	52.83	3,169.80	45.51	2,730.60	55.41	3,324.60	42.65	2,559.00	48.65	2,919.00	43.02	2,581.20
5	1"	Comp. Corp Stops	90	each	47.24	4,251.60	46.23	4,160.70	-	-	43.30	3,897.00	48.65	4,378.50	46.16	4,154.40
6	1"	Comp Curb Stops	90	each	76.44	6,879.60	76.40	6,876.00	-	-	71.20	6,408.00	78.80	7,092.00	72.23	6,500.70
7	3/4"x1"	Comp. Couplings	20	each	15.30	306.00	16.28	325.60	-	-	13.60	272.00	15.77	315.40	15.39	307.80
8	1"	Comp. Coupling	50	each	15.14	757.00	16.03	801.50	-	-	14.38	719.00	15.61	780.50	15.15	757.50
9	3/4x1"	Comp. Coupling galv to copper	5	each	-	-	17.44	87.20	-	-	16.15	80.75	15.95	79.75	16.48	82.40
10	2 1/2"	Curb Box Stop & Rod	90	each	72.00	6,480.00	-	-	-	-	63.00	5,670.00	8.98	808.20	39.00	3,510.00
11	1"	K-Copper	7000	LFT	-	-	-	-	-	-	3.77	26,390.00	3.78	26,460.00	4.28	29,960.00
12	3/4"	K-Copper	100	LFT	-	-	-	-	-	-	2.90	290.00	2.90	290.00	3.37	337.00
13	6"x12"	Stainless repair Clamp	30	each	77.77	2,333.10	-	-	78.60	2,358.00	74.00	2,220.00	74.00	2,220.00	68.02	2,040.60
14	8"x12"	Stainless repair Clamp	20	each	91.59	1,831.80	-	-	92.55	1,851.00	87.00	1,740.00	86.92	1,738.40	79.97	1,599.40
15	10"x12"	Stainless Repair Clamp	5	each	119.33	596.65	-	-	120.61	603.05	114.00	570.00	113.25	566.25	107.88	539.40
16	12"x12"	Stainless Repair Clamp	5	each	138.28	691.40	-	-	139.78	698.90	132.00	660.00	131.25	656.25	124.93	624.65
17	5' 6"	Fire Hydrants	10	each	1,978.00	19,780.00	-	-	1,583.82	15,838.20	1,640.00	16,400.00	1,610.00	16,100.00	-	-
18	6"	Resilient Wedge Gate Valve	10	each	505.00	5,050.00	-	-	448.77	4,487.70	518.00	5,180.00	450.00	4,500.00	-	-
19	8"	Resilient Wedge Gate Valve	5	each	802.00	4,010.00	-	-	722.58	3,612.90	826.00	4,130.00	726.00	3,630.00	-	-
20	12"	Resilient Wedge Gate Valve	5	each	1,505.00	7,525.00	-	-	1,425.72	7,128.60	1,629.00	8,145.00	1,432.00	7,160.00	-	-
21	3/4"	Copperhorn	15	each	-	-	57.67	865.05	-	-	53.22	798.30	54.60	819.00	54.53	817.95
22	1"	Copperhorn	60	each	-	-	90.04	5,402.40	-	-	83.10	4,986.00	85.23	5,113.80	85.12	5,107.20
23	1"	Ball Valve Threaded	80	each	-	-	-	-	-	-	21.00	1,680.00	26.86	2,148.80	13.03	1,042.40
24	3/4"	Ball Valve Threaded	15	each	-	-	-	-	-	-	16.65	249.75	21.25	318.75	8.04	130.60
25	3/4"	Meter Resetter 12"	5	each	-	-	79.82	399.10	-	-	73.65	368.25	77.92	389.60	75.46	377.30
26	1"	U-Branch	5	each	-	-	57.97	289.85	-	-	53.50	267.50	56.44	282.20	54.81	274.05
27	3/4"	U-Branch Male	5	each	-	-	56.09	280.45	-	-	51.75	258.75	54.11	270.55	53.03	265.15
28	3/4"	U-Branch Female	5	each	-	-	55.53	277.65	-	-	51.25	256.25	54.25	271.25	52.50	262.50
29	5 1/4"	Valve Box 5 1/4"	25	each	195.00	4,875.00	-	-	165.87	4,146.75	169.00	4,225.00	196.00	4,900.00	92.34	2,308.50
30	6"	Mega-Lugs Ductile	30	each	22.00	660.00	20.15	604.50	23.99	719.70	19.95	598.50	20.00	600.00	23.33	699.90
31	8"	Mega-Lugs Ductile	20	each	31.36	627.20	29.45	589.00	36.61	732.20	29.95	599.00	30.59	611.80	35.60	712.00
32	3/4"	Core Blue T-Bolts 4"	600	each	2.25	1,350.00	-	-	3.54	2,124.00	1.70	1,020.00	1.78	1,068.00	2.62	1,572.00
33	6"	Hy-Max Coupling	10	each	195.00	1,950.00	-	-	-	-	241.00	2,410.00	187.00	1,870.00	203.30	2,033.00
34	8"	Hy-Max Coupling	5	each	205.00	1,025.00	-	-	-	-	272.00	1,360.00	213.00	1,065.00	230.23	1,151.15
35	12"	Hy-Max Coupling	5	405	405.00	2,025.00	-	-	-	-	414.00	2,070.00	385.00	1,925.00	349.58	1,747.90
<b>LUMP SUM PRICE</b>						<b>102,102.25</b>		<b>26,310.00</b>		<b>47,625.60</b>		<b>120,589.80</b>		<b>115,672.80</b>		<b>73,934.30</b>



# CITY COUNCIL AGENDA FACT SHEET

**RELATING TO:** Purchase of 1305 E. Front Street from the Estate of Robert and Julia Turner for Addition to the City's Hellenberg Field Property

**DISCUSSION:** The property located at 1305 E. Front Street is the last "out lot" abutting the City of Monroe's Hellenberg Field property (see attached aerial photograph/parcel map). All of the other properties north of E. Front Street, south of the River Raisin, east of the Canadian National railroad, and west of Link Street, have previously been acquired by the City through donation and/or purchase. Acquisition of this last parcel would create a contiguous property along E. Front Street, eliminating the existing private property interruption. This property is also located within the River Raisin Heritage Corridor-East Master Plan area of redevelopment, and is envisioned to be incorporated into an outdoor activity and amphitheater zone.

The property was recently offered for sale-by-owner by the executor of The Estate of Robert and Julia Turner. The Estate's representative has determined it is preferable to sell the property rather than convert it into a rental property. After negotiations with City staff and exploration of the current housing market, the representative decided to accept a purchase price of \$60,000.00 and executed the attached Purchase Agreement. While this purchase price is marginally higher than many of the home sales in this neighborhood, the larger lot size (0.66 acres) and premium location (abutting City Park) do justify the proposed purchase price. There have been a few nearby documented recent sales of newer homes or premium lot locations that have sold for equivalent amounts. Therefore, it is City staffs' opinion that this amount is close to the fair market value for the property.

The transition of the property from a previously owner-occupied single family home into the Estate does represent a timing opportunity for both the City and the current owners. If the City chooses to purchase the property at this time, it would not be displacing an owner-occupant. Acquisition of the property would move the City closer to implementing the redevelopment plans outlined in the River Raisin Heritage Corridor-East Master Plan. Elimination of a private property access at this location also reduces the need for maintaining E. Front Street as a full-service roadway, and provides an option to look at how the remaining street network services this area. There is no clear advantage to waiting to acquire the property other than further developing alternative (i.e. private) funding options.

**IT IS RECOMMENDED** that City Council authorize the purchase of 1305 E. Front Street (Parcel ID # 49-01462-000) from the Estate of Robert and Julia Turner for addition to the City's Hellenberg Field property, and authorize the City Manager to execute the requisite agreements and closing documents to complete the purchase of the property, subject to review by the City Attorney.

**IT IS FURTHER RECOMMENDED** that City Council authorize the expenditure of the proposed purchase price of \$60,000.00, plus a contingency of \$1,000.00 to cover any closing costs incurred by the City, for a total amount not-to-exceed \$61,000.00.

**CITY MANAGER RECOMMENDATION:**

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

**APPROVAL DEADLINE:** August 18, 2014

**REASON FOR DEADLINE:** Expiration of the Purchase Agreement on August 31, 2014.

**STAFF RECOMMENDATION:**      X For       Against

**REASON AGAINST:** N.A.

**INITIATED BY:** Economic and Community Development Division

**PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:** Department of Public Services (Property Maintenance), Recreation Department (Planning)

## FINANCES

<u>COST AND REVENUE PROJECTIONS:</u>		
	Cost of Total Project	\$ 75,000.00*
	Cost of This Project Approval	\$ 61,000.00
	Related Annual Operating Cost	\$ 250.00
	Increased Revenue Expected/Year	(\$1,580.00)**

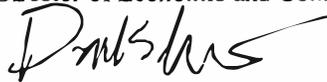
\*Demolition of the structure and property restoration costs of up to \$14,000.00. \*\*Property will become tax exempt

<u>SOURCE OF FUNDS:</u>	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
	Capital project fund reserves	TBD	\$61,000.00
	Demolition Service	101-65.805-818.030	\$14,000.00*
	<u>Other Funds</u>		

Budget Approval: 

**FACT SHEET PREPARED BY:** Dan Swallow, Director of Economic and Community Development      **DATE:** 7/30/14

**REVIEWED BY:** George Brown, City Manager



**DATE:**

**COUNCIL MEETING DATE:** August 4, 2014



Geographic Information System (GIS)  
Engineering Department

1 inch = 94 feet

July 30, 2014

City of Monroe

1305 E. Front Street



**DISCLAIMER:** This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various cities, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City of Monroe does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City of Monroe does not represent that the GIS data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. The user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of data provided.

## **AGREEMENT TO PURCHASE REAL ESTATE**

**Parcel #49-01462-000 Located at 1305 East Front Street, Monroe, Michigan**

**Purchaser:**

City of Monroe, a Municipal Corporation in the County of Monroe and the State of Michigan  
Attn.: City Manager  
120 East First Street  
Monroe, MI 48161

**Seller:**

The Estate of Robert & Julia Turner  
c/o Benjamin Turner, Personal Representative  
2745 Roberts Street  
Monroe, MI 48162

**Legal description of Property to be purchased:**

**Parcel No. 49-01462-000 1305 E. Front Street, Monroe, MI**

COMMENCING AT A POINT 33.33 FT NORTH 32 DEGREES 35.12 MINUTES EAST AND 300.88 FT NORTH 49 DEGREES 19.88 MINUTES WEST FROM A MONUMENT AT THE INTERSECTION OF THE CENTERLINE OF EAST FRONT STREET WITH THE WESTERLY RIGHT-OF-WAY LINE OF CONANT AVE; THENCE NORTH 36 DEGREES 44.12 MINUTES EAST 150 FT; THENCE NORTH 49 DEGREES 19.88 MINUTES WEST 191.7 FT; THENCE SOUTH 36 DEGREES 44.12 MINUTES WEST 150 FT; THENCE SOUTH 49 DEGREES 19.88 MINUTES EAST 191.7 FT, TO POINT OF BEGINNING, IN PRIVATE CLAIM 166. CONTAINING 0.660 ACRE MORE OR LESS.

The undersigned Purchaser hereby agrees to purchase and the undersigned Seller hereby agrees to sell the real property described herein with all improvements and subject to all easements, covenants, restrictions, and reservations of record. Subject to the following terms and conditions:

**1. Purchase Price and Conditions of Payment**

The purchase price shall be Sixty Thousand Dollars (\$60,000.00) to be paid in accordance with the conditions below:

Earnest Money Deposit. Within 14-days of acceptance of this offer, Purchaser shall deliver a deposit of Five Hundred Dollars (\$500.00) to the Seller's agent or attorney. The earnest money deposit shall be credited to the purchase price at the time of closing the sale. In the event that the Seller fails to perform on the terms of this agreement or in the event this agreement is not approved by the Monroe City council, this earnest money deposit shall be promptly refunded to Purchaser.

Cash. The purchase price shall be paid in cash at the time of closing.

**2. City Council Approval**

This Agreement is contingent on its approval by the City Council of the City of Monroe, Michigan on or before August 18, 2014. If not so approved, the Agreement is null and void and any deposit shall be refunded to the City of Monroe.

**3. Closing**

Time being of the essence, closing shall be on or before August 31, 2014; unless extended in writing and mutually agreed upon by both parties.

**4. Possession of the Property**

Purchaser shall be given possession of the property within 14-days or less after closing.

**5. Title to the Property**

Seller shall convey title to Purchaser at the time of closing by a good and sufficient general warranty deed free and clear of all liens and encumbrances. Seller shall pay for a title insurance policy and associated fees.

**6. Closing Costs**

The Seller shall be responsible for all closing costs, including but not limited to, Loan payoff costs (if any), Transfer taxes, Title insurance fees, estimated water bills, and the Seller's attorney fees, if they choose to use a lawyer.

**7. Real Estate Taxes, Assessments, and Adjustments**

The Seller shall be responsible for both the Winter (due in December 2014) and Summer 2014 property taxes and any past-due balances or assessments. The Purchaser is a tax-exempt entity and the purchased Property will become property tax exempt in 2015. The City of Monroe Assessor shall make the appropriate adjustments on or before December 31, 2014 as required by Michigan law.

**8. Additional Provisions**

**a. Acknowledgement of Demolition and Proposed Public Improvements**

The Seller acknowledges that the Purchaser intends to demolish all the structures located on the property and utilize the purchased property for public recreation facilities including, but not limited to, installation of public parking spaces with asphaltic and/or concrete surface, storm water drainage systems, and landscaping plantings.

**b. Removal of Specific Fixtures from House**

The Seller shall be permitted to remove the brass, engraved switch plates from the electrical boxes and the kitchen cabinets from the house following closing, but prior to the Purchaser taking possession of the Property.

**9. Entire Agreement**

It is expressly agreed that this agreement to purchase real estate includes the entire agreement of Purchaser and Seller. This agreement shall be binding upon the heirs, personal representatives, successors and assigns of both Purchaser and Seller. This agreement shall be interpreted and enforced in accordance with the laws of the State Michigan.

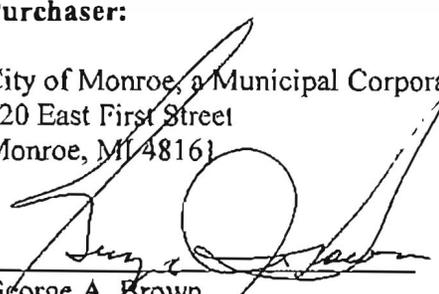
**10. Severability**

If any portion of this agreement is found to be invalid or unenforceable, the remainder of this agreement will remain in full force and effect.

This offer is made at the City of Monroe, State of Michigan, this 17<sup>th</sup> day of July, 2014.

**Purchaser:**

City of Monroe, a Municipal Corporation in the County of Monroe and the State of Michigan  
120 East First Street  
Monroe, MI 48161

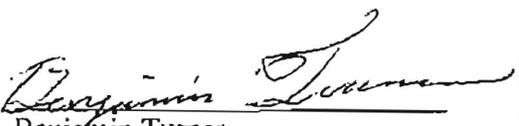
  
\_\_\_\_\_  
George A. Brown  
Its: City Manager

**Acceptance by Seller**

The foregoing offer to purchase real estate is hereby accepted in accordance with the terms and conditions specified above. Dated this 21<sup>st</sup> day of July, 2014.

**Seller:**

The Estate of Robert & Julia Turner  
c/o Benjamin Turner, Personal Representative  
2745 Roberts Street  
Monroe, MI 48162

  
\_\_\_\_\_  
Benjamin Turner  
Its: Personal Representative



# CITY COUNCIL AGENDA FACT SHEET

**RELATING TO: REQUEST FROM VFW POST COMMANDER BURCHFIELD ON BEHALF OF THE MILITARY FAMILIES OF MONROE FOR PERMISSION TO HOLD A "HEROES PARADE" ON SEPTEMBER 13, 2014, AT 3:00 P.M., TO CLOSE THE AFFECTED STREETS, AND TO WAIVE ALL FEES AND CHARGES**

**DISCUSSION:** The City received a request from Mr. Dan Burchfield, Commander of VFW Post No. 1138, on behalf of the Military Families of Monroe, for permission to hold a Heroes Parade for the veterans of the Korean and Vietnam Wars on September 13, 2014 at 3:00 p.m. Specifically the request is to close the affected streets (Monroe Street to Jones Avenue), travel south on Monroe Street to Jones Avenue. The parade will disband at the VFW Post.

The request was reviewed by the administrative staff and there were no objections to the request subject to insurance requirements being met and a parade permit.

The Police Department will coordinate with DPS, the City Engineer, and Monroe Fire Department, as well as the event organizers to assure that all safety aspects are covered. A total of thirteen officers (12 patrol and one command officer) need to be assigned to the event to ensure a safe, smooth event. The estimated cost to staff this new parade is \$1,889.43 (depending on the rank of officer that volunteers for the parade).

The Department of Public Services will staff the event and move barricades on the cross streets, as necessary, before and during the event. The cost to staff this parade is estimated to be in the \$500 - \$1,000 range. After Council approval, advance notification will be sent to MDOT.

Therefore, it is recommended, that City Council approve this request contingent upon items being met as outlined by the administration, subject to insurance requirements being met, parade permit, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.

**CITY MANAGER RECOMMENDATION:**

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

**APPROVAL DEADLINE:**

**REASON FOR DEADLINE:**

**STAFF RECOMMENDATION:**       For       Against

**REASON AGAINST:**

**INITIATED BY:** City Manager's Office

**PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:** D.P.S., Police, Engineering, Fire, Finance, Community Development, Water, and Manager

## **FINANCES**

<b><u>COST AND REVENUE PROJECTIONS:</u></b>	Cost of Total Project	\$
	Cost of This Project Approval	\$
	Related Annual Operating Cost	\$
	Increased Revenue Expected/Year	\$

<b><u>SOURCE OF FUNDS:</u></b>	<b><u>City</u></b>	<b><u>Account Number</u></b>	<b><u>Amount</u></b>
			\$
			\$
			\$
			\$
			\$
	<b><u>Other Funds</u></b>		\$
			\$
			\$
			\$

Budget Approval: \_\_\_\_\_

**FACT SHEET PREPARED BY:** City Manager's Office

**DATE:** 7/29/14

**REVIEWED BY:**

**DATE:**

**COUNCIL MEETING DATE:** 8/4/14



CITY of MONROE POST NO. 1138  
400 Jones Ave  
P. O. Box 1515  
Monroe, Michigan 48161  
(734)242-0526

Honorable Mayor  
Robert E. Clark  
City Hall  
120 East First Street  
Monroe, MI. 48161

Dear Mayor Clark,

The Military Families of Monroe are planning a "Hero's Parade" for the Korean/Viet Nam Vets on **Saturday, September 13<sup>th</sup> 2014**. The parade will start at the corner of Monroe St. and Elm Ave and proceed to Jones Ave. A reception will be held at the Monroe VFW Post 1138 following the parade with a short program to honor our veterans. The parade will step off at 3:00 p.m. The parade will travel south on Monroe Street to Jones Ave. and go left to the Veterans of Foreign Wars post 1138. A fly-over is also scheduled for the event. They ask that all fees and charges be waived for the parade.

I can't say enough for the way Monroe recognizes their veterans. Being a Viet Nam Vet I know firsthand how we were treated, unlike today's veterans. For the Military Family's wanting to do this for the welcome that we did not get makes me proud that I served.

If any more information is needed feel free to contact me at 734-755-1808.

Dan Burchfield  
  
Commander  
VFW Post 1138

RECEIVED

JUL 17 2014

MAYOR'S OFFICE

**NO ONE DOES MORE FOR VETERANS.**



**B17 FLYOVER**



**CH53 FLYOVER**

# HEROES PARADE

**ATTENTION ALL WORLD WAR II, KOREAN, AND VIETNAM WAR VETERANS: MILITARY FAMILIES OF MONROE COUNTY INVITES YOU TO YOUR OWN HEROES PARADE ON SATURDAY, SEPT. 13TH AT 3PM IN DOWNTOWN MONROE.**

The parade will start at the corner of Monroe St. and Elm Ave. and will proceed to Jones Ave. A reception will be held at the Monroe VFW post 1138 on Jones, and will include a short program and luncheon to honor our veterans. Will include entertainment from Daddy G. Knight.

If you wish to join the procession, be at St. Mary's park at 2pm. Any questions should be directed to Tammie Pierce (734)-269-2447.

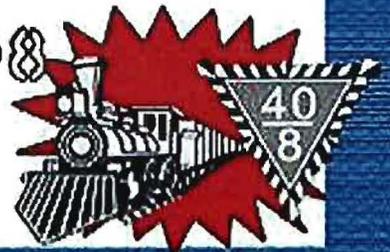
- Participants will include:
- Michigan Patriot Guard
  - American Legion & Abate Riders
  - Monroe County fire trucks
  - Color Guard from VFW Post 1138

... And Many More!



**G.I. JOE'S MEMORIAL VEHICLE**

**40 AND 8 TRAIN**



# Memorandum

**To:** Thomas C. Moore III, Chief of Police  
**From:** Lt. Gregory N. Morgel  
**cc:** Patricia Weaver, Executive Secretary to the Mayor/Manager City of Monroe, file  
**Date:** July 21, 2014  
**Re:** **Staff Study – 2014 “Hero’s Parade”**

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Mr. Dan Burchfield, the Commander of VFW Post #1138, has requested permission to hold a parade on behalf of the Military Families of Monroe. The parade will be a “Hero’s Parade” for veterans of the Korean and Vietnam Wars. The post wishes to schedule it for Saturday, September 13, 2014 at 3:00 pm.

The parade will stage in the St. Mary’s parking lot and then travel southbound on South Monroe Street to Jones Avenue. The procession will turn onto Jones Avenue and head eastbound to the VFW Post at 400 Jones Avenue where it will disband.

As this is a new parade, it its unknown how many units would be involved but I would venture that there would be no more than forty. Since this parade will use the same route as the Memorial Day Parade, but traversed in the opposite direction, I would predict that it should last approximately thirty minutes.

A total of thirteen officers (12 patrol officers and one command officer) are needed to ensure a safe, smooth event. One officer will lead the parade on a motorcycle and another officer will be assigned to ride a bicycle and work as a “floater” along the parade route, with the remaining officers assigned to intersections along the parade route.

I have estimated the cost for this new parade to be \$1,889.43. This figure includes two hours planning time as well as fringe benefits and the applicable shift premium. This figure was derived using the top pay rate of a Cpl/PSO. The figure may be less, depending on the rank of officer that volunteers for the parade.

As usual, barricades will be utilized at minor intersections to keep staffing costs to a minimum. I will coordinate with DPS to insure that all intersections are covered by actual police officers and/or barricades.

Provided the proper permits are obtained, I recommend approval of this event.

As always, I am available for any questions, comments, or concerns you may have.

## Weaver, Patricia

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**From:** Lewis, Patrick  
**Sent:** Friday, July 18, 2014 9:31 AM  
**To:** Weaver, Patricia; Hoskins, Manuel; Laroy, Barry; Mominee, Joseph; Moore, Thomas; Sell, Edward; Swallow, Dan; Woodcock, Keith  
**Cc:** Brown, George; Morgel, Gregory; Palmer, Aline; Yount, Tammy; Walters, William; Tubbs, David; Hayter, Shana  
**Subject:** RE: Military Hero's Parade  
**Attachments:** 2092\_001.pdf

All,

The Department of Public Services does not necessarily have any objections to the parade, pending staff availability, which is likely. The event would be staffed similar to the Memorial Day parade, in that we would probably not post a formal detour due to its duration, and the DPS property would not need to be used for staging, as this parade will be run in reverse of the normal parades (north to south). It is believed that MDOT will be completed with all construction work on M-125 by September 13. Event costs are likely to be in the \$500 to \$1000 range, and we will place barricades on the cross streets as necessary before and during the event.

DPS will defer to the policy bodies as to whether reimbursement should be sought for ½ of the costs, as this is a new event. However, it is believed that government expenditures for Veterans' groups constitutes a lawful expense under Michigan law.

Sincerely,  
Patrick M. Lewis, P.E.  
Director of Engineering and Public Services  
City of Monroe  
[patrick.lewis@monroemi.gov](mailto:patrick.lewis@monroemi.gov)  
(734) 384-9124 phone  
(734) 384-9108 fax

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**From:** Weaver, Patricia  
**Sent:** Thursday, July 17, 2014 3:51 PM  
**To:** Hoskins, Manuel; Laroy, Barry; Lewis, Patrick; Mominee, Joseph; Moore, Thomas; Sell, Edward; Swallow, Dan; Woodcock, Keith  
**Cc:** Brown, George; Morgel, Gregory; Palmer, Aline; Yount, Tammy  
**Subject:** FW: Military Hero's Parade

All,

Please review and comment.

Thank you.

Patricia Weaver  
City of Monroe  
Mayor/Manager's Office  
734-384-9144

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**From:** [CanonCopier@monroemi.gov](mailto:CanonCopier@monroemi.gov) [<mailto:CanonCopier@monroemi.gov>]  
**Sent:** Thursday, July 17, 2014 3:15 PM