
RULE OF THE CHAMBER

Any person wishing to address City Council shall step up to the lectern, state their name and address in an audible tone of voice for the record, and unless further time is granted by the presiding officer, shall limit their address to **three (3) minutes**.

A person may not give up or relinquish all or a portion of their time to the person having the floor or another person in order to extend a person's time limit in addressing the Council.

Any person who does not wish to address Council from the lectern, may print their name, address and comment/question which he/she would like brought before Council on a card provided by the Clerk/Treasurer and return the card to the Clerk/Treasurer before the meeting begins. The Clerk/Treasurer will address the presiding officer at the start of Citizen Comments on the Agenda, notifying him of the card comment, and read the card into the record for response.

Those who want to use audio and image recording equipment in Council Chambers that requires a monopod, tripod or other auxiliary equipment for the audio and image devices shall notify the City Clerk before the meeting begins. Arrangements will be made to accommodate the request in a manner that minimizes the possibility of disrupting the meeting. No additional illuminating lights may be used in Council Chambers unless a majority of City Council members consent. Additionally, cell phones and pagers should be set to vibrate or silent mode when inside Council Chambers.

Should any person fail or refuse to comply with any Rules of the Chamber, after being informed of such noncompliance by the presiding officer, such a person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3 (6) of Open Meetings Act, Act 267 of 1976.

You will notice a numbering system under each heading. There is significance to these numbers. Each agenda Item is numbered consecutively beginning in January and continues through December of each calendar year.

The City of Monroe will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon one weeks' notice to the City Clerk/Treasurer. Individuals with disabilities requiring auxiliary aids or services should contact the City of Monroe by writing or calling: City of Monroe, City Clerk/Treasurer, 120 E. First St., Monroe, MI 48161, (734) 384-9138. The City of Monroe website address is www.monroemi.gov.

**AGENDA - CITY COUNCIL REGULAR MEETING
MONDAY, MARCH 17, 2014
7:30 P.M.**

I. CALL TO ORDER.

II. ROLL CALL.

III. INVOCATION/PLEDGE OF ALLEGIANCE.

IV. PRESENTATION.

Presentation by William Nichols, Monroe County Prosecutor regarding the "2014 Call to Action to Reduce Prescription Drug and Heroin Abuse Plan."

Presentation by Daniel Swallow, Director of Economic & Community Development regarding Neighborhood Enterprise Zone, NEZ.

V. PUBLIC HEARING.

34 Public hearing to receive and review comments on an Application for Industrial Facilities Tax Exemption Certificate from the Fluid Equipment Development Company, LLC (FEDCO) for Property located at 800 Ternes Drive, Monroe, Michigan. There are no comments on file in writing in the Clerk-Treasurer's Office.

VI. COUNCIL ACTION.

19 This item was postponed at the February 18, 2014 meeting.

The communication from the City Manager's Office, reporting back on a request from the Monroe County Convention & Tourism Bureau for permission to hold the 8th Annual River Raisin Labor Day BBQ Festival on August 30, 2014 and to close the affected streets from 12 noon until 10:00 p.m., and recommending that City Council approve the request for Saturday, August 30, contingent upon items being met as outlined by the administration, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.

VII. CONSENT AGENDA. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and will be approved by one motion, unless a Council member or citizen requests that an item be removed and acted on as a separate agenda item.)

A Approval of the Minutes of the Work Session held on Thursday, February 27, 2014 and the Minutes of the Regular City Council Meeting held on Monday, March 3, 2014.

B Approval of payments to vendors in the amount of \$_____
Action: Bills be allowed and warrants drawn on the various accounts for their payment.

34 Application for Industrial Facilities Tax Exemption Certificate Located at 800 Ternes Drive.

1. Communication from the Director of Economic & Community Development, submitting an application for an Industrial Facilities Property Tax Exemption from the Fluid Equipment Development Company, LLC (FEDCO) for Property located at 800 Ternes Drive, Monroe, Michigan, and recommending based on the high level of investment, significant growth in employment and permanency of the investment, that Council grants a **12-year** Industrial Facilities Exemption (IFE) to the Fluid Equipment Development Company, LLC for the new real and personal property to be located at 800 Ternes Drive (Parcel ID #59-01909-032), in the form of the attached resolution; and authorize City staff to complete the administrative steps necessary for submittal to the State Tax Commission.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

35 CASA Light of Hope Event Request.

1. Communication from the City Manager's Office, submitting a request from the Monroe County Court Appointed Special Advocate (CASA) Program for permission to hold the Light of Hope Event at Munson Park on May 17, 2014 from 7:30 a.m. – 2:30 p.m., specifically to hold a 5K event within Munson Park, use of one of the running trails, both shelters, electricity, and that all fees be waived, and recommending that Council approve this request contingent upon items being met as outlined by the administration, subject to costs recovery & fee waivers in accordance with City Council adopted policy, **with no reduction in fees to use Munson Park**, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

36 Dumpster Service Contract – Three Year Extension Through February 2017.

1. Communication from the Director of Engineering & Public Services, submitting a three-year extension through February 2017, to the Dumpster Service Contract, and recommending that Council award a three-year contract extension of the Dumpster Service Contract with Republic Services through February 28, 2017, with authorization to expend up to \$55,000 annually for total services given to the Public Services Department, and further recommending that the Mayor and/or Clerk Treasurer be authorized to sign any necessary documentation.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

- 37 Vehicle Auction Authorization.
1. Communication from the Director of Engineering and Public Services, submitting a list of ten vehicles to be sold at auction, and recommending that the City Council authorize the Department of Public Services to place these items into a public auction hosted by Rollo A. Juckette Auctioneer and/or Brad Neuhart, Auctioneer, and to allow them to secure a 10% commission on all items sold, and further recommending that all items on the attached spreadsheet be sold to the highest bidder at the auction.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 38 South Monroe Street Lane Reconfiguration Study – Professional Engineering Services Award.
1. Communication from the Director of Engineering and Public Services, reporting back on a Request for Proposals (RFP) for the South Monroe Street Lane Reconfiguration Study, and recommending that the City Council award the above study to Hubbell, Roth & Clark, Inc. for a base amount of \$13,475, and that up to a total of \$16,000 be authorized for any directed work items and reimbursable expenses, and further recommending that the Director of Engineering and Public Services be authorized to execute any necessary and appropriate agreements on behalf of the City.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 39 Michigan Natural Resources Trust Fund Acquisition Grant Application for the River Raisin Heritage Corridor – East Area.
1. Communication from the Director of Economic and Community Development, submitting a proposed resolution supporting the Michigan Natural Resources Trust Fund Application for the River Raisin Heritage Corridor Riverfront Connection, and recommending that City Council authorize and support the submittal of a Michigan Natural Resources Trust Fund Acquisition Grant Application for the River Raisin Heritage Corridor Riverfront Connection; in the form of the attached resolution.
 2. Supporting documents.
 3. Action: Accept, place on file and the resolution be adopted.
- 40 Michigan Natural Resources Trust Fund Development Grant Application for the River Raisin Heritage Trail Riverwalk Extension.
1. Communication from the Director of Economic and Community Development, submitting a proposed resolution supporting the Michigan Natural Resources Trust Fund Development Grant Application for the River Raisin Heritage Trail Riverwalk Extension, and recommending that City Council authorize and support the submittal of a Michigan Natural Resources Trust Fund Development Grant Application for the River Raisin Heritage Trail Riverwalk Extension, in the form of the attached resolution.
 2. Supporting documents.
 3. Action: Accept, place on file and the resolution be adopted.
- 41 2013-14 Amendment to Community Development Block Grant (CDBG) Annual Action Plan.

1. Communication from the Director of Economic & Community Development, submitting the revised budget for the Community Development Block Grant Annual Action Plan for Fiscal Year 2013-14, and recommending that City Council receive and file the proposed amendment to the FY 2013-14 CDBG Annual Action Plan and initiate the 30 day public comment period.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 42 Department of Community Health – 2014 Fluoride Equipment Grant Acceptance.
1. Communication from the Director of Water & Wastewater Utilities, submitting the preliminary award notification of the Michigan Department of Community Health (MDCH) Oral Health Program 2014 Fluoridation Equipment Grant, and recommending that Council accept the MDCH 2014 Fluoridation Equipment Grant in the amount of \$24,000 and that the Director of Water & Wastewater be authorized to sign the applicable grant documents on behalf of the City of Monroe.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 43 Annual Weed Cutting Date.
1. Communication from the Clerk-Treasurer, submitting a proposed resolution setting April 28, 2014 as the annual date that all weeds and grasses and other items subject to Ordinance No. 05-004 be cut, removed or destroyed, and recommending that the resolution be adopted.
 2. Supporting documents.
 3. Action: Accept, place on file and the resolution be adopted.
- 44 Delinquent Rental Housing Fees – Proposed Resolution.
1. Communication from the Clerk-Treasurer, submitting a proposed resolution setting April 7, 2014 as the date of the public hearing on the assessment roll for the expenses of unpaid rental property inspection fees where the owners have failed to pay for the same, and recommending the attached resolution be adopted and a public hearing be set for Monday, April 7, 2014.
 2. Supporting documents.
 3. Action: Accept, place on file and the resolution be adopted.
- 45 Delinquent Blight Fees – Proposed Resolution.
1. Communication from the Clerk-Treasurer, submitting a proposed resolution setting April 7, 2014 as the date of the public hearing on the assessment roll for the expenses of unpaid blight removal fees where the owners have failed to pay for the same, and recommending the attached resolution be adopted and a public hearing be set for Monday, April 7, 2014.
 2. Supporting documents.
 3. Action: Accept, place on file and the resolution be adopted.
- 46 Delinquent Weed and Grass Cutting/Tree Removal Fees – Proposed Resolution.
1. Communication from the Clerk-Treasurer, submitting a proposed resolution setting April 7, 2014 as the date of the public hearing on the assessment roll for the expenses of unpaid weed and grass cutting fees and unpaid tree removal fees where the owners have failed to pay for the same,

and recommending the attached resolution be adopted and a public hearing be set for Monday, April 7, 2014.

2. Supporting documents.
 3. Action: Accept, place on file and the resolution be adopted.
- 47 Delinquent Sidewalk Fees – Proposed Resolution.
1. Communication from the Clerk-Treasurer, submitting a proposed resolution setting April 7, 2014 as the date of the public hearing on the assessment roll for the expenses of unpaid sidewalk fees where the owners have failed to pay for the same, and recommending the attached resolution be adopted and a public hearing be set for Monday, April 7, 2014.
 2. Supporting documents.
 3. Action: Accept, place on file and the resolution be adopted.
- 48 Delinquent Demolition Fees – Proposed Resolution.
1. Communication from the Clerk-Treasurer, submitting a proposed resolution setting April 7, 2014 as the date of the public hearing on the assessment roll for the expenses of unpaid demolition fees where the owners have failed to pay for the same, and recommending the attached resolution be adopted and a public hearing be set for Monday, April 7, 2014.
 2. Supporting documents.
 3. Action: Accept, place on file and the resolution be adopted.
- 49 Consider an Increase in Funding for the Land Information Access Association (LIAA) to Complete the City of Monroe Comprehensive Plan Update.
1. Communication from the Director of Economic & Community Development, submitting a request for an increase in funding for the Land Information Access Association (LIAA) to complete the City of Monroe Comprehensive Plan Update, and recommending that Council authorize an increase of \$4,140 for the Land Information Access Association (LIAA) to complete the City of Monroe Comprehensive Plan Update, resulting in a total project cost of \$21,140 with the additional funds to be moved from the Community Development part-time staff budget.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 50 Loan to the Port of Monroe from the City Economic Development Fund for Dredging Project.
1. Communication from the Director of Economic & Community Development, reporting back on a request from the Port of Monroe for financing assistance from the City to dredge approximately 4,000 cubic yards of sediment from the face of the Port's Turning Basin, and recommending that Council authorize a loan in the amount of \$80,000 to the Port of Monroe from the City Economic Development Fund for the proposed dredging project, to be repaid over a period of eight years in accordance with the attached letter of understanding; and further recommending that the Mayor and Clerk-Treasurer to execute the letter of understanding.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 51 Appointment of City Attorney.

1. Communication from the City Manager's Office, submitting a proposal from Ready, Heller & Ready, PLLC for the continuation of routine, general legal services for another two (2) year term and appointment, and recommending that Council strongly consider accepting Mr. Ready's legal services proposal and re-appointing him as City Attorney for the term of July 1, 2014 to June 30, 2016.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

VIII. COUNCIL COMMENTS.

IX. MAYOR'S COMMENTS.

X. CITY MANAGER COMMUNICATION.

XI. CITIZEN COMMENTS

XII. CLOSED EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING.

XIII. ADJOURNMENT.

**CITY OF MONROE
COUNCIL WORK SESSION
THURSDAY, FEBRUARY 27, 2014**

Work Session of the City Council of the City of Monroe, Michigan held on Thursday, February 27, 2014 at 6:32 p.m. in the City Council Chambers.

Present: Council Members Iacoangeli, Vining, Molenda, Rafko, Sisk (arrived 6:41 p.m.) and Mayor Clark.

Excused: Council Member Hensley.

Also Present: George Brown, City Manager
Patrick Lewis, Director of Engineering & Public Service

Mayor Clark said that two items will be discussed, Lawn Mowing Contract and Council Goals & Objectives.

George Brown, City Manager said that lawn mowing is one of the city's largest outsourced functions and this is the second round of contracting out. He said that the first year was a blended round and then there was a five year contract. He noted that this happened as we downsized.

Patrick Lewis, Director of Engineering & Public Services provided Council with a copy of the 2014-2018 Lawn Maintenance Contract Bids Fact Sheet scheduled for the Council meeting on March 3rd, the bid tabulation, a list of parcels and a list of full-time staff cost comparison and he briefly discussed points from each of the handouts.

Mayor Clark provided Council a copy of the strategic plan, including a mission statement, vision statement and vision priorities, a copy of the 2012-2013 City Council goals and objectives and a copy of the strategic planning and goal setting form. He led discussion on each of the bullet points of the strategic plan.

The meeting adjourned at 8:49 p.m.

Michelle J. LaVoy
Clerk-Treasurer

Robert E. Clark
Mayor

CITY OF MONROE
REGULAR COUNCIL MEETING
MONDAY, MARCH 3, 2014

Regular meeting of the City Council of the City of Monroe, Michigan held on Monday, March 3, 2014 at 7:30 p.m. in the City Hall Council Chambers.

Present: Council Members Vining, Molenda, Rafko, Sisk, Hensley, Iacoangeli and Mayor Clark.

Michelle J. LaVoy, City Clerk-Treasurer gave the invocation.

Mayor Clark led the pledge of allegiance to the flag.

Consent Agenda. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and may be approved by one motion. Any item may be removed for separate discussion by a Council Member or citizen.)

A. Approval of the Minutes of the Work Session held on Tuesday, February 18, 2014 and the Minutes of the Regular City Council Meeting held on Tuesday, February 18, 2014.

B. Approval of payments to vendors in the amount of \$1,122,391.86.

Action: Bills be allowed and warrants drawn on the various accounts for their payment.

26 United Way of Monroe County Banner Request.

1. Communication from the City Manager's Office, reporting back on a request from the United Way of Monroe County for permission to display an overhead banner across Monroe Street from October 13 – 31, 2014 announcing their annual campaign, and recommending the request be approved
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

27 2014-2018 Lawn Maintenance Contract Bids.

1. Communication from the Director of Engineering & Public Services, reporting back on bids received for the 2014-2018 Lawn Maintenance Contract, and recommending that Ron Noel Lawn Service be awarded a five-year contract for Work Groups A, C, and D for a 2014 cost of \$127,600, that US Lawns be awarded a five-year contract for Work Groups B and E for a 2014 cost of \$25,500, and that City staff be authorized to contract with US Lawns on an "as needed" basis for ordinance mowing at the submitted pricing, with Jack's Lawn Service authorized as a backup vendor if necessary, and further recommending that the Mayor and Clerk-Treasurer be authorized to execute the contracts on behalf of the City.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

28 Michigan Community Development Block Grant Local Match for the La-Z-Boy, Inc. World Headquarters Project.

1. Communication from the Director of Economic & Community Development, reporting back on the Michigan Community Development Block Grant Local Match for the La-Z-Boy, Inc. World Headquarters Project, and recommending that Council authorize the expenditure of up to \$35,000 from the City's Economic Development Fund to provide 50% of the requisite local match for the Michigan Community Development Block Grant that was awarded to Monroe County for the La-Z-Boy, Inc. World Headquarters Project.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

- 29 Light Emitting Diode (LED) Street Light Conversion – 210 Locations.
1. Communication from the Director of Engineering and Public Services, submitting a proposed agreement with the Detroit Edison Company to provide Light Emitting Diode (LED) Street Light Conversion for the remaining 210 mercury vapor lights on the north side of the river, and recommending that the attached agreement with the Detroit Edison Company be approved, and that the Director of Engineering & Public Services be authorized to execute it on behalf of the City.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 30 Monroe County Fair Parade.
1. Communication from the City Manager's Office, reporting back on a request from the Monroe County Fair Association for permission to hold the annual Fair Parade on July 27, 2014 at 1:00 p.m., to close the affected streets and for assistance from the City and Police Department, and recommending that Council approve this request contingent upon items being met as outlined by the administration, subject to insurance requirements being met, parade permit, emergency vehicle access being maintained, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 31 New Public Safety Building – Professional Services Award for Existing Facility – Change Order.
1. Communication from the Director of Engineering and Public Services, submitting the New Public Safety Building – Professional Services Award for the existing facility change order, and recommending that Council award a change order to the original service agreement to Redstone Architects, Inc. for further feasibility study of the potential re-use of the existing Central Fire Station building at a fixed fee of up to \$15,200, and that the City Manager, Director of Engineering & Public Services, or their designee be authorized to execute any necessary and appropriate agreements on behalf of the City.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 32 Agreement between the City of Monroe and the River Raisin National Battlefield Foundation.
1. Communication from the Director of Economic & Community Development, submitting an agreement between the City of Monroe and the River Raisin National Battlefield Foundation, and recommending that Council approve the proposed Agreement between the City of Monroe and the River Raisin National Battlefield Foundation to employ or enter into a professional services agreement with an environmental and/or real estate attorney; and authorize the Mayor and Clerk-Treasurer to execute the Agreement.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 33 Traffic Committee Meeting.
1. Communication from the Director of Engineering & Public Services, submitting the minutes of the Traffic Committee meeting on February 26, 2014, and recommending that the minutes be accepted and placed on file and that Traffic Control Orders 021-005, 056-013, 066-008, 112-007, 167-010, 168-003, 208-006, 303-004, 304-003, 306-004 and 309-003 be adopted.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.

It was moved by Council Member Sisk and seconded by Council Member Iacoangeli that item 26, 27, 28, 30, 31 and 32 be approved as presented and that item 29 and 33 be removed and considered separately.

Ayes: 7 Nays: 0

Motion carried.

29 The communication from the Director of Engineering & Public Services was presented, submitting a proposed agreement with the Detroit Edison Company to provide Light Emitting Diode (LED) Street Light Conversion for the remaining 210 mercury vapor lights on the north side of the river, and recommending that the attached agreement with the Detroit Edison Company be approved, and that the Director of Engineering & Public Services be authorized to execute it on behalf of the City.

Council Member Hensley said that this item is in direct conflict for him because he is employed by Detroit Edison Company so he will abstain from the vote.

Council Member Molenda noted that part of the fees paid for lighting go toward future capital investment and asked what would fall under that category.

Patrick Lewis, Director of Engineering & Public Services said that he is not entirely sure what goes into DTE's capital replacement model because the system is theirs, so when a light bulb burns out or someone hits a pole, the Engineering Department notifies them and they replace their equipment.

Council Member Iacoangeli said he understands that Edison depreciates the value of the existing system and then they add that amount in along with three or four years of what their capital investment would be for the new lights.

It was moved by Council Member Iacoangeli and seconded by Council Member Rafko that item 29 be accepted, placed on file and the recommendation be carried out.

Ayes: 6 Nays: 0 Abstain: 1 (Council Member Hensley)

Motion carried.

33 The communication from the Director of Engineering & Public Services was presented, submitting the minutes of the Traffic Committee meeting on February 26, 2014, and recommending that the minutes be accepted and placed on file and that Traffic Control Orders 021-005, 056-013, 066-008, 112-007, 167-010, 168-003, 208-006, 303-004, 304-003, 306-004 and 309-003 be adopted.

Council Member Iacoangeli said that as he reviewed the minutes of the meeting he wondered about the request from Harold Caldwell because it was tabled and has not been addressed. He noted that Mr. Caldwell's suggestion was that in order to allow for better street sweeping along the curb, the City may consider that on garbage removal days, have residents remove all vehicles from the street, which would make it efficient for garbage removal and street sweeping.

Mayor Clark explained that at the meeting this was one of the items that was most discussed, and noted that when he was younger he lived in a community where street sweeping and trash collection were done on the same day. He said it was mandatory that vehicles were removed from the street on that day and noted that east/west streets were cleaned in the morning and north/south streets were cleaned in the afternoon which gave residents an opportunity to move their car within a block's radius. He further explained that while there was no motion made to establish that in the Traffic Committee meeting, the discussion went back to staff to consider and they will continue to look at that process.

Following discussion, it was moved by Council Member Iacoangeli and seconded by Council Member Molenda that item 33 be accepted, placed on file and the recommendation be carried out.

Ayes: 7 Nays: 0
Motion carried.

Council Comments.

Council Member Rafko thanked the Police Department for keeping the community safe and the Department of Public Service for their efforts to keep the streets cleared.

Council Member Sisk said that he's had more than his share of complaints from residents in his district regarding pot holes and asked Mr. Lewis if there is an issue with patching the holes and if there is how it can be remedied.

Patrick Lewis, Director of Engineering & Public Services said he is not aware of a supply issue but there was a two – three day window where there was some difficulty getting the cold patch because it is purchased and picked up as needed in Romulus. He explained that there have been days where they did not address specific complaints that were made on that day and said that last Monday they purchased three 10 ton truck loads of cold patch and it was spread within a 24 hour period. He said it's a function mostly of everything popping simultaneously across town so they are focusing their efforts first and foremost on the major streets. He noted that DPS crews were working a week ago on Saturday and Sunday.

Council Member Hensley said there are pot holes in need of attention on West Fourth and Smith Street over to Front Street. He asked Mr. Lewis to update Council on the needed repair of the railroad crossings.

Patrick Lewis, Director of Engineering & Public Services noted that they had a diagnostic safety review of the three crossings; CXS at West Front Street, CSX at West Elm Avenue and Canadian National at East First Street. He explained that the two CSX crossings are to be fully reconstructed within 180 days and in a meeting with MDOT Rail Safety personnel the following day; CSX indicated that they plan to rebuild their entire line all the way through Monroe County in 2014. He said CSX is going to try and patch them until the weather opens up. He also noted that Canadian National also attended the meeting and they plan to rebuild their crossing sometime in 2014 and added that the work will probably take place in August or September.

Council Member Iacoangeli thanked Mr. Lewis, Council Member Hensley, Linda Compura and State Representative Bill LaVoy for their effort in working and communicating with the railway companies.

Council Member Hensley noted that citizens with complaints regarding pot holes can access the City of Monroe website and send an Action Line alert with the information to the Department of Public Service.

Council Member Iacoangeli said he thinks it would be beneficial to have a calendar of issues when a topic is brought up by Council because over the past couple of months Council has talked about a desire to have presentations on the rental housing inspection program, neighborhood enterprise zone and on street sweeping. He asked if Council and staff have a calendar that they make notations on so that Council can keep on track with presentations that staff owes Council.

Mayor Clark said that Council does not have a calendar for presentation requests but those have been directed back to staff and the information is being compiled. He said that he will meet with staff to create a calendar to track specific requests and it will be on a share view for Council to view.

Mayor's Comments.

Mayor Clark said that the Monroe County Drain Commissioner sent out letters regarding the Mason Run Drain, as a follow up to a petition that was given to the Drain Commissioner, and how it affects some of the residents. He said there will be a meeting on Wednesday, March 5 at Frenchtown Charter Township Hall on Vivian Road at 6:00 p.m.

He also noted that the final meeting of Resilient Monroe is on Thursday, March 13th at 6:00 p.m. in City Hall in the third floor conference room and he commented on the Action Line. He recognized the students who were in attendance from Monroe County Community College and asked them to state their names.

Citizen's Comments.

Jack Adams, 49 South Monroe Street said he has been an entrepreneur for 40 years and moved his business, Superior Health Plans, to downtown Monroe about 9 years ago. He said that last September Michigan was chosen, from many applicants nationwide, to participate in the Social Impact Bond which is called a "pay for success" program. He explained that there has to be a social impact on a community to be chosen to participate. He cited some social impacts that may be present in this community and asked Council to get involved in the program.

Mayor Clark said he would like Mr. Adams to share information about the program with staff and it will be further reviewed by Council pending staff recommendation. He asked what the title of the program is.

Jack Adams, 49 South Monroe Street said the title is Social Impact Bond, SIB, Job Creation. He said that he has shared information with Dan Swallow and George Brown in the past. He noted that the State will issue an RFP by the end of this month or sometime early next month so a decision would need to be made soon.

Quarterly Executive Closed Session.

It was moved by Council Member Iacoangeli and seconded by Council Member Hensley that Council go into Executive Closed Session to discuss Pending Litigation at 8:10 p.m.

Ayes: 7 Nays: 0

Motion carried.

It was moved by Council Member Iacoangeli and seconded by Council Member Sisk that Council reconvene to open session at 8:51 p.m.

Ayes: 7 Nays: 0

Motion carried.

Adjournment.

It was moved by Council Member Iacoangeli and seconded by Council Member Vining that the meeting adjourn at 8:51 p.m. until the Regular Meeting on Monday, March 17, 2014 at 7:30 p.m.

Ayes: 7 Nays: 0

Motion carried.

Michelle J. LaVoy
City Clerk-Treasurer

Robert E. Clark
Mayor

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000000023	ACR BUSINESS SYSTEMS LLC S19078	DPS COPIER MAINT. FEBRUARY 2014	56.00		
TOTAL FOR: ACR BUSINESS SYSTEMS LLC			56.00		
0000005795	ALLSHRED SERVICES B0068435	OFF SITE DESTRUCTION OF CONFIDENTIAL MATERIAL	92.85		
	B0070739	OFF SITE DESTRUCTION OF CONFIDENTIAL MATERIAL	92.85		
	B0073565	OFF SITE DESTRUCTION OF CONFIDENTIAL MATERIAL	92.85		
TOTAL FOR: ALLSHRED SERVICES			278.55		
0000004814	AMERICAN SANITATION & SEWER INC 12078	POSRTABLE TOILET RENTAL 3/4-4/4/14 AIRPORT	70.00		
TOTAL FOR: AMERICAN SANITATION & SEWER INC			70.00		
0000000063	ARCTIC AIR INC 767	HVAC MAINTENANCE NOVEMBER 2013	3,063.00		
	773	HVAC MAINTENANCE DECEMBER 2013	3,063.00		
	785	HVAC MAINTENANCE JANUARY 2014	3,063.00		
	789	HVAC MAINTENANCE FEBRUARY 2014	3,063.00		
TOTAL FOR: ARCTIC AIR INC			12,252.00		
0000000106	B&L OFFICE MACHINES 11645	HP EX REFILL	49.95		
TOTAL FOR: B&L OFFICE MACHINES			49.95		
0000000282	CARRIER & GABLE INC 246952	REPAIR TRAFFIC SIGNAL CONTROLLER NOBLE & DIXIE	424.07		
TOTAL FOR: CARRIER & GABLE INC			424.07		
0000006547	CHEMTRADE CHEMICALS COPORATION 90627643	LIQUID ALUMINUM SULFATE PURCHASE	3,403.50		
	90627644	LIQUID ALUMINUM SULFATE PURCHASE	3,447.60		
	90631597	LIQUID ALUMINUM SULFATE DELIVERED 3/6/14	3,430.20		
TOTAL FOR: CHEMTRADE CHEMICALS COPORATION			10,281.30		
0000000204	CINTAS CORPORATION 306 306137717	RED SHOP TOWELS	62.70		
	306137718	BLACK MATS, AIR FRESHENER	194.17		
TOTAL FOR: CINTAS CORPORATION 306			256.87		
0000005701	COMPLUS DATA INNOVATIONS INC 26483	PARKING TICKET COLLECTION FEE	573.32		
	26694	PARKING TICKET COLLECTION FEE	523.38		
	26853	FEBRUARY PARKING TICKET COLLECTION FEE	440.92		
TOTAL FOR: COMPLUS DATA INNOVATIONS INC			1,537.62		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000000296	COMPREHENSIVE RISK SERVICES INC 3/12/14	REIMBURSE CRS DISBURSEMENTS #3606-3613	3,443.07		
TOTAL FOR: COMPREHENSIVE RISK SERVICES INC			<u>3,443.07</u>		
0000000299	CONSUMERS ENERGY 2644 0214	1000 2644 0816 15756 KEEGAN 2/7 - 3/10/14	203.12		
TOTAL FOR: CONSUMERS ENERGY			<u>203.12</u>		
0000006494	CRYSTAL FLASH 764060	ASSESSOR GASOLINE 2/16-28/14	27.55		
	764061	BUILDING DEPT. GASOLINE 2/16-28/14	216.97		
	764062	DPS VEHICLE FUEL 2/16-28/14	4,565.73		
	764063	ENGINEERING GASOLINE 2/16-28/14	226.21		
	764064	FIRE DEPT VEHICLE FUEL 2/15 - 2/28/14	627.90		
	764065	POLICE GASOLINE 2/16-28/14	3,683.11		
	764066	WASTEWATER VEHICLE FUEL 2-15 - 2/28/14	480.70		
	764067	WATER DEPT VEHICLE FUEL 2/15 - 2/28/14	1,929.86		
TOTAL FOR: CRYSTAL FLASH			<u>11,758.03</u>		
0000000325	CULLIGAN 83493	048051 COOLER RENTAL, SODIUM FREE WATER	30.95		
TOTAL FOR: CULLIGAN			<u>30.95</u>		
0000001398	DELL MARKETING LP XJCC7XC28	4 - Dell Optiplex 7010 SFF	3,562.80		
TOTAL FOR: DELL MARKETING LP			<u>3,562.80</u>		
0000000353	DELTA DENTAL PLAN OF MICHIGAN 2/28/14	DENTAL CLAIMS FEBRUARY 2014	14,028.69		
TOTAL FOR: DELTA DENTAL PLAN OF MICHIGAN			<u>14,028.69</u>		
0000001245	THE DETROIT SALT CO LLC 41586	BULK ROCK SALT - WINTER 2013-14	5,169.21		
TOTAL FOR: THE DETROIT SALT CO LLC			<u>5,169.21</u>		
0000000359	DTE ENERGY 1047 0214	1593 940 0001 6 1047 MAPLE 1/22 - 2/25/14	172.52		
	1060L 0214	1940 675 0031 5 1060 LAVENDER 1/27 - 2/26/14	191.00		
	1060S 0214	1940 675 0047 1 1060 SUNSET 1/29 - 3/1/14	5,594.88		
	119 0214	1940 675 0013 3 119 LAVENDER 1/27 - 2/26/14	63.36		
	1242 0214	3205 473 0001 4 1242 BATES 1/27 - 2/26/14	224.80		
	1510 0214	1940 675 0032 3 1510 NADEAU 1/29 - 2/27/14	219.87		
	1755 0214	1940 675 0027 3 1755 N CUSTER 1/24 - 2/24/14	192.14		
	1886 0214	1940 675 0046 3 1886 N MONROE 1/29 - 2/27/14	242.43		
	2783 0214	2099 491 0001 7 2783 NADEAU 1/27 - 3/1/14	89.53		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	2850 0214	1940 675 0017 4 2850 HARBORVIEW 1/30-2/28/14	2,698.97		
	415 0214	1940 675 0007 5 415 JONES 1/22 - 2/20/14	31.58		
	4357 0214	1940 675 0048 9 4357 BURKE 1/30 - 2/28/14	463.89		
	4603 0214	1940 675 0035 6 4603 SYCAMORE 1/30 - 2/28/14	538.73		
	5492 0214	1940 675 0049 7 5492 MARSHALL FIELD 1/31 - 3/3/14	109.01		
	5590 0214	1940 675 0034 9 5590 GRANDVIEW 1/30 - 3/5/14	442.69		
	6395 0214	1940 675 0050 5 6395 PTE AUX PEAUX 1/31 - 3/3/14	230.19		
	690 0214	1938 813 0002 7 690 COLE 1/30 - 2/28/14	118.82		
	7202 0214	1940 675 0051 3 7202 N TELEGRAPH 1/31 - 3/3/14	360.10		
	7620 0214	1940 675 0018 2 7620 N TELEGRAPH 1/31 - 3/3/14	287.22		
	8430 0214	1940 675 0019 0 8430 N TELEGRAPH 1/31- 3/3/14	237.20		
TOTAL FOR: DTE ENERGY			<u>12,508.93</u>		
000000359A	DTE ENERGY				
	2205 0214	0000-3190-6 2205 E FRONT 1/22 - 2/19/14	37,939.50		
	6375 0214	0000-3191-4 6375 PTE AUX PEAUX 12/18 - 2/19/14	26,643.99		
	915 0214	0000-3189-8 915 E FRONT 1/22/14 - 2/19/14	18,894.97		
TOTAL FOR: DTE ENERGY			<u>83,478.46</u>		
0000000398	DUNDEE FIRE & SAFETY INC				
	3207-AJM	EXTINGUISHER INSPECTION SUPPLIES	95.00		
TOTAL FOR: DUNDEE FIRE & SAFETY INC			<u>95.00</u>		
0000006065	DYKEMA GOSSETT PLLC				
	1561910	MONTHLY RETAINER AND FEES	5,036.60		
TOTAL FOR: DYKEMA GOSSETT PLLC			<u>5,036.60</u>		
0000000418	EAST JORDAN IRON WORKS INC				
	3680785	East Jordan Fire Hydrant Model # 5BR250 (5'6" Bury)	4,751.46		
TOTAL FOR: EAST JORDAN IRON WORKS INC			<u>4,751.46</u>		
0000006028	EC LINK INC				
	10326	ANNUAL MAINTENANCE & HOSTING E-GOV BASICS	3,600.00		
TOTAL FOR: EC LINK INC			<u>3,600.00</u>		
0000006343	EMERGENCY VEHICLES PLUS				
	9015	Maintenance on E-2 and E3	1,308.76		
	9028	MAINTENANCE ON E-2 AND E3	1,744.50		
TOTAL FOR: EMERGENCY VEHICLES PLUS			<u>3,053.26</u>		
0000001005	EYE SURGEONS ASSOCIATES PC				
	ACCT#55391	VISUAL FIELD EXTENDED / STEREOPSIS 2/10/14	145.00		
	ACCT#55392	VISUAL FIELD EXTENDED / STEREOPSIS 2/11/14	145.00		
TOTAL FOR: EYE SURGEONS ASSOCIATES PC			<u>290.00</u>		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
000000463B	FIFTH THIRD BANK				
	01/22/2014	CREDIT - MATERIAL RETURN	(97.71)		
	01/27/2014	AWWA MEMBERSHIP - SOBUS	72.00		
	01/27/2014	DINNER FOR CREW ON 16 HR SHIFT	51.62		
	01/27/2014	LADDER TESTING	830.00		
	01/27/2014	TONER, PENCILS AND LEAD REFILL	75.86		
	01/27/2014	MONITOR WIPES	5.62		
	01/27/2014	COAXLE CABLE/CONNECTORS WEIGHT ROOM TV	85.94		
	01/27/2014	BATHROOM TISSUE (CASE)	72.30		
	01/27/2014	STEEL WEDGERS FOR TIRES ON NEW STERLINGS	294.80		
	01/27/2014	WIRE LABELS	131.28		
	01/27/2014	TIRE FOR COMMAND TRUCK	107.00		
	01/28/2014	ADJUST ROTATION BACKLASH ON UNIT 460	340.00		
	01/28/2014	ALTERNATOR #5019	492.88		
	01/28/2014	POLICE BATTERY	359.97		
	01/28/2014	GAS ANTIFREEZE,MOTOR TUNEUPWIN.DE ICER (26.89%)	70.84		
	01/28/2014	SAWBLADES,GLOVESBATTERYTORCHPICKSHOVELS (73.11%)	192.59		
	01/28/2014	MISC SUPPLIES	43.51		
	01/28/2014	3/4" COMPRESSION CURB STOP	280.00		
	01/28/2014	3/4" COMPRESSION CURB STOP	900.00		
	01/28/2014	2"X 1-1/2" CORP. BUSHING	480.00		
	01/28/2014	3/4" X 1" COMPRESSION COUPLING	144.00		
	01/28/2014	1" COMPRESSION COUPLINGS	900.00		
	01/28/2014	6" MJ 45 DEG BEND	642.50		
	01/28/2014	HOSE NOZZLE	44.97		
	01/28/2014	DE-ICER, SEA FOAM, WASHER FLUID	36.70		
	01/28/2014	SUPPLIES TO REPAIR CITY HALL WALLS.	38.95		
	01/28/2014	REFUND CHARGED TAX	(41.29)		
	01/28/2014	SUPPLIES TO REPAIR WALLS AT CITY HALL	41.29		
	01/28/2014	STAPLES FOR #150 STAPLE GUN	3.99		
	01/28/2014	WATER PUMP REBUILT KIT	563.45		
	01/28/2014	FOLDER/INSERTER MAINT. 7/1-12/31/13	687.22		
	01/28/2014	POSTAGE METER RENT 7/1-12/31/13	633.00		
	01/28/2014	320 E. FRONT 12/18/13-1/22/14 ELECTRIC	282.01		
	01/28/2014	LABELS BUDGET PAGES	6.79		
	01/28/2014	UTILITY KNIFE	32.46		
	01/29/2014	MOTOR REPAIR	74.82		
	01/29/2014	PAINT REMOVER	10.49		
	01/29/2014	MLGMA CONF. FOOD	7.42		
	01/29/2014	LEG LUNCHEON - R. CLARK	25.00		
	01/29/2014	PERMANENT MARKER	11.10		
	01/29/2014	COMPONENETS FOR WEIGHT ROOM CABLE TV	19.00		
	01/29/2014	REPAIRS ON UNIT 1023	386.97		
	01/29/2014	3/4" BALL VALVE (25.57%)	240.60		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	01/29/2014	1-1/2" & 2" BALL VALVE (17.26%)	162.46		
	01/29/2014	6" FERNCO & 8" FERNCO (35.48%)	333.90		
	01/29/2014	PVC PRIMER & CEMENT 6" SDR PIPE (21.69%)	204.13		
	01/29/2014	FLOOR MATS, PROTECTANTS	36.97		
	01/29/2014	MLTIFOLD PAPER TOWEL/TOILET PAPER	69.72		
	01/29/2014	DRILLS FOR SIGN TRUCK	21.99		
	01/29/2014	TOOLS	60.93		
	01/29/2014	PAINT BRUSHES.	18.56		
	01/29/2014	GFCI RECEPTACLES	38.30		
	01/29/2014	CARBON MONOXIDE DETECTORS FOR STATIONS	60.96		
	01/29/2014	PLOW PART #205/310/312	585.95		
	01/29/2014	1 BOX OF COLILERT 18	895.33		
	01/29/2014	#5003, 5017 THERMOSTATS & GSKTS.	35.96		
	01/29/2014	LEG. LUNCHEON W/CONG. WALBERG	25.00		
	01/29/2014	INVENTORY- FUEL FILTERS	57.96		
	01/29/2014	WIPER BLADES (SWITCH WITH ABOVE INVOICE	25.30		
	01/29/2014	#350 FOUR TIRES	851.00		
	01/29/2014	MML CONF - G. RAFKO	125.00		
	01/29/2014	COMCAST INTERNET 1/20-2/19/14 VENTOWER	94.85		
	01/30/2014	STARTER FOR TRUCK #688	298.00		
	01/30/2014	DPD TABLETS	890.77		
	01/30/2014	LAUNDRY SOAP	24.13		
	01/30/2014	ICE MELT	538.51		
	01/30/2014	UPPER A-ARM #5003	99.55		
	01/30/2014	1 BOX OF COLILERT 24	789.81		
	01/30/2014	INVENTORY- WIPER BLADES	102.75		
	01/30/2014	T.E.A.M. SCHOOL LIAISON TRAINING-FLORA	350.00		
	01/30/2014	MGFOA SPRING SEMINAR REGISTRATION FEE	99.00		
	01/30/2014	WELDING JACKET	44.36		
	01/30/2014	FUGE FUSES	149.13		
	01/30/2014	HEX KEY SET	12.50		
	01/30/2014	CAPACITORS FOR AIRPORT LAMPS	98.72		
	01/30/2014	SOCKETS FOR HOLIDAY GARLAND ACROSS STREE	40.54		
	01/31/2014	NEW 1-TON DUMP- ARROW BOARD	580.48		
	01/31/2014	#307,308,309 FRONT STROBES	823.99		
	01/31/2014	PIPE	135.23		
	01/31/2014	SHIPPING CHARGES FOR DO PROBE/REPAIR	18.50		
	01/31/2014	ICE REMOVAL TOOLS	53.97		
	01/31/2014	JERSEY GLOVES (42.11%)	19.68		
	01/31/2014	ROLLER COVERS, TRAY, PAINT BRUSH (57.89%)	27.05		
	01/31/2014	PRIMER, PAINT, SANDBELT, CLOTH, THINNER, SOAP	88.42		
	01/31/2014	SNOWBRUSH SCRAPER (2)	7.98		
	01/31/2014	PADLOCK, CAUTTAPE, ELEC. TAPE, PIPE COMPOUND	94.98		

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Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	01/31/2014	TORCH HEAD,WIRE STRIPPER,MAP GAS	63.97		
	01/31/2014	STANLEY KNIFE BLADES,ELEC.TAPE	33.96		
	01/31/2014	HEATCABLE,CABLETIES,HEAT TAPE KIT	111.02		
	01/31/2014	REBAR TIE WIRE	6.49		
	01/31/2014	MARKERS, ORGANIZER, COPY PAPER, CALENDAR	96.70		
	01/31/2014	MONROE COUNTY CHAMBER ANNUAL MEETING	40.00		
	01/31/2014	MONROE CO. CHAMBER LEGISLATIVE LUNCHEON	25.00		
	01/31/2014	GLOVES/OPERATIONS	7.83		
	01/31/2014	OPERATING SUPPLIES	164.37		
	01/31/2014	INVENTORY- FILTERS & LAMPS	31.18		
	01/31/2014	#5003 BRAKES	127.47		
	01/31/2014	SHOP SUPPLIES	15.98		
	01/31/2014	#408 ARROW STICK	580.42		
	01/31/2014	SEALS FOR UNIT 50-03	26.70		
	01/31/2014	TOILET PAPER/LAUNDRY SOAP	75.46		
	01/31/2014	REPLACEMENT ICE MAKER - RECORDS BUREAU	149.99		
	02/01/2014	CORE RETURN - ALTERNATOR 50-19	(75.00)		
	02/01/2014	MLGMA CONF. LODGING	346.94		
	02/01/2014	MLGMA CONF. LODGING	327.68		
	02/01/2014	LODGING CREDIT	(346.94)		
	02/01/2014	METER SHOP FAX LINE	50.20		
	02/01/2014	#606 TRANS. GSKTS.	141.68		
	02/03/2014	VELCRO FASTENING STRIPS FOR POLICE	29.73		
	02/03/2014	RELAYS FOR CP7	317.90		
	02/03/2014	DIESEL FUEL CANS	108.96		
	02/03/2014	TOILET TISSUE	55.00		
	02/03/2014	VIDEO CARD - BRAD PC IN ENGINEERING	72.98		
	02/03/2014	HUBS FOR POLICE CARS	227.63		
	02/03/2014	LOG ME IN COMPUTER SOFTWARE	49.00		
	02/03/2014	LANCETS	44.00		
	02/03/2014	CHAMBER COMMERCE MEMBERSHIP	294.00		
	02/03/2014	SHOP SUPPLIES	5.89		
	02/03/2014	SEAQUEST FOR COROSION CONTROL	201.10		
	02/03/2014	#5003 SWAY BAR BUSHINGS	15.69		
	02/03/2014	CITY PD - CARD READERS	658.20		
	02/03/2014	COLDPATCH	910.00		
	02/04/2014	ENG. 2 A/C REPAIR	851.11		
	02/04/2014	EMS DIASTER KITS (LT. NEWSOM)	81.55		
	02/04/2014	GENERATORS FOR 6" METER	188.00		
	02/04/2014	E-CODER-I PIT READOUTS 20'	540.00		
	02/04/2014	BATTERIES FOR PARKING METERS - PKNG OFC	462.69		
	02/04/2014	STRAP WRENCH, WINDSHIELD WASHER FLUID	21.48		
	02/04/2014	LOCKSET	42.16		

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Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	02/04/2014	MONTHLY SUBSCRIPTION CRIME REPORTS	99.00		
	02/04/2014	IRWIN PLUG TAP, FASTENERS	6.99		
	02/04/2014	STOCK- SPARK PLUGS	171.79		
	02/04/2014	#689 FUEL SHUT OFF VALVE	61.07		
	02/04/2014	#5025 TIRES	332.20		
	02/04/2014	#542 REAR HUB & SEAL	608.81		
	02/04/2014	INVENTORY - LIGHTS	45.16		
	02/04/2014	HUBS & CABLES FOR POLICE	245.94		
	02/05/2014	REPLACEMENT PRINT HEADS-INK DISK PRINTER	431.70		
	02/05/2014	1 BOX OF #4 DPD TABLETS	67.37		
	02/05/2014	RED FLAG VERIFICATION	129.90		
	02/05/2014	EMS DISASTER KITS (LT. NEWSOM)	233.32		
	02/05/2014	EMS SUPPLIES	424.03		
	02/05/2014	SHOP SUPPLIES	68.06		
	02/05/2014	MISC SUPPLIES	66.87		
	02/05/2014	IT-GAS DUSTER (88.63%)	17.46		
	02/05/2014	FINANCE-CORRECTION FLUID (11.37%)	2.24		
	02/05/2014	EMS DISASTER KITS (LT. NEWSOM)	13.28		
	02/05/2014	.223 PRACTICE ROUNDS FOR DEPT RIFLES	881.63		
	02/05/2014	.45 PRACTICE ROUNDS FOR DEPT. HANDGUNS	820.17		
	02/05/2014	MGFOA BACK TO BASICS SEMINAR-B. MCCARTHY	240.00		
	02/05/2014	ROCK SALT	16.98		
	02/05/2014	POWER INVERTER FOR PATROL CAR	19.99		
	02/05/2014	LEG LUNCHEON - J. HENSLEY	25.00		
	02/05/2014	ANTI-SEIZE LUBE	12.99		
	02/05/2014	EMS DISASTER KITS (LT. NEWSOM)	46.39		
	02/06/2014	MONROE EVENING NEWS ADVERTISEMENT	67.32		
	02/06/2014	MAINTENANCE REPAIR PBT UNIT	258.00		
	02/06/2014	FLUORIDE GRANT POSTAGE	16.95		
	02/06/2014	WATER SHORT COURSE I - FURLONG	380.00		
	02/06/2014	8 FT STEP LADDER	152.34		
	02/06/2014	LIGHT BULBS	21.44		
	02/06/2014	STEAM LINE REPAIR	40.88		
	02/06/2014	THREADED BLACK PIPE	8.49		
	02/06/2014	KEY	1.99		
	02/06/2014	BUCKETS FOR SALT	13.90		
	02/06/2014	FASTENERS	8.49		
	02/06/2014	BREAKFASTS-16 HOUR SHIFTS	48.59		
	02/06/2014	VACINATIONS FOR POLICE CANINE	153.00		
	02/06/2014	SEIZED VEHICLE TOW PER PROSECUTOR OFFICE	160.00		
	02/06/2014	MAINTENANCE ON POLICE RADIO UNITS	490.50		
	02/06/2014	MI SOR REGISTRY FEE LADUKE	30.00		
	02/06/2014	MAM DUES - R. CLARK	85.00		

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	02/06/2014	1 LAB THERMOMETER	170.55		
	02/06/2014	PLOW PARTS _ STOCK	159.05		
	02/06/2014	FILTERS- INVENTORY	77.63		
	02/06/2014	COOLANT TUBE FOR UNIT 1028	35.74		
	02/06/2014	WATER SHORT COURSE I - CALKINS	380.00		
	02/06/2014	#5011 REAR HATCH STRUTS	77.70		
	02/06/2014	AWWA MEMBERSHIP - CALKINS	72.00		
	02/07/2014	FIRE EXTINGUISHER RECHARGE & MAINTENANCE	11.30		
	02/07/2014	COPY PAPER	63.63		
	02/07/2014	TALI LIGHT CIRCUIT BOARDS #5006	31.38		
	02/07/2014	WIPER BLADES #5015	28.98		
	02/07/2014	2 TIRES #5006	272.92		
	02/07/2014	NAGARA MEMBERSHIP	75.00		
	02/07/2014	RUBBER GUARDS- FRONT PLOWS	162.50		
	02/07/2014	REAR HUB & HEATER PARTS FOR UNIT 541	954.97		
	02/07/2014	CHAIR FOR TIM	149.99		
	02/07/2014	EMS DIASTER KITS (LT. NEWSOM)	83.16		
	02/07/2014	FASTENERS	2.60		
	02/07/2014	SQUARE CHANNEL	4.39		
	02/07/2014	MULTI-TRACK	79.00		
	02/07/2014	DIGGING TEETH FOR UNIT 1400	85.86		
	02/07/2014	COAX & EQUIPMENT-TV SHIFT COMMANDER OFC.	(19.98)		
	02/08/2014	HALOGEN BULBS FOR E-1 LIGHT TOWER	85.92		
	02/08/2014	IDLER PULLEY #1028	24.99		
	02/08/2014	PTO SHAFT #657	429.95		
	02/08/2014	REAR BRAKES #541	225.88		
	02/09/2014	TRAVEL TO TRAVERSE CITY- MASTER PLAN	14.05		
	02/09/2014	LODGING TRAVERSE CITY- MASTER PLAN	288.58		
	02/09/2014	MMSC DUMPSTER SERVICE 2/1-28-14	437.55		
	02/09/2014	DUMPSTER SERVICE 2/1-28/14	781.40		
	02/10/2014	BREAKFAST MATT & DAN- TC, MASTER PLAN	20.97		
	02/10/2014	2 SOIL TESTING KITS FOR GARDEN PLOTS	52.32		
	02/10/2014	CENTURYLINK LONG DISTANCE 1/1-31/14 (1.23%)	2.45		
	02/10/2014	CENTURYLINK LONG DISTANCE 1/1-31/14 (12.42%)	24.69		
	02/10/2014	CENTURYLINK LONG DISTANCE 1/1-31/14 (8.42%)	16.74		
	02/10/2014	CENTURYLINK LONG DISTANCE 1/1-31/14 (7%)	13.91		
	02/10/2014	CENTURYLINK LONG DISTANCE 1/1-31/14 (50.69%)	100.75		
	02/10/2014	CENTURYLINK LONG DISTANCE 1/1-31/14 (1.23%)	2.45		
	02/10/2014	CENTURYLINK LONG DISTANCE 1/1-31/14 (3.7%)	7.35		
	02/10/2014	CENTURYLINK LONG DISTANCE 1/1-31/14 (7.15%)	14.21		
	02/10/2014	CENTURYLINK LONG DISTANCE 1/1-31/14 (4.77%)	9.48		
	02/10/2014	CENTURYLINK LONG DISTANCE 1/1-31/14 (1.23%)	2.45		
	02/10/2014	CENTURYLINK LONG DISTANCE 1/1-31/14 (2.15%)	4.27		

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	02/10/2014	DRILL BITS	98.48		
	02/10/2014	TIERAP, BULBS, FUSES, BATTERIES	529.34		
	02/10/2014	INDUSTRIAL HAND DEGREASER FOR SHOP	216.54		
	02/10/2014	ATTENDANCE AT BORCHARDT CONFERENCE	250.00		
	02/10/2014	2 TIRES #5015	191.04		
	02/10/2014	GEAR FOR VINYL PLOTTER	57.16		
	02/10/2014	2/3 AA LITHIUM BATTERY	12.95		
	02/10/2014	CERTIFICATION & CALIBRATION TRUCK SCALES	145.00		
	02/11/2014	STUDS/NUTS #539/540/541/542	22.50		
	02/11/2014	LUNCH- MATT & DAN- TC, MASTER PLAN	23.16		
	02/11/2014	GAS FOR PLANNING VEHICLE, TC MASTER PLAN	48.15		
	02/11/2014	HOSE ENDS	1.90		
	02/11/2014	WATER PROOF GLOVES	14.00		
	02/11/2014	WATER PROOF GLOVES	28.00		
	02/11/2014	CLEAR PLASTIC TUBBING FOR HOSE UPS	496.00		
	02/11/2014	DOUGHNUTS FOR TRAINING MEETING	20.90		
	02/11/2014	BREAKFAST- MATT & DAN- TC, MASTER PLAN	20.97		
	02/11/2014	MAINTENANCE REPAIR OF SAFE USED BY DB	154.00		
	02/11/2014	360 STROBES FOR STOCK	974.91		
	02/11/2014	CYLAUME LIGHT STICKS-LONG TERM SCENE MGM	621.33		
	02/11/2014	MAIL FORM 8038-CP TO BANK OF NY MELLON	5.60		
	02/11/2014	PLOW BLADES/BOLTS #688/657	165.12		
	02/11/2014	2 BAGS OIL DRY	14.00		
	02/11/2014	MANDATORY MEDIA MICROBE STUDY	834.22		
	02/11/2014	PLUGS	51.32		
	02/11/2014	TIMER/SLUDGE WITHDRAWING SYSTEM	83.09		
	02/11/2014	SHIPPING SCALES/REPAIR	34.52		
	02/11/2014	VIDEO CARD FOR BUILDING DEPT	75.38		
	02/11/2014	COMCAST INTERNET 1/22-2/21/14 WATER PLAN	94.85		
	02/11/2014	COMCAST INTERNET 1/26-2/25/14 W FIRE	114.85		
	02/12/2014	MONTHLY COPIER CHARGES	54.85		
	02/12/2014	UNIFORMS NEW RECRUIT MATTHEW FOLEY	288.99		
	02/12/2014	BATTERIES FOR RADIOS	220.00		
	02/12/2014	ROLLERS FOR TP DISPENSERS IN PARKS	81.00		
	02/12/2014	GARBAGE CANS	35.98		
	02/12/2014	COLOR FILMS FOR SIGN PRINTER	247.51		
	02/12/2014	H.S. PUMP 7 COUPLING BOOT	145.84		
	02/12/2014	SEALANT/CAULK	24.25		
	02/12/2014	#214- AIR FILTER	7.52		
	02/12/2014	RETURNED PULLEY #1028	(24.99)		
	02/12/2014	FIRE DEPT TOWER 1	63.18		
	02/12/2014	PALLET OF OIL DRY	431.00		
	02/12/2014	CLERK PHOTO FRAMING	33.71		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	02/12/2014	PAP CHEMICAL FEED PUMP SUPPLIES	83.21		
	02/12/2014	ADAPTER & FITTINGS	17.16		
	02/12/2014	SHIPPING FOR E-1 LIGHT TOWER BULBS	14.18		
	02/12/2014	WADERS	263.34		
	02/12/2014	PUMP STATION PHONE	59.08		
	02/13/2014	COLDPATCH	910.00		
	02/13/2014	MONTHLY CL-17 REAGENT REPLACEMENT	275.90		
	02/13/2014	REPAIR RT. REAR SPRING UNIT #540	839.11		
	02/13/2014	REPLACEMENT STOP STICKS AND CARRY BAG	312.00		
	02/13/2014	O RINGS	19.95		
	02/13/2014	POSTAGE MACHINE TAPE STRIPS, INK, LABELS	274.50		
	02/13/2014	PRESSURE WASHER HOSE	259.50		
	02/13/2014	FASTENERS	8.84		
	02/13/2014	GAS SPRING LIFTS FOR SIGN PRINTER	92.11		
	02/13/2014	STEERING COLUMN UNIT #330	75.00		
	02/13/2014	CHANNELIZING SAFETY REFLECTIVE CONES	655.00		
	02/13/2014	ALTERNATOR FOR UNIT #1170	357.79		
	02/13/2014	MONTHLY CONTRACT SERVICE FEE SATELITE TV	60.99		
	02/13/2014	TONER, COPY PAPER, STAPLES & BINDER CLIP	139.93		
	02/13/2014	AA,AAA,D,BATTERIES,,PICK (28.62%)	81.95		
	02/13/2014	HITCHPIN,MOUNTPLATE,FASTN,GUMOUT,WD-40 (71.38%)	204.38		
	02/13/2014	HUB,SEAL #541.FIRE DEPT FILTERS	698.31		
	02/13/2014	RETURN POSTAGE ON MIOSHA VIDEO	5.60		
	02/13/2014	BRAKE KLEEN & CABLE LUBE FOR STOCK	291.24		
	02/13/2014	BOLTS & WASHERS FOR PLOW BLADES	249.49		
	02/13/2014	SURGE TANK FOR UNITS 539-542	939.51		
	02/13/2014	FLEECE MPD COAT FOR CHIEF MOORE	30.00		
	02/14/2014	MAINTENANCE ON HOT WATER HEATER AT HQ	119.12		
	02/14/2014	ADHESIVE	3.99		
	02/14/2014	RUST REMOVER	21.99		
	02/14/2014	UTILITY KNIFE, COMB. SQUARE, LOCK PLIERS	56.96		
	02/14/2014	GRD. KNOBS, KEYS	264.65		
	02/14/2014	HEX KEY SET/COMPACTOR BAGS/SHOWER CNTRL	32.96		
	02/14/2014	OFFICE SUPPLIES	153.46		
	02/14/2014	STORAGE CONTAINERS FOR GARLAND	95.28		
	02/14/2014	STORAGE CONTAINERS FOR GARLAND	79.92		
	02/14/2014	DRINKING FOUNTAIN	394.07		
	02/14/2014	HEATER/TOILET PLUNGER/KEYS	40.46		
	02/14/2014	CHAIN SAW REPLACEMT -	1,255.91		
	02/14/2014	BELT AND TENSIONER #388	107.48		
	02/14/2014	DUMP VALVE FIRE COMMAND TRUCK	35.20		
	02/14/2014	REPAIR - GENERATOR WOULD START	80.00		
	02/14/2014	ANTENNAS FOR WALKIE TALKIES	23.50		

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MONROE
EXP CHECK RUN DATES 03/06/2014 - 03/17/2014
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PRELIMANRY REPORT

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	02/14/2014	MICHIGAN TREASURER'S ASSOCIATION DUES	50.00		
	02/15/2014	ENGINE WIRELESS	81.98		
	02/17/2014	CAR COMPUTER LAPTOP JOTTO DESKS & CABLES	826.48		
	02/17/2014	WATER	27.10		
	02/17/2014	ARBOR DAY FOUNDATION MEMBERSHIP	25.00		
	02/18/2014	EMS SUPPLIES	130.51		
	02/18/2014	FUNERAL FLOWERS - B. COCH	50.00		
	02/18/2014	COUNCIL GROUP PHOTO FRAMING	8.88		
	02/18/2014	FLOAT SWITCH	35.92		
	02/18/2014	INSULATED CONNECTORS	134.40		
	02/18/2014	MINI LAMPS FOR CONTROL PANELS	9.00		
	02/18/2014	FACADE MAILING	159.74		
	02/18/2014	SHEAR BOLT	6.40		
	02/18/2014	BATTERY	389.98		
	02/18/2014	OIL FOR SNOW BLOWER	9.98		
	02/18/2014	LOCK CYLINDER/SWITCH #410	46.28		
	02/18/2014	WIRE LABEL CARTRIDGE	46.12		
	02/18/2014	COMCAST CABLE TV 2/1-28/14 DPS (19.92%)	21.10		
	02/18/2014	COMCAST INTERNET 2/1-28/14 DPS (80.08%)	84.85		
	02/19/2014	AWWA MEMBERSHIP - YOUNT	72.00		
	02/19/2014	MICROSWITCH INDICATORS	86.43		
	02/19/2014	CALIBRATE SCALE	430.82		
	02/19/2014	LODGING FOR MACEO CONFERENCE	69.36		
	02/19/2014	EMS SUPPLIES	92.94		
	02/19/2014	HEAT SHRINK TUBE	42.76		
	02/19/2014	WINDSHIELD WASHER FLUID, NAVAL JELLY	10.78		
	02/19/2014	SPARE UNIFORM LIEUTENANT BARS	64.00		
	02/19/2014	TROOPER GLOOVES/SEWER CREW	98.19		
	02/19/2014	MISC SUPPLIES FOR TRUCKS, LUBERCANT,	83.94		
	02/19/2014	WORK AHEAD SIGN & STACKABLE STANDS	759.60		
	02/19/2014	MONTHLY INTERNET	105.00		
	02/19/2014	MONTHLY SERVICE FE IN CAR LAP TOP MODEMS	614.85		
	02/20/2014	PA BROTH (30.86%)	275.85		
	02/20/2014	RTM EQUIPMENT REAGENTS (69.14%)	618.17		
	02/20/2014	SPARE BATTERIES POLICE HAND PACK RADIOS	318.00		
	02/20/2014	COUPLING	132.49		
	02/20/2014	QUARTERLY BROMATE TESTING	75.00		
	02/20/2014	OFFICE SUPPLIES	29.99		
	02/20/2014	TOTE, GRINDING WHEEL	60.59		
	02/20/2014	HOLLOW BLOCK ANCHORS	90.71		
	02/20/2014	COUPLINGS, ADAPTOR, BLUE MAGIC	18.60		
	02/20/2014	STUFFING BOX/MISC PARTS	242.00		
	02/20/2014	MEGAFLANGE ADAPTER	127.00		

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Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	02/20/2014	STEEL WIRE, EXT. TUBE	10.78		
	02/20/2014	GRIT HEATER	776.15		
	02/20/2014	ARTICLES REVEALING POWER PLANT SALES	279.00		
	02/20/2014	RUBBER LEGGIN BOOT	144.95		
	02/20/2014	PUMP UNIT FOR E-2 COMBI TOOL	900.00		
	02/20/2014	LIGHTS #603/604	17.78		
	02/20/2014	HEAT SHRINK TUBE	37.82		
	02/21/2014	YEARLY MEMBERSHIP DUES - IACP	30.00		
	02/21/2014	STORAGE CONTAINER RENTAL THRU 02/13/14.	704.00		
	02/21/2014	STORAGE CONTAINER RENTAL THRU 03/13/14	300.00		
	02/21/2014	PHOSPHORIC ACID FOR RTM EQUIPMENT	876.27		
	02/21/2014	HALOGEN BULB, EXTENSION TUBE	24.47		
	02/21/2014	O RINGS	39.90		
	02/21/2014	LANIER LD255 COPIER MAINT. 12/30-1/29	40.79		
	02/21/2014	OXYGEN, POLYWASHERS, BRASS GAUGE	30.53		
	02/21/2014	MAIL DRAWINGS TO FIRE SAFETY	4.55		
	02/21/2014	COLD PATCH	910.00		
	02/21/2014	COLD PATCH	910.00		
	02/21/2014	FAX/INTERNET/PHONE PLANT	115.91		
	02/21/2014	DINNER FOR CREW 16 HOUR SHIFT	100.00		
	02/21/2014	BREAK SHOES, ROTOR, PADS; FIRE DEPT SUBURBN	185.55		
	02/21/2014	COPIER MAINTENANCE AND SUPPLIES	47.32		
	02/21/2014	STATE REQUIRED TESTS	832.50		
	02/21/2014	MML PRECONF SESS - R. CLARK	75.00		
	02/21/2014	EQUIPMENT FOR CONFINED SPACE TRAINING	88.42		
	02/21/2014	BULBS FOR SKID LOADERS 603, 604	53.34		
	02/21/2014	COPY - CASE OF LEGAL PAPER, 2 DOORSTOPS (98.79%)	48.16		
	02/21/2014	FINANCE - SMALL BINDER CLIPS (1.21%)	0.59		
	02/21/2014	CREDITS PHONE DETECTIVE ACCOUNT - D.B.	49.95		
	02/21/2014	COMPUTER SOFTWARE VOICE-TEXT DICTATION	299.99		
	02/21/2014	ZEBRA COLOR RIBBINS FOR ID CARD PRINTER	96.07		
	02/21/2014	5 SPARE MONITORS	779.95		
	02/24/2014	COLD PATCH ASPHALT	910.00		
	02/24/2014	COLD PATCH ASPHALT	910.00		
	02/24/2014	TAIL LIGHT ASSEMBLY FIRE SUBURBAN	24.69		
	02/24/2014	3/4"PLYWOOD, SCREWS&DRIVERBIT FOR TRAILER	45.21		
	02/24/2014	SPRAY PAINT, RUST REFORMER	23.96		
	02/24/2014	(734) 384-9616 AIRPORT PHONE 2/1-28/14	154.34		
	02/24/2014	STACKABLE STAND AND HAND WIPES	397.45		
	02/24/2014	TOW OF UNIT 1023 TO DPS	65.00		
	02/24/2014	CUPS FOR FILTLER VALVES	474.28		
	02/24/2014	TELEPHONE	40.52		
	02/24/2014	FASTENERS FOR SIGNS	50.51		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	02/25/2014	COLD PATCH	910.00		
	02/25/2014	ERROR CHARGE - B. COCH	50.00		
	02/25/2014	DONUTS FOR DPS SAFETY MEETING	20.90		
	02/25/2014	BORCHARDT CONF TRAINING-PARKING	11.90		
	02/25/2014	SPRING REGIONAL - STEWARD	95.00		
	02/25/2014	EYE BOLT & NUT	6.98		
	02/25/2014	A T & T CELL PHONES 1/18-2/17/14	2,878.51		
	02/25/2014	CONNECTORS, DRYWALL: CITYHALL TV ROOM	28.42		
	02/25/2014	SAW BLADE, CLAMP, FILES	54.44		
	02/25/2014	MWEA MEMBERSHIP	62.00		
	02/25/2014	PRINTER RIBBONS FOR SEPTIC BLD	72.00		
	02/25/2014	OFFICE SUPL, FILE FOLDERS, PENS, PENCILS	123.74		
	02/25/2014	REPAIR HEADLIGHT & PM SERVICE FOR UNIT 1022	159.28		
	02/25/2014	ANTI-FREEZ	8.58		
	02/25/2014	SAFETY GLASSES, GLOVES	63.55		
	02/25/2014	SPRING REGIONAL - KNIGHT	95.00		
	02/25/2014	GREASE FITTING AND V-BELT	110.70		
	02/25/2014	MISC SUPPLIES	165.46		
	02/25/2014	ENGINE WIRELESS	55.21		
	02/26/2014	CALCULATOR BATTERIES MGR	17.94		
	02/26/2014	EMS SUPPLIES GLUCOMITOR STRIPS	96.00		
	02/26/2014	THERMOSTAT - CHLORINE ROOM	25.99		
	02/26/2014	PARTS FOR FIRE ENGINE #1	2,781.92		
	02/26/2014	BUILDER'S CONTINUING COMPETENCY	59.00		
	02/26/2014	BIRD CURRICULUM	208.07		
	02/26/2014	SUPERVISORY GUIDE BOOK	97.00		
	02/26/2014	PAINT BRUSHES	44.74		
	02/26/2014	LEG LUNCH R. CLARK	25.00		
	02/26/2014	SPLIT - LEG LUNCH G. BROWN (50%)	25.00		
	02/26/2014	AIR FILTER #1600	10.78		
	02/26/2014	TOW UNITS 688 AND 604	170.00		
	02/26/2014	LEFT LANE & ONE LANE CLOSED SIGNS	420.00		
	02/26/2014	RIGHT LANE CLOSED AHEAD SIGN	210.00		
	02/26/2014	BORCHARDT CONF TRAINING-PARKING	12.60		
TOTAL FOR: FIFTH THIRD BANK			83,129.73		
0000000484	FRENCHTOWN CHARTER TWP 3/5/14	COLE ROAD PORPERTY PAYMENT	4,742.44		
TOTAL FOR: FRENCHTOWN CHARTER TWP			4,742.44		
0000000493	GABRIEL ROEDER SMITH & CO 406145	ACTUARIAL VALUATION-RETIREE HEALTHCARE-12/31/12	16,000.00		
TOTAL FOR: GABRIEL ROEDER SMITH & CO			16,000.00		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000006512	GLEASON CONSTRUCTION CO 3/10/14 EST# 5	MONROE STREET WATER MAIN REPLACEMENT PER 9/16/13 CITY COU	24,275.90		
TOTAL FOR: GLEASON CONSTRUCTION CO			24,275.90		
0000000531	GRAND TRUNK WESTERN RAILROAD INC 9500131722	RENTAL UNDERGROUND SEWER CROSSING	42.00		
TOTAL FOR: GRAND TRUNK WESTERN RAILROAD INC			42.00		
0000000579	HASSETT TITLE CO INC 201343849-SM	LOT 20 ISADORE NAVARRE FARM SEARCH FEE	125.00		
	201343850-SM	LOT 146 STUART PLAT SEARCH FEE	125.00		
	201343851-SM	LOT 108 STUART PLAT SEARCH FEE	125.00		
	201343852-SM	LOT 105 STUART PLAT SEARCH FEE (NORTHERLY)	125.00		
	201343854-SM	LOT 24, 25 & 26 HAGANS FARM PLAT SEARCH FEE	125.00		
	201343864-SM	LOT 215, STAURT PLAT SEARCH FEE (SOUTHERLY PART)	125.00		
	201344231-SM	PRIVATE CLAIM 65 SEARCH FEE	125.00		
TOTAL FOR: HASSETT TITLE CO INC			875.00		
MISC	HAWKINS, ANTOINETTE 3/5/14	REIMBURSE OPERATOR CERTIFICATION FEE F-3 EXAM	70.00		
TOTAL FOR: HAWKINS, ANTOINETTE			70.00		
0000006391	HEALTH MANAGEMENT SYSTEMS OF AMERIC 697 0314	EMPLOYEE ASSISTANCE PROGRAM	222.11		
TOTAL FOR: HEALTH MANAGEMENT SYSTEMS OF AMERIC			222.11		
0000000591	HERKIMER RADIO SERVICE 79074	RADIO SERVICE AGREEMENT MARCH 2014	356.54		
TOTAL FOR: HERKIMER RADIO SERVICE			356.54		
0000006083	HYDRO-DESIGNS INC 31557-IN	2013/2014 Cross Connection Inspections / Re-Inspections a	1,563.00		
TOTAL FOR: HYDRO-DESIGNS INC			1,563.00		
MISC	JANE PAI'S PROPERTY MANAGEMENT, LLC 03/05/2014	MTT REFUND - 2013 SUMMER	2,446.71		
	03/05/2014	MTT REFUND - 2013 WINTER TAXES	2,461.85		
TOTAL FOR: JANE PAI'S PROPERTY MANAGEMENT, LLC			4,908.56		
MISC	JEWELL, MICHAEL & STACI 02/26/2014	OVERPAYMENT OF WINTER TAXES	504.16		
TOTAL FOR: JEWELL, MICHAEL & STACI			504.16		
0000006416	JOHNSON BROS. RUBBER CO. 83377-IN	RUBBER VIBRATION FEET FOR E CENTRIFUGE	3,600.00		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
TOTAL FOR: JOHNSON BROS. RUBBER CO.			3,600.00		
0000000711	KAMP-SYNERGY LLC 27870-IN	Professional Services-SCADA Radio System Troubleshooting	4,900.00		
TOTAL FOR: KAMP-SYNERGY LLC			4,900.00		
0000000721	KLEIN BROTHERS HARDWOOD INC 33310	2014 Survey Stake Purchase	1,062.50		
TOTAL FOR: KLEIN BROTHERS HARDWOOD INC			1,062.50		
0000000731	KUSHNER & COMPANY INC. 48091	FSA & COBRA PLAN ADMINSTRATION FEE	320.30		
TOTAL FOR: KUSHNER & COMPANY INC.			320.30		
0000006357	LAKESHORE ENERGY SERVICES LLC 200-1402-2079	LAKESHORE ENERGY ALLOCATION	39,328.94		
TOTAL FOR: LAKESHORE ENERGY SERVICES LLC			39,328.94		
0000006337	LANZO LINING SERVICES INC FL 3/10/14 EST# 12	2013 SANITARY SEWER REHABILITATION PROGRAM PER 6/17/13 CO	33,020.00		
TOTAL FOR: LANZO LINING SERVICES INC FL			33,020.00		
0000000746	LAROY DOOR & CONTRACTING 37759	4 DIGI CODE REMOTE TRANSMITTERS	140.00		
TOTAL FOR: LAROY DOOR & CONTRACTING			140.00		
0000006523	LINE X OF BRIGHTON 8365	OUTSIDE SERVICES / SANDBLAST & CLEAN NEW TRUCK	2,456.00		
TOTAL FOR: LINE X OF BRIGHTON			2,456.00		
0000006430	LUTHERAN HIGH SOUTH 3/5/14	GYM RENTAL 3 NIGHTS FEBRUARY 12, 19 & 26	450.00		
TOTAL FOR: LUTHERAN HIGH SOUTH			450.00		
0000000632	MESSINA CONCRETE INC 1138129	ROADWAY STABILIZED BACKFILL	253.00		
	1138177	ROADWAY STABILIZED BACKFILL	520.00		
TOTAL FOR: MESSINA CONCRETE INC			773.00		
0000005744	STATE OF MICHIGAN 3/3/14	IFT/OPT JEFFERSON SCHOOL OPERATING	50.85		
TOTAL FOR: STATE OF MICHIGAN			50.85		
1166C	STATE OF MICHIGAN 1200246	ELEVATOR CERTIFICATES TO OPERATE 18 E FIRST ST	185.00		
TOTAL FOR: STATE OF MICHIGAN			185.00		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000001166	STATE OF MICHIGAN 3/3/14	WRD-NP1 - NPDES PERMIT NUMBER MI0028401	750.00		
TOTAL FOR: STATE OF MICHIGAN			750.00		
0000000885	MONROE CHARTER TOWNSHIP TREASURER 3/1/14	MEDICAL FIRST RESPONDER CLASS FEE	840.00		
TOTAL FOR: MONROE CHARTER TOWNSHIP TREASURER			840.00		
0000000848	MONROE COUNTY DRAIN COMMISSION 3/4/14	SOIL EROSION & SEDIMENTATION CONTROL PERMIT	200.00		
TOTAL FOR: MONROE COUNTY DRAIN COMMISSION			200.00		
0000000856	MONROE COUNTY OPPORTUNITY PROGRAM 3/3/14	MCOP ANNUAL AWARDS DINNER	20.00		
TOTAL FOR: MONROE COUNTY OPPORTUNITY PROGRAM			20.00		
0000005684	COUNTY OF MONROE PRINTING 0114-576-30	BUSINESS CARDS, DOOR HANGARS, HIGH USAGE CARDS	180.40		
TOTAL FOR: COUNTY OF MONROE PRINTING			180.40		
0000000882	MONROE SPORTS VARSITY ATHLETIC 3261	YOUTH VOLLEYBALL CAMP SHIRTS	71.25		
TOTAL FOR: MONROE SPORTS VARSITY ATHLETIC			71.25		
0000006549	MONROE URGENT CARE P.C. 1	DOT RE-CERTIFICATION PHYSICALS (6 EMPLOYEES)	390.00		
TOTAL FOR: MONROE URGENT CARE P.C.			390.00		
000000838B	CITY OF MONROE ELMA20501 0214 MAP104701 0214 MONR10102 0214	ELMA-000205-0000-01 205 W ELM 2/19/14 MAP -001047-0000-01 1047 MAPLE 2/7/14 MONR-000101-0000-02 101 N MONROE 2/12/14	31.60 9.90 9.90		
TOTAL FOR: CITY OF MONROE			51.40		
0000006110	RON NOEL LAWN SERVICE 2	SNOW REMOVAL & SALT AT 317 E, FIRST	550.00		
TOTAL FOR: RON NOEL LAWN SERVICE			550.00		
0000004546	ODEN TRAINING 3/7/14	WASTEWATER MATH CLASS LUKE TRABBI	220.00		
TOTAL FOR: ODEN TRAINING			220.00		
0000006360	PAC ENGINEERING LLC 13095	CORRECT IFIX NETWORK ISSUES, PLC @ SOUTH CUSTER	769.21		
TOTAL FOR: PAC ENGINEERING LLC			769.21		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
MISC	PITTMAN, RYAN & JILL 3/12/14	FOR WATER TRENCH DUG	1,362.50		
TOTAL FOR: PITTMAN, RYAN & JILL			<u>1,362.50</u>		
MISC	PONIEDZIALEK, SHELLY 02/27/2014	WATER REFUND	36.89		
TOTAL FOR: PONIEDZIALEK, SHELLY			<u>36.89</u>		
0000001028	DAVID PRATHER 3/5/14	REIMBURSE DENTAL DEDUCTION	44.62		
TOTAL FOR: DAVID PRATHER			<u>44.62</u>		
0000006113	PVS TECHNOLOGIES INC 430969	SODIUM HYPOCHLORITE DELIVERED 2/20/14	2,993.83		
TOTAL FOR: PVS TECHNOLOGIES INC			<u>2,993.83</u>		
0000001062	READY HELLER & READY LLP TDR-0661-07 0414	MONTHLY RETAINER APRIL 2014	11,000.00		
TOTAL FOR: READY HELLER & READY LLP			<u>11,000.00</u>		
0000001581	RIO SUPPLY MICHIGAN METER INC 90965	3"Neptune Compound E-Coder-I Meter,3"Neptune Strainer	3,000.00		
	90976	Neptune 5/8" Straight,5/8"x3/4"1-1/2",2"E-Coder-I Meters,6	48,633.00		
	91016	NEPTUNE 5/8"STRAIGHT,5/8"x3/4"1-1/2",2"E-CODER-I METERS,6	26,302.00		
TOTAL FOR: RIO SUPPLY MICHIGAN METER INC			<u>77,935.00</u>		
0000003459	ROSELAWN MEMORIAL PARK 2/28/14	FEES AND EXPENSES FOR WOODLAND CEMETARY	2,123.44		
TOTAL FOR: ROSELAWN MEMORIAL PARK			<u>2,123.44</u>		
0000001743	SCHINDLER ELEVATOR CORP 8103686836	QUARTERLY MAINTENANCE MARCH - MAY 2014	1,070.58		
TOTAL FOR: SCHINDLER ELEVATOR CORP			<u>1,070.58</u>		
0000005237	EDWARD J SELL JR 3/12/14	MILEAGE 1/17-3/7/14 CITY BUSINESS	218.51		
TOTAL FOR: EDWARD J SELL JR			<u>218.51</u>		
0000005798	SOUTHEASTERN SECURITY CONSULTANTS 6957	APPLICANT PROFILES (8@17.50) DURING FEBRUARY 2014	140.00		
TOTAL FOR: SOUTHEASTERN SECURITY CONSULTANTS			<u>140.00</u>		
0000004895	STONECO OF MICHIGAN-DENNISTON 817337	STONE FOR BACKFILL	81.25		
TOTAL FOR: STONECO OF MICHIGAN-DENNISTON			<u>81.25</u>		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000006527	THOMAS CONVEYOR COMPANY 28-0038743A	REPAIRS TO EAST CONVEYOR	4,995.00		
TOTAL FOR: THOMAS CONVEYOR COMPANY			<u>4,995.00</u>		
0000001261	TOLEDO ELEVATOR & MACHINE CO INC 4396	SERVICE CALL FOR ELEVATOR DORSCH LIBRARY	437.50		
	4713	ELEVATOR INSPECTION DORSCH LIBRARY	130.00		
TOTAL FOR: TOLEDO ELEVATOR & MACHINE CO INC			<u>567.50</u>		
0000001265	TTL ASSOCIATES INC 11179-001	ROOF SAMPLING ON OZONE TREATMENT BUILDING	850.00		
TOTAL FOR: TTL ASSOCIATES INC			<u>850.00</u>		
0000001289	UNITED STATES POSTAL SERVICE 3/10/14	FIRST CLASS MAILING PERMIT# 401 PRESORT CITY OF MONROE	5,500.00		
TOTAL FOR: UNITED STATES POSTAL SERVICE			<u>5,500.00</u>		
0000005778	URS CORPORATION 5797147	PROFESSIONAL SERVICES - OZONE SYSTEM MODIFICATION	24,894.95		
TOTAL FOR: URS CORPORATION			<u>24,894.95</u>		
0000006536	WADDLES TIRE SERVICE INC 2/28/14	TIRE REPAIRS	554.50		
TOTAL FOR: WADDLES TIRE SERVICE INC			<u>554.50</u>		
0000000215	WASTE MANAGEMENT INC 7569470	REFUSE SERVICE FEBRUARY 2014	69,013.61		
TOTAL FOR: WASTE MANAGEMENT INC			<u>69,013.61</u>		
0000001886	WOODLAND CEMETERY OPERATING FUND 2/28/14	WOODLAND CEMETARY EXPENSES JANUARY 2014	579.29		
TOTAL FOR: WOODLAND CEMETERY OPERATING FUND			<u>579.29</u>		
TOTAL - ALL VENDORS			607,195.70		

Balance Detail Report

City Of Monroe

03/13/2014 08:17

Account: [REDACTED] Checking - General - USD
 Report On: Previous Day Data
 Start Date: 02/27/2014 00:00 Transaction Groups: ACH Debit
 End Date: 03/12/2014 23:59 ZBA Display: Both Credit and Debit
 Sorted By: Account Number, Date, Credit/Debit
 Orientation: Portrait

Bank ABA# : Fifth Third Bank (Northwestern Ohio) - [REDACTED]

Account : [REDACTED] Checking - General - USD

Date	Transaction Type	Customer Ref. #	Bank Ref. #	Credit Amount	Debit Amount
03/04/2014	ACH Debit Received		100104803543		78.75
	Description: GLOBAL PAYMENTS BANKCARD PROCESSING GLOBAL STL 601101434472831 CITY OF MONROE 030414				
03/04/2014	ACH Debit Received		100101105433		343,748.00
	Description: BCBS Michigan ASC 007006055 CITY OF MONROE 030414				
03/04/2014	ACH Debit Received		100105212917		2,238,549.32
	Description: CITYOFMONR 1243 TAX TRANS 3860046383 030414 OFFSET TRANSACTION				
03/05/2014	ACH Debit Received		100105643948		14.68
	Description: AMERICAN EXPRESS PAYMENT DATE 14064 AXP DISCNT 3211780184 CITY OF MONR3211780184 030514				

	Credits	Debits
Total Amount	0.00	2,582,390.75
Total Number of Items	0	4

Confidential

Balance Detail Report

City Of Monroe

03/13/2014 08:19

Account: [REDACTED] Checking - Payroll - USD Report On: Previous Day Data
 Start Date: 02/27/2014 00:00 Transaction Groups: ACH Debit
 End Date: 03/12/2014 23:59 ZBA Display: Both Credit and Debit
 Sorted By: Account Number, Date, Credit/Debit
 Orientation: Portrait

Bank ABA# : Fifth Third Bank (Northwestern Ohio) - [REDACTED]

Account : [REDACTED] Checking - Payroll - USD

Date	Transaction Type	Customer Ref. #	Bank Ref. #	Credit Amount	Debit Amount
02/27/2014	ACH Debit Received		100105022872		242.31
	Description: FUNDS TRANSFER TO CK: XXXXXX7018 REF # 00603468198				
02/27/2014	ACH Debit Received		100102313065		2,134.02
	Description: CITYOFMONR 9653 CHILD SUPP 3860046380 022714 OFFSET TRANSACTION				
02/27/2014	ACH Debit Received		100102313063		2,446.86
	Description: CITYOFMONR 9653 RHCF 3860046380 022714 OFFSET TRANSACTION				
02/27/2014	ACH Debit Received		100102313075		2,664.49
	Description: CITYOFMONR 9653 DUES 3860046380 022714 OFFSET TRANSACTION				
02/27/2014	ACH Debit Received		100102313064		3,262.48
	Description: CITYOFMONR 9653 RHS 3860046380 022714 OFFSET TRANSACTION				
02/27/2014	ACH Debit Received		100102313076		3,312.79
	Description: CITYOFMONR 9653 NWRS 457 3860046380 022714 OFFSET TRANSACTION				
02/27/2014	ACH Debit Received		100102313061		10,118.07
	Description: CITYOFMONR 9653 ICMA 457 3860046380 022714 OFFSET TRANSACTION				
02/27/2014	ACH Debit Received		100102313062		72,323.02
	Description: CITYOFMONR 9653 PENSION 3860046380 022714 OFFSET TRANSACTION				
02/27/2014	ACH Debit Received		100102313039		238,768.50
	Description: CITYOFMONR 9653 PAYROLL 3860046380 022714 OFFSET TRANSACTION				
02/28/2014	ACH Debit Received		100104412364		7,178.23
	Description: FIFTH THIRD HSA PRETAX BENEFIT TRANS 5TH3RD HSA 9405386004638 CITY OF MONROE 022814				
03/05/2014	ACH Debit Received		100108729343		88,006.24
	Description: CITYOFMONR 9653 TAX PYMT 3860046380 030514 OFFSET TRANSACTION				

	Credits	Debits
Total Amount	0.00	430,457.01
Total Number of Items	0	11

Confidential



CITY COUNCIL AGENDA FACT SHEET

Public Hearing
New Business

RELATING TO: Approval of an Industrial Facilities Property Tax Exemption for the Fluid Equipment Development Company, LLC (FEDCO) for its facility located at 800 Ternes Drive

DISCUSSION: The Fluid Equipment Development Company (FEDCO) was founded in 1997 to develop new fluid machinery to reduce the cost of reverse osmosis desalination. FEDCO is now one of the world's largest supplier of complete Pump and Energy Recovery Device (ERD) packages for SeaWater Reverse Osmosis (SWRO) systems. FEDCO also develops control system for mega-scale SWRO systems, as well as the world's first low-cost integrated pump-ERD for brackish water reverse osmosis. Additionally, FEDCO's Monroe facility operates the largest pump and ERD test system dedicated to SWRO systems in the world.

FEDCO's product lines are unmatched in quality and performance in the reverse osmosis market. They have installed over three thousand units around the world. Their reverse osmosis equipment is designed and built to meet the specific challenges of seawater and brackish water applications and they excel at implementing reliable, low capital cost, and easy operation systems.

The current expansion project is to accommodate significant growth in FEDCO's Asian and Middle-Eastern customer base, including a new joint venture with Torishima Pump of Japan. In June, 2012, Torishima and FEDCO agreed to establish Advanced Pumps International LLC (Advanced Pump) for the development, manufacture, sales and service of pumps to the Oil & Gas industry. The investment of a 50% interest in FEDCO by Torishima will cement the relationship between the two parties, easing the way for greater penetration of global markets and aiding in the development of unique "Energy-Efficient" and "Energy Recovery" rotating equipment. Torishima currently does not have a manufacturing or service bases in the USA. This investment will allow Torishima to utilize FEDCO's facility in the USA, with immediate effect, for conventional pump operations, giving Torishima a presence in all major continents.

The Industrial Facilities Exemption (IFE) under Public Act 198 of 1974 allows local governments in Michigan to approve a 50% property tax abatement for new investment in industrial properties. As part of the review process, the local municipality must decide the term of the abatement from a minimum of 1, to a maximum of 12 years. When determining the term of the abatement, City Council should consider such factors as level of investment, type of investment, number and types of jobs created or retained, type of business, and permanency of the investment. The Economic Development Review Committee reviewed the application, and at its meeting on Tuesday, March 11, recommended granting a 12-year abatement. Below is a summary of the project:

Level of Investment- The IFE application includes \$6,870,400.00 in new investment that will expand the existing building (real property) by 75,000 square feet, and add significant equipment (personal property) including CNC Lathe, Inventory Storage Systems, and various Vertical and Horizontal Machining Centers. The equipment includes the latest technology in metal working with the potential to expand the product line manufactured at this facility.

Type of Investment- The majority of the proposed investment is in a permanent building with manufacturing, office, loading and testing areas. The fixed equipment and machinery cannot be easily disassembled and relocated. Therefore, this is a very permanent investment that indicates the company plans to operate this facility for a longer period of time to recoup their investment.

Number of Jobs Retained and/or Created- The planned increase in production over the next few years is expected to lead to the creation of 75 new, permanent jobs at this location. Based on a 2013 headcount of 75, this project will likely double the workforce to a total of 150 by the end of 2016. This does not include the temporary construction jobs needed to complete the improvements.

Pay Scale of the Jobs Retained and/or Created- A majority of the jobs retained and the new jobs created are in the skilled trades, with an hourly rate exceeding the benchmarks set by the City in the living wage ordinance. There will also be administrative jobs added to handle material management, shipping, billing and human resources.

Type of Business- FEDCO's mission is to be the industry leader in the design and manufacture of innovative fluid machinery by maintaining the highest standards of environmental friendliness, quality, and customer satisfaction. They propose to achieve this through the following:

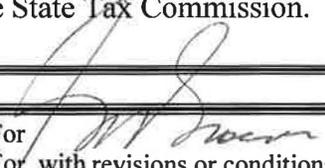
- On-time delivery of efficient, customized products.
- Continual review and improvement of our quality management system.
- Utilization of the latest technologies to continually improve our existing products and to develop new products that meet the needs of our customers.
- Ongoing monitoring, maintenance, and improvement of our legal and company-wide environmental requirements.

Potential for Secondary Benefits- The higher wage scale jobs created by this facility create significant secondary benefits by supporting commercial development and providing home buyers for the residential market. Additionally, the maintenance services needed by this facility augment business for local building, trades, and service contractors. There is a strong technology cluster surrounding water related technology companies that continues to expand here in Monroe. Retaining FEDCO in Monroe, with its new international partner, should make Monroe even more attractive for future investments in this industry.

Impacts on Community Infrastructure and Environment- The facility relies on convenient access to I-75 for the import raw materials and the export of finished product. This area of the community is zoned and planned to support general industrial land uses with reliance on truck routes and enhances public infrastructure. While the anticipated business will result in a modest increase in truck traffic, the increase will not exceed the capacity of the current infrastructure. The company is making improvements that should mitigate this impact including improvements to the truck loading and unloading areas.

IT IS RECOMMENDED based on the high level of investment, significant growth in employment and permanency of the investment, that City Council grant a **12-year** Industrial Facilities Exemption (IFE) to the Fluid Equipment Development Company, LLC for the new real and personal property to be located at 800 Ternes Drive (Parcel ID # 59-01909-032), in the form of the attached resolution; and authorize City staff to complete the administrative steps necessary for submittal to the State Tax Commission.

CITY MANAGER RECOMMENDATION:

- For 
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: March 17, 2014

REASON FOR DEADLINE: Timelines identified in PA 198 of 1974

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N.A.

INITIATED BY: Fluid Equipment Development Company, LLC Application, Economic and Community Development Division

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Assessing Department, Clerk/Treasurer's Office, Department of Economic and Community Development, Other Taxing Jurisdictions (LET, Monroe Public Schools, ISD, Library, Monroe County, Community College)

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$ 0
Cost of This Project Approval	\$ 0
Related Annual Operating Cost	\$ 0
Increased Revenue Expected/Year, Year 1:	\$ (24,130.00)*
Year 12:	\$ (22,335.00)*
Total for ALL 12-Years	\$ (252,570.00)*

* *ESTIMATED* difference between projected City property tax revenues with and without the abatement. Based on type and value of improvements submitted by the applicant. Assumes personal property tax will be phased out after 2014.

SOURCE OF FUNDS: City Account Number Amount

Other Funds

Budget Approval: 

FACT SHEET PREPARED BY: Dan Swallow, Director of Economic and Community Development

DATE: 03/10/14

REVIEWED BY: George Brown, City Manager



DATE:

COUNCIL MEETING DATE: March 17, 2014

**CITY OF MONROE
RESOLUTION**

1 **WHEREAS**, an Application for Industrial Facilities Exemption Certificate, pursuant to Act
2 No. 198 of the Public Acts of 1974, as amended, was filed by Fluid Equipment
3 Development Company, LLC (a Delaware LLC) on December 6, 2013 with respect to a
4 new facility located at 800 Ternes Drive, Monroe, Michigan, within a designated
5 Industrial Development District more particularly described in Exhibit A; and

6 **WHEREAS**, the City of Monroe Economic Development Review Committee reviewed
7 the application and recommended approval of the application for real and personal
8 property improvements requested for a period of twelve (12) years; and

9 **WHEREAS**, before acting on said application, the Monroe City Council held a duly
10 noticed public hearing on March 17, 2014 at 7:30 PM at Monroe City Hall, for which
11 hearing the applicant, the City Assessor, and representatives of the affected taxing units
12 were given advance written notice and afforded an opportunity to be heard on said
13 application; and

14
15 **WHEREAS**, construction of the facility and installation of the new machinery and
16 equipment had not begun earlier than six (6) months before December 6, 2013, the date
17 of acceptance of the application for the Industrial Facilities Exemption Certificate; and

18
19 **WHEREAS**, completion of the facility is calculated to and will at the time of issuance of
20 the certificate have the reasonable likelihood to retain, create, or prevent the loss of
21 employment in the City of Monroe; and

22
23 **WHEREAS**, the aggregate SEV of real and personal property exempt from ad valorem
24 taxes within the City of Monroe, after granting this certificate, will not exceed 5% of an
25 amount equal to the sum of the SEV of the unit, plus the SEV of personal and real
26 property thus exempted.

27 **NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Monroe
28 hereby approves the application from Fluid Equipment Development Company, LLC for
29 an Industrial Facilities Exemption Certificate for property located at 800 Ternes Drive,
30 Monroe, Michigan and more particularly described in its Application dated December 6,
31 2013 for real property improvements in the amount of four million three hundred
32 thousand dollars (\$4,300,000.00) and personal property improvements in the amount of
33 two million five hundred seventy thousand four hundred dollars (\$2,570,400.00), for a
34 period of twelve (12) years and subject to the following conditions which are to be
35 enumerated in a separate Agreement by and between the City of Monroe and Fluid
36 Equipment Development Company, LLC to be executed pursuant to Act No. 334 of the
37 Public Acts of 1993, Section 22:

- 38 1. That Fluid Equipment Development Company, LLC shall invest a sum not
39 less than six million eight hundred seventy thousand four hundred dollars
40 (\$6,870,400.00) for certain real and personal property improvements
41 located at 800 Ternes Drive, which is more particularly identified in its

42 Application for Industrial Facilities Exemption Certificate dated December
43 6, 2013; and

44 2. That Fluid Equipment Development Company, LLC shall create not less
45 than seventy five (75) new jobs at this site within three years of project
46 completion; and

47 3. That Fluid Equipment Development Company, LLC shall pay their
48 employees a "living wage" as outlined in City of Monroe Ordinance 04-
49 016; and

50
51 4. That it is understood by and between the parties that the City of Monroe
52 shall request withdrawal of the abatement by the State Tax Commission if
53 Fluid Equipment Development Company, LLC fails to complete the
54 improvements at the specified location; and

55 5. That it is understood by and between the parties that the abatement be
56 subject to periodic review to assure compliance with the terms of the
57 Agreement to be executed by the parties pursuant to Public Act 334 of
58 1993, Section 22, as authorized by this Resolution of City Council; and

59 6. That it is understood by and between the parties that should a periodic
60 review identify any non-compliance with the terms and conditions of said
61 Agreement, Fluid Equipment Development Company, LLC shall be given
62 a period of sixty (60) days to bring itself into compliance or the City of
63 Monroe will request the withdrawal of the abatement by the State Tax
64 Commission.

65 **BE IT FURTHER RESOLVED**, that the City of Monroe finds and determines that the
66 granting of this Industrial Facilities Exemption Certificate considered together with the
67 aggregate amount of certificates previously granted and currently in force under Act No.
68 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, as amended,
69 shall not have the effect of substantially impeding the operation of the City of Monroe or
70 impairing the financial soundness of a taxing unit which levies ad valorem taxes in the
71 City of Monroe.

72 **BE IT FURTHER RESOLVED**, that the Mayor and Clerk/Treasurer be authorized to
73 execute an Agreement of the parties pursuant to Public Act 334 of 1993 and that a copy
74 of said Agreement be filed by the Clerk/Treasurer with the Michigan Department of
75 Treasury.

76
77 Motion:
78 Seconded By:

79
80 Ayes:
81 Nays:
82 Absent:

83
84

85 **RESOLUTION DECLARED ADOPTED**

86

87 I, Michelle J. LaVoy, City Clerk-Treasurer of the City of Monroe, County of Monroe, State
88 of Michigan, do hereby certify that the foregoing is an exact copy of a Resolution
89 adopted by the City Council of said City, at a regular meeting thereof held on the 17th
90 day of March 2014.

91

92

93

94

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98

Michelle J. LaVoy
City Clerk-Treasurer

EXHIBIT A

99 (Please see attached Resolution dated July 22, 1996 establishing the Industrial
100 Development District)

101

INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE AGREEMENT

City of Monroe, Michigan – Fluid Equipment Development Company, LLC

This agreement between the City of Monroe, Monroe County, Michigan, a Michigan municipal corporation whose address is 120 East First Street, Monroe, Michigan 48161, and Fluid Equipment Development Company, LLC, a Delaware Limited Liability Company, whose address is 800 Ternes Drive, Monroe, Michigan, 48162, is entered into by and between the parties to comply with the provisions of P.A. No. 334 of the Public Acts of 1993.

The City Council of the City of Monroe by resolution adopted March 17, 2014, approves the granting of an Industrial Facilities Exemption Certificate to Fluid Equipment Development Company, LLC for a twelve (12) year period for real and personal property components at their facility located at 800 Ternes Drive, which is identified with particularity in its Application for Industrial Facilities Exemption Certificate dated December 6, 2013, and incorporated by reference, subject to the terms and conditions hereinafter stated. In accepting the Industrial Facilities Exemption Certificate, Fluid Equipment Development Company, LLC agrees to the following terms and conditions:

IMPROVEMENTS: INVESTMENT COSTS TO PROPERTY

1. That Fluid Equipment Development Company, LLC shall invest a sum not less than six million eight hundred seventy thousand four hundred dollars (\$6,870,400.00), for the installation of certain real and personal property improvements at the site, more particularly described in its Application for Industrial Facilities Exemption Certificate;

IMPROVEMENTS: COMPLIANCE

2. That the City of Monroe shall have the right to request that the State Tax Commission withdraw the abatement if Fluid Equipment Development Company, LLC fails to install certain real and personal property improvements as stated in its Application for Industrial Facilities Exemption Certificate. Within six (6) months following the completion of the installation of the real and personal property improvements as set out in the Application, the applicant shall provide the City of Monroe Assessor's Office with proof of the actual costs of the improvements. If the costs of the construction of the real and personal property improvements are less than the amount set out herein, the City of Monroe may request that the State Tax Commission change the terms of the Industrial Facilities Exemption Certificate after a hearing;

JOB RETENTION / CREATION

3. That Fluid Equipment Development Company, LLC shall create at minimum seventy five (75) new jobs at this site and that it shall maintain the positions retained and created for the remainder of the abatement period. Demonstration by Fluid Equipment Development Company, LLC of the need for reduction of jobs due to non-controllable economic or casualty conditions may be considered an exemption from this requirement subject to provisions found in Section 7;

LIVING WAGE

4. That Fluid Equipment Development Company, LLC will receive tax abatements from the City of Monroe, and therefore shall pay their employees a “living wage” as outlined in Ordinance 04-016 of the City of Monroe (Attachment A). Fluid Equipment Development Company, LLC shall pay each of its employees no less than a living wage as established, herein:
 - (a) For a Contractor or Grantee that provides employee Health Benefits to its Employees, the living wage shall be \$9.06 an hour or the adjusted amount established in Section 4(d).
 - (b) For a Contractor of Grantee that does not provide Health Benefits to its Employees, the Living Wage shall be \$10.56 an hour, or the adjusted amount hereinafter established under 4(d).
 - (c) In order to qualify to pay the Living Wage rate for Contractors or Grantees providing Employee Health Benefits, a Contractor or Grantee shall furnish proof of said Employee Health Care Benefits and the payment therefore to the City Manager or his/her designee.
 - (d) The amount of the Living Wage established herein shall be adjusted on January 1 annually to coincide with the federal poverty guidelines for a family of four as published by the United States Department of Health and Human Services. Notice of adjustments shall be posted conspicuously by the City, Contractors and Grantees.

LOCATION OF FACILITY

5. That Fluid Equipment Development Company, LLC shall maintain its facility within the boundaries of the City of Monroe during the entire period of time contemplated by the Industrial Facilities Exemption Certificate. Should Fluid Equipment Development Company, LLC fail to do so, they shall agree to pay the taxing units affected by the Industrial Facilities Exemption Certificate an amount equal to the sum abated under the terms of the agreement as well as any required administrative fees. Demonstration by Fluid Equipment Development Company, LLC of the need for closure of the facility due to non-controllable economic or casualty conditions may be considered an exemption from this requirement subject to provisions found in Section 7;

VALUATIONS BY THE CITY OF MONROE ASSESSOR'S OFFICE

6.
 - A. That Fluid Equipment Development Company, LLC shall file personal property statements with the City of Monroe no later than February 20 of each year relative to the personal property component of the property which is the subject of this abatement as well as other personal property acquired by Fluid Equipment Development Company, LLC in the City of Monroe.
 - B. That during the period of this abatement, Fluid Equipment Development Company, LLC shall not appeal the valuations placed by the City of Monroe on the personal property component of the property which is the subject of this abatement providing the City of Monroe applies Michigan State Tax Commission personal property multipliers to respective acquisition costs new to arrive at such valuations.
 - C. That during the period of this abatement, Fluid Equipment Development Company, LLC shall not appeal the valuation placed by the City of Monroe on the real property component of the property which is the subject of this abatement on the basis that such real property suffers from any form of obsolescence.

PERIODIC REVIEW / NON-COMPLIANCE HEARING

7. That the City of Monroe shall have the right to periodically review the business and facilities of Fluid Equipment Development Company, LLC to assure compliance with the terms of this Agreement. Should any such review identify any non-compliance with the terms of this Agreement, the City of Monroe reserves the right to request that the State Tax Commission amend the Industrial Facilities Exemption Certificate or revoke it in its entirety after a hearing is conducted by the City of Monroe. The hearing will provide the opportunity to explain why there may be non-compliance with the terms of this Agreement.

DRAFT

It is agreed by and between the parties that the above conditions shall remain in effect for the life of the tax abatement.

In witness hereof, the parties have thus caused this Agreement to be properly executed as of the ____ day of _____ 2014.

WITNESSES:

CITY OF MONROE

By: _____
Robert E. Clark, Mayor

By: _____
Michelle J. LaVoy, City Clerk/Treasurer

WITNESS:

FLUID EQUIPMENT DEVELOPMENT COMPANY, LLC

By: _____
Eli Oklejas

Its: _____



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REQUEST FROM THE MONROE COUNTY COURT APPOINTED SPECIAL ADVOCATE (CASA) PROGRAM FOR PERMISSION TO HOLD THE *LIGHT OF HOPE EVENT* AT MUNSON PARK ON MAY 17, 2014

DISCUSSION: The City received a request from the Monroe County Court Appointed Special Advocate (CASA) Program for permission to hold their *Light of Hope Event* at Munson Park on May 17, 2014 from 7:30 a.m. – 2:30 p.m. Specifically the request is to hold a 5K event within Munson Park, use of one of the running trails, both shelters, electricity, and that all fees to use Munson Park be waived.

The route will be contained within the park and will be mapped by CASA. They hope to have approximately 50-100 runners.

The request was reviewed by the administrative staff. We do not foresee any problems with this request subject to special event application, all insurance requirements are met, **receipt of deposit in full of estimated costs no later than 14 days prior to event.**

The Police Department has no objections to the event and there is no need for police presence at this event. The Squad Supervisor will be informed of the event so they can make periodic checks of this event.

The Department of Engineering and Public Services has no objections to this event. The restrooms will be open at this time, and the applicant is free to secure additional portable toilets should they feel necessary.

The Recreation Department has reviewed the request and has no objections to the event. The following are recommended: 1. Walkers should take care to watch for cars, bikes, and other park users when using paths and roads as part of their walking route. 2. Cars are not allowed to drive on the grass. 3. Any of the things to be staked into the ground should be at least 5' from the paths to prevent any trip hazards by walkers in groups, or non-event park users that are trying to pass a group on the grass, and 4. CASA should arrange with DPS ahead of time for assistance to put the popcorn cart under the shelter. The cost to rent two shelters would be \$65 (\$130, less 50% non-profit discount).

Therefore, it is recommended, that City Council approve this request contingent upon items being met as outlined by the administration, subject to costs recovery & fee waivers in accordance with City Council adopted policy, **with no reduction in fees to use Munson Park**, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION:

For

Against

REASON AGAINST:

INITIATED BY: City Manager's Office

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: D.P.S., Police, Attorney, Engineering, Fire, Finance, Planning, and Manager

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

SOURCE OF FUNDS:

City

Account Number

Amount

\$
\$
\$
\$
\$
\$
\$
\$
\$
\$

Other Funds

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office

DATE: 3/6/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: 3/17/14



February 21, 2014

Robert Clark, Mayor
120 East First
Monroe, MI 48161

Dear Mayor Clark and Members of Council:

Re: Request for special usage of Munson Park

I am writing to you on behalf of the Monroe County Court Appointed Special Advocate (CASA) program. CASA is a non-profit program under the auspices of Monroe County Intermediate School District that provides volunteer advocates for children who have been abused and/or neglected and are placed in foster care by the Monroe County Family Court. These volunteers receive intensive training prior to their assignment to a child. Assignment is requested by the Court, and the volunteers are sworn officers of the Court allowing them to visit with the child regularly and obtain information that is provided to the court to help the judge decide what is in the child's best interest. Last year, we served 118 children throughout the County. Unfortunately, the need is much greater and we are in need of more volunteers if we are to serve all children removed from their homes because they have been abused or neglected.

We are requesting permission to use Munson Park for the Light of Hope Event on May 17, 2014. Our event will be held from 8 a.m. to 1:00 p.m. We would like to reserve the shelter (1) next to the playground as well as the gazebo shelter from 7:30 a.m.-2:30 p.m. to allow for set-up and clean-up. As we are a grant funded nonprofit, we are asking that the fees for using Munson Park be waived.

We are planning a large public awareness campaign beginning in April (the national month for child abuse and neglect prevention) and concluding on May 17, 2014 at this annual Light of Hope ceremony. Schools and community groups will be "walking a mile for a child" during the month of April. Our Light of Hope Event at the park is the culmination of these events

Registration for the 5K run will begin at 8 a.m. with the children's run beginning at 9 a.m. and the adult's run at 9:30. The 5K is a 3.1 mile walk/fun run/race that is completely contained within Munson Park's property lines. (see attached map) The race will start and end near the

southwest corner of the pond. Runners will head north via the packed gravel trail and paved road. Runners will then turn west and run on the packed gravel trail and run to the west side of the property adjacent to the Airports fence line. Runners will stay on the packed gravel trail and head south and then angle northwest to the southeast crossing the paved road and continuing to follow the packed gravel trail south, around the pond, the gazebo and then run on a portion of the bike trail from the drive way of Munson to the far east of the property to the fence line. Runners will head north using the packed gravel trail to the north of Munson and turn west, run back to the paved road and run south, meeting again with the packed gravel trail just south of the creek line and finish at the Start/Finish line. We hope to have between 50-100 runners.

We would need access to electricity for a microphone. We will be providing all other needed items; such as a microphone, tables and chairs, etc. We would like to sell water and soft drinks under shelter 1. MBT will be providing free popcorn to be set up under shelter 1 (same as last year). We will also have approximately 10 tables set up as marked for agencies to provide information, crafts and other fun activities for children.

We plan to set up 80 life-size cutout cardboard children and informational signs in the park. They have H wires (6 inches long) to hold them in place. We would like to place 100 pinwheels in the ground by using the attached plastic handle to represent the children in foster care. We also have 5 foot banners set on two poles, attached with 4 tent stakes, which will be placed by the parking lot and by the road.

We encourage the public to attend this free, family event and participate in all activities. We expect around 100 people to attend if the weather is cooperative.

We have purchased (attached) liability insurance for the event from SET-SEG for \$1,000,000. If you have any questions, comments, or need additional information, please feel free to contact me.

It is our hope that you will join us in raising awareness of child abuse and neglect, and support our efforts to ensure that every child has a voice that is heard.

Respectfully submitted,

A handwritten signature in blue ink that reads "Nancy Thompson". The signature is written in a cursive style.

Nancy Thompson Director
CASA of Monroe County
(734) 241-8182

RECEIVED

FEB 20 2014

BUILDING DEPARTMENT
City of Monroe, Mich.

CASA of Monroe County, Michigan of the Monroe Intermediate School District
28 S. Macomb St. Monroe, MI 48161 (734) 241-8182

CITY OF MONROE

**TEMPORARY USES, SALES, BUILDINGS;
SEASONAL OR SPECIAL EVENTS
APPLICATION**

RECEIVED

FEB 21 2014

BUILDING DEPARTMENT
City of Monroe, Mich.

Name of Applicant (Organization): CASA of Monroe

Contact Person: Nancy Thompson

Address: 28 S. MACOMB MONROE, MI 48161

Phone: 734-241-8182 Fax: 734-241-8172

Dates Requested: MAY 17, 2014

Location Requested: City Park Private Property Public Property

PROJECT LOCATION (Address): MUNSON PARK - 2770 N CUSTER

PROPERTY OWNER INFORMATION A GAZESO

Name: _____

Address: _____

Phone: _____ Fax: _____

EVENT DESCRIPTION:
ANNUAL LIGHT OF HOPE 5K WALK/RUN TO RAISE
AWARENESS & FUNDS TO SUPPORT ABUSE & NEGLECTED
CHILDREN. ALSO INCLUDES INFORMATIONAL TABLES &
CHILDREN'S ACTIVITIES

TYPE OF BUSINESS ON SITE: _____

Application Fee	\$ 150.00
\$20.00 wk	\$
Total Fee	

SIGNATURES (I/we hereby apply for a temporary use/special event permit in accordance with Section 12.69.25 of the City of Monroe Zoning Ordinance. The information, plans and materials submitted herewith in support of this application are, to the best of my/our knowledge, true and correct):

RECEIVED
FEB 24 2014

OWNER: _____

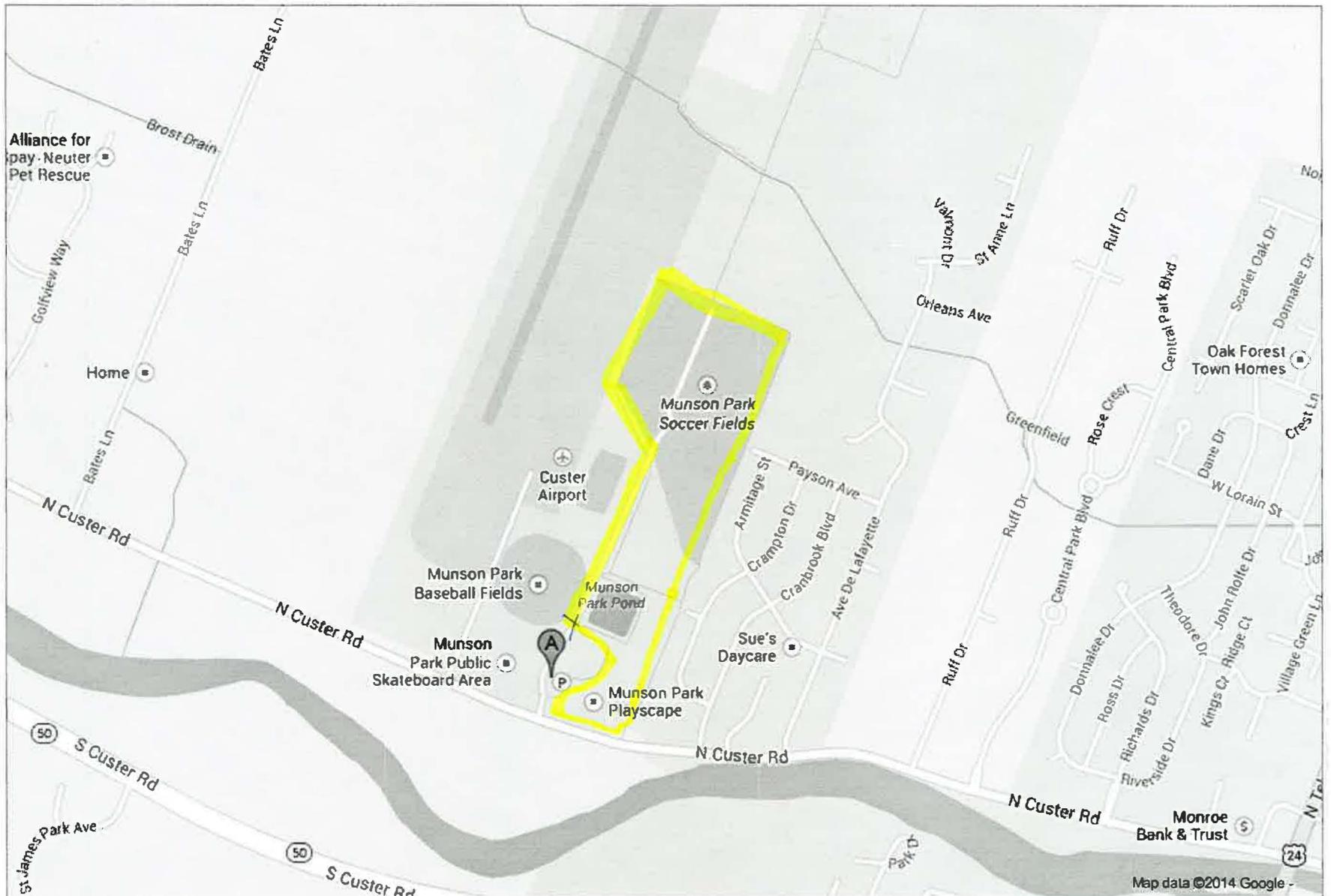
DATE: _____ CITY MANAGER'S OFFICE

APPLICANT: Nancy Thompson

DATE: 2-11-14

Search, navigate, and explore with the new Google Maps, coming to you

To see all the details that are visible on the screen, use the "Print" link next to the map.



X Start/finish for 1 mile walk

CERTIFICATE OF INSURANCE

Producer SET SEG 415 W. Kalamazoo Street Lansing, MI 48933	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
COMPANIES AFFORDING COVERAGE	
Insured Monroe County ISD 1101 S Raisinville Road Monroe, MI 48161-9047	A MASB-SEG Property/Casualty Pool, Inc.

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> Comprehensive Form <input checked="" type="checkbox"/> Premises/Operations <input checked="" type="checkbox"/> Incidental Medical Malpractice Coverage <input checked="" type="checkbox"/> Products/Completed Operations <input checked="" type="checkbox"/> Contractual <input checked="" type="checkbox"/> Independent Contractors <input checked="" type="checkbox"/> Broad Form Property Damage <input checked="" type="checkbox"/> Personal Injury	PC-00400-201307	7/1/13	7/1/14	BI & PD COMBINED OCCURRENCE	\$1,000,000
					BI & PD COMBINED AGGREGATE	N/A
					PERSONAL INJURY OCCURRENCE	\$1,000,000
					PERSONAL INJURY AGGREGATE	N/A

DESCRIPTION City of Monroe is hereby added as an additional insured for liability but only as respects to the activities performed by or on behalf of the name insured as it represents the Districts' participation in the CASA's Light of Hope being held on May 17, 2014.

CERTIFICATE HOLDER City of Monroe Munson Park Monroe, MI 48161	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.
---	---

AUTHORIZED REPRESENTATIVE

Tara Stage

TARA STAGE
PROPERTY/CASUALTY DEPARTMENT

Date February 18, 2014



Preparing today's students for tomorrow's world

NONPROFIT EDUCATIONAL INSTITUTIONS

The undersigned hereby certifies that he/she is authorized to execute this certificate for **Monroe County Intermediate School District**; and that the funds of the organization are for the exclusive use of the organization in the education activities which qualify it for exemption from tax under Section 4294 of the Internal Revenue Code.

The organization claiming exemption under this certificate has received a determination letter (or a ruling from the Internal Revenue Service holding the organization to be exempt from income tax as an organization described in Section 501 (c) (3) of the Internal Revenue Code (or has received such determination letter (or ruling) under the corresponding provisions of prior revenue laws). The date of such determination letter (or ruling) is 1946 and such determination letter (or ruling) has not been withdrawn or revoked.

The exempt organization normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of pupils or students in attendance at the place where its educational activities are regularly carried on.

The undersigned understands that the fraudulent use of this certificate for the purpose of securing this exemption will subject him/her and all guilty parties to a fine for no more that \$10,000 or to imprisonment for not more than five years or both, together with costs of prosecution.

IRS ID Number: 38-1710600

Name: Monroe County Intermediate School District

Address: 1101 S. Raisinville Road, Monroe, Michigan 48161

Signature: *Hamberly Worden*
(Authorized Representative)

Accountant
(Title)

Date: 2/19/14

City of Monroe

120 E. First Street
Monroe, MI 48161-2169
Ph: (734) 384-9186
Fax:

Pay by Account In Full



TOTAL AMOUNT DUE

\$ 75.00

CASA OF MONROE COUNTY
28 S. MACOMB
Monroe, MI 48161

Pay by Invoice Code	Type	Record No.	Invoice No.	Address	Amount Due
	Permit	PBD-14-0043	00040747	2770 N CUSTER RD Special Event	\$ 75.00
				Fee Detail: 1.00	
Total Amount Due					\$ 75.00

City of Monroe
Treasurers Office
120 E. First Street
Monroe, MI 48161
Phone : (734) 243-0700

Received From:
NANCY THOMPSON

Date: 02/24/2014
Time: 9:05:33 AM
Receipt: 526791
*** REPRINT ***
Cashier: kwoolum
Workstation: STN2
Drawer: 1

ITEM REFERENCE	AMOUNT
BDINV Building Dept. Inv 00040747	\$75.00
TOTAL	\$75.00
CHECKS 1263	\$75.00
Total Tendered:	\$75.00
Change:	\$0.00

2.24-14
Pd. CK # 1263

Memorandum

To: Thomas C. Moore III, Chief of Police
From: Lt. Gregory N. Morgel
CC: Patricia Weaver, Executive Secretary to the Mayor/Manager City of Monroe
Date: February 25, 2014
Re: **Staff Study: CASA "Light of Hope" 5K Run/Walk on May 17, 2014**

I have reviewed the event request from the Court Appointed Special Advocate (CASA) group of Monroe County to host the annual "Light of Hope" 5K Run/Walk at Munson Park on Saturday, May 17, 2014 from 7:30 am - 2:30 pm. The event will be contained to the park itself and should not require any dedicated police presence.

This is an annual event and there have not been any problems or issues during past events. I have no objections to this event as planned.

I will advise the "6a-6p" squad supervisor of this event, so he is aware of it. I will also inform the supervisor to have his squad make periodic checks of this event.

As always, I am available for any questions, comments, or concerns you may have.

EVENT ORGANIZER: Nancy Thompson 241-8182



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: DUMPSTER SERVICE CONTRACT – THREE YEAR EXTENSION THROUGH FEBRUARY 2017

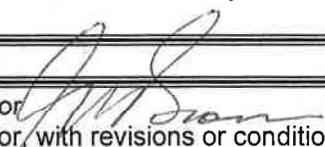
DISCUSSION: The Department of Public Services (DPS) is charged with the administration of the City's contract for weekly refuse collection from properties within the City limits, as well as a separate contract for weekly collection of dumpsters at various City-owned, operated, or contracted facilities. In 2003, both the curbside collection and dumpster service contracts were awarded for five-year terms ending in 2008. While the current curbside collection contract was then bid again in late 2008 for a five-year term running through February 28, 2014, the contract for dumpster service was not re-bid at that time and continued to operate on a mutual extension through February 2011, when it was awarded again to the same vendor for a three-year term as a result of public bidding, with expiration matching the curbside collection expiration date of February 28, 2014. Since we were satisfied with the service of Waste Management, our curbside contractor, and their contract allowed for a three-year extension, the City Council awarded this extension at their October 21, 2013 meeting, so now the current expiration of the curbside contract stands at February 28, 2017.

We have been equally satisfied with the performance of our dumpster service vendor, Republic Services of Erie, and their contract also provides a provision for extension of the contract upon mutual consent of the parties. While this work could certainly be bid again for a three-year or five-year term, given our satisfaction with their services and our desire to have both refuse contracts again expire at the same time for simplicity and efficiency in bidding, we have asked Republic if they would be willing to provide a letter requesting an extension through February 28, 2017. Said letter is attached with this Fact Sheet and provides for no increase in the 2014 pricing, followed by the typical annual adjustment in the Consumer Price Index (CPI) for the second and third years of the extension. As such, we will actually benefit from a discount in 2014 that would not normally be present in the middle of a contract term, though we have not yet quantified this amount since the February CPI numbers (used as the base from year to year) have not been made available. For reference, the original bid tabulation and specifications from February 2011 have been attached, and these same terms still apply. Line items 1 through 12 (page one of the bid tabulation) reflect the regular service that is provided every week, and the total of these items was used to determine the original relative bid positions. Items 13 through 15 (page two of the bid tabulation) provide for additional pricing if the occasion arises where one of the base locations requires additional collections beyond one in a given week, and items 16 through 21 provide for collection of dumpsters of various sizes that are used periodically by City staff for collection of street sweeping debris, blight clean-up debris, and for general public dumping.

As before, the dumpsters at DPS that are used for our own activities dominate the costs over the course of a year. For calendar 2013, the City incurred costs of \$9,499.28 for regular collection of dumpsters at twelve (12) different facilities, and incurred a total of \$33,729.94 for periodic pickups of the DPS dumpsters, for a total of \$43,229.22 in services. Without a proposed increase in the CPI for 2014, this year's costs should be similar, with the primary item of variability relating to our own usage at DPS. A small amount of this (\$550 in fiscal year 12-13 and \$321 to date in fiscal year 13-14) is charged to residents for public dumping. It should also be noted that collection of the dumpster at the Monroe Multi-Sports Complex (MMSC) is also collected by Republic but under a different original contract. For simplicity, we will likely negotiate with Republic to add this work directly onto this contract, as their collections are already being charged to the same account. For March through December 2013 (the time since they have been charged through the refuse fund), their costs were \$3,876.77. Thus, between the MMSC costs, DPS use costs, and regular weekly pickups, a reasonable upper limit of approximately \$50,000 to \$55,000 (depending on future CPI increase) in annual total services is to be expected.

IT IS RECOMMENDED that the City Council award a three-year contract extension of the Dumpster Service Contract with Republic Services through February 28, 2017, with authorization to expend up to \$55,000 annually for total services given to the Public Services Department. **IT IS FURTHER RECOMMENDED** that the Mayor and / or Clerk-Treasurer be authorized to sign any necessary documentation.

CITY MANAGER RECOMMENDATION:

- For 
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: As soon as possible

REASON FOR DEADLINE: Current contract has technically expired

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering and Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Engineering and Public Services Department, facility users

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$55,000*
	Cost of This Project Approval	\$55,000*
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

*Approximate annual costs, but actual amount will vary based on tonnage collected.

SOURCE OF FUNDS:	<u>City</u>	Account Number	Amount
	Refuse Fund Contractual	226-60.528-818.020	\$55,000

Other Funds

Budget Approval: 

PREPARED BY: Patrick M. Lewis, P.E., Director of Engineering and Public Services

DATE: 03/10/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: March 17, 2014



Dumpster Service Contract - 2011 to 2014 - BID TABULATION

BIDS DUE: Monday, February 14, 2011

Page 1 of 2 - BASE WEEKLY SERVICE

No.	Item	# units	Units	0 - Current Pricing		1 - Allied Waste Services		2 - Waste Management	
				Unit Price	Amt.	Unit Price	Amt.	Unit Price	Amt.
1	ALCC - 1 front load, 4 cu. Yd.	1.00	WEEK	30.64	30.64	9.63	9.63	12.50	12.50
2	Central Fire - 1 front load, 2 cu. Yd.	1.00	WEEK	15.44	15.44	8.69	8.69	10.40	10.40
3	City Employee Lot - 1 front load, 6 cu. Yd.	1.00	WEEK	45.84	45.84	14.04	14.04	14.10	14.10
4	DPS - 2 front load, 6 cu. Yd. each	1.00	WEEK	91.34	91.34	28.08	28.08	28.20	28.20
5	Dorsch Library - 1 front load, 2 cu. Yd.	1.00	WEEK	15.45	15.45	8.69	8.69	10.40	10.40
6	Custer Airport, 1 front load, 6 cu. Yd.	1.00	WEEK	45.84	45.84	14.04	14.04	14.10	14.10
7	Sawyer House - 1 front load, 2 cu. Yd.	1.00	WEEK	15.45	15.45	8.69	8.69	10.40	10.40
8	Filtration Plant - 1 front load, 4 cu. Yd.	1.00	WEEK	30.64	30.64	9.63	9.63	12.50	12.50
9	Meter Shop, 1-4 yd., 1-6 yd., front load	1.00	WEEK	76.48	76.48	22.12	22.12	26.60	26.60
10	Wastewater Plant - 1 front load, 4 cu. Yd.	1.00	WEEK	30.64	30.64	9.63	9.63	12.50	12.50
11	West Side Fire - 1 front load, 2 cu. Yd.	1.00	WEEK	15.45	15.45	8.69	8.69	10.40	10.40
12	Woodcrest Condos - 3 front load, 4 cu. Yd.	1.00	WEEK	91.42	91.42	28.89	28.89	37.50	37.50
Total Cost Per Week (Per Bid)				504.63		170.82		199.60	
Total Cost Per Month				2,186.73		740.22		864.93	
Total Cost Per Year				26,240.76		8,882.64		10,379.20	

No.	Item	# units	Units	3 - Stevens Disp. & Recycling		4 - Unlimited Recycling		5 - Tri-County Waste Services	
				Unit Price	Amt.	Unit Price	Amt.	Unit Price	Amt.
1	ALCC - 1 front load, 4 cu. Yd.	1.00	WEEK	15.92	15.92	19.38	19.38	17.55	17.55
2	Central Fire - 1 front load, 2 cu. Yd.	1.00	WEEK	13.62	13.62	9.69	9.69	8.77	8.77
3	City Employee Lot - 1 front load, 6 cu. Yd.	1.00	WEEK	18.23	18.23	19.85	19.85	26.32	26.32
4	DPS - 2 front load, 6 cu. Yd. each	1.00	WEEK	34.62	34.62	39.69	39.69	52.65	52.65
5	Dorsch Library - 1 front load, 2 cu. Yd.	1.00	WEEK	13.62	13.62	9.69	9.69	8.77	8.77
6	Custer Airport, 1 front load, 6 cu. Yd.	1.00	WEEK	18.23	18.23	19.85	19.85	26.32	26.32
7	Sawyer House - 1 front load, 2 cu. Yd.	1.00	WEEK	13.62	13.62	9.69	9.69	8.77	8.77
8	Filtration Plant - 1 front load, 4 cu. Yd.	1.00	WEEK	15.92	15.92	19.38	19.38	17.55	17.55
9	Meter Shop, 1-4 yd., 1-6 yd., front load	1.00	WEEK	15.92	15.92	39.23	39.23	43.87	43.87
10	Wastewater Plant - 1 front load, 4 cu. Yd.	1.00	WEEK	15.92	15.92	19.38	19.38	17.55	17.55
11	West Side Fire - 1 front load, 2 cu. Yd.	1.00	WEEK	13.62	13.62	9.69	9.69	8.77	8.77
12	Woodcrest Condos - 3 front load, 4 cu. Yd.	1.00	WEEK	38.08	38.08	58.15	58.15	52.65	52.65
Total Cost Per Week (Per Bid)				227.31		273.69		289.54	
Total Cost Per Month				985.00		1,186.00		1,254.67	
Total Cost Per Year				11,820.01		14,232.02		15,056.08	

Dumpster Service Contract - 2011 to 2014 - BID TABULATION

BIDS DUE: Monday, February 14, 2011

Page 2 of 2 - EXTRA SERVICE TO BE USED WHEN NEEDED ONLY

No.	Item	# units	Units	0 - Current Pricing		1 - Allied Waste Services		2 - Waste Management	
				Unit Price	Amt.	Unit Price	Amt.	Unit Price	Amt.
13	2 Cubic Yard Container - Additional Service	1.00	EACH		0.00	48.69	48.69	30.00	30.00
14	4 Cubic Yard Container - Additional Service	1.00	EACH		0.00	49.63	49.63	40.00	40.00
15	6 Cubic Yard Container - Additional Service	1.00	EACH		0.00	54.04	54.04	60.00	60.00
16	10 Cubic Yard Roll-Off - General Use	1.00	EACH		0.00	308.00	308.00	299.00	299.00
17	10 Cubic Yard Roll-Off - Street Sweeping	1.00	EACH		0.00	308.00	308.00	399.00	399.00
18	12 Cubic Yard Roll-Off - Street Sweeping	1.00	EACH	181.00	181.00	308.00	308.00		0.00
19	20 Cubic Yard Roll-Off - General Use	1.00	EACH		0.00	308.00	308.00	279.00	279.00
20	20 Cubic Yard Roll-Off - Street Sweeping	1.00	EACH		0.00	308.00	308.00		0.00
21	30 Cubic Yard Roll-Off - General Use	1.00	EACH	251.00	251.00	308.00	308.00	299.00	299.00

No.	Item	# units	Units	3 - Stevens Disp. & Recycling		4 - Unlimited Recycling		5 - Tri-County Waste Services	
				Unit Price	Amt.	Unit Price	Amt.	Unit Price	Amt.
13	2 Cubic Yard Container - Additional Service	1.00	EACH	40.00	40.00	44.00	44.00	238.95	238.95
14	4 Cubic Yard Container - Additional Service	1.00	EACH	55.00	55.00	49.00	49.00	245.70	245.70
15	6 Cubic Yard Container - Additional Service	1.00	EACH	65.00	65.00	57.00	57.00	252.45	252.45
16	10 Cubic Yard Roll-Off - General Use	1.00	EACH	200.00	200.00	225.00	225.00		0.00
17	10 Cubic Yard Roll-Off - Street Sweeping	1.00	EACH	200.00	200.00	225.00	225.00		0.00
18	12 Cubic Yard Roll-Off - Street Sweeping	1.00	EACH	225.00	225.00	245.00	245.00		0.00
19	20 Cubic Yard Roll-Off - General Use	1.00	EACH	250.00	250.00	275.00	275.00	357.75	357.75
20	20 Cubic Yard Roll-Off - Street Sweeping	1.00	EACH	250.00	250.00	275.00	275.00	357.75	357.75
21	30 Cubic Yard Roll-Off - General Use	1.00	EACH	300.00	300.00	325.00	325.00	357.75	357.75

**DIVISION K: SUPPLEMENTAL SPECIFICATIONS
CITY OF MONROE 2011-14 DUMPSTER SERVICE CONTRACT
FOR CITY-OWNED FACILITIES**

1. SCOPE OF WORK:

The City of Monroe wishes to contract for weekly collection of dumpsters on municipally-owned and / or operated facilities. This work shall include all labor, equipment, and transportation necessary to collect and dispose of all refuse from these containers. Material to be collected from said dumpsters will range from time to time and from location to location, but will include, but not be limited to, building construction debris, debris collected for regular street sweeping activities, household waste collected as a part of ordinance activities such as residential blight clean-up, and other material commonly collected as a part of municipal public works activities. Contractor shall not be obligated under this contract to remove any material designated as hazardous by any Federal, state, or local laws. Should removal of said materials be deemed necessary or desirable by the City of Monroe, special arrangements may be made with Contractor, though the City is not obligated to utilize Contractor as the sole vendor solicited for this work.

Contractor agrees by submission of a bid under this solicitation, that it will, during the term of this Contract or any extension thereof, collect, transport and dispose of all items of refuse in accordance with the attached contract documents and in compliance with all provisions of applicable local ordinances, state and federal laws and regulations pertaining to the functions to be performed under the Contract.

2. RELATIONSHIP TO OTHER CONTRACT PROVISIONS:

This contract form utilized for this work is the typical City of Monroe Construction Contract form, with a few modifications to the Instructions to Bidders section (Division A). Some sections, particularly in the General Conditions and Specifications (Division D) may not appear on the surface to have applicability to this type of contract. However, all provisions remain in force should the need arise, and if applicable. In any discrepancy exists between any areas of the contract documents, Division D indicates the order of priority of the respective provisions. Throughout this section (Division K) of the specifications, references to the "City" will generally mean the Director of Engineering and Public Services, or his / her designee, which may include the Superintendent of Public Services, City Manager, or other Department of Engineering and Public Services Supervisory personnel.

3. TERM OF CONTRACT:

The term of the contract is from the day it is executed to the last day of February 2014, unless terminated as described herein. The parties reserve the right to extend this contract as determined in their mutual best interest.

4. SPECIAL INSTRUCTIONS TO BIDDERS:

Bid forms to be submitted by each bidder follow page B-2 in the contract documents, and are labeled B-2-1 through B-2-6. Pages B-2-1 through B-2-3 represent the base weekly bid for each of the locations where the City desires weekly service. In determining the annual cost to the City, the bid weekly rate will be multiplied by 52 weeks, and the Contractor monthly billings made to the awarded contractor shall be determined, in turn, by dividing this annual rate by 12. Bidders should be made aware

that some locations include more than one container unit, and in these cases, the weekly bid price shall be that required to collect ALL containers at one location. Pages B-2-4 and B-2-5 (Alternate Service Pricing) will not be tabulated in determining the lowest bidder, but will be used should the City desire additional weekly service at any of the contract locations or any other reasonable location within the City of Monroe, or an additional service for a specific purpose (i.e. special neighborhood clean-ups, festivals, blight clean-ups). While these prices do not reflect the essence of the contract, they may be considered in determining the bid that is in the best interest of the City of Monroe. All bid prices on all bid forms shall be subject to an annual adjustment beginning July 1, 2012, as described further in these Supplemental Specifications. The City reserves the right, but not necessarily the obligation, to utilize the Alternate Service Pricing at any time during the contract.

5. HOURS AND DAYS OF WORK:

Contractor shall collect refuse from specified containers no less than once per week, between the hours of 8:00 A.M. and 3:30 P.M., Monday through Friday. The Contractor shall also supply the City with a list of observed holidays so that the City is aware of what days collection can not occur.

6. FAMILIARITY WITH CONTRACT REQUIREMENTS:

It is each bidder's responsibility to visit all collection locations called out in this bid package and to become familiar with the contract locations, site boundaries, terrain, surface, access to, truck routes serving, character and amount of equipment needed to service, and all other matters that could in any way affect the work under this contract. No verbal agreement or conversation with any officer, agent, or employee of the City, either before or after the execution of this contract, shall affect or modify any of the terms or obligations herein contained.

7. TRUCK ROUTES / ACCESS TO SITES:

Collection vehicles are allowed by City ordinance on any roadways serving these sites that may not lie directly on a designated truck route, but they must access said roadway by the most direct route from a designated truck route. Contractor will be furnished with a reasonable number of truck route maps from the City upon request.

8. EQUIPMENT:

The Contractor shall furnish all necessary equipment and labor for such collection service and shall at all times provide a sufficient amount of equipment and labor to maintain a completely adequate service. The Contractor shall, at all times, keep said equipment in first class working order and condition. Each bidder shall submit with his/her bid, a description of all equipment to be used in the performance of the proposed contract. All equipment used to collect and transport solid waste materials under this contract shall have current State of Michigan licenses and certifications required for this purpose. No person shall allow refuse or rubble of any kind whatsoever to leak, spill, blow or drop from any vehicle onto any public street within the City.

9. RESPONSIBILITY FOR DAMAGE AND INJURY:

The Contractor shall be responsible for all damages to the Owner's property caused by either equipment or operator error. The Owner reserves the right to repair all damages with other sources if the Contractor fails to do so within forty-eight (48) hours. The Contractor shall be back-charged for all costs required to complete this work. In the event that the Contractor causes building or property damage, the Contractor is

responsible for immediate communication with the Owner. This provision is designed to supplement, not replace, other liability and indemnification clauses listed throughout other sections of the contract.

10. PAYMENT:

Upon satisfactory completion of each month's service the Contractor shall submit monthly billing to the Public Services Department of the City of Monroe. Payment will be made by check within 30 days of invoice receipt. Payment for services rendered from the commencement of services under the contract through June 30, 2012 shall be made at the prices submitted by the Contractor on the bid form, with additions subject to any diesel fuel surcharges as further described in this Division. Payment for services rendered from July 1, 2012 through the termination of the contract and any extensions authorized, shall be made based on an annual adjustment effective July 1, 2012 and each subsequent July 1 as described further in this section.

Given that it is expected that equitable adjustments will need to be made in the contract price for future years 2010 and 2011, as well as 2012 and 2013 if City elects to award a 5-year term based on a favorable alternate bid, Unit prices submitted with this bid are firm through June 30, 2012. On July 1, 2012, and each subsequent July 1, the annual price will be adjusted using the latest available Consumer Price Index (CPI) from the United States Bureau of Labor Statistics, for the Detroit Metropolitan Statistical Area (MSA) – all urban customers. This link is available at <http://www.bls.gov/cpi> at the present time. In such a fashion, the annual contract cost shall be increased (or decreased as the case may be) by the percentage change in the CPI as is current as of February 1 of each year, and this could be from end of year to end of year, or month of one year to the same month of the following year, whichever is most current. If, due to extraordinary inflation, the chosen CPI exceeds ten percent (10%) in any given year, the City will have the right to terminate the contract at that point in their sole discretion.

In the event of new, or a change of existing, local, state or federal laws or mandates related to the collection, disposal, or processing of refuse, recyclables or yard waste, the Contractor and City may negotiate new contract rates. If the parties are unable to agree hereon within thirty (30) days after demand by either party, the dispute shall be settled by arbitration as set forth in this agreement.

11. DIESEL FUEL SURCHARGE:

As it is understood that the market pricing of diesel fuel represents a major uncertainty in the bids submitted under this proposed contract, the City will allow for monthly price adjustments based on a diesel fuel surcharge, and said surcharge will not be subject to profit mark-up under annual contract pricing adjustments. In addition to submission of unit prices for service on the bid forms, Contractor may submit individual proposals for diesel fuel surcharges, which will be considered in determining the bid that is in the best interest of the City. Contractor is not required to submit such a proposal for surcharge, but if one is not submitted and Contractor's bid is accepted on this basis as being in the best interest of the City, no adjustments of any kind on this basis will be considered during the life of the contract term.

12. BONDING REQUIREMENTS:

Due to the multi-year nature of this contract and the type of work being undertaken, the requirement for the Performance Bond will be reduced to twenty-five percent (25%) of the total contract price for the first year of the contract. The Labor and Material Bond

requirement shall be limited to the full value of the contract for the first year. Both bonds will remain in force for the life of the contract. The Maintenance and Guarantee Bond shall not be required with this contract.

13. WAGE RATE REQUIREMENTS:

Since this contract is for maintenance-type activities only, the City's Labor Harmony provisions normally applicable to construction contracts shall not apply. Bidders shall be required to comply with all applicable Federal and State laws regarding employment of labor and payment of wages, but no specific City requirements are imposed upon the Contractor.

14. CITY'S RIGHT TO TERMINATE CONTRACT:

The City shall have the sole right, without prejudice to any other right or remedy, terminate the Contract and re-bid the same, if any of the following occurs:

- The Contractor is adjudged bankrupt or if he/she should make a general assignment for the benefit of his/her creditor
- A receiver is appointed on behalf of the Contractor on account of their insolvency
- The Contractor repeatedly refuses to supply enough labor, material or equipment to maintain the established schedules or collections
- The Contractor fails to make prompt payment for materials or labor
- The Contractor disregards laws of the United States of America, State of Michigan, or ordinances of the City of Monroe
- The Contractor violates any provision of the Contract

15. DISPOSAL OF REFUSE

All refuse placed within the specified containers shall be disposed of by the Contractor and the disposal cost shall be included in the contract cost. The City shall not provide the site or any contractual arrangements for the disposal of refuse. The City of Monroe reserves the right to review and approve the proposed disposal site(s) prior to award of this contract. All refuse shall be disposed of at a licensed Act 641 landfill or transfer station. The Contractor shall provide written notification to the City of the proposed disposal site(s) prior to their use. The City shall, within a reasonable time, provide written notice to exercise its right to review and approve, and if the right is exercised, written authorization or denial for the use of the site(s). Said statement shall include the City's reasons for its decision. Any disposal site plan must conform to the Monroe County Solid Waste Management Plan in effect during the term of the contract.

All testing and required local, state, and / or Federal paperwork for the containers used for collection of street sweepings shall be at the cost and responsibility of the Contractor, and shall be submitted at regular intervals to the City.

16. SUPERVISION:

The Contractor must be represented in person or at all times have an authorized representative, acceptable to the City of Monroe, supervising the work. Timely action shall be taken to remedy any condition that constitutes a failure to fulfill the terms of this contract. The Contractor shall provide the City with an off-hours emergency contact phone number for the designated supervisor that can be used to report missed collections or any emergencies that may arise.

17. CONTRACTOR DELAYS / STRIKES:

It is expressly agreed that in no event shall the City be liable or responsible to the Contractor or any other person on account of stoppages or delay in the work herein provided for, by injunction or other legal or equitable proceedings brought against the Contractor, or from or by account of any delay from any cause whatsoever over which the City has no control.

The Contractor shall be required to file proof with the City that it has a "no strike" provision for the duration of all collective bargaining agreements with its workers. Upon execution of any new agreement, the Contractor shall forward to the City within thirty (30) days thereafter, proof that said agreement also contains a "no strike" clause. Should, nevertheless, a strike occur which lasts more than 7 calendar days, the City shall be permitted to institute such procedures to collect and dispose of the waste to be collected pursuant to this agreement, up to and including termination of the contract. Any cost or expense of such collection by the City shall be reimbursed by the Contractor, and may be set off from any funds owed the Contractor by the City pursuant to this agreement.

18. DRIVER'S LICENSE REQUIREMENTS:

The Contractor shall be responsible for insuring that employees driving his/her equipment in the City of Monroe have a current, valid driver's license of the State of Michigan for the equipment being driven as required by law.

19. LOCKS AND KEYS:

For unsecured locations, where desired by the Owner, the Contractor shall provide keys and locks at Contractor cost, with a duplicate set provided to the City.

20. CHANGES IN LEGISLATION / TAXES / INDUSTRY FEES:

Throughout the term of the Contract, Federal, state, county or local legislation may change which may impact the terms of this Contract. The Contractor and the City agree to negotiate those items that constitute an impact in the Contract, and in the event that the parties cannot reach agreement, either party shall have the right to terminate the contract with 30 days notice.

In the event that the State of Michigan, County of Monroe, City of Monroe, or any other unit of government with jurisdiction imposes any new or increased tax or surcharge on these work activities that leads to an increase in the cost of providing the services contemplated under this contract, Contractor shall receive additional compensation to the extent of such new tax or surcharge. Contractor shall provide the City a minimum of 30 days prior written notice of any new or increased tax or surcharge, and this notice shall include supporting documentation justifying the need for this increase.

21. BID QUESTIONS:

There is no mandatory or optional pre-bid meeting for this contract, as it is, in general, self-explanatory. However, bidders should familiarize themselves with these specifications and the work locations prior to submission of bids, and if there are any questions, they should be raised in writing via fax (734-384-9108) or email (patrick.lewis@monroemi.gov) to Patrick M. Lewis, P.E., Director of Engineering and Public Services no later than Tuesday, February 8, 2011 at 4:30 P.M. Should it be necessary, a contract addendum will be forwarded to all bidders no later than Thursday, February 10, 2011 at 4:30 P.M. via fax. No questions regarding this contract will be answered verbally.



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: VEHICLE AUCTION AUTHORIZATION

DISCUSSION: The City's Stores and Equipment Fund, an Internal Service Fund, is responsible for the maintenance, purchase, and disposition of most City vehicles, including all in the Building, Engineering, Police, Planning, Assessing, and Public Services Departments, and selected vehicles in the Water, Wastewater, and Fire Department. The Stores and Equipment Fund is managed by the Department of Public Services, which is in turn responsible for the sale and disposal of unused items. In November 2012, the Department held a comprehensive auction to dispose of a large number of items that were past their service life. While this auction was highly successful, we would like to better attempt to stay current in future years by disposing of unneeded items on an annual basis.

At the present time, the Department has ten (10) vehicles in our possession that should be disposed of, as they have all exceeded their service life and either already have been or shortly will be replaced with other units. While sealed bids could be sought for these items on an individual basis, given the success of the previous auction, we would like to place these in an off-site auction service for sale. Our previous auctioneers, Rollo Juckette and Brad Neuhart, who frequently work together, have again offered their services to us in this fashion, and since they were selected following submission of competing proposals, we feel it is appropriate to utilize them again, as we were very pleased with their performance. A brief description of the terms of their service is attached to this fact sheet, as is a summary of the items to be sold. The auction into which they will be placed is scheduled for Saturday, April 5 at 48651 Harris Road in Belleville (information attached) and our items will be included in the advertising material once their sale is approved. A ten percent (10%) commission will be charged for each item, which is the same as when the auction was held on our site. It should be noted that at least two (2) of these items still require conversion to the new units (#306 – survey crew truck and #371 – sign truck), and if this does not occur before the auction date, we will retain these for a later date. However, we would like to seek permission at this time to sell them when they are available.

Monroe Code Section 114-5B requires that sale of any assets of value greater than \$500 must be approved by the City Council, and since they will be auctioned off rather than sold through sealed bids, approval must occur prior to the date of sale. Proceeds from the sale of these units would be directed to the appropriate funds. We estimate the value of all of these units to be between \$1,000 and \$2,300 each, depending on the unit, with a total high end estimate of \$16,000 if all ten are sold.

IT IS RECOMMENDED that the City Council authorize the Department of Public Services to place these items into a public auction hosted by Rollo A. Juckette Auctioneer and / or Brad Neuhart, Auctioneer, and to allow them to secure a 10% commission on all items sold. **IT IS FURTHER RECOMMENDED** that all items on the attached spreadsheet be sold to the highest bidder at the auction.

CITY MANAGER RECOMMENDATION:

- For *[Signature]*
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: March 17, 2014

REASON FOR DEADLINE: The desired auction will be held on April 5, prior to the next scheduled City Council meeting.

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering and Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Council, Department of Public Services

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$ *
	Cost of This Project Approval	\$ *
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$14,400**

*This award does not in and of itself result in any cost, fees will be taken as commission on sale

**Upper end of gross sale price of \$16,000, less 10% commission. Expected revenue would accrue to the Stores and Equipment Fund only, since all units to be sold are assets of this fund. Since all units are relatively old and high-mileage, values are estimates only.

SOURCE OF FUNDS:	<u>City</u>	Account Number	Amount
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Other Funds

Budget Approval: 

PREPARED BY: Patrick M. Lewis, P.E., Director of Engineering and Public Services

DATE: 03/11/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: March 17, 2014



Proposed Auction Items

For April 5th Spring Auction Consignment

Unit #	Unit Description	VIN	Dept.
306	2002 Dodge Pick-up	3B7KC23Z22M306266	ENG
327	1999 Ford Ranger	1FTYR10COXPB91574	DPS
341	1998 Ford F-250	1FTPF2766WMB78610	DPS
371	1998 Utility Truck (Sign Truck)	3B6MC3653WM275322	DPS
390	2002 Dodge Pick-up	3B7KC26Z42M214541	DPS
404	1998 Dodge 1-Ton	3B6MC3653WM275319	DPS
405	1998 Dodge 1-Ton	3B6MC365XWM275320	DPS
406	1998 Dodge 1-Ton, w/plow	3B6MC3651WM275321	DPS
559	2002 Dodge Pick-up	3B7KF23Z32M306977	DPS
50-24	2002 Ford Windstar	2FMZA50432BB58575	Police

ROLLO A. JUCKETTE & BRAD NEUHART AUCTIONEERS

[Home](#) [Upcoming Auctions](#) [Upcoming Auctions with LIVE Internet Bidding](#) [Past Auctions/Results](#) [Bidder Info / Sample Letter](#)

[<<Return to Current Listings](#)

Auction Information			
Auctioneer	Rollo A. Juckette & Brad Neuhart - Neuhart Auctioneering	734-439-7939	
Auction Date	Apr 05	Auction Location	48651 Harris Rd. Belleville, MI
Time	09:00AM		Click to Map

[View Photo Gallery](#)

Auction Listing

ANNOUNCING

Rollo A. Juckette & Brad Neuhart

Auctioneers 2014 SPRING

CONSIGNMENT

AUCTION

"Sponsored by the Pumpkin Factory"

Saturday April 5, 2014 @ 9am

48651 Harris Rd. Belleville, MI 48111

Directions: From Dundee, MI take US-23 north to Willis Rd. (Exit 31). Go east on Willis Rd. approx. 8.5mi. to Lohr Rd. Go north on Lohr to Harris Rd. Go east on Harris to auction... Watch for signs

Don't be caught paying hidden fee's at other auctions!!!!

WANTED

Tractors

Farm Equipment

Vehicles

Tools

Antique Tractors & Equipment

Construction Equipment

Building Materials

Hardware

ATV's

Auctioneer's Note: Rollo A. Juckette and Brad Neuhart are proud to bring you the third annual Spring Consignment Auction hosted by the Pumpkin Factory on April 5, 2014 in Belleville, MI. This is your chance to turn those items no longer needed into cash. **CALL NOW** to consign as early consignments will receive **FREE PREFERRED ADVERTISING**. We are again offering low commission rates. Consignor checks will be ready for pickup or mailed out 10 business days from auction (4/18/14).

To Consign: Contact our sale site phone (734) 262-5008 to schedule an appointment to drop off item(s) or contact Rollo or Brad at (734) 439-7939 to schedule advertising photos. Open consignments will accepted every Friday in March (10am-2pm) and the week prior to the auction beginning on Monday 3/31/14 from 9am-6pm daily. NO consignments will be accepted sale day.

NOT ACCEPTING—HOUSEHOLD, JUNK or JUNK TIRES

ALREADY CONSIGNED

FARMER #1: Ford 555 Tractor Loader Backhoe; John Deere 338 Baler w/ #40 Kicker; H&S Hay Machine 2 Rake/Tedder; (3) Kicker Wagons;

OTHERS: Cub Cadet; OLD IH Farmall 560 Pedal Tractor; Wagon of Tools - incl. Chains & Binders; WAGON OF OLD TOY TRUCKS & CONSTRUCTION EQUIPMENT

AUCTIONEERS

Rollo A. Juckette (734)529-2388

Brad Neuhart (734) 439-7939

Apprentice: Kevin Robson



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: SOUTH MONROE STREET LANE RECONFIGURATION STUDY – PROFESSIONAL ENGINEERING SERVICES AWARD

DISCUSSION: In the past, various downtown stakeholders have expressed interest in potential geometric modifications to South Monroe Street that would allow for parking on the west side of the roadway, particularly between Second and Front Street where there are adjacent businesses and institutions that could benefit from the existence of this parking. In the past many such proposals to do so have taken the form of comprehensive physical modifications that would widen the roadway area (and narrow the sidewalks) to allow space for the existing five (5) lanes of traffic and east side parking, plus additional room for west side parking, with the most recent comprehensive report prepared by the current Director of Engineering and Public Services in 2003, though no specific actions ever took place as a result of that report. Since the Michigan Department of Transportation (MDOT) is resurfacing South Monroe Street this season, the idea of creating west side parking has again been brought forth, though at this late date the curb lines will be fixed at their present location. As such, efforts at this point will necessarily revolve around conversion of the roadway from five (5) lanes to four (4) lanes, or, if deemed operationally reasonable, three (3) lanes, to provide for a new parking lane. When the Engineering Department initially approached MDOT about the process for such a review, we were provided with a checklist of items that would be required before such a “road diet” would be considered on their trunkline. For your background, key correspondence between the Engineering Department and MDOT and between the Engineering Department and City Council has been attached, as has a letter from the Downtown Development Authority Board dated January 30, 2014, wherein they state their general support for this analysis, and at their regular board meeting of February 19, they also pledged up to \$6,500 to support this effort. The Traffic Committee also endorsed a study of the concept at their February 26 meeting.

Prior to the February 18 City Council meeting, a work session was held to discuss this lane reconfiguration initiative. Based on the general consensus of Council members present, the Engineering Department prepared a Request for Proposals (RFP) for the study, which is attached with this fact sheet. The RFP was posted on the Michigan Intergovernmental Trade Network (MITN) for two weeks, and four (4) proposals were received by the due date of March 7. A staff review team consisting of the Director of Engineering and Public Services, Director of Economic and Community Development, and DDA Executive Director met on March 10 to review the proposals and make a selection based on the point factors contained within the RFP. After extensive analysis, the staff review team recommends awarding the study to Hubbell, Roth & Clark, Inc. (HRC) of Bloomfield Hills. While most of the firms displayed an excellent grasp of the study requirements, HRC differentiated themselves from the others by proposing to coordinate and seek intermediate approvals of certain study parameters from MDOT to minimize review times during the early portions of the study period, rather than waiting until full completion of the study for review of the entire report and model. Additionally, they included an individual dedicated to crash analysis as a part of the study, which may be critical in MDOT’s review should elimination of the center turn lane be considered, as elimination of a dedicated left turn lane is often an MDOT concern from a safety standpoint. HRC meets all of the required MDOT pre-qualifications and has appropriate experience in traffic operations, road diet studies and analysis, geometric design, and signal analysis. While they do not have any recent local work of this type, the lead engineer listed in the proposal met with the Director of Engineering and Public Services to review the background studies and plans and investigated the study area prior to submission of their proposal, and their proposal clearly indicates a full understanding of the RFP. As directed in the RFP, they have provided a base cost of \$13,475 for the work, and have offered pricing for additional services, should they be found to be necessary, such as meetings, presentations, and additional intersections (if required by MDOT or directed by the City). In order to avoid any possibility for delay, we would like some additional authorization for these items at this time should they become necessary.

IT IS RECOMMENDED that the City Council award the above study to Hubbell, Roth & Clark, Inc. for a base amount of \$13,475, and that up to a total of \$16,000 be authorized for any directed work items and reimbursable expenses. **IT IS FURTHER RECOMMENDED** that the Director of Engineering and Public Services be authorized to execute any necessary and appropriate agreements on behalf of the City.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: March 17, 2014

REASON FOR DEADLINE: The time window is extremely critical, and with another City Council meeting not scheduled until April 7, any delay will likely cause the MDOT resurfacing project to be completed before study results can be reviewed and approved by MDOT staff.

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering and Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Council, Engineering and Public Services Department, Economic and Community Development Department, Downtown Development Authority, Downtown business owners and patrons, roadway and non-motorized users of the roadway, community at large

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$16,000*
	Cost of This Project Approval	\$16,000*
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

*Includes \$13,475 in base costs and up to a total of \$16,000 in base costs, directed work items, and reimbursable expenses if needed. Cost cited does not include any additional incremental resurfacing costs the City will be asked to fund by MDOT should a parking lane be added, and these are likely to be up to \$10,000.

SOURCE OF FUNDS:	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
	Major Street Fund Balance		\$9,500
	<u>Other Funds</u>		
	Downtown Development Authority		\$6,500

Budget Approval: 

PREPARED BY: Patrick M. Lewis, P.E., Director of Engineering and Public Services

DATE: 03/11/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: March 17, 2014



**CITY OF MONROE
REQUEST FOR PROPOSALS
TRAFFIC STUDY AND ANALYSIS
SOUTH MONROE STREET LANE CONFIGURATION**

1. Purpose of Work / Project Background:

The City of Monroe is considering approaching the Michigan Department of Transportation (MDOT) to request a possible reconfiguration of travel lanes on South Monroe Street (M-125) between Third Street and the River Raisin, with the principal end of creating a parking lane on the west side of the roadway where none presently exists between Second and Front Streets. MDOT will be resurfacing this corridor during 2014, with completion of the work in this area expected sometime between July 1 and September 30. While no physical modifications to the roadway are being sought or are believed to be feasible at this time, the City is considering requesting a reduction in the number of travel lanes from five (5) to either four (4) or three (3), which may or may not include turning prohibitions at intersections within the study area. This reduced lane configuration would be carried from Second Street on the south, through Front Street on the north, with the block between Third and Second Streets serving as the transition from the existing five (5) lanes.

MDOT has indicated that they will not respond to or review any such specific request until a complete analysis is performed and forwarded in accordance with their "Road Diet Checklist" (MDOT Form 1629 revision date 09/13), which has been attached to this Request for Proposals (RFP). At this time, the City is soliciting proposals to perform most of the work activities delineated on this checklist, in cooperation with City staff where necessary. Due to the time constraints involved, study completion time is of the essence.

2. Scope of Work:

The selected consultant for this project will be expected to complete, at a minimum, data collection, study, and analysis sufficient to meet MDOT requirements in the following categories under the "Road Diet Checklist" (MDOT Form 1629):

1. Under the Engineering Operations Committee heading, all work for the SYNCHRO analysis (fifth item) and any required air quality analysis (sixth item).
2. Under the Complete Streets heading, any relevant items should be incorporated into the study report, though it is anticipated that no quantitative analysis will need to be performed.
3. Under the Geometric Operations heading, all work items should be included. Since any conversions will not include any physical modifications, future traffic volumes should be projected to the year 2017 only.

The analysis performed using SYNCHRO and any potential timing and phasing changes should model conditions under the following four (4) lane configuration scenarios:

1. Present conditions (control) – five lane cross section (two travel lanes in each direction with shared center turn lane) with east side parking only
2. Four-lane cross section (two travel lanes in each direction) – parking on both sides of roadway, left turns occurring from inside through lanes
3. Three-lane cross section (one travel lane in each direction with shared center turn lane) – parking on both sides of roadway
4. Generic four-lane cross section (two travel lanes each direction) with suggested left turn restrictions / prohibitions / diversions to improve operations where possible. Consultant

shall be free to propose suggested alternatives and model accordingly within the study area. Any additional intersections that may need to be studied should be delineated with separate pricing broken out on an "as needed" basis.

Following completion of all work activities, a comprehensive report ready for presentation to the City Council, Downtown Development Authority, MDOT, or other relevant stakeholders shall be prepared and provided to the City in pdf format capable of reproduction and dissemination.

3. Supporting Documentation

For the use in preparing proposals, the City of Monroe has made available a previous staff report, "Monroe Street Streetscape Traffic Study", dated July 15, 2003. This document details a previous analysis performed by the City Engineering Department in consideration of some of the same factors, though the presumption of the report at the time of study was that significant physical modifications would also be sought, which is not the case at this time. This report has been posted on the Michigan Intergovernmental Trade Network (MITN) and is available for download at any time. Geographic Information Systems (GIS) information is available on the City's website at monroemi.gov.

4. Schedule:

It is anticipated that the Engineering Department will recommend an award to the Monroe City Council at the March 17, 2014 regular City Council meeting. Consultant should be prepared to commence work activities as soon as possible following award, and prepare a draft report to the City by May 2, 2014, with final report due no more than ten (10) business days following receipt of any needed or desired revisions from City staff.

5. Proposal Submission:

Consultants responding to this RFP must have extensive experience in all facets of traffic and transportation engineering, and regularly utilize all relevant software packages including SYNCHRO, Highway Capacity Software, and other relevant programs. Consultant personnel should be thoroughly familiar with all relevant standards and practices both for motorized and non-motorized transportation modes. All reports must be prepared under the direction of a licensed professional engineer and in accordance with established professional standards.

The proposal shall consist of as few pages as possible, and shall include, at a minimum, a listing of available project personnel with resumes and listing of qualifications, certifications, and general experience, detailed description of assigned staff organization and availability, statement of experience on similar projects, listing of quality control / quality assurance procedures, and any other relevant information. References of similar work should be provided, and any examples of specific "road diet" studies should be noted as well. In no case shall proposals exceed 20 pages, excluding resumes.

A complete listing of all fees for service shall be provided, including hourly employee rates (including overtime if applicable), mileage charges, and a description of any additional fees and reimbursable expenses. As the City plans to use the professional services agreement form provided by the consultant in lieu of a standard form of its own, consultant shall provide this with the submittal as well. Liability insurance must be provided by the consultant in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate, and evidence of this should be submitted in the proposal.

Proposals are due no later than 3:00 P.M. on Friday, March 7, 2014.

Proposal and all correspondence should be submitted to:
Patrick M. Lewis, P.E., Director of Engineering and Public Services
City of Monroe, 120 East First Street, Monroe, MI 48161
(734) 384-9126 / (734) 384-9108 (fax)
patrick.lewis@monroemi.gov

6. Costs:

All prices shall be quoted in U.S. dollars. If any uncertainty exists, quote estimated costs or a range of costs. Unless respondents specifically note otherwise, any and all quoted prices will be considered firm through December 31, 2014. Consultants may subdivide fees in any categories desired, however, a "Not to Exceed" price should be supplied for the required work activities. Consultants should also provide pricing for additional service items, should they be found to be necessary due to City or MDOT refinement of options including, but not limited to, public meetings, data collection and analysis of additional intersections (per intersection basis), signal warrant analysis, etc. Cost will not be the sole determining factor, but will be considered as a part of the consultant selection. Additionally, the City shall reserve the right to award or omit any components delineated within the selected proposal, and to negotiate with the selected consultant to modify the scope of work prior to or after award in its sole best interest.

7. Selection Process:

Selection of the consultant shall be based on a review of all submitted proposals and the assignment of a representative point value for each of the categories listed below. A final score sheet will not be released, though individualized feedback may be provided to non-selected consultants upon request. The scoring will be as follows (total of 100 points possible):

- Understanding of Service 20 points
- Schedule 20 points
- Past Experience of Firm on Similar Projects 20 points
- Qualifications of Project Team 20 points
- Familiarity with Project / Area 10 points
- Cost 10 points

The selection team will consist of, at a minimum, the City Director of Engineering and Public Services, Director of Economic and Community Development, and a representative from the City's Downtown Development Authority. The City also reserves the right to include additional City representatives or those from other relevant partner agencies in its sole best interest.

8. Questions:

Questions on this RFP must be submitted in writing via fax or email by the close of business (4:30 P.M.) on Monday, March 3, 2014. No phone call responses to questions will be provided. All consultants desiring to submit proposals for review should notify the City of Monroe in writing or via email of their intention no later than this date, to ensure that all interested consultants will directly receive emailed answers to questions raised. Responses to all questions will be sent to all consultants that have notified the City of Monroe of their intention to submit by the close of business on Tuesday, March 4, 2014, and the responses and / or any revisions to the RFP will be sent to all of these consultants and posted to MITN.

**CITY OF MONROE
REQUEST FOR PROPOSALS
TRAFFIC STUDY AND ANALYSIS
SOUTH MONROE STREET LANE CONFIGURATION**

ANSWERS TO QUESTIONS / CLARIFICATIONS

As per the original Request for Proposals (RFP) issued on February 21, 2014, interested consultants had until Monday, March 3 at 4:30 P.M. to submit written questions regarding the request. This document contains answers to those questions raised. In addition, further informational items have been made available from the Michigan Department of Transportation, Brighton TSC office that are also being provided as clarifications as appropriate. All of the information below is to be considered as an addendum to the original RFP.

1. Question 1: How many copies of the proposal would the City like to receive? **Answer: The City would appreciate five (5) printed copies, as there may be up to four (4) reviewers, with one copy retained for the file.**

2. Question 2: Are traffic counts provided by the City for use in the study, or is the consultant responsible for collecting turning movement counts needed to populate Synchro models? **Answer: Neither the City nor MDOT has data current enough that it will be accepted for review by MDOT, so the consultant will be responsible for collecting all needed data.**

3. Clarification 1: The City of Monroe has been informed from Wendy Ramirez, Traffic Engineer for the MDOT Brighton TSC, that a Synchro model was constructed around 2008 for a previous signal optimization study of the M-125 corridor in general. It is believed that this model includes all signalized intersections within the study area, and will be made available to the selected consultant for use upon request of the City of Monroe. As such, the consultant selected for this project may feel free to utilize this model once delivered, but will be responsible for populating it with current traffic data and current timing plans as appropriate, as well as modifying the model so as to remove superfluous data and intersections outside of the study area, if necessary and / or desirable. It is not believed that any significant geometric changes have been made to M-125 since the model was constructed, with the exception of the elimination in 2012 of a City alley between Front Street and the River Raisin on the west side of the roadway that may or may not actually appear in the present model.

4. Clarification 2: Since the study area includes at least four (4) signalized intersections, Wendy Ramirez of the MDOT Brighton TSC has indicated, after consultation with other MDOT personnel in the Lansing office, that should the study need to be reviewed for action by MDOT, as expected, the selected consultant must be prequalified, at a minimum, in the following categories:
 - Traffic Capacity Analysis & Geometric Studies
 - Complex Traffic Signal Operations

As such, the City will not select a consulting firm that does not possess MDOT prequalification in both categories.

Lewis, Patrick

From: Sweeney, Mark (MDOT) [Sweeneym@michigan.gov]
Sent: Sunday, January 19, 2014 11:35 AM
To: Lewis, Patrick
Subject: RE: M-125 Lane Reconfiguration - Preliminary Request for review
Attachments: z - Lane Reduction -1629 Road Diet Checklist.pdf

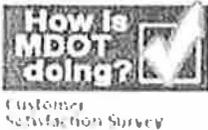
Hello Pat,

Thank you for the information. Please know that we will discuss it internally.

Should the City wish to pursue this change formally, then to assist you with what information is needed, I have attached our Road Diet Checklist. Please use this form as a guide in preparing the documentation necessary to formally request that this lane change be considered.

Thank you, and please let me know if you have any questions.

Mark Sweeney, MDOT
Brighton TSC Manager
10321 Grand River Road
Suite 500
Brighton, Mi 48116
(810) 225-2622



From: Lewis, Patrick [<mailto:patrick.lewis@monroemi.gov>]
Sent: Friday, January 17, 2014 1:45PM
To: Sweeney, Mark (MDOT)
Subject: M-125 Lane Reconfiguration - Preliminary Request for review

Hi Mark,

As requested, I am sending this email to you to confirm and follow up on our conversation from this morning regarding what is yet a preliminary proposal by some interested stakeholders in Monroe to consider changing M-125 (Monroe Street) from five lanes to four in certain areas to accommodate on-street parking on the west side of the roadway. As I indicated, this request has not been presented formally, but I expect that during the next month or so it will be forwarded through the Downtown Development Authority Board for their comments and / or endorsement, and if favorable, may be routed through the City Council as well. You have indicated that before MDOT will take any formal action on the proposal, the City Council will need to adopt a resolution of support, which specifically delineates the request in detail, and I will be happy to work with you on acceptable language prior to it being presented for our Council action.

My understanding of the primary purpose of this request is to provide convenient and adjacent on-street parking for the businesses on the west side of M-125, specifically those in the blocks between Second Street and the River Raisin. My belief is that south of Second Street, since the business owners have adequate off-street parking, the roadway could remain a 5-lane cross section with the lane taper from the 4-lane section occurring on the entire block between Second and Third. In such a fashion, only the intersections at Front, First, and Second would be affected, and the intersections at Front & First already operate with lagging split phase left turn arrows, with both cross streets operating as part of a one-way pair.

I have attached 2 aerial photo maps for your use, with the first showing M-125 between First Street and the River and the second showing M-125 between Third and First Streets. Also, I included two photos for your general use, though you can also access Google Street view through our online GIS on the City's web page by clicking on TriView in the Tools pull-down menu, then clicking the map. The first photos looks southward from just south of First Street toward Second, the second looks southward from near Front toward First Street, both highlighting the near side curb line where on-street parking is desired.

Please forward this to whomever you feel appropriate for preliminary comments, and I will advise with further developments on our end. Please let me know if you need or desire any further information, and I appreciate your consideration at this point.

Sincerely,
Patrick M. Lewis, P.E.
Director of Engineering and Public Services
City of Monroe
patrick.lewis@monroemi.gov
(734) 384-9124 phone
(734) 384-9108 fax

Lewis, Patrick

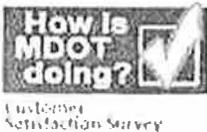
From: Sweeney, Mark (MDOT) [Sweeneym@michigan.gov]
Sent: Sunday, January 19, 2014 11:41 AM
To: Lewis, Patrick
Subject: FW: M-125 Lane Reconfiguration - Preliminary Request for review
Attachments: z - Lane Reduction -1629 Road Diet Checklist.pdf

Hello Pat,

In addition to the below, please know that Lansing Traffic and Safety was contacted, and that this is the first 5 to 4 lane conversion request they have heard of being considered. In general, they offered that 4 lanes are typically undesirable when there are left turns. They suggested, in addition to the 5 to 4 lane conversation, that you may want to consider a 5 to 3 lane conversation (should the traffic volumes be low enough).

Thank you,

Mark Sweeney, MDOT
Brighton TSC Manager
10321 Grand River Road
Suite 500
Brighton, Mi 48116
(810) 225-2622



From: Sweeney, Mark (MDOT)
Sent: Sunday, January 19, 2014 11:35AM
To: 'Lewis, Patrick'
Subject: RE: M-125 Lane Reconfiguration - Preliminary Request for review

Hello Pat,

Thank you for the information. Please know that we will discuss it internally.

Should the City wish to pursue this change formally, then to assist you with what information is needed, I have attached our Road Diet Checklist. Please use this form as a guide in preparing the documentation necessary to formally request that this lane change be considered.

Thank you, and please let me know if you have any questions.

Mark Sweeney, MDOT
Brighton TSC Manager
10321 Grand River Road
Suite 500

ROAD DIET CHECKLIST

The items below should be considered during scoping and design of Road Diets on state trunkline. All items should be addressed prior to field implementation.

ENGINEERING OPERATIONS COMMITTEE

All Road Diets must go to the Engineering Operations Committee (EOC) for information only. All items within this section should be completed before EOC is informed of the Road Diet.

- If the local municipality (city, village, township) within which the Road Diet is being considered has adopted a Transportation Plan, Master Plan and/or Complete Streets Policy, the Road Diet has been incorporated into that plan/policy and the regional planning agency and/or MPO has provided a letter or resolution in support of the Road Diet.
- The local municipality's governing body has passed a formal resolution in support of the Road Diet.
- A public meeting to which all road users were invited, including area residents/business owners and commuters, has been held.
- If the Road Diet will result in on-street parallel parking where it does not currently exist, a formal agreement between MDOT and the local municipality indicating the local municipality's responsibility in participating in funding the project and future maintenance of the on-street parallel parking areas has been drafted.
- A SYNCHRO analysis has been performed under proposed conditions and future traffic volumes (a) and shows that a reasonable Level of Service (LOS) will be maintained during the peak hour at all signalized and major un-signalized intersections. A reasonable LOS is defined as D or better for urban and C or better for rural/between. All individual intersection movements with LOS D or worse have been further analyzed, and delay mitigation techniques have been identified and incorporated into the design. Seasonal fluctuations in traffic volumes have been analyzed, where appropriate.
- If the Road Diet is located in a CMAQ nonattainment or maintenance area, the new lane configuration has been analyzed for air quality conformity and determined to be acceptable.
- If the Road Diet is to utilize safety funding, a Time of Return analysis has been completed and found to be within the required threshold.

COMPLETE STREETS

- Additional accommodations for non-motorized users (i.e. bike lanes, pedestrian refuge islands) have been considered and, where appropriate, incorporated into the design of the Road Diet. It is predicted that the Road Diet will result in an improvement in pedestrian mobility.

 If bus routes exist within the Road Diet influence area, additional accommodations for maintenance of safe loading and unloading zones have been considered and, where appropriate, incorporated into the design of the Road Diet.

 The impacts of trucks and busses stopping for at-grade railroad crossings within the Road Diet influence area have been determined and, if necessary, accommodations have been incorporated into the design of the Road Diet.

GEOMETRIC OPERATIONS

 Turning movements at all signalized and major unsignalized intersections have been analyzed for the appropriate design vehicle and determined to be acceptable.

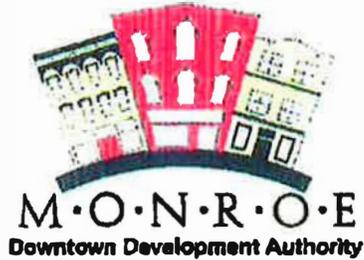
 Where on-street parallel parking is proposed, all affected intersections have been analyzed for intersection sight distance and determined to be acceptable.

 Potential timing and/or phasing changes to existing traffic signals have been identified and vetted through the Traffic Signals Unit for incorporation into the Road Diet.

 A Highway Safety Manual analysis has been performed and predicts an overall crash reduction as a result of the Road Diet under future traffic volumes (a).

 A cost estimate that accounts for all above items has been developed for the Road Diet.

(a) Future traffic volumes refer to 10-20 years out when reestablishment of curb lines is required; 3 years out when only striping and signing changes are required.



January 30, 2014

**George Brown, City Manager
City of Monroe
120 East First Street
Monroe, MI 48161**

Dear City Manager:

The Monroe Downtown Development Authority (DDA) Board has voted to support the concept of restoring parking on the west side of South Monroe Street from the river to Second Street. The Board supports the City to engage with MDOT in the collection of data and information to move forward on this project.

The Board understands that there is a cost involved and is willing to contribute contingent upon a better understanding of what the costs will be and our budgetary constraints.

Thank you for your consideration.

A handwritten signature in black ink, reading 'Janet Berns', is positioned above a horizontal line.

**Janet Berns
Chairperson, Monroe Downtown Development Authority**

RECEIVED

FEB - 5 2014

CITY MANAGER'S OFFICE



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Michigan Natural Resources Trust Fund Acquisition Grant Application for the River Raisin Heritage Corridor- East Area.

DISCUSSION: The Economic and Community Development Division, in partnership with the River Raisin National Battlefield Park Foundation and the National Park Service, is proposing to seek a grant from the Michigan Department of Natural Resources for funding to purchase properties with the River Raisin Heritage Corridor East project area from willing sellers. The areas we believe are the highest priority for acquisition include 1) the several riverfront residential properties and small marina along E. Elm Ave., 2) the undeveloped and commercial properties along the River on E. Front Street, and 3) the properties between the CN and Norfolk Southern rail lines east of Eastchester Street. These properties correspond with portions of Activity Zones 3- Frenchtown Settlement, 6- Entertainment, and 7- Greenway of the River Raisin Heritage Corridor- East Master Plan and the City's Parks and Recreation Master Plan 2014-2018.

The Michigan Natural Resources Trust Fund (MNRTF) projects provide for natural resource protection and outdoor recreation. Twenty five percent of the Trust Fund revenues available for appropriation each year can be used for development, therefore the majority of funding is allocated for acquisition projects. As of 2011, more than \$900 million in MNRTF appropriations have been made for more than 1,250 state and local recreation projects. MNRTF-assisted project sites must be dedicated to public outdoor recreation in perpetuity. Applications are evaluated using criteria established by the MNRTF Board of Trustees. The top priorities for the 2014 application round are Trails (including water trails), Wildlife/Ecological Corridors and Winter Deeryard (acquisition only), and Projects within an Urban Area. The proposed riverfront acquisitions and development of a greenway fit within these priorities. Recommendations are made by the MNRTF Board of Trustees to the Governor, which are forwarded to the Michigan Legislature for final approval and appropriation.

Local units of government must provide at least 25% of the project's total costs as local match. This match commitment must be identified in the application and at minimum a pledge by the local unit of government's governing board must be provided in its approval resolution. In accordance with the grant guidelines, the pledged match must then be secured by October 1 of the application year. Economic and Community Development staff is currently calculating the value of the land that the City, Port of Monroe, and private partners hold that could be dedicated and preserved for recreational uses and natural resource protection, and thereby utilized as match for this project. In addition to the land dedication, the City can count in-kind services provided by City staff and partner agencies toward the required match. An accurate project budget and the land values available for the required match will be available prior to the April 1 submittal deadline.

Submitting an application for funding in this 2014 grant round is important due to the significant planning efforts that have recently been completed (Exp. River Raisin Heritage Corridor- East Master Plan, City of Monroe Parks & Recreation Master Plan, and Resilient Monroe! Comprehensive Plan Amendment); and the high level of awareness these planning efforts currently have with the Michigan Department of Natural Resources and other State agencies. It is critical to keep the momentum from these planning efforts and begin to realize the vision for this area of the community as well as the potential economic benefits these projects could bring to the Monroe community, southeast Michigan and the entire State.

IT IS RECOMMENDED that City Council authorize and support the submittal of a Michigan Natural Resources Trust Fund Acquisition Grant Application for River Raisin Heritage Corridor Riverfront Connection; in the form of the attached resolution.

CITY MANAGER RECOMMENDATION:

- For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended

AS
[Signature]

APPROVAL DEADLINE: March 17, 2014

REASON FOR DEADLINE: Michigan Natural Resources Trust Fund Application Deadline of April 1, 2014

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N.A.

INITIATED BY: Economic and Community Development Division

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: River Raisin National Battlefield Foundation (RRNBF), National Parks Service (NPS), Monroe County, Port of Monroe, Private Property Owners in the Project Area

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$ TBD
	Cost of This Project Approval	\$ TBD
	Related Annual Operating Cost	\$ 0*
	Increased Revenue Expected/Year	(\$ 0)**

* Property will be transferred to NPS or RRNBF, ** Property will become tax exempt.

SOURCE OF FUNDS:	City	Account Number	Amount
	Force Labor Accounts	TBD	TBD
	<u>Other Funds</u>		
	Michigan Natural Resources Trust Fund		TBD
	County of Monroe Land Donation		
	Port of Monroe Land Donation		
	Homrich, Inc. Land Donation		

Budget Approval: _____

FACT SHEET PREPARED BY: Dan Swallow, Director of Economic and Community Development **DATE:** 3/11/14

REVIEWED BY: George Brown, City Manager



DATE:

COUNCIL MEETING DATE: March 17, 2014

**CITY OF MONROE
RESOLUTION**

**Support of the Michigan Natural Resources Trust Fund Application for the
River Raisin Heritage Corridor Riverfront Connection**

1 **WHEREAS**, City Council of the City of Monroe supports the submission of an application titled,
2 "River Raisin Heritage Corridor Riverfront Connection" to the Michigan Natural Resources Trust
3 Fund for acquisition of 1) the several riverfront residential properties and small marina along E.
4 Elm Avenue, 2) the undeveloped and commercial properties along the River on E. Front Street,
5 and 3) the properties between the CN and Norfolk Southern rail lines east of Eastchester Street;
6 and,
7

8 **WHEREAS**, these properties correspond with portions of Activity Zones 3- Frenchtown
9 Settlement, 6- Entertainment, and 7- Greenway of the River Raisin Heritage Corridor- East
10 Master Plan; and,
11

12 **WHEREAS**, the proposed application is supported by the Community's 5-Year Approved Parks
13 and Recreation Plan; and,
14

15 **WHEREAS**, City of Monroe has made a financial commitment to the project of at least 25% of
16 the project costs; and,
17

18 **WHEREAS**, if the grant is awarded the applicant commits its local match and donated amounts
19 from the following sources:

- 20 County of Monroe Land Donation
 - 21 Port of Monroe Land Donation
 - 22 Homrich, Inc. Land Donation
- 23

24 **NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Monroe hereby
25 authorizes submission of a Michigan Natural Resources Trust Fund Application, and further
26 resolves to make available its financial obligation in an amount at least 25% of the project cost,
27 during the 2015-2016 fiscal year.

28
29 **AYES:**

30 **NAYES:**

31 **ABSENT:**

32
33
34

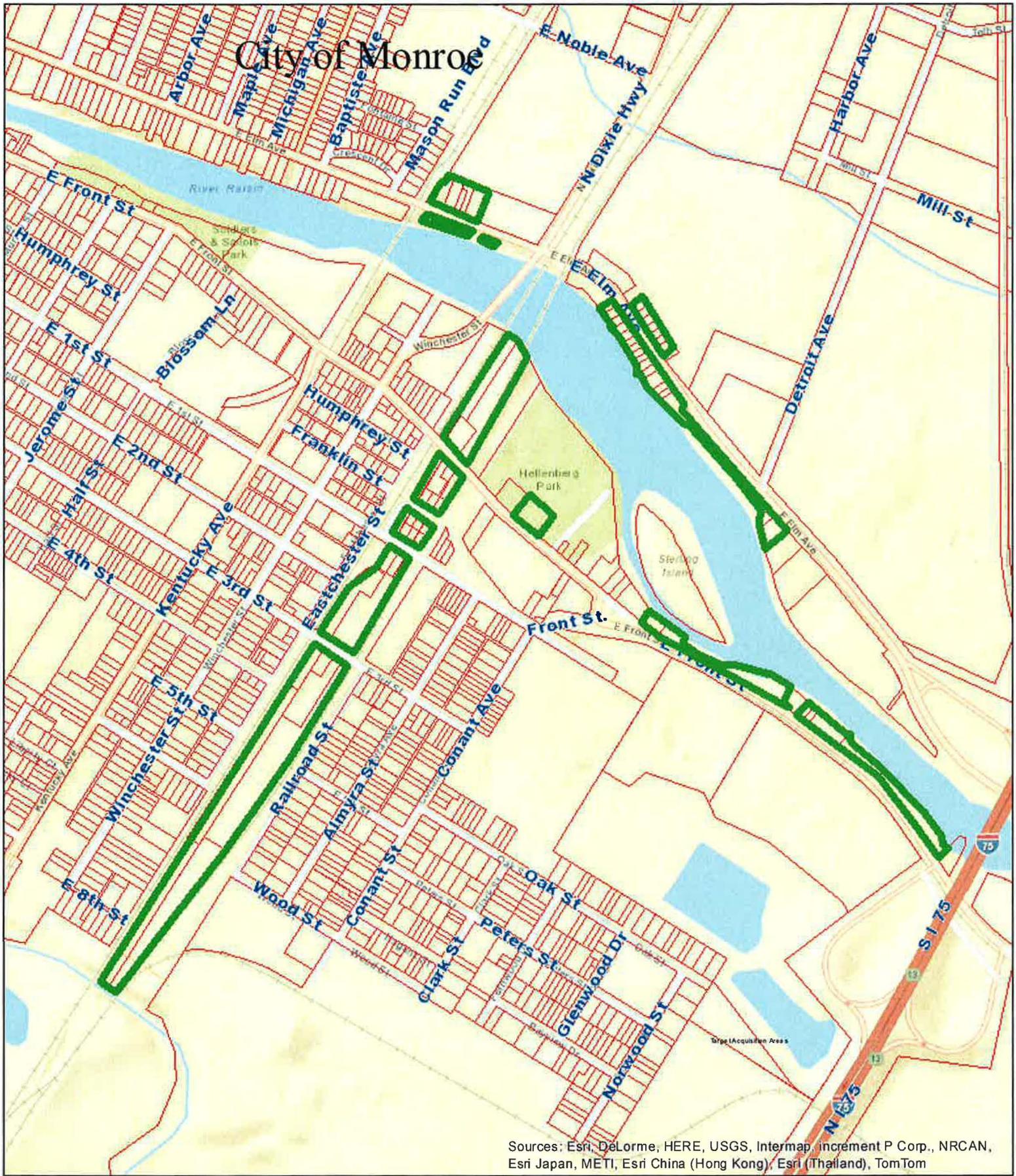
35 **RESOLUTION DECLARED ADOPTED**

36 I, Michelle J. LaVoy, City Clerk-Treasurer of the City of Monroe, County of Monroe, State of
37 Michigan, do hereby certify that the foregoing is an exact copy of a Resolution adopted by the
38 City Council of said City, at a regular meeting thereof held on the 17th day of March 2014.

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43
44

Michelle J. LaVoy
City Clerk-Treasurer

City of Monroe



Sources: Esri, DeLorme, HERE, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom



Geographic Information System (GIS)
Engineering Department

1 inch = 752 feet
March 12, 2014
City of Monroe
Target Acquisition Areas



DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various cities, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City of Monroe does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City of Monroe does not represent that the GIS data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. The user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of data provided.



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Michigan Natural Resources Trust Fund Development Grant Application for the River Raisin Heritage Trail Riverwalk Extension.

DISCUSSION: The existing River Raisin Heritage Trail provides approximately eight miles of paved hike-bike trails and sidewalks along safe and scenic routes within the City of Monroe and Frenchtown Township. The Trail connects major historic sites, state and local parks, nationally significant buildings, monuments and important natural and ecological features. However, access and viewing of the River Raisin is limited through the downtown area and adjacent neighborhoods. The current extent of the Riverwalk only covers a small portion of the riverfront from the new Riverfront Park and Parking Lot to the western edge of Soldiers and Sailors Park. This proposed project would extend the Riverwalk east, through Soldiers and Sailors Park, and develop the connections for its further eastward extension to Gateway Park (Winchester Street Bridge).

The proposed Riverwalk extension enhances several recent investments the City, State, and Federal governments, as well as the Downtown Development Authority have already made in the River and downtown Monroe. The Macomb Street Bridge, one of the primary access points to the Riverwalk, was rebuilt to open up views and improve pedestrian access from both sides of the River. The Riverfront Park and Parking Lot was specifically designed to enhance connections from the downtown to the Riverwalk. This project included a new gazebo, landscaping and clearly delineated pedestrian access points from an inviting parking area that is utilized as a trailhead. Great Lakes Restoration Initiative funded projects removed or modified the low-head dams in the River, creating highly desirable rock rapids that attract wildlife and enhance the views of the River. Now, extending the Riverwalk would provide access further east along the River and advance the on-going efforts to make the River a natural resource and recreational asset for Monroe. This project has also been identified as a priority in the recently adopted City of Monroe Parks and Recreation Plan 2014-2018.

The Michigan Natural Resources Trust Fund (MNRTF) is a State funding source designated to provide for natural resource protection and outdoor recreation. As of 2011, more than \$900 million in MNRTF appropriations have been made for more than 1,250 state and local recreation projects. MNRTF-assisted project sites must be dedicated to public outdoor recreation in perpetuity. Applications are evaluated using criteria established by the MNRTF Board of Trustees. The top priorities for the 2014 application round are Trails (including water trails), Wildlife/Ecological Corridors, and Projects within an Urban Area. The proposed Riverwalk extension meshes closely with each of these priorities.

Local units of government must provide at least 25% of the project's total costs as local match. This match commitment must be identified in the application and at minimum a pledge by the local unit of government's governing board must be provided in its approval resolution. In accordance with the grant guidelines, the pledged match must then be secured by October 1 of the application year. An accurate project budget and the available funding from alternate sources (Exp. Wastewater and/or Water Funds) for the required match will be available prior to the April 1 submittal deadline. Funding for this project was identified in the Capital Improvements Program as a future project for Fiscal Year 2015-16.

IT IS RECOMMENDED that City Council authorize and support the submittal of a Michigan Natural Resources Trust Fund Development Grant Application for River Raisin Heritage Trail Riverwalk Extension; in the form of the attached resolution.

CITY MANAGER RECOMMENDATION:

- [Handwritten Signature]*
- For
 - For, with revisions or conditions
 - Against
 - No Action Taken/Recommended

APPROVAL DEADLINE: March 17, 2014

REASON FOR DEADLINE: Michigan Natural Resources Trust Fund Application Deadline of April 1, 2014

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N.A.

INITIATED BY: Economic and Community Development Division

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Department of Public Services (Maintenance), Private Property Owners in the Project Area

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$ TBD
	Cost of This Project Approval	\$ TBD
	Related Annual Operating Cost	\$ 3,000.00*
	Increased Revenue Expected/Year	\$ 0

* Seasonal maintenance and trash collection.

SOURCE OF FUNDS:	<u>City</u>	Account Number	Amount
	Capital Improvements Program	TBD	TBD
	<u>Other Funds</u>		
	Michigan Natural Resources Trust Fund		TBD

Budget Approval: _____

FACT SHEET PREPARED BY: Dan Swallow, Director of Economic and Community Development **DATE:** 3/11/14

REVIEWED BY: George Brown, City Manager



DATE:

COUNCIL MEETING DATE: March 17, 2014

**CITY OF MONROE
RESOLUTION**

**Support of the Michigan Natural Resources Trust Fund Application for the
River Raisin Heritage Trail Riverwalk Extension**

1 **WHEREAS**, the City Council of the City of Monroe, Michigan supports the submission of an
2 application titled, "River Raisin Heritage Trail Riverwalk Extension" to the Michigan Natural
3 Resources Trust Fund for the development of a multi-use pathway along the River Raisin from
4 its current terminus at the west end of Soldiers and Sailors Park, east toward the Winchester
5 Street Bridge; and,

6
7 **WHEREAS**, the proposed application is supported by the City of Monroe's 5-Year Approved
8 Parks and Recreation Plan; and,

9
10 **WHEREAS**, City of Monroe has made a financial commitment to the project of at least 25% of
11 the project costs, in cash and/or force account.

12
13 **NOW THEREFORE, BE IT RESOLVED** that the City Council of the City of Monroe hereby
14 authorizes submission of a Michigan Natural Resources Trust Fund Application, and further
15 resolves to make available its financial obligation in an amount at least 25% of the project cost,
16 during the 2015-2016 fiscal year.

17
18
19 **AYES:**
20 **NAYES:**
21 **ABSENT:**

22
23
24 **RESOLUTION DECLARED ADOPTED**

25 I, Michelle J. LaVoy, City Clerk-Treasurer of the City of Monroe, County of Monroe, State of
26 Michigan, do hereby certify that the foregoing is an exact copy of a Resolution adopted by the
27 City Council of said City, at a regular meeting thereof held on the 17th day of March 2014.

28
29
30
31 _____
32 Michelle J. LaVoy
33 City Clerk-Treasurer



Geographic Information System (GIS)
Engineering Department

1 inch = 207 feet

March 12, 2014

City of Monroe

Riverwalk Extension



DISCLAIMER: This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various cities, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City of Monroe does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City of Monroe does not represent that the GIS data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. The user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of data provided.

RIVER RAISIN HERITAGE TRAIL SYSTEM



SURFACE KEY & LEGEND

- SIDEWALK (ONE SIDE)
- SIDEWALK (BOTH SIDES)
- ASPHALT PATH
- RAILROAD
- RESTROOMS
- OPEN APR.-NOV.
- OPEN ALL YEAR

- Navarre-Anderson Trading Post
- Munson Park
- St. Antoine Memorial Monument
- Veterans Park
- Monroe Family YMCA

- Sisters, Servants of the Immaculate Heart of Mary
- Memorial Place/Kentucky Monument (War of 1812)
- Monroe County Historical Museum
- St. Mary Catholic Church
- Custer Equestrian Monument
- Loranger Courthouse Square

- River Raisin National Battlefield Park
- Accessible Fishing Pier
- Ford Marsh/Detroit River International Wildlife Refuge
- Wm. C. Sterling State Park

RECREATION & FITNESS | 1.4 MILES

This section of the trail is the preeminent venue for local fitness enthusiasts. It is not unusual to find young mothers with strollers, pet owners, couples, friends, joggers, and bikers sharing the trail year-round. The local YMCA is the eastern anchor providing a point of departure to cultural and recreational amenities located on the west side of the city. At the mid-point, Veterans Park salutes our military men and women who have served from WWI through the present. Veterans Park also offers the opportunity to fish along the River Raisin, enjoy a leisurely lunch outside, or take a few moments to relax during a workout on the trail. Proceeding west from Veterans Park, the trail provides scenic views of the river and terminates in Monroe's premier recreational facility, Munson Park. The park offers skateboarding, soccer and ball fields, walking and nature trails, a sledding hill and much more. On-street bike lanes continue to the 18th century Navarre-Anderson Trading Post.

This section of the trail is constructed of asphalt and averages 6 feet in width. The path goes under Telegraph Road and crosses to the north side of North Custer (W. Elm Avenue) as it nears Munson Park. A 5-foot-wide shoulder bike path now connects Munson Park to the Navarre-Anderson Trading Post.

HISTORY & CULTURE | 1.7 MILES

This section of the trail runs through an area containing some of Monroe's oldest and most elegant homes. From early territorial governors to industrial leaders, Elm Avenue and its adjoining neighborhoods reflect architectural styles and periods ranging from the early 19th century through today. The Custer Equestrian Monument and St. Mary Catholic Church are two of the community's most notable landmarks. Visitors can also find shops, restaurants and cultural attractions, such as a Custer Exhibit at the Monroe County Historical Museum and the War of 1812 Memorial Place. Downtown is easily accessible from Elm Avenue via Monroe and Macomb Streets.

City sidewalks make up a majority of this section of the trail and range in width from 4 - 6 feet. The Riverwalk, a 10-foot wide pathway running along the river, is accessible from St. Mary's Park (near the Custer monument) and at the Macomb Street Bridge.

BATTLEFIELD & WETLANDS | 4.4 MILES

This section of the trail, which is largely contained within Sterling State Park, is adjacent to the Ford Marsh unit of the Detroit River International Wildlife Refuge, and is near to the River Raisin National Battlefield Park, site of a significant battle in the War of 1812. The trail provides visitors with an outstanding opportunity to step back in time and experience the marshes and wetlands that the early French settlers first explored, hunted, and called home. Views of Lake Erie and of the natural habitats of indigenous wildlife and waterfowl are accessible from the main path and side trails. Bicyclists can experience nature on an extended ride and bird watchers can add unique species to their sighting list.

This section of the trail is an 8-10-foot wide asphalt path with several side trails and viewing decks. The trail can be accessed from Sterling State Park, the River Raisin National Battlefield Park, or the City of Monroe's Multi-Sports Complex (on N. Dixie Highway west of the battlefield).

From the parking area at the start of the Sterling State Park Loop, shortest route to the Wetlands Trail Head is 1.5 miles.



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: FY 2013-14 Amendment to Community Development Block Grant (CDBG) Annual Action Plan

DISCUSSION: The City of Monroe is a recipient of federal funds in the form of the Community Development Block Grant. It is eligible for these funds as the principal city in Monroe County. To gain access to these funds, Monroe must submit an application each year that includes a detailed description of how they will be used. To make a substantial amendment to the allocation of these funds, according to Federal statute 24 CFR 91.100, the City of Monroe must make the amendment available for a 30-day comment period, post a public notice of the changes and hold a meeting.

To this end, the City of Monroe has completed a 30-day comment period to amend the FY2013-2014 Annual Action Plan, which details grant activities for a given year. The proposed amendment to the Annual Action Plan involves adding a \$17,000 budget for streetlight upgrades that involve replacing obsolete streetlights with energy efficient light-emitting diode (LED) fixtures in low- and moderate-income neighborhoods. The City is also planning to replace the windows in the Navarre Library, which is expected to cost approximately \$40,000.

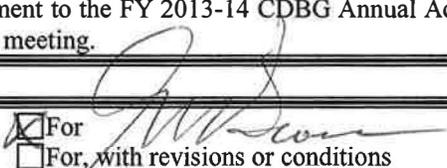
These funds have come available as other planned activities from previous year's budgets have come in at less than originally estimated costs. With this re-programming of funds here is the revised budget for the CDBG Annual Action Plan FY2013-2014. All activities not mentioned above and listed below are open projects approved in either this year's or past CDBG budgets:

Arthur Lesow Community Center – Continue improvements to this public facility	\$300,000
FIX Program – Rehabilitate fifteen (15) homes for income eligible residents	\$361,000
Navarre Library Lighting Replacement – Replace lighting in this library serving an LMI neighborhood	\$40,000
Navarre Library Windows – Replace the windows in this library serving an LMI neighborhood	\$40,000
Building Demolitions – Demolish abandoned, blighted properties	\$30,000
Dorsch Memorial Library improvements – Make improvements to this historic library	\$26,500
La-Z-Boy World Headquarters – Fund site improvements related to the development of the world headquarters	\$25,000
Streetlight upgrades – Upgrade obsolete lighting fixtures to LED in LMI neighborhoods	\$17,000
Fair Housing Testing – Contract with a regional Fair Housing Center to provide complaint-based testing and an analysis of impediments to fair housing	\$12,000
Hellenberg Field Plan - Contract with a firm to design Hellenberg Field to maximize its utility for neighborhood residents and to make it cohesive with the River Raisin National Battlefield Park	\$8,500
Paula's House Services – Assist this facility with the program costs of a transition shelter for women	\$7,500
Oak of Righteousness Warming Shelter – Assist this facility with staff costs at a shelter for the homeless	\$7,500
Foreclosure and Homelessness Prevention – Contract with Legal Services of South Central Michigan to provide legal counsel to city residents faced with homelessness through foreclosure or eviction	\$7,500
Lead-based Paint Remediation – Cooperate with the State and the Monroe County Health Department in the remediation of lead hazards in homes with children who have shown elevated levels of lead in their blood	\$5,000
Recreation Services – Fund recreation services for low- and moderate-income children	\$2,500
Code Enforcement – Increase efforts to eliminate blight in the city's low- and moderate-income neighborhoods	\$65,000

Planning and Administration – Fund staff required to carry out the activities described in this plan	\$60,796
Total CDBG Funds	\$1,015,796
FY2013-14 Funds	\$410,296
Carryover Funds	\$605,500

IT IS RECOMMENDED that City Council note the proposed amendment to the FY 2013-14 CDBG Annual Action Plan and prepare for its approval after the 30-day comment period being initiated at this meeting.

CITY MANAGER RECOMMENDATION:

- 
 For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended

APPROVAL DEADLINE: ASAP

REASON FOR DEADLINE: Plan approval required to execute lighting contract

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Economic and Community Development

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Council, Dept. of Economic and Community Development, DTE, LMI residents, Navarre Library

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$ 1,015,796
	Cost of This Project Approval	\$ 1,015,796
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ *

*Exact revenue is unknown, as it depends largely on future increases in valuation to homes assisted with CDBG programs

SOURCE OF FUNDS:	<u>City</u>	Account Number	Amount
	<u>Other Funds</u>	Community Development Block Grant	\$ 1,015,796

Budget Approval: 

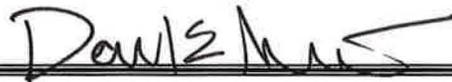
FACT SHEET PREPARED BY: Matt Wallace, City Planner

DATE: March 10, 2014

REVIEWED BY: Dan Swallow, AICP, Director of Economic and Community Development

DATE: March 10, 2014

COUNCIL MEETING DATE: March 17, 2014





CITY COUNCIL AGENDA FACT SHEET

RELATING TO: DEPARTMENT OF COMMUNITY HEALTH – 2014 FLUORIDE EQUIPMENT GRANT ACCEPTANCE

DISCUSSION: The Water Department applied for a Michigan Department of Community Health (MDCH) Oral Health Program 2014 Fluoridation Equipment Grant in the amount of \$24,000 (maximum grant amount) to assist with funding of a Fiscal Year (FY) 2014-15 Capital Improvement Program (CIP) project (Bulk Fluoride Storage Tank Replacement project). The grant scope includes replacing the two (2) existing bulk fluoride storage tanks with new Fiberglass Reinforced Plastic tanks. As you may recall the Water Plant adds fluoride to treated drinking water solely for dental and oral hygiene purposes. Fluoridation is one of the most cost effective and efficient ways to reduce dental disease in our population. The bulk storage tanks are over 40 years old and are in need of replacement based on field inspections and typical tank service life. The Monroe Water Plant started adding fluoride to treated drinking water in December 1951.

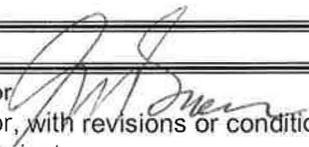
Attached is general information on the grant and the preliminary award notification for the 2014 Fluoridation Equipment grant received on March 5, 2014. City staff has reviewed the grant requirements along with the City Attorney such that all parties are familiar with the grant provisions and believe the grant conditions / obligations can be met.

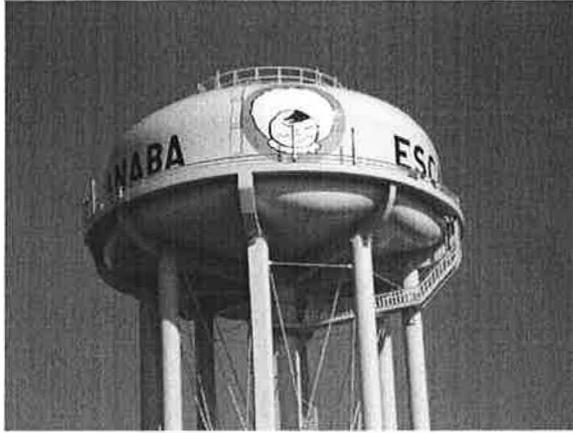
This grant does not include any match amounts from the City of Monroe; nonetheless the total project cost is estimated to be twice the grant amount. The grant will reimburse up to \$24,000 of the total project cost.

In order to keep the project on its intended schedule the attached preliminary award notification must be accepted by the City of Monroe and affirmation of the award be provided authorizing the Director of Water & Wastewater. The MDCH has agreed to extend the deadline for the City to accept the grant. Upon acceptance, project specifications will be developed and the project will be bid to keep the project on schedule.

IT IS RECOMMENDED that the City Council accept the MDCH 2014 Fluoridation Equipment Grant in the amount of \$24,000.00 and for the Director of Water & Wastewater be authorized to sign the applicable grant documents on behalf of the City of Monroe.

CITY MANAGER RECOMMENDATION:

- For 
- For, with revisions or conditions
- Against
- No Action Taken/Recommended



**Michigan Department of Community Health-
Oral Health Program**

**Request for Proposal
Fluoridation Equipment
2014**

**Notice of Intent Due: January 31, 2014
Proposal Due: February 7, 2014**

PROPOSAL BACKGROUND:

Fluoridation of a community water system is one of the most cost effective and efficient ways to reduce dental disease in a population. Over 65 years of research on this topic has proven community water fluoridation to be safe and effective in improving the oral health of the community's citizens.

The Michigan Department of Community Health Oral Health Program is primarily looking to promote community water fluoridation by offering to reimburse communities currently not fluoridating for fluoridation equipment purchases for the sole purpose to initiate community water fluoridation in their community. A generous gift from Delta Dental of Michigan is once again available to help communities with acquiring new fluoridation equipment.

Close to 7 million people in Michigan are benefiting from community fluoridated water. For those systems currently wishing to initiate this basic public health practice in their communities the Michigan Department of Community Health- Oral Health Program is providing grants to assist with the cost of the purchase and installation of fluoridation equipment. The funds must be used for new and replacement fluoridation equipment purchased in the contract period of April 1, 2014- September 15, 2014.

First priority will be given to Michigan water systems currently without a water fluoridation program. If funds allow, reimbursement for replacement fluoridation equipment will be offered to those Michigan communities needing to update their fluoridation equipment for the sole purpose of continuing community water fluoridation in their community.

GRANT PROPOSAL:

Applicants may submit only one Application to request funds to help in the purchase, and engineering costs of fluoridation equipment used in Michigan community water systems that currently are not fluoridating. In addition, if funds allow, communities wishing to replace current fluoridation equipment in need of replacement for the purpose of continuing community water fluoridation may submit an application. **Those communities that have received awards in the past 3 years will not be considered.**

When requesting fluoridation equipment, those Michigan communities that have gone the longest without active community water fluoridation will be given higher priority. Those systems that had to discontinue fluoridation due to faulty equipment will also be given higher priority.

The funds must be used to purchase new or replacement fluoridation equipment to initiate or continue a fluoridation process for their water system. Engineering costs may also be included in the request. Building costs or fluoride product costs will not be allowed. Installation/labor costs and testing equipment may be considered if funds allow. This will be for purchases of fluoridation equipment made only between April 1, 2014 and Sept 15, 2014.

The applicant can request up to **\$24,000** for new or replacement fluoridation equipment costs, including engineering costs. A statement from the water supply owner or a water systems operator/engineer in charge will be required to verify the condition of existing fluoridation equipment and justification for its replacement or addition. **The new equipment must be in place and in use for administering appropriate fluoride into the drinking water within 6 months from the invoice submission date.**

At least two estimates from two separate established fluoridation equipment vendors must be included with your proposal. The estimates must include costs for each individual type of equipment, engineering and/or service costs.. The estimates need to be from two different sources or companies. An estimate breakdown of the equipment, services, etc. being considered and cost of each must be included. Fill out Estimates Page. (Page 11). If you need more space, additional copies of Page 11 may be included with your proposal. If dry product is being used please indicate as such.

Water systems must apply for and receive an Act 399 (Michigan Safe Drinking Water Act) construction permit from the Department of Environmental Quality (DEQ) before installation of any fluoride feed equipment. Evidence that a permit application will be submitted, or if DEQ was contacted and they state that no construction permit is needed, then a statement from DEQ to this fact, must be included.

The applicant should be a water system representative from a Michigan community, city, village or township and must provide evidence that fluoridation had been discussed with the public and a vote was favored for fluoridation either by the council or the public at large in the past or as a new project. If no evidence can be found, then a note from DEQ as to the years of previous fluoridation must be attached.

Community population size serviced by your community water system will be considered. This will be confirmed through DEQ records for 2013. The larger the population, the higher priority given.

All terms, conditions and limitations specified in the Abbreviated Grant Application will be reviewed and scored according to relevant review criteria described in **Selection Criteria**.

Grantees will be notified of the award by **March 14, 2014**.

Purchases must be made and invoices submitted for reimbursement between April 1, 2014 and September 15, 2014.

INSTRUCTIONS FOR GRANT PROPOSAL SUBMISSION:

Applicants should review all included materials and selection criteria.

Notification of Intent to Apply Due: January 31, 2014
Completed Applications Due: February 7, 2014

Applications should be typed or clearly printed.
4 hard copies must be submitted to:

MDCH - FCH
Oral Health Program
Attn: Susan Deming
Education and Fluoridation Coordinator
201 Townsend St.
P.O. Box 30195
Lansing, MI 48909

Phone: (517) 373-3624 Fax: (517) 335-8697 or 8294
E-Mail: demings@michigan.gov

Applicants are responsible for the timely receipt of their proposal. **PROPOSALS RECEIVED AFTER THIS DATE, February 7, 2014, AND TIME, 3:00pm, WILL NOT BE CONSIDERED.**

ELIGIBLE APPLICANTS:

The applicant should be a water system representative from a Michigan community, city, village or township and must provide evidence that fluoridation had been discussed with the public and a vote was favored for fluoridation either by the community council or the public at large in the past or as a new project. If no evidence can be found, then a note from DEQ as to the years of fluoridation must be attached.

AVAILABILITY OF FUNDING:

Awards are contingent upon availability of funds. The number of grants to be awarded will be determined by the number of proposals received and the amount of funds requested.

Award requests **must not exceed \$24,000** for new or replacement project equipment. **Awards will be based on funds and equipment requested per population size, number of servicing wells and number of chemical feed pumps.**

Awards will be available upon submission of estimates for **equipment to be purchased April 1, 2014-September 15, 2014.**

Any funds received by the recipient of the award but not spent for this specific purpose must be returned to the Michigan Department of Community Health. In submitting the application, the applicant assures that funds will be used exclusively for the intended program. The MDCH will not

assume any responsibility or liability for costs incurred by the recipient of the award prior to the signing of an agreement. Funds will be set-aside for an independent analysis, contracted at the discretion of MDCH to evaluate the relative merits of all programs funded.

CONTRACTOR RESPONSIBILITIES:

The award recipient will be required to assume responsibility for all contractual activities offered in the proposal whether or not that recipient performs them. If any part of the program is to be provided by persons other than the recipient, responses to the RFP must include a list of these persons, including name, address, organization, credentials and services to be provided. The state will consider the selected award recipient to be the sole-point-of-contact with regard to program matters, including payment of any and all charges resulting from the award.

REIMBURSEMENT MECHANISM:

All award recipients must sign-up through the on-line vendor registration process to receive all State of Michigan payments in the form of Electronic Funds Transfers (direct deposits), as mandated by PA 533 of 2004. Vendor registration information is available through the Department of Technology, Management and Budget's web site: <http://www.cpexpress.state.mi.us/>

DISCLOSURE OF PROPOSAL CONTENTS:

All information in an applicant's proposal is subject to disclosure under the provisions of Public Act No. 442 of 1976, known as the "Freedom of Information Act." This act also provides disclosure of contracts and attachments thereto.

ISSUING OFFICE:

This Request for Proposals (RFP) is issued by the Michigan Department of Community Health Oral Health Program, hereafter known as MDCH or the Department. The issuing office is the sole-point-of-contact for persons/organizations who are considering preparing responses to this RFP. The award will be made to the applicant(s) who most successfully meet the criteria of the RFP, up to the total amount of funds available within the funding level stipulated and at the discretion of MDCH.

USE OF FUNDS:

Funds available under this announcement for the Fluoridation Equipment Grant should be used only for costs involved for purchasing fluoridation equipment to initiate a community water fluoridation program or for purchases to replace worn out fluoridation equipment in existing fluoridating communities. Engineering costs are allowed. **Building and maintenance costs or fluoride product costs are not allowed. Installation/labor costs and testing equipment may be considered if funds are available.**

Any funds received by the recipient of the award but not spent for the specific purpose must be returned to MDCH. In submitting the application the applicant assures that funds will only be used for the intended program. The MDCH will not assume any responsibility or liability for costs incurred by the recipient of the award prior to the signing of an agreement. Funds will be set-aside at the discretion of MDCH for an independent analysis of program expenses, staffing and operating expenses of funded programs. Relative merits of all programs funded will be evaluated.

NOTICE OF INTENT:

Notice of Intent must be submitted. Any correspondence regarding the grant will only be sent to those that have submitted a notice of intent which could be submitted through e-mail, fax or regular mail. A statement that your agency intends to apply and approximately how much your agency will be requesting, is what is needed. Contact information for the person most directly involved with initiating the proposal must be included. **Notice of Intent is due January 31, 2014. A Notice of Intent fillable form is included with the application. (Page 14).**

QUESTION AND ANSWER PERIOD:

A proposal conference will not be held. Questions may be submitted electronically until **January 31, 2014**. E-mail responses will be prepared and sent to all parties who have submitted a notice of intent by January 31, 2014. In addition, questions and responses will be posted on the Department's website at www.michigan.gov/oralhealth . To expedite the answers, include your fax number and e-mail address with your notice of intent.

SPECIFICATIONS:

All proposals must address or comply with the following specifications:

- Applicant must be a water system representative from a Michigan community, city, village or township.
- Evidence of a vote in favor of fluoridation by council or public vote must be attached to the application. Highlight the area of evidence in the attached document. If no document can be found then verification of longevity of fluoridation from DEQ must be included.
- Must be requesting the award to reimburse for fluoridation equipment and engineering costs only associated with installing, or replacing said equipment as to initiate or continue a fluoridation program in the community water supply.
- Awards will be based on appropriateness of request per population size, number of wells, and number of chemical feed pumps servicing the population.
- Request for award cannot exceed **\$24,000** for new or replacement fluoridation equipment and may include engineering costs. (Installation/labor costs and testing equipment may be considered if funds available).
- A statement from the water supply owner or a water systems operator/engineer in charge will be required to verify the condition of existing fluoridation equipment and justification for its replacement and/or addition. Include a detailed description of the need for new or replacement equipment and how this will impact the community. There is a Verification/Justification Page to complete. (Page 12). More pages can be added if needed.
- Two separate estimates for fluoridation equipment must be attached from established fluoridation equipment vendors. These estimates must be from two different sources or vendors.
- The first choice vendor(s) should be identified on the Estimates Page, (page 11), and breakdown of estimated costs per equipment item must be included. Please be specific. An

additional sheet can be developed if more space is needed. Please add separate sheet if dry product equipment is to be used.

- Water systems must apply for and receive an Act 399 (Michigan Safe Drinking Water Act) construction permit from the Department of Environmental Quality (DEQ) before installation of any fluoride feed equipment. Evidence that a permit application will be submitted, or if DEQ was contacted and they state that no construction permit is needed, then a statement from DEQ to this fact, must be included.
- The new equipment must be in place and in use for administering appropriate fluoride into the drinking water within 6 months from the invoice submission date.
- Notices of Intent must be received no later than January 31, 2014.
- **Proposals due no later than 3:00 EST February 7, 2014 (Only 4 hard copies accepted- no faxed or e-mailed submissions allowed).**
- Grantee contracts will be for purchases between April 1, 2014-September 15, 2014.
- Purchases and invoices for reimbursement of fluoridation equipment must be purchased and submitted between April 1, 2014- September 15, 2014.
- Building costs and fluoride product costs will be excluded. Installation costs and testing equipment may be considered if funds available.

SELECTION CRITERIA: Based on 100 points

- **20 Points:** Community water system that have not fluoridated in the past will be given maximum points. Communities that have fluoridated in the past but have discontinued and wish to restart will be considered for higher points. Those systems that had to discontinue fluoridation due to faulty or broken fluoridation equipment will be considered for higher points. **Justification for replacement equipment must be detailed.**
- **10 Points:** Based on population size. Communities with populations over 10,000 receive higher points.
- **10 Points:** Application is attached and filled out in entirety. Neatness and readability of application will help earn maximum points.
- **5 Points:** Evidence of council or community vote in favor of fluoridating attached. Area in document is highlighted for fluoridation approval evidence. If no document, then notice from DEQ verifying years of fluoridation must be included.
- **10 Points:** Request for award does not exceed \$24,000 for new or replacement fluoridation equipment. Request appears appropriate for size of population, number of wells and number of chemical feed pumps servicing population.
- **10 Points:** Award request is for fluoridation equipment and engineering costs only. Building and product costs are not allowed. (Installation costs and testing equipment may be considered if funds available).



STATE OF MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH
LANSING

RICK SNYDER
GOVERNOR

JAMES K. HAVEMAN
DIRECTOR

March 5, 2014

Re: Preliminary Award Notification
Fluoridation Equipment Grant

Mr. Barry LaRoy
Director of Water and Waste Water Utilities
City of Monroe
120 E. First St.
Monroe, MI 48161

Dear Mr. LaRoy,

Congratulations! This is your preliminary award notification for the Fluoridation Equipment 2014 grant. Based on a competitive grant review process, your agency will receive **\$ 24,000**. This is based on the scores and comments from the review process. Your request was reasonable based on the comments of the reviewers.

The grant period is April 1, 2014 through September 15, 2014. This award is subject to and contingent upon the availability and authorization of funds for this project.

All award recipients must sign-up through the on-line vendor registration process to receive all State of Michigan payments in the form of Electronic Funds Transfers (direct deposits), as mandated by PA 533 of 2004. Vendor registration information is available through the Department of Management and Budget's web site: <http://www.cpexpress.state.mi.us/>.

Pending grant award notification and authorization, a Purchase Order Agreement will be issued by the Michigan Department of Community Health in the coming month. Please read the agreement carefully for grant reporting requirements, funding requirements, and other important information.

Please complete the **Acceptance/Rejection Form** and return to Susan Deming by **March 14, 2014**. If you have any questions please do not hesitate to contact me or Susan Deming demings@michigan.gov

Sincerely,

A handwritten signature in cursive script, appearing to read "Brenda Fink".

Brenda Fink, A.C.S.W., Director
Division of Family & Community Health

Acceptance/Rejection of 2014 Fluoridation Equipment Grant Award

Name of Applicant Agency: City of Monroe

Contact Person: Barry LaRoy

E-mail: barry.laroy@monroemi.gov

Phone: 734 384-9122

Award Amount Offered: \$24,000

Accept Award as indicated above: YES NO

Comments: _____

Signature: _____ Date: _____

Send to: **(By March 14, 2014)**
Susan Deming
MDCH- Oral Health
demings@michigan.gov
Fax: 517 335-8697

Thank you!



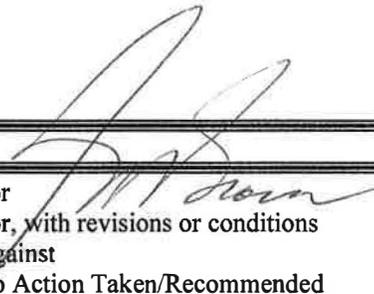
CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Resolution setting the annual date for the cutting of weeds and grasses as April 28, 2014.

DISCUSSION: Resolution as prescribed by Ordinance No. 05-004, setting the annual date for the cutting of weeds and grasses and other items subject to Ordinance No 05-004.

Recommendation: The attached resolution be adopted.

CITY MANAGER RECOMMENDATION:

- For
 - For, with revisions or conditions
 - Against
 - No Action Taken/Recommended
- 

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION:

For

Against

REASON AGAINST:

INITIATED BY:

Michelle J. LaVoy, City Clerk/Treasurer



PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

SOURCE OF FUNDS:

City

Account Number

Amount

\$
\$
\$
\$
\$

Other Funds

\$
\$
\$
\$

Budget Approval: _____

FACT SHEET PREPARED BY: Sharon C. Malotky

DATE: 03-07-2014

REVIEWED BY: Patrick Lewis, Director of Engineering & Public Services

DATE: 03-07-2014

REVIEWED BY: Michelle J. LaVoy, City Clerk-Treasurer

COUNCIL MEETING DATE: 03-17-14



**CITY OF MONROE
WEED & GRASS CUTTING NOTICE**

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WHEREAS, pursuant to the provisions of Ordinance No. 05-004 the City Council must set an annual date for the destruction, removal or cutting of weeds, grasses, or plants which endanger public property or the health or safety of the public; and

WHEREAS, it has been determined that such weeds, grasses, or plants shall not be allowed to grow in excess of eight (8) inches in height; and

WHEREAS, every owner, possessor or occupier of land and every person having charge of any land in the City, shall destroy, remove or cut any and all weeds, grasses, or plants which exceed eight (8) inches in height on or after the annual date established by City Council.

NOW, THEREFORE, BE IT RESOLVED, that the City Council for the City of Monroe sets April 28, 2014, as the annual date for the destruction, removal or cutting of weeds, grasses, or plants which exceed the height requirements set forth in Ordinance No. 05-004.

BE IT FURTHER RESOLVED, that all weeds, grasses or plants must be removed or cut as often thereafter as necessary to comply with Ordinance No. 05-004.

BE IT FURTHER RESOLVED, that should such weeds, grasses or plants not destroyed, removed, or cut, by the owner, possessor or occupier of land or persons having charge of any land in the City by April 28, 2014, the removal or cutting shall be undertaken by the

1 City of Monroe and the cost for such work shall be assessed to the property as provided by
2 City of Monroe Charter and Ordinance No. 05-004.

3

Michelle J. LaVoy

4

City Clerk-Treasurer



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Delinquent Rental Housing Invoices

DISCUSSION: Attached you will find a list of those persons having unpaid rental housing invoices. Also attached is a resolution in accordance with Chapter 550, Rental Properties, of the Code of the City of Monroe, asking for a public hearing to review such charges (after proper notice is given), and prior to these assessments becoming a lien upon the property. Subsequent to the public hearing, those charges confirmed by Council will be placed upon the summer 2014 tax roll.

Recommendation: The attached resolution be adopted and a public hearing be set for Monday, April 7, 2014.

CITY MANAGER RECOMMENDATION:

- For *[Signature]*
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: N/A

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY: City Treasurer' Office


Michelle J. LaVoy, Clerk/Treasurer

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

SOURCE OF FUNDS:	<u>City</u>	Account Number	Amount
			\$
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: _____

FACT SHEET PREPARED BY: M. LaVoy 

DATE: March 10, 2014

REVIEWED BY:

DATE: 2/26/2014

COUNCIL MEETING DATE: March 17, 2014

R E S O L U T I O N

1 **WHEREAS**, Chapter 550, Rental Properties, of the Code of the City of Monroe
2 establishes the standards for the maintenances of sanitary and safe residential rental structures,
3 and requires City Council, by resolution, to fix and determine the fees and charges for the
4 periodic inspections; and

5 **WHEREAS**, invoices were prepared and sent to the last known owners, as reflected by
6 the current tax roll, for the inspection fees; and

7 **WHEREAS**, pursuant to Section 550-7, Inspection fees, any unpaid inspection fees shall
8 become a lien on the property; and

9 **WHEREAS**, the attached is a listing of persons who have failed to make payment on
10 said invoices, and the cost of such payment shall be charged upon the premises as a special
11 assessment to be levied on the 2014 tax roll; and

12 **WHEREAS**, such special assessment shall be subject to review and confirmation, after
13 proper notice is given.

14 **NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be held on April 7,
15 2014 at 7:30 p.m. during the regular City Council meeting to review and hear objections in
16 determining the propriety of said special assessment upon the 2014 tax roll; and

17 **BE IT FURTHER RESOLVED**, that the Clerk-Treasurer be directed to give notice of
18 such public hearing and review by City Council as required by the City of Monroe Charter; and

19 **BE IT FURTHER RESOLVED**, that if and when the tax is confirmed by City Council
20 it shall be a lien upon the premises and the same shall be collected in the same manner as other
21 City taxes.

22 Dated: March 17, 2014

2014 Delinquent Rental Inspections- 3/12/14

<u>Name</u>	<u>Mailing address</u>	<u>City</u>	<u>Invoice</u>	<u>Amount</u>	<u>Parcel #</u>
CANALES-VINSON, A/ALAMO-CRUZ, A	1816 BAYVIEW DR	MONROE, MI 48161	CR134057	300.00	49-01137-000
CANALES-VINSON, A/ALAMO-CRUZ, A	1816 BAYVIEW DR	MONROE MI 48161	CR134058	300.00	49-01137-000
YENSCH, ROBERT & GERALD	1149 HERRINGTON DR	MONROE MI 48161	CR134121	300.00	69-00279-000
YENSCH, ROBERT & GERALD	1149 HERRINGTON DR	MONROE MI 48161	CR134122	300.00	69-00279-000
BARKWAY, MABEL (LE)	534 BENTLEY DR	MONROE MI 48162	CR134167	300.00	59-01209-000
MAYES, MELISSA G	5228 S OTTER CREEK RD	LASALLE MI 48145	CR134233	300.00	39-00034-000
MAYES, MELISSA G	5228 S OTTER CREEK RD	LASALLE, MI 48145	CR134234	300.00	39-00034-000
ROARKS, TAVERN, INC	132 E FRONT ST	MONROE MI 48161	CR134279	300.00	39-00236-000
ROARKS, TAVERN, INC	132 E FRONT ST	MONROE MI 48161	CR134280	300.00	39-00236-000
ROARKS, TAVERN, INC	132 E FRONT ST	MONROE MI 48161	CR134281	300.00	39-00236-000
ROSE, RAYMOND W	4240 W DUNBAR RD	MONROE MI 48161	CR134396	225.00	49-00099-000
RICHARDS, GORDON	8333 S STONEY CREEK RD	CARLETON MI 48117	CR134519	300.00	69-00257-000
RICHARDS, GORDON	8333 S STONEY CREEK RD	CARLETON MI 48117	CR134520	300.00	69-00257-000
DONNELLY, JEFFREY & TERRI	4836 LISA COURT	TRENTON MI 48183	CR134610	300.00	29-00038-021
FLESZAR, ANDREW & KIMBERLYN	206 N MACOMB ST	MONROE MI 48162	CR134653	300.00	59-01166-000
FLESZAR, ANDREW & KIMBERLYN	206 N MACOMB ST	MONROE MI 48162	CR134654	300.00	59-01166-000
BUTCHER, CHARLES E	17408 LUCILLE CIRCLE NORTH	NEW BOSTON MI 48164	CR134658	300.00	69-00195-000
BUTCHER, CHARLES E	17408 LUCILLE CIRCLE NORTH	NEW BOSTON MI 48164	CR134659	300.00	69-00195-000
COCH, AARON & JONES, AMBER D	725 ST ANNE LANE	MONROE MI 48162	CR134883	225.00	59-01654-000
STEFFY, MICHAEL	401 W THIRD ST	MONROE MI 48161	CR134887	300.00	49-01362-000
RODICH, MICHAEL & RODICH, DIANE	PO BOX 117	MONROE MI 48161	CR134907	300.00	39-00469-006
PHILBECK, RYAN L & DORY	4978 NORTHFIELD DR	MONROE MI 48161	CR134935	300.00	69-00616-000
LINDSAY, NICOLE L	5846 TROMBLEY RD	NEWPORT MI 48166	CR134938	300.00	69-01270-000

\$6,750.00



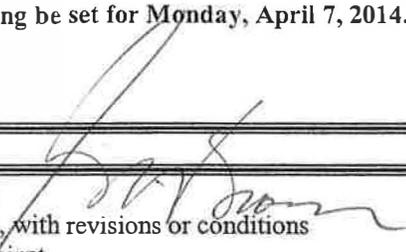
CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Delinquent Blight Invoices

DISCUSSION: Attached you will find a list of those persons having unpaid blight removal invoices. Also attached is a resolution in accordance with Chapter 210, Blight, of the Code of the City of Monroe, asking for a public hearing to review such charges (after proper notice is given), and prior to these assessments becoming a lien upon the property. Subsequent to the public hearing those charges confirmed by Council will be placed upon the summer 2014 tax roll.

Recommendation: The attached resolution be adopted and a public hearing be set for Monday, April 7, 2014.

CITY MANAGER RECOMMENDATION:

- For
 - For, with revisions or conditions
 - Against
 - No Action Taken/Recommended
- 

APPROVAL DEADLINE: N/A

REASON FOR DEADLINE:

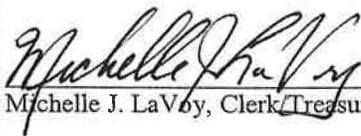
STAFF RECOMMENDATION:

For

Against

REASON AGAINST:

INITIATED BY: City Treasurer' Office


Michelle J. LaVoy, Clerk/Treasurer

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

SOURCE OF FUNDS:

City

Account Number

Amount

\$
\$
\$
\$
\$
\$
\$
\$

Other Funds

Budget Approval: _____

FACT SHEET PREPARED BY: M. LaVoy

DATE: March 10, 2014

REVIEWED BY:



DATE: 2/26/2014

COUNCIL MEETING DATE:

March 17, 2014

R E S O L U T I O N

1 **WHEREAS**, Chapter 210, Blight, of the Code of the City of Monroe establishes
2 regulations for the preventing, eliminating and removing blight and/or blighted conditions within
3 the City of Monroe; and

4 **WHEREAS**, certain persons failed to comply with these regulations, and the Department
5 of Public Services was directed to remediate the blighted condition(s); and

6 **WHEREAS**, the Department of Public Services submitted an account of the expenses
7 incurred, and invoices were sent to the last known owners, as reflected by the current tax roll, for
8 the costs of such work plus a ten (10) percent penalty; and

9 **WHEREAS**, the attached is a listing of persons who have failed to make payment on
10 said invoices, and the cost of such payment shall be charged upon the premises as a special
11 assessment to be levied on the 2014 tax roll; and

12 **WHEREAS**, such special assessment shall be subject to review and confirmation, after
13 proper notice is given.

14 **NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be held on April 7,
15 2014 at 7:30 p.m. during the regular meeting of the City Council to review and hear objections in
16 determining the propriety of said special assessment upon the 2014 tax roll; and

17 **BE IT FURTHER RESOLVED**, that the Clerk/Treasurer be directed to give notice of
18 such public hearing and review by City Council as required by Charter; and

19 **BE IT FURTHER RESOLVED**, that if and when the tax is confirmed by City Council
20 it shall be a lien upon the premises and the same shall be collected in the same manner as other
21 City taxes.

22 Dated: March 10, 2014

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
PROFFITT, JOHNATHAN D	911 E FOURTH ST	MONROE	0000161592	49-00088-000	149.40
ZEREFOS, LUKE	421 HARRISON ST	MONROE	0000161667	29-00311-000	184.35
FORD, STEVEN C	107 WADSWORTH ST	MONROE	0000161668	39-00538-000	614.38
GESSNER, KATHLEEN A	424 MICHIGAN AVE	MONROE	0000161781	59-01509-000	706.36
EADS, PAUL L (LC)	1101 E FRONT ST	MONROE	0000161810	49-01016-000	142.72
DICARLO, VITO & BERNADINE	735 JEROME ST	MONROE	0000162133	49-00987-000	622.93
EVANS, JESSICA (LC)	937 E FOURTH ST	MONROE	0000162134	49-00082-000	1,400.56
KOCH, MARIA T	1643 S CUSTER RD	MONROE	0000162467	19-00564-000	191.46
BUNCH, ROBERT H JR	304 WINCHESTER ST	MONROE	0000162759	49-01179-000	213.89
HILL, CHRISTOPHER & JANEY	318 E FIFTH ST	MONROE	0000162761	39-00122-000	191.35
LUDWIG, STEPHEN P & ANDREA M	818 E THIRD ST	MONROE	0000162762	49-00828-000	104.63
FEDERAL NATIONAL MORTGAGE ASSOC	207 E SECOND ST	MONROE	0000162763	39-00260-000	1,283.50
VALLEY, KELLY L	511 DONNALEE DR	MONROE	0000162779	69-00333-276	601.41
GODFROY, MARY E	425 N MONROE ST	MONROE	0000162782	69-01378-000	210.54
BURNETTE, DAVID N & LORETTA M	702 NAVARRE ST V	MONROE	0000162995	39-00457-000	134.14
FEDERAL NATIONAL MORTGAGE ASSOC	473 N MACOMB ST	MONROE	0000163606	69-01225-000	318.67
FARRIS, ROBERT SR & SHERRY	1130 E THIRD ST	MONROE	0000163607	49-01171-000	572.84
EMERALD LAWN & LANDSCAPING INC	418 WINCHESTER ST	MONROE	0000163822	49-01222-000	427.06
EPPS, DESTINY	424 CLARK ST V	MONROE	0000163823	49-00496-000	211.70
BNB RENTALS LLC	1635 BAYVIEW DR V	MONROE	0000163824	49-00254-000	212.25
DETROIT SPECIALTY HOMES,LLC	217 WINCHESTER ST	MONROE	0000163825	49-01158-000	1,193.13
RAISIN VALLEY INVESTMENT PROP, L	424 WINCHESTER ST	MONROE	0000161616	49-01227-000	175.52
RAISIN VALLEY INVESTMENT PROP, L	424 WINCHESTER ST	MONROE	0000161775	49-01227-000	231.64
GOINS, HERBERT/JENNINGS, BETTY	1008 E SECOND ST	MONROE	0000162131	49-01133-000	84.57
MIRAMONTI, JUSTIN V	1765 RIVERSIDE DR	MONROE	0000162777	69-00333-027	357.58
BAILS, STEVEN D	520 KENTUCKY AVE	MONROE	0000162905	49-01309-000	86.14

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
BAILS, STEVEN D	522 KENTUCKY AVE	MONROE	0000162906	49-01308-000	86.14
HARBOUR PORTFOLIO VII LP	908 E FIRST ST	MONROE	0000163377	49-01285-000	138.68
VERES, ERNEST B III	1116 FRANKLIN ST	MONROE	0000163378	49-01088-000	314.06
LEATHERY, RAY & TERESA	1020 E FIRST ST	MONROE	0000163536	49-01103-000	343.36
MIRAMONTI, JUSTIN V	1765 RIVERSIDE DR	MONROE	0000163768	69-00333-027	63.88
					11,568.84



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Delinquent Weed & Grass Cutting Invoices & Delinquent Tree Removal Invoices.

DISCUSSION: Attached you will find a list of those persons having unpaid weed and grass cutting invoices and unpaid tree removal invoices. Also attached is a resolution in accordance with Chapter 712, Weed, Trees and Refuse, of the Code of the City of Monroe, as well as Charter Sections C-389 and C-390, asking for a public hearing to review such charges (after proper notice is given), and prior to these assessments becoming a lien upon the property. Subsequent to the public hearing, those charges confirmed by Council will be placed upon the summer 2014 tax roll.

Recommendation: The attached resolution be adopted and a public hearing be set for Monday, April 7, 2014.

CITY MANAGER RECOMMENDATION:

- For *[Signature]*
 For, with revisions or conditions
 Against
 No Action Taken/Recommended

APPROVAL DEADLINE: N/A

REASON FOR DEADLINE:

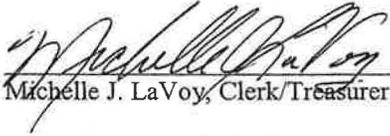
STAFF RECOMMENDATION:

For

Against

REASON AGAINST:

INITIATED BY: City Treasurer' Office


Michelle J. LaVoy, Clerk/Treasurer

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

SOURCE OF FUNDS:

City

Account Number

Amount

\$
\$
\$
\$
\$
\$
\$
\$

Other Funds

Budget Approval: _____

FACT SHEET PREPARED BY: M. LaVoy

DATE: March 10, 2014

REVIEWED BY: 

DATE: 2/24/2014

COUNCIL MEETING DATE:

March 17, 2014

RESOLUTION

1 **WHEREAS**, Chapter 712, Weed, Trees and Refuse, of the Code of the City of Monroe, as well
2 as Charter Sections C-389 and C-390, establishes the regulations for the destruction or cutting of trees,
3 weeds, shrubs or plants, and the procedure for the collection of expenses incurred by the City for the
4 destruction or cutting of trees, weeds, shrubs or plants; and

5 **WHEREAS**, certain persons failed to comply with these regulations on or before the annual date
6 set by Mayor and Council, with notice of the 2014 annual date being published in the Monroe Evening
7 News on April 6, 2013, and it was necessary for the City of Monroe to destroy or cut such weeds,
8 grasses, or plants on their property; and

9 **WHEREAS**, the Department of Public Services submitted an account of the expenses incurred,
10 and invoices were sent to the last known owners, as reflected by the current tax roll, for the costs of such
11 work plus a ten (10) percent penalty; and

12 **WHEREAS**, the attached is a listing of persons who have failed to make payment on said
13 invoices, and the cost of such payment shall be charged upon the premises as a special assessment to be
14 levied on the 2014 tax roll; and

15 **WHEREAS**, such special assessment shall be subject to review and confirmation, after proper
16 notice is given.

17 **NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be held on April 7, 2014 at
18 7:30 p.m. during the regular City Council meeting to review and hear objections in determining the
19 propriety of said special assessment upon the 2014 tax roll; and

20 **BE IT FURTHER RESOLVED**, that the Clerk-Treasurer be directed to give notice of such
21 public hearing and review by City Council as required by Charter; and

22 **BE IT FURTHER RESOLVED**, that if and when the tax is confirmed by City Council it shall
23 be a lien upon the premises and the same shall be collected in the same manner as other City taxes.

24 Dated: March 10, 2014

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
SHLIMON, SARGON	1556 N MACOMB ST	MONROE	0000161584	59-00511-000	102.25
SHLIMON, SARGON	1556 N MACOMB ST	MONROE	0000161585	59-00511-000	85.75
PITCHER, BEULAH M	519 BENTLEY DR	MONROE	0000161828	69-00831-000	100.40
LATRAY, JOHN	627 BENTLEY DR	MONROE	0000161829	69-00819-000	84.21
BODINE, ANGELA	1221 BENTLEY DR	MONROE	0000161831	69-00775-000	84.21
BRECKNER, DONALD JOSEPH	720 E FIRST ST	MONROE	0000161833	49-00690-000	116.61
EPPS, DESTINY	424 CLARK ST V	MONROE	0000161835	49-00496-000	100.41
GRAY, DONALD E	406 CLARK ST	MONROE	0000161836	49-00494-000	116.61
SHAFFER, CLAUDE & C COUSINO	803 E ELM AVE	MONROE	0000161837	59-01416-000	100.41
MAYES, MELISSA G	143 ARBOR AVE	MONROE	0000161840	59-01287-000	100.41
DEUTSCHE BANK NATIONAL TRUST CO	456 ARBOR AVE	MONROE	0000161841	59-01340-000	84.21
VARSOGEA, MARY	201 MAPLE BLVD	MONROE	0000161845	59-01381-000	68.10
BUTLER, ADAM R & ANGELA S	310 E NOBLE AVE	MONROE	0000161846	59-00851-000	78.90
EMERALD LAWN & LANDSCAPING INC	418 WINCHESTER ST	MONROE	0000161849	49-01222-000	84.21
RAISIN VALLEY INVESTMENT PROP, L	424 WINCHESTER ST	MONROE	0000161850	49-01227-000	84.21
TURNAGE, CHRISTINE	1246 E THIRD ST	MONROE	0000161851	49-01389-000	100.41
EADS, PAUL L (LC)	1101 E FRONT ST	MONROE	0000161855	49-01016-000	84.21
TREDWAY, ANDREW	314 HALF ST	MONROE	0000161857	49-00741-001	51.81
HRIVNAK, TIFFANY & LINDSAY, JOSH	316 HALF ST	MONROE	0000161858	49-00743-000	51.81
BARAZANDEH, REZA	729 E FOURTH ST V	MONROE	0000161859	49-00742-000	68.10
JUKURI, DANIEL W	422 CASS ST V	MONROE	0000161864	29-00271-000	116.61
KLINGENSMITH, MICHAEL S	616 HUBBLE ST	MONROE	0000161865	29-00060-072	51.81
KLINGENSMITH, MICHAEL S	620 HUBBLE ST	MONROE	0000161866	29-00060-083	68.10
NEMETH, STEVEN	733 WOODVILLE AVE	MONROE	0000161870	19-00576-000	34.78
DAUGHTRY, DOYLE G JR	1607 S CUSTER RD	MONROE	0000161872	19-00561-000	34.78
CLARK, LORI A	929 E NINTH ST	MONROE	0000161875	49-00904-000	112.12

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
HARRIS, LANCE	934 E NINTH ST	MONROE	0000161876	49-00858-000	116.61
LEWIS, VIVIAN KAY	906 E FIRST ST	MONROE	0000161877	49-01284-000	84.21
WATSON, KATHY S	704 HOLLYWOOD DR	MONROE	0000161878	59-00765-000	132.81
GATES, RUBY	1440 HAGANS ST	MONROE	0000161899	49-00543-000	84.21
WEBBER, MARY ANN (LC)	1443 HAGANS ST	MONROE	0000161900	49-00525-000	68.10
JACKSON, MILTON L JR & CATHERINE	326 CONANT AVE	MONROE	0000161901	49-00607-000	68.10
REAL ESTATE SOLUTIONS UNLIMITED	1636 PETERS ST	MONROE	0000161902	49-00256-000	68.10
BNB RENTALS LLC	1635 BAYVIEW DR V	MONROE	0000161904	49-00254-000	51.81
BNB RENTALS LLC	1633 BAYVIEW DR V	MONROE	0000161905	49-00253-000	51.81
SIMMONS, OLALIA	1801 BAYVIEW DR	MONROE	0000161906	49-00215-000	100.41
MIRACLE FAITH MISS. BAPTIST	227 CONANT AVE	MONROE	0000161908	49-00101-000	84.21
AGUILERA, MARTIN & MICHAELENE	520 ALMYRA AVE	MONROE	0000161909	49-00416-000	148.92
HEIDEN, DEBORAH & GERALD	628 HUMPHREY ST	MONROE	0000161911	49-00666-000	84.21
FEDERAL NATIONAL MORTGAGE ASSOC	818 WOODVILLE AVE	MONROE	0000161974	19-00274-005	84.21
SACKS, THEODORE/REBECCA (TR)	630 E FIRST ST	MONROE	0000161976	49-00684-000	197.52
APOSTOLIC HOUSE OF PRAYER	1304 E FIRST ST	MONROE	0000161977	49-00006-000	165.21
DRAGANIC, AMY K	1432 PETERS ST	MONROE	0000161978	49-00511-000	84.21
DETROIT SPECIALTY HOMES,LLC	217 WINCHESTER ST	MONROE	0000161981	49-01158-000	84.21
BEAMER, ANGELA	138 TREMONT ST	MONROE	0000161982	69-00033-000	51.81
FRANKLIN ST CHURCH OF CHRIST	1009 FRANKLIN ST	MONROE	0000161984	49-01080-000	51.81
CITY OF FAITH CHRISTIAN CENTER	1030 E SECOND ST	MONROE	0000162006	49-01136-000	51.81
CARROLL, KITTY R	317 CASS ST	MONROE	0000162008	29-00219-000	68.10
KECK, COBA (TR)	635 MICHIGAN AVE	MONROE	0000162010	59-01646-000	84.21
BANK OF AMERICA N A	859 W NOBLE AVE	MONROE	0000162016	69-00090-000	5.52
FEDERAL NATIONAL MORTGAGE ASSOC	1132 MCCORMICK DR	MONROE	0000162018	69-00544-106	165.21
HARNISCH, MICHAEL W	721 W THIRD ST	MONROE	0000162019	19-00135-000	84.21

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
DEUTSCHE BANK NATIONAL TRUST CO	606 W FOURTH ST	MONROE	0000162022	19-00147-000	84.21
KRUG, CHRISTOPHER C	814 SMITH ST	MONROE	0000162026	29-00038-004	68.10
FEDERAL HOME LOAN MORTGAGE CORP	730 N MONROE ST	MONROE	0000162029	69-01348-000	84.21
EVANS, JESSICA (LC)	937 E FOURTH ST	MONROE	0000162032	49-00082-000	68.10
RAISIN VALLEY INVESTMENT PROP, L	424 WINCHESTER ST	MONROE	0000162033	49-01227-000	84.21
SHAFFER, CLAUDE & C COUSINO	803 E ELM AVE	MONROE	0000162034	59-01416-000	84.21
PARKS, CLIFFORD	1035 LAPLAISANCE ST V	MONROE	0000162036	49-01454-002	239.80
EMERALD LAWN & LANDSCAPING INC	418 WINCHESTER ST	MONROE	0000162038	49-01222-000	100.41
MONROE TRANSFER, LLC	1204 E THIRD ST	MONROE	0000162039	49-01513-000	100.41
DROUILLARD, MARC	1225 E THIRD ST	MONROE	0000162040	49-01501-000	100.41
FULLER, ADAM SR & JIMMA V	836 WESTERN AVE	MONROE	0000162042	19-00274-143	84.21
COOPER, AARON P	834 WOLVERINE AVE	MONROE	0000162044	19-00619-000	68.10
DRAGANIC, AMY K	1432 PETERS ST	MONROE	0000162049	49-00511-000	100.41
REAL ESTATE SOLUTIONS UNLIMITED	1636 PETERS ST	MONROE	0000162050	49-00256-000	51.81
MIRAMONTI, JUSTIN V	1765 RIVERSIDE DR	MONROE	0000162051	69-00333-027	84.21
SIMMONS, OLALIA	1801 BAYVIEW DR	MONROE	0000162053	49-00215-000	84.21
BNB RENTALS LLC	1633 BAYVIEW DR V	MONROE	0000162054	49-00253-000	51.81
BNB RENTALS LLC	1635 BAYVIEW DR V	MONROE	0000162056	49-00254-000	51.81
WICKENHEISER, J&D/MCGOVERN, J&D	826 E FIRST ST	MONROE	0000162061	49-01282-000	68.10
MAYES, MELISSA G	143 ARBOR AVE	MONROE	0000162063	59-01287-000	100.41
PNC BANK	443 ARBOR AVE	MONROE	0000162064	59-01311-000	68.10
DEUTSCHE BANK NATIONAL TRUST CO	456 ARBOR AVE	MONROE	0000162065	59-01340-000	68.10
EADS, PAUL L (LC)	1101 E FRONT ST	MONROE	0000162066	49-01016-000	51.81
SMITH, MICHELLE L	634 ARBOR AVE	MONROE	0000162068	59-00026-000	84.21
BARAZANDEH, REZA	729 E FOURTH ST V	MONROE	0000162069	49-00742-000	1.67
JUKURI, DANIEL W	422 CASS ST V	MONROE	0000162070	29-00271-000	116.61

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
BRECKNER, DONALD JOSEPH	720 E FIRST ST	MONROE	0000162076	49-00690-000	116.61
HENSLEY, TRICIA/DESHUN RICHARDSO	645 MICHIGAN AVE	MONROE	0000162082	59-01643-000	68.10
RENJAY LLC	206 MICHIGAN AVE	MONROE	0000162083	59-01453-000	68.10
PITCHER, BEULAH M	519 BENTLEY DR	MONROE	0000162085	69-00831-000	68.10
DUNHAM, MILTON	724 ROEDER ST	MONROE	0000162090	49-00990-000	84.21
HEIDEN, DEBORAH & GERALD	628 HUMPHREY ST	MONROE	0000162091	49-00666-000	68.10
HRIVNAK, TIFFANY & LINDSAY, JOSH	316 HALF ST	MONROE	0000162092	49-00743-000	51.81
TREDWAY, ANDREW & BRITTON WRIGHT	1025 LAPLAISANCE ST	MONROE	0000162093	49-01454-001	262.32
GOINS, HERBERT/JENNINGS, BETTY	1008 E SECOND ST	MONROE	0000162094	49-01133-000	84.21
TREDWAY, ANDREW & BRITTON WRIGHT	1025 LAPLAISANCE ST	MONROE	0000162095	49-01454-001	131.89
APOSTOLIC HOUSE OF PRAYER	1304 E FIRST ST	MONROE	0000162102	49-00006-000	51.81
DURAN, JOE JR	621 CASS ST	MONROE	0000162103	29-00200-000	68.10
WICKENHEISER, JOHN D (ETAL)	92 EASTCHESTER ST	MONROE	0000162104	49-01092-001	51.81
VALLEY, KELLY L	511 DONNALEE DR	MONROE	0000162106	69-00333-276	116.61
GATES, RUBY	1440 HAGANS ST	MONROE	0000162107	49-00543-000	84.21
YOUNG, WILLIAM J	516 ALMYRA AVE	MONROE	0000162108	49-00414-000	84.21
CORONADO, EDWARD & PETRA	504 KENTUCKY AVE	MONROE	0000162111	49-01301-000	51.81
JACOBS, AGNES G (TR)	511 E FIRST ST	MONROE	0000162113	39-00519-000	84.21
FEDERAL NATIONAL MORTGAGE ASSOC	818 WOODVILLE AVE	MONROE	0000162114	19-00274-005	84.21
WHITE, PATRICIA	1437 PETERS ST	MONROE	0000162115	49-00497-000	100.41
SHAFFER, CLAUDE & C COUSINO	803 E ELM AVE	MONROE	0000162118	59-01416-000	68.10
DALE, DOUGLAS C	431 ALMYRA AVE	MONROE	0000162119	49-01438-000	84.21
MCMULLEN, WILLIAM D	1128 E FRONT ST	MONROE	0000162120	49-01039-002	84.21
NEMETH, STEVEN	733 WOODVILLE AVE	MONROE	0000162121	19-00576-000	100.41
BURNETTE, DAVID N & LORETTA M	702 NAVARRE ST V	MONROE	0000162123	39-00457-000	68.10
GESSNER, KATHLEEN A	424 MICHIGAN AVE	MONROE	0000162125	59-01509-000	68.10

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
KNAGGS, HAROLD III	1345 MICHIGAN AVE	MONROE	0000162128	59-00944-000	84.21
BRAY FAMILY TRUST	1277 MICHIGAN AVE	MONROE	0000162129	59-00958-000	68.10
TREDWAY, ANDREW	314 HALF ST	MONROE	0000162146	49-00741-001	67.47
DETROIT SPECIALTY HOMES,LLC	217 WINCHESTER ST	MONROE	0000162147	49-01158-000	83.44
MASON RUN II, LLC	402 MASON RUN BLVD V	MONROE	0000162152	59-01788-047	47.09
MASON RUN II, LLC	408 MASON RUN BLVD V	MONROE	0000162153	59-01788-048	47.09
MASON RUN II, LLC	414 MASON RUN BLVD V	MONROE	0000162154	59-01788-049	47.09
MASON RUN II, LLC	420 MASON RUN BLVD V	MONROE	0000162155	59-01788-050	47.09
MASON RUN II, LLC	432 MASON RUN BLVD V	MONROE	0000162156	59-01788-052	47.09
MASON RUN II, LLC	438 MASON RUN BLVD V	MONROE	0000162157	59-01788-053	47.09
MASON RUN II, LLC	444 MASON RUN BLVD V	MONROE	0000162158	59-01788-054	47.09
MASON RUN II, LLC	456 MASON RUN BLVD V	MONROE	0000162160	59-01788-056	47.09
MASON RUN II, LLC	462 MASON RUN BLVD V	MONROE	0000162161	59-01788-057	47.09
MASON RUN II, LLC	468 MASON RUN BLVD V	MONROE	0000162162	59-01788-058	47.09
MASON RUN II, LLC	474 MASON RUN BLVD	MONROE	0000162163	59-01788-059	47.09
MASON RUN II, LLC	480 MASON RUN BLVD V	MONROE	0000162164	59-01788-060	47.09
MASON RUN II, LLC	410 LAPOINTE AVE V	MONROE	0000162165	59-01788-025	47.09
MASON RUN II, LLC	434 LAPOINTE AVE V	MONROE	0000162166	59-01788-031	47.09
MASON RUN II, LLC	438 LAPOINTE AVE V	MONROE	0000162167	59-01788-032	47.09
MASON RUN II, LLC	442 LAPOINTE AVE V	MONROE	0000162168	59-01788-033	47.09
MASON RUN II, LLC	433 MASON RUN BLVD V	MONROE	0000162169	59-01788-039	47.09
MASON RUN II, LLC	942 ELLIOT ST V	MONROE	0000162170	59-01788-036	47.09
MASON RUN II, LLC	946 ELLIOT ST V	MONROE	0000162171	59-01788-037	47.09
MASON RUN II, LLC	429 MASON RUN BLVD V	MONROE	0000162172	59-01788-040	47.09
MASON RUN II, LLC	419 MASON RUN BLVD V	MONROE	0000162173	59-01788-042	47.09
MASON RUN II, LLC	411 MASON RUN BLVD V	MONROE	0000162174	59-01788-044	47.09

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
MASON RUN II, LLC	407 MASON RUN BLVD V	MONROE	0000162175	59-01788-045	47.09
MASON RUN II, LLC	401 MASON RUN BLVD V	MONROE	0000162176	59-01788-046	47.09
OVERSTREET, TROY	317 KENTUCKY AVE	MONROE	0000162177	49-01192-000	51.34
AGUILERA, MARTIN & MICHAELENE	520 ALMYRA AVE	MONROE	0000162183	49-00416-000	99.49
WELLS FARGO FINANCIAL AMERICA IN	1234 ARBOR AVE	MONROE	0000162186	59-00192-000	67.47
FEDERAL NATIONAL MORTGAGE ASSOC	1132 MCCORMICK DR	MONROE	0000162188	69-00544-106	131.59
LATRAY, JOHN	627 BENTLEY DR	MONROE	0000162189	69-00819-000	83.44
YAP,ANTONIO/ LUMM, KEND (ETAL)	1248 N TELEGRAPH RD	MONROE	0000162190	69-00766-000	83.44
FEDERAL HOME LOAN MORTGAGE CORP	730 N MONROE ST	MONROE	0000162191	69-01348-000	67.47
HAIRE, JOHN & GLASGOW-HAIRE, MAR	719 CUSTER ST	MONROE	0000162193	39-00055-000	83.44
SHEETS, SHEILA L	602 W SEVENTH ST	MONROE	0000162199	19-00077-000	83.44
CARROLL, KITTY R	317 CASS ST	MONROE	0000162200	29-00219-000	67.47
PROFFITT, JOHNATHAN D	911 E FOURTH ST	MONROE	0000162204	49-00088-000	67.47
JOHNSON, SARA & SUDA, STEVEN	934 FONTAINE ST	MONROE	0000162205	59-01787-052	51.34
FRANKLIN ST CHURCH OF CHRIST	1009 FRANKLIN ST	MONROE	0000162210	49-01080-000	67.47
ROSE, JEFFREY SCOTT	503 NORWOOD DR	MONROE	0000162212	49-00146-000	115.54
MIRACLE FAITH MISS. BAPTIST	227 CONANT AVE	MONROE	0000162214	49-00101-000	51.34
MIRACLE FAITH MISS BAPTIST	225 CONANT AVE	MONROE	0000162216	49-00100-000	51.34
HARRIS, LANCE	934 E NINTH ST	MONROE	0000162218	49-00858-000	83.44
SAJDAK, TIMOTHY J & BRANDY L	722 E NINTH ST	MONROE	0000162219	49-00968-000	67.47
SHEEHAN, CHERYL F	910 HARBOR AVE	MONROE	0000162221	59-00438-000	83.44
LEATHERY, RAY & TERESA	1020 E FIRST ST	MONROE	0000162224	49-01103-000	83.44
EADS, PAUL L (LC)	1101 E FRONT ST	MONROE	0000162225	49-01016-000	67.47
KECK, COBA (TR)	635 MICHIGAN AVE	MONROE	0000162226	59-01646-000	67.47
DEUTSCHE BANK NATIONAL TRUST CO	456 ARBOR AVE	MONROE	0000162228	59-01340-000	67.47
SINDONE, MICHAEL R	511 N MONROE ST	MONROE	0000162232	69-01391-000	99.49

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
WILLEY, BRADLEY T & SHANNON M	1582 GLENRIDGE LANE V	MONROE	0000162238	59-01887-114	115.54
WITTKOP, CHRISTOPHER	1117 E FOURTH ST	MONROE	0000162241	49-01197-000	67.47
RAISIN VALLEY INVESTMENT PROP, L	424 WINCHESTER ST	MONROE	0000162242	49-01227-000	83.44
EMERALD LAWN & LANDSCAPING INC	418 WINCHESTER ST	MONROE	0000162243	49-01222-000	83.44
JACKSON, MILTON L JR & CATHERINE	326 CONANT AVE	MONROE	0000162244	49-00607-000	83.44
WILLIAMSON, TRACY (LC)	1027 HUMPHREY ST V	MONROE	0000162247	49-01049-000	51.34
MAYFIELD, AMANDA P	1020 HUMPHREY ST	MONROE	0000162248	49-01059-000	67.47
BLACH, EDWARD & TAMARA (LC)	1016 HUMPHREY ST	MONROE	0000162249	49-01058-000	99.49
EVANS, JESSICA (LC)	937 E FOURTH ST	MONROE	0000162251	49-00082-000	67.47
BUTLER, ADAM R & ANGELA S	310 E NOBLE AVE	MONROE	0000162253	59-00851-000	51.34
REVEL, LARRY N & GREGORY	715 W SEVENTH ST	MONROE	0000162254	19-00093-000	51.34
RUSSELL, BRYAN KEITH	1416 HAGANS ST	MONROE	0000162256	49-00534-000	67.47
FELLER, HUBERT & MARTHA	508 E SIXTH ST	MONROE	0000162258	39-00442-000	99.49
ELLINGTON, JEFFREY	503 E SIXTH ST	MONROE	0000162259	39-00012-000	99.49
JENKINS, ALMA L (LE)	655 TOLL ST	MONROE	0000162260	69-00545-280	115.54
BARKWAY, MABEL (LE)	465 RIVERVIEW AVE	MONROE	0000162264	59-01209-000	67.47
BANK OF AMERICA N A	859 W NOBLE AVE	MONROE	0000162265	69-00090-000	67.47
BRECKNER, DONALD JOSEPH	720 E FIRST ST	MONROE	0000162267	49-00690-000	83.44
JUKURI, DANIEL W	422 CASS ST V	MONROE	0000162268	29-00271-000	83.44
APOSTOLIC HOUSE OF PRAYER	1304 E FIRST ST	MONROE	0000162271	49-00006-000	115.54
SIMMONS, OLALIA	1801 BAYVIEW DR	MONROE	0000162274	49-00215-000	83.44
BNB RENTALS LLC	1633 BAYVIEW DR V	MONROE	0000162275	49-00253-000	67.47
BNB RENTALS LLC	1635 BAYVIEW DR V	MONROE	0000162276	49-00254-000	67.47
DAHLQUIST, WILLIAM C & MATTHEW W	724 WINCHESTER ST V	MONROE	0000162277	49-01346-000	83.44
GOINS, HERBERT/JENNINGS, BETTY	1008 E SECOND ST	MONROE	0000162278	49-01133-000	67.47
DEUTSCHE BANK NATIONAL TRUST CO	606 W FOURTH ST	MONROE	0000162280	19-00147-000	83.44

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
RENJAY LLC	206 MICHIGAN AVE	MONROE	0000162282	59-01453-000	67.47
GESSNER, KATHLEEN A	424 MICHIGAN AVE	MONROE	0000162283	59-01509-000	83.44
BARAZANDEH, REZA	729 E FOURTH ST V	MONROE	0000162286	49-00742-000	67.47
SHAFFER, CLAUDE & C COUSINO	803 E ELM AVE	MONROE	0000162289	59-01416-000	51.34
VALLEY, KELLY L	511 DONNALEE DR	MONROE	0000162365	69-00333-276	83.44
YORK, DAVID RAYMOND	229 HARRISON ST	MONROE	0000162368	29-00318-000	67.47
FUSIK, JOHN R	425 HARRISON ST	MONROE	0000162369	29-00310-000	15.84
FULLER, ADAM SR & JIMMA V	836 WESTERN AVE	MONROE	0000162370	19-00274-143	83.44
SENNERIKUPPAM, KALYAN & MADHAVI	942 W ELM AVE	MONROE	0000162371	69-00162-000	67.47
DALE, DOUG C	653 HUBER DR	MONROE	0000162372	69-01008-000	115.54
MONROE TRANSFER, LLC	1204 E THIRD ST	MONROE	0000162375	49-01513-000	109.28
KRUG, CHRISTOPHER C	814 SMITH ST	MONROE	0000162377	29-00038-004	67.47
TREDWAY, ANDREW	314 HALF ST	MONROE	0000162380	49-00741-001	67.47
GESSNER, RUSSELL	1327 MICHIGAN AVE	MONROE	0000162383	59-00950-000	51.34
MCMULLEN, WILLIAM D	1128 E FRONT ST	MONROE	0000162390	49-01039-002	51.34
EADS, PAUL L (LC)	1101 E FRONT ST	MONROE	0000162391	49-01016-000	67.47
VARSOGEA, MARY	201 MAPLE BLVD	MONROE	0000162394	59-01381-000	211.76
FEDERAL NATIONAL MORTGAGE ASSOC	473 N MACOMB ST	MONROE	0000162395	69-01225-000	115.54
WICKENHEISER, JOHN & PATRICK	528 WINCHESTER ST	MONROE	0000162406	49-01265-000	67.47
WELLS FARGO FINANCIAL AMERICA IN	622 WINCHESTER ST	MONROE	0000162407	49-01339-000	83.44
DALE, DOUGLAS C	431 ALMYRA AVE	MONROE	0000162408	49-01438-000	99.49
YOUNG, WILLIAM J	516 ALMYRA AVE	MONROE	0000162409	49-00414-000	67.47
AGUILERA, MARTIN & MICHAELENE	520 ALMYRA AVE	MONROE	0000162410	49-00416-000	83.44
HRIVNAK, TIFFANY & LINDSAY, JOSH	316 HALF ST	MONROE	0000162411	49-00743-000	51.34
BARAZANDEH, REZA	729 E FOURTH ST V	MONROE	0000162412	49-00742-000	83.44
HEIDEN, DEBORAH & GERALD	628 HUMPHREY ST	MONROE	0000162414	49-00666-000	67.47

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
BRECKNER, DONALD JOSEPH	720 E FIRST ST	MONROE	0000162415	49-00690-000	67.47
HARBOUR PORTFOLIO VII LP	1014 E FIRST ST	MONROE	0000162417	49-01102-000	27.25
LEATHERY, RAY & TERESA	1020 E FIRST ST	MONROE	0000162418	49-01103-000	83.44
PARKS, CLIFFORD	1035 LAPLAISANCE ST V	MONROE	0000162420	49-01454-002	130.68
BURNETTE, DAVID N & LORETTA M	702 NAVARRE ST V	MONROE	0000162422	39-00457-000	67.47
KLINGENSMITH, MICHAEL S	616 HUBBLE ST	MONROE	0000162426	29-00060-072	83.44
KLINGENSMITH, MICHAEL S	620 HUBBLE ST	MONROE	0000162427	29-00060-083	83.44
LATRAY, JOHN	627 BENTLEY DR	MONROE	0000162430	69-00819-000	83.44
PITCHER, BEULAH M	519 BENTLEY DR	MONROE	0000162431	69-00831-000	83.44
JUKURI, DANIEL W	422 CASS ST V	MONROE	0000162433	29-00271-000	83.44
CARROLL, KITTY R	317 CASS ST	MONROE	0000162434	29-00219-000	67.47
RAISIN VALLEY INVESTMENT PROP, L	424 WINCHESTER ST	MONROE	0000162435	49-01227-000	67.47
EMERALD LAWN & LANDSCAPING INC	418 WINCHESTER ST	MONROE	0000162436	49-01222-000	99.49
ALLEGRO, MEGAN	421 E SIXTH ST	MONROE	0000162438	39-00016-000	67.47
HARRIS, LANCE	934 E NINTH ST	MONROE	0000162439	49-00858-000	83.44
EVANS, JESSICA (LC)	937 E FOURTH ST	MONROE	0000162440	49-00082-000	83.44
MROZEK, KATHLEEN H	501 W FOURTH ST	MONROE	0000162441	19-00338-000	83.44
GOINS, HERBERT/JENNINGS, BETTY	1008 E SECOND ST	MONROE	0000162444	49-01133-000	67.47
DUDLEY, VANCE M & RENA L	1031 W LORAIN ST	MONROE	0000162446	69-00544-256	99.49
BUTLER, ADAM R & ANGELA S	310 E NOBLE AVE	MONROE	0000162448	59-00851-000	51.34
WITTKOP, CHRISTOPHER	1117 E FOURTH ST	MONROE	0000162450	49-01197-000	83.44
PUTT, JONATHAN & ANNA	1260 E THIRD ST V	MONROE	0000162453	49-01392-000	0.63
MAYES, MELISSA G	143 ARBOR AVE	MONROE	0000162455	59-01287-000	100.04
PNC BANK	443 ARBOR AVE	MONROE	0000162456	59-01311-000	67.47
DEUTSCHE BANK NATIONAL TRUST CO	456 ARBOR AVE	MONROE	0000162457	59-01340-000	67.47
HAIRE, JOHN & GLASGOW-HAIRE, MAR	719 CUSTER ST	MONROE	0000162459	39-00055-000	51.34

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<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
SIMMONS, OLALIA	1801 BAYVIEW DR	MONROE	0000162461	49-00215-000	83.44
BNB RENTALS LLC	1635 BAYVIEW DR V	MONROE	0000162462	49-00254-000	67.47
FLETCHER, JAMES & WANDA	1833 BAYVIEW DR	MONROE	0000162463	49-00184-000	100.04
MIRACLE FAITH MISS. BAPTIST	227 CONANT AVE	MONROE	0000162465	49-00101-000	51.34
MIRACLE FAITH MISS BAPTIST	225 CONANT AVE	MONROE	0000162466	49-00100-000	51.34
FEDERAL HOME LOAN MORTGAGE CORP	730 N MONROE ST	MONROE	0000162468	69-01348-000	67.47
GESSNER, KATHLEEN A	424 MICHIGAN AVE	MONROE	0000162477	59-01509-000	83.44
SHAFFER, CLAUDE & C COUSINO	803 E ELM AVE	MONROE	0000162483	59-01416-000	67.47
RICHARDS, ALICE & BARBARA	615 CONANT AVE	MONROE	0000162487	49-00465-000	83.44
GOINS, MILLICENT	627 ALMYRA AVE	MONROE	0000162488	49-00430-000	67.47
AGUILERA, MARTIN & MICHAELENE	520 ALMYRA AVE	MONROE	0000162489	49-00416-000	83.44
APOSTOLIC HOUSE OF PRAYER	1304 E FIRST ST	MONROE	0000162491	49-00006-000	83.44
DAHLQUIST, WILLIAM C & MATTHEW W	724 WINCHESTER ST V	MONROE	0000162492	49-01346-000	83.44
GRAY, DONALD E	406 CLARK ST	MONROE	0000162500	49-00494-000	34.46
JACKSON, MILTON L JR & CATHERINE	326 CONANT AVE	MONROE	0000162501	49-00607-000	83.44
DROUILLARD, MARC	1225 E THIRD ST	MONROE	0000162502	49-01501-000	115.54
MONROE TRANSFER, LLC	1204 E THIRD ST	MONROE	0000162503	49-01513-000	115.54
MIRAMONTI, JUSTIN V	1765 RIVERSIDE DR	MONROE	0000162504	69-00333-027	83.44
FRANKLIN ST CHURCH OF CHRIST	1009 FRANKLIN ST	MONROE	0000162508	49-01080-000	66.84
BAILS, STEVEN D	520 KENTUCKY AVE	MONROE	0000162509	49-01309-000	82.67
WELLS FARGO FINANCIAL AMERICA IN	1234 ARBOR AVE	MONROE	0000162510	59-00192-000	66.84
STEFFY, MICHAEL	401 W THIRD ST	MONROE	0000162512	29-00060-012	82.67
EADS, PAUL L (LC)	1101 E FRONT ST	MONROE	0000162516	49-01016-000	82.67
WATSON, KATHY S	704 HOLLYWOOD DR	MONROE	0000162518	59-00765-000	82.67
EASLEY, JANE M	1632 PETERS ST V	MONROE	0000162533	49-00257-000	0.47
BUSSELL, MICHELE A	712 W FRONT ST	MONROE	0000162633	19-00232-000	82.67

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
BRECKNER, DONALD JOSEPH	720 E FIRST ST	MONROE	0000162634	49-00690-000	82.67
LEWIS, VIVIAN KAY	906 E FIRST ST	MONROE	0000162635	49-01284-000	82.67
LEATHERY, RAY & TERESA	1020 E FIRST ST	MONROE	0000162636	49-01103-000	82.67
EPPS, DESTINY	424 CLARK ST V	MONROE	0000162637	49-00496-000	82.67
TREDWAY, ANDREW	314 HALF ST	MONROE	0000162639	49-00741-001	50.87
BARAZANDEH, REZA	729 E FOURTH ST V	MONROE	0000162640	49-00742-000	66.84
DETROIT SPECIALTY HOMES, LLC	217 WINCHESTER ST	MONROE	0000162642	49-01158-000	66.84
GOINS, HERBERT/JENNINGS, BETTY	1008 E SECOND ST	MONROE	0000162643	49-01133-000	66.84
KLINGENSMITH, MICHAEL S	616 HUBBLE ST	MONROE	0000162645	29-00060-072	66.84
KLINGENSMITH, MICHAEL S	620 HUBBLE ST	MONROE	0000162646	29-00060-083	82.67
FEDERAL HOME LOAN MORTGAGE CORP	730 N MONROE ST	MONROE	0000162648	69-01348-000	82.67
SPAULDING, NINA (TR)	603 W FRONT ST	MONROE	0000162649	19-00738-000	82.67
SENNERIKUPPAM, KALYAN & MADHAVI	942 W ELM AVE	MONROE	0000162651	69-00162-000	82.67
ALAMO-CRUZ, ANGELITA	726 CASS ST	MONROE	0000162653	29-00066-000	50.87
SPICER, RICHARD	528 SMITH ST	MONROE	0000162655	29-00404-007	114.47
JUKURI, DANIEL W	422 CASS ST V	MONROE	0000162656	29-00271-000	114.47
EMERALD LAWN & LANDSCAPING INC	418 WINCHESTER ST	MONROE	0000162659	49-01222-000	66.84
RAISIN VALLEY INVESTMENT PROP, L	424 WINCHESTER ST	MONROE	0000162660	49-01227-000	50.87
MCMULLEN, WILLIAM D	1128 E FRONT ST	MONROE	0000162662	49-01039-002	66.84
HARRIS, LANCE	934 E NINTH ST	MONROE	0000162663	49-00858-000	82.67
APOSTOLIC HOUSE OF PRAYER	1304 E FIRST ST	MONROE	0000162665	49-00006-000	130.37
EADS, PAUL L (LC)	1101 E FRONT ST	MONROE	0000162666	49-01016-000	98.57
GESSNER, KATHLEEN A	424 MICHIGAN AVE	MONROE	0000162667	59-01509-000	82.67
DEUTSCHE BANK NATIONAL TRUST CO	456 ARBOR AVE	MONROE	0000162668	59-01340-000	98.57
WILLEY, BRADLEY T & SHANNON M	1582 GLENRIDGE LANE V	MONROE	0000162671	59-01887-114	50.87
CARROLL, KITTY R	317 CASS ST	MONROE	0000162676	29-00219-000	82.67

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
MIRAMONTI, JUSTIN V	1765 RIVERSIDE DR	MONROE	0000162677	69-00333-027	82.67
VALLEY, KELLY L	511 DONNALEE DR	MONROE	0000162679	69-00333-276	82.67
FEDERAL NATIONAL MORTGAGE ASSOC	818 WOODVILLE AVE	MONROE	0000162682	19-00274-005	82.67
PITCHER, BEULAH M	519 BENTLEY DR	MONROE	0000162683	69-00831-000	66.84
HILL, CHRISTOPHER & JANEY	318 E FIFTH ST	MONROE	0000162687	39-00122-000	82.67
PARKS, CLIFFORD	1035 LAPLAISANCE ST V	MONROE	0000162688	49-01454-002	246.00
HILL, C K	1321 E THIRD ST	MONROE	0000162689	49-00031-000	82.67
MIRACLE FAITH MISS. BAPTIST	227 CONANT AVE	MONROE	0000162690	49-00101-000	50.87
MIRACLE FAITH MISS BAPTIST	225 CONANT AVE	MONROE	0000162691	49-00100-000	50.87
JACKSON, MILTON L JR & CATHERINE	326 CONANT AVE	MONROE	0000162692	49-00607-000	66.84
HEIDEN, DEBORAH & GERALD	628 HUMPHREY ST	MONROE	0000162693	49-00666-000	82.67
BANK OF AMERICA N A	859 W NOBLE AVE	MONROE	0000162699	69-00090-000	82.67
DUDLEY, VANCE M & RENA L	1031 W LORAIN ST	MONROE	0000162700	69-00544-256	114.47
SHEETS, SHEILA L	602 W SEVENTH ST	MONROE	0000162708	19-00077-000	114.47
KLINGENSMITH, MICHAEL S	616 HUBBLE ST	MONROE	0000162709	29-00060-072	50.87
KLINGENSMITH, MICHAEL S	620 HUBBLE ST	MONROE	0000162710	29-00060-083	82.67
CRJ ENTERPRISE, LLC	423 WASHINGTON ST	MONROE	0000162711	39-00195-000	0.94
SHAFFER, CLAUDE & C COUSINO	803 E ELM AVE	MONROE	0000162713	59-01416-000	82.67
RENJAY LLC	206 MICHIGAN AVE	MONROE	0000162714	59-01453-000	82.67
ALVAREZ, PEDRO S, BEATRIZ, & NOE	1369 MICHIGAN AVE	MONROE	0000162715	59-00938-000	178.00
WELLS FARGO FINANCIAL AMERICA IN	1234 ARBOR AVE	MONROE	0000162716	59-00192-000	66.84
BARKWAY, MABEL (LE)	465 RIVERVIEW AVE	MONROE	0000162717	59-01209-000	82.67
BUTLER, ADAM R & ANGELA S	310 E NOBLE AVE	MONROE	0000162718	59-00851-000	50.87
LEATHERY, RAY & TERESA	1020 E FIRST ST	MONROE	0000162720	49-01103-000	114.47
BRECKNER, DONALD JOSEPH	720 E FIRST ST	MONROE	0000162721	49-00690-000	66.84
TREDWAY, ANDREW	314 HALF ST	MONROE	0000162723	49-00741-001	66.84

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
BARAZANDEH, REZA	729 E FOURTH ST V	MONROE	0000162724	49-00742-000	66.84
MROZEK, KATHLEEN H	501 W FOURTH ST	MONROE	0000162725	19-00338-000	82.67
MILLER, JEAN M	521 W FOURTH ST	MONROE	0000162726	19-00343-000	82.67
VARSOGEA, MARY	201 MAPLE BLVD	MONROE	0000162729	59-01381-000	82.67
EVANS, JESSICA (LC)	937 E FOURTH ST	MONROE	0000162731	49-00082-000	82.67
EADS, PAUL L (LC)	1101 E FRONT ST	MONROE	0000162734	49-01016-000	50.87
MAYES, MELISSA G	143 ARBOR AVE	MONROE	0000162735	59-01287-000	82.67
PNC BANK	443 ARBOR AVE	MONROE	0000162739	59-01311-000	82.67
ROSE, JARED B & KRISTIN R	311 WINCHESTER ST V	MONROE	0000162740	49-01189-000	66.84
EMERALD LAWN & LANDSCAPING INC	418 WINCHESTER ST	MONROE	0000162741	49-01222-000	66.84
RAISIN VALLEY INVESTMENT PROP, L	424 WINCHESTER ST	MONROE	0000162742	49-01227-000	66.84
MONROE TRANSFER, LLC	1204 E THIRD ST	MONROE	0000162743	49-01513-000	82.67
DROUILLARD, MARC	1225 E THIRD ST	MONROE	0000162744	49-01501-000	114.47
SIMMONS, OLALIA	1801 BAYVIEW DR	MONROE	0000162747	49-00215-000	82.67
BNB RENTALS LLC	1635 BAYVIEW DR V	MONROE	0000162748	49-00254-000	66.84
BNB RENTALS LLC	1633 BAYVIEW DR V	MONROE	0000162749	49-00253-000	66.84
PUTT, JONATHAN & ANNA	1260 E THIRD ST V	MONROE	0000162750	49-01392-000	0.47
DETROIT SPECIALTY HOMES, LLC	217 WINCHESTER ST	MONROE	0000162751	49-01158-000	82.67
FRANKLIN ST CHURCH OF CHRIST	1009 FRANKLIN ST	MONROE	0000162752	49-01080-000	50.87
LATRAY, JOHN	627 BENTLEY DR	MONROE	0000162756	69-00819-000	82.67
PITCHER, BEULAH M	519 BENTLEY DR	MONROE	0000162757	69-00831-000	50.87
KECK, COBA (TR)	635 MICHIGAN AVE	MONROE	0000162764	59-01646-000	66.84
GOINS, HERBERT/JENNINGS, BETTY	1008 E SECOND ST	MONROE	0000162765	49-01133-000	50.87
BUSSELL, MICHELE A	712 W FRONT ST	MONROE	0000162768	19-00232-000	82.67
AGUILERA, MARTIN & MICHAELENE	520 ALMYRA AVE	MONROE	0000162772	49-00416-000	82.67
BURNETTE, DAVID N & LORETTA M	702 NAVARRE ST V	MONROE	0000162774	39-00457-000	82.67

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
BOWLING, DANIELLE	933 E EIGHTH ST	MONROE	0000162775	49-00886-001	82.67
PITCHER, BEULAH M	1025 N ROESSLER ST	MONROE	0000162776	69-00544-305	98.57
KECK, COBA (TR)	635 MICHIGAN AVE	MONROE	0000162780	59-01646-000	66.84
GOINS, HERBERT/JENNINGS, BETTY	1008 E SECOND ST	MONROE	0000162781	49-01133-000	50.87
JUKURI, DANIEL W	422 CASS ST V	MONROE	0000162793	29-00271-000	98.57
NOVAK, DARRELL & DONNA	402 W FOURTH ST	MONROE	0000162794	29-00060-021	82.67
CARMON, DELLA MAE	726 W FOURTH ST	MONROE	0000162795	19-00006-000	82.67
TURNAGE, CHRISTINE	1246 E THIRD ST	MONROE	0000162796	49-01389-000	75.15
GESSNER, KATHLEEN A	424 MICHIGAN AVE	MONROE	0000162798	59-01509-000	82.67
THEISEN, LORI M	1233 RIVERVIEW AVE	MONROE	0000162799	59-00311-000	50.87
ANSEL, NORMAN R	502 CONANT AVE	MONROE	0000162800	49-00455-000	114.47
MCMULLEN, WILLIAM D	1128 E FRONT ST	MONROE	0000162801	49-01039-002	82.67
WELLS FARGO FINANCIAL AMERICA IN	1234 ARBOR AVE	MONROE	0000162804	59-00192-000	66.84
CRJ ENTERPRISE, LLC	423 WASHINGTON ST	MONROE	0000162805	39-00195-000	3.04
KLINGENSMITH, MICHAEL S	616 HUBBLE ST	MONROE	0000162806	29-00060-072	66.84
KLINGENSMITH, MICHAEL S	620 HUBBLE ST	MONROE	0000162807	29-00060-083	66.84
REVEL, LARRY N & GREGORY	715 W SEVENTH ST	MONROE	0000162809	19-00093-000	82.67
EVANS, JESSICA (LC)	937 E FOURTH ST	MONROE	0000162810	49-00082-000	66.84
TREDWAY, ANDREW	314 HALF ST	MONROE	0000162811	49-00741-001	50.87
HRIVNAK, TIFFANY & LINDSAY, JOSH	316 HALF ST	MONROE	0000162812	49-00743-000	50.87
BARAZANDEH, REZA	729 E FOURTH ST V	MONROE	0000162813	49-00742-000	66.84
HARRIS, LANCE	934 E NINTH ST	MONROE	0000162819	49-00858-000	66.84
FEDERAL HOME LOAN MORTGAGE CORP	730 N MONROE ST	MONROE	0000162821	69-01348-000	66.84
HEIDEN, DEBORAH & GERALD	628 HUMPHREY ST	MONROE	0000162825	49-00666-000	66.84
EVANS, ELLIOTT G	1115 W FRONT ST	MONROE	0000162826	19-00904-000	82.67
VARSOGEA, MARY	201 MAPLE BLVD	MONROE	0000162827	59-01381-000	82.67

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
BRECKNER, DONALD JOSEPH	720 E FIRST ST	MONROE	0000162829	49-00690-000	82.67
HARNISCH, MICHAEL W	721 W THIRD ST	MONROE	0000162830	19-00135-000	82.67
SEIBERT, MATTHEW R	311 CASS ST	MONROE	0000162832	29-00220-000	82.67
CARROLL, KITTY R	317 CASS ST	MONROE	0000162833	29-00219-000	66.84
APOSTOLIC HOUSE OF PRAYER	1304 E FIRST ST	MONROE	0000162834	49-00006-000	82.67
MIRACLE FAITH MISS. BAPTIST	227 CONANT AVE	MONROE	0000162835	49-00101-000	50.87
MIRACLE FAITH MISS BAPTIST	225 CONANT AVE	MONROE	0000162836	49-00100-000	50.87
JACKSON, MILTON L JR & CATHERINE	326 CONANT AVE	MONROE	0000162837	49-00607-000	82.67
EPPS, DESTINY	424 CLARK ST V	MONROE	0000162838	49-00496-000	82.67
SIMMONS, OLALIA	1801 BAYVIEW DR	MONROE	0000162839	49-00215-000	82.67
BNB RENTALS LLC	1633 BAYVIEW DR V	MONROE	0000162840	49-00253-000	50.87
BNB RENTALS LLC	1635 BAYVIEW DR V	MONROE	0000162841	49-00254-000	50.87
EMERALD LAWN & LANDSCAPING INC	418 WINCHESTER ST	MONROE	0000162842	49-01222-000	66.84
RAISIN VALLEY INVESTMENT PROP, L	424 WINCHESTER ST	MONROE	0000162843	49-01227-000	82.67
VALLEY, KELLY L	511 DONNALEE DR	MONROE	0000162844	69-00333-276	114.47
FLETCHER, JAMES & WANDA	1833 BAYVIEW DR	MONROE	0000162845	49-00184-000	82.67
BUTLER, ADAM R & ANGELA S	310 E NOBLE AVE	MONROE	0000162847	59-00851-000	50.87
EADS, PAUL L (LC)	1101 E FRONT ST	MONROE	0000162848	49-01016-000	50.87
RENJAY LLC	206 MICHIGAN AVE	MONROE	0000162865	59-01453-000	0.63
BARKWAY, MABEL (LE)	465 RIVERVIEW AVE	MONROE	0000162867	59-01209-000	66.84
GESSNER, KATHLEEN A	424 MICHIGAN AVE	MONROE	0000162868	59-01509-000	66.84
DETROIT SPECIALTY HOMES, LLC	217 WINCHESTER ST	MONROE	0000162870	49-01158-000	82.67
GOINS, HERBERT/JENNINGS, BETTY	1008 E SECOND ST	MONROE	0000162872	49-01133-000	66.84
BAILS, STEVEN D	520 KENTUCKY AVE	MONROE	0000162873	49-01309-000	66.84
BURNETTE, DAVID N & LORETTA M	702 NAVARRE ST V	MONROE	0000162874	39-00457-000	130.37
NEMETH, STEVEN	733 WOODVILLE AVE	MONROE	0000162876	19-00576-000	50.87

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
FRANKLIN ST CHURCH OF CHRIST	1009 FRANKLIN ST	MONROE	0000162967	49-01080-000	50.40
ROSE, JARED B & KRISTIN R	311 WINCHESTER ST V	MONROE	0000162968	49-01189-000	81.90
FANNIE MAE	623 E FOURTH ST	MONROE	0000162969	49-00750-000	97.65
LATRAY, JOHN	627 BENTLEY DR	MONROE	0000162971	69-00819-000	66.21
FANNIE MAE	1042 BENTLEY DR	MONROE	0000162972	69-00941-000	97.95
PITCHER, BEULAH M	519 BENTLEY DR	MONROE	0000162973	69-00831-000	66.21
GUYOR, KATIE	54 WINCHESTER ST	MONROE	0000162983	49-01005-000	97.65
PNC BANK	443 ARBOR AVE	MONROE	0000162985	59-01311-000	66.21
DEUTSCHE BANK NATIONAL TRUST CO	456 ARBOR AVE	MONROE	0000162986	59-01340-000	81.90
SHLIMON, SARGON G & ANGEL H	328 DONNALEE DR	MONROE	0000162987	69-00333-050	109.03
KLINGENSMITH, MICHAEL S	616 HUBBLE ST	MONROE	0000163036	29-00060-072	65.58
KLINGENSMITH, MICHAEL S	620 HUBBLE ST	MONROE	0000163037	29-00060-083	65.58
MCDANIEL, DALE E & BUSSELL KELLI	729 HUBBLE ST	MONROE	0000163038	29-00404-063	90.70
AGUILERA, MARTIN & MICHAELENE	520 ALMYRA AVE	MONROE	0000163040	49-00416-000	81.13
YOUNG, WILLIAM J	516 ALMYRA AVE	MONROE	0000163041	49-00414-000	81.13
DICKERSON, ELLA L (LC)	230 ALMYRA AVE	MONROE	0000163043	49-00061-000	65.58
DROUILLARD, MARC	1225 E THIRD ST	MONROE	0000163044	49-01501-000	96.73
MONROE TRANSFER, LLC	1204 E THIRD ST	MONROE	0000163045	49-01513-000	96.73
ALVAREZ, PEDRO S, BEATRIZ, & NOE	1369 MICHIGAN AVE	MONROE	0000163047	59-00938-000	127.93
DYCUS, KENNETH & SHIRLEY	111 E FRONT ST	MONROE	0000163049	39-00578-000	84.63
BUTLER, ADAM R & ANGELA S	310 E NOBLE AVE	MONROE	0000163052	59-00851-000	49.93
JUKURI, DANIEL W	422 CASS ST V	MONROE	0000163072	29-00271-000	127.93
PITCHER, BEULAH M	1025 N ROESSLER ST	MONROE	0000163073	69-00544-305	96.73
BRECKNER, DONALD JOSEPH	720 E FIRST ST	MONROE	0000163074	49-00690-000	81.13
EADS, PAUL L (LC)	1101 E FRONT ST	MONROE	0000163075	49-01016-000	65.58
COLLINS, SABRINA	446 LAPOINTE AVE	MONROE	0000163077	59-01788-034	81.13

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<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
FEDERAL NATIONAL MORTGAGE ASSOC	818 WOODVILLE AVE	MONROE	0000163078	19-00274-005	81.13
TREDWAY, ANDREW	314 HALF ST	MONROE	0000163079	49-00741-001	49.93
BARAZANDEH, REZA	729 E FOURTH ST V	MONROE	0000163080	49-00742-000	49.93
HILL, C K	1321 E THIRD ST	MONROE	0000163082	49-00031-000	112.33
EMERALD LAWN & LANDSCAPING INC	418 WINCHESTER ST	MONROE	0000163083	49-01222-000	65.58
RAISIN VALLEY INVESTMENT PROP, L	424 WINCHESTER ST	MONROE	0000163084	49-01227-000	49.93
YOUNG, RYAN	505 WINCHESTER ST	MONROE	0000163085	49-01246-000	81.13
TREDWAY, ANDREW & BRITNI WRIGHT	1025 LAPLAISANCE ST	MONROE	0000163086	49-01454-001	190.28
PARKS, CLIFFORD	1035 LAPLAISANCE ST V	MONROE	0000163087	49-01454-002	159.13
GESSNER, KATHLEEN A	424 MICHIGAN AVE	MONROE	0000163088	59-01509-000	65.58
SPICER, RICHARD	528 SMITH ST	MONROE	0000163090	29-00404-007	81.13
DUMITRESCU, OVIDIU CLEMENT (LC)	701 BACON ST	MONROE	0000163093	19-00290-000	112.33
LATRAY, JOHN	627 BENTLEY DR	MONROE	0000163094	69-00819-000	65.58
PITCHER, BEULAH M	519 BENTLEY DR	MONROE	0000163095	69-00831-000	65.58
FEDERAL NATIONAL MORTGAGE ASSOC	713 E FOURTH ST	MONROE	0000163096	49-00745-000	0.92
COOPER, AARON P	834 WOLVERINE AVE	MONROE	0000163115	19-00619-000	65.58
SHAFFER, CLAUDE & C COUSINO	803 E ELM AVE	MONROE	0000163116	59-01416-000	81.13
SIMMONS, OLALIA	1801 BAYVIEW DR	MONROE	0000163118	49-00215-000	81.13
BNB RENTALS LLC	1633 BAYVIEW DR V	MONROE	0000163119	49-00253-000	49.93
BNB RENTALS LLC	1635 BAYVIEW DR V	MONROE	0000163120	49-00254-000	65.58
DIONNE, MARGARET	625 RAILROAD ST	MONROE	0000163147	49-00394-000	117.53
LEATHERY, RAY & TERESA	1020 E FIRST ST	MONROE	0000163150	49-01103-000	81.13
DETROIT SPECIALTY HOMES, LLC	217 WINCHESTER ST	MONROE	0000163154	49-01158-000	65.58
FRANKLIN ST CHURCH OF CHRIST	1009 FRANKLIN ST	MONROE	0000163155	49-01080-000	65.58
MURRAY, TODD & TAMMY	1115 E FRONT ST	MONROE	0000163156	49-01013-000	65.58
MCMULLEN, WILLIAM D	1128 E FRONT ST	MONROE	0000163157	49-01039-002	65.58

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<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
MIRAMONTI, JUSTIN V	1765 RIVERSIDE DR	MONROE	0000163158	69-00333-027	65.58
VALLEY, KELLY L	511 DONNALEE DR	MONROE	0000163160	69-00333-276	81.13
MIRACLE FAITH MISS. BAPTIST	227 CONANT AVE	MONROE	0000163161	49-00101-000	81.13
MIRACLE FAITH MISS BAPTIST	225 CONANT AVE	MONROE	0000163162	49-00100-000	49.93
PUTT, JONATHAN & ANNA	1260 E THIRD ST V	MONROE	0000163163	49-01392-000	0.47
MILLER, CARLA	118 JEROME ST	MONROE	0000163164	49-00697-000	65.58
KLINGENSMITH, MICHAEL S	616 HUBBLE ST	MONROE	0000163165	29-00060-072	65.58
KLINGENSMITH, MICHAEL S	620 HUBBLE ST	MONROE	0000163166	29-00060-083	81.13
JACKSON, MILTON L JR & CATHERINE	326 CONANT AVE	MONROE	0000163168	49-00607-000	65.58
FEDERAL HOME LOAN MORTGAGE CORP	730 N MONROE ST	MONROE	0000163169	69-01348-000	81.13
JUKURI, DANIEL W	422 CASS ST V	MONROE	0000163171	29-00271-000	96.73
CARROLL, KITTY R	317 CASS ST	MONROE	0000163172	29-00219-000	81.13
ALLEN, WILLIAM & MICHELLE	216 E SEVENTH ST	MONROE	0000163173	39-00060-000	45.65
WELLS FARGO FINANCIAL AMERICA IN	1234 ARBOR AVE	MONROE	0000163174	59-00192-000	65.58
ROSE, RAYMOND W	223 CONANT AVE	MONROE	0000163176	49-00099-000	65.58
APOSTOLIC HOUSE OF PRAYER	1304 E FIRST ST	MONROE	0000163177	49-00006-000	49.93
LYLES, ROBERT	1270 E FIRST ST	MONROE	0000163178	49-00005-000	81.13
BLEVINS, JERRY W	311 SMITH ST	MONROE	0000163179	29-00391-000	81.13
AGUILERA, MARTIN & MICHAELENE	520 ALMYRA AVE	MONROE	0000163183	49-00416-000	81.13
GOODMAN, GENNELL	217 ALMYRA AVE	MONROE	0000163184	49-00036-000	81.13
LAGINESS, CRAIG M & COLLEEN A	717 HARRISON ST	MONROE	0000163187	29-00005-000	65.58
CAMPBELL, TERESA L	601 TOLEDO AVE	MONROE	0000163189	19-00825-000	56.88
ROSE, JARED B & KRISTIN R	311 WINCHESTER ST V	MONROE	0000163190	49-01189-000	81.13
RENJAY LLC	206 MICHIGAN AVE	MONROE	0000163191	59-01453-000	65.58
GESSNER, KATHLEEN A	424 MICHIGAN AVE	MONROE	0000163192	59-01509-000	65.58
MCDANIEL, DALE E & BUSSELL KELLI	729 HUBBLE ST	MONROE	0000163193	29-00404-063	65.58

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BADILLO, JESUS	527 CONANT AVE	MONROE	0000163232	49-00469-000	81.13
JANDA, THOMAS & JACQUELINE	846 WATERLOO AVE	MONROE	0000163234	19-00677-000	112.33
MCMULLEN, WILLIAM D	1128 E FRONT ST	MONROE	0000163240	49-01039-002	81.13
EADS, PAUL L (LC)	1101 E FRONT ST	MONROE	0000163241	49-01016-000	65.58
DIONNE, MARGARET	625 RAILROAD ST	MONROE	0000163242	49-00394-000	96.73
FEDERAL NATIONAL MORTGAGE ASSOC	151 CRAMPTON DR	MONROE	0000163243	69-00072-156	127.93
BRECKNER, DONALD JOSEPH	720 E FIRST ST	MONROE	0000163264	49-00690-000	81.13
WITTKOP, CHRISTOPHER	1117 E FOURTH ST	MONROE	0000163265	49-01197-000	81.13
FRANKLIN ST CHURCH OF CHRIST	1009 FRANKLIN ST	MONROE	0000163266	49-01080-000	65.58
SHAFFER, CLAUDE & C COUSINO	803 E ELM AVE	MONROE	0000163267	59-01416-000	81.13
MIRAMONTI, JUSTIN V	1765 RIVERSIDE DR	MONROE	0000163268	69-00333-027	81.13
EMERALD LAWN & LANDSCAPING INC	418 WINCHESTER ST	MONROE	0000163269	49-01222-000	65.58
RAISIN VALLEY INVESTMENT PROP, L	424 WINCHESTER ST	MONROE	0000163270	49-01227-000	65.58
DETROIT SPECIALTY HOMES, LLC	217 WINCHESTER ST	MONROE	0000163271	49-01158-000	81.13
MONROE TRANSFER, LLC	1204 E THIRD ST	MONROE	0000163273	49-01513-000	112.33
DROUILLARD, MARC	1225 E THIRD ST	MONROE	0000163274	49-01501-000	96.73
DICKERSON, ELLA L (LC)	230 ALMYRA AVE	MONROE	0000163276	49-00061-000	65.58
JACKSON, ELIZABETH ANN	115 ALMYRA AVE	MONROE	0000163277	49-00007-000	49.93
EASLEY, JANE M	1632 PETERS ST V	MONROE	0000163278	49-00257-000	81.13
LATRAY, JOHN	627 BENTLEY DR	MONROE	0000163299	69-00819-000	81.13
SPICER, RICHARD	528 SMITH ST	MONROE	0000163300	29-00404-007	96.73
KRUG, CHRISTOPHER C	814 SMITH ST	MONROE	0000163301	29-00038-004	81.13
PNC BANK	443 ARBOR AVE	MONROE	0000163303	59-01311-000	115.78
HAMMER, BRYON C	267 ARMITAGE DR	MONROE	0000163306	69-00072-060	65.58
BANK OF AMERICA N A	859 W NOBLE AVE	MONROE	0000163307	69-00090-000	81.13
BUTLER, ADAM R & ANGELA S	310 E NOBLE AVE	MONROE	0000163308	59-00851-000	65.58

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
GESSNER, KATHLEEN A	424 MICHIGAN AVE	MONROE	0000163310	59-01509-000	222.63
WELLS FARGO FINANCIAL AMERICA IN	1234 ARBOR AVE	MONROE	0000163312	59-00192-000	49.93
TROUTEN, JENNIFER S	1302 MICHIGAN AVE	MONROE	0000163313	59-00906-000	65.58
LEATHERY, RAY & TERESA	1020 E FIRST ST	MONROE	0000163318	49-01103-000	81.13
MCCALISTER, DEREIQ	506 ALMYRA AVE	MONROE	0000163320	49-00412-000	96.73
KLINGENSMITH, MICHAEL S	616 HUBBLE ST	MONROE	0000163322	29-00060-072	49.93
KLINGENSMITH, MICHAEL S	620 HUBBLE ST	MONROE	0000163323	29-00060-083	65.58
TREDWAY, ANDREW & BRITNI WRIGHT	1025 LAPLAISANCE ST	MONROE	0000163324	49-01454-001	143.48
PARKS, CLIFFORD	1035 LAPLAISANCE ST V	MONROE	0000163325	49-01454-002	163.45
DAHLQUIST, WILLIAM C & MATTHEW W	724 WINCHESTER ST V	MONROE	0000163326	49-01346-000	81.13
FEDERAL HOME LOAN MORTGAGE CORP	730 N MONROE ST	MONROE	0000163327	69-01348-000	65.58
HRIVNAK, TIFFANY & LINDSAY, JOSH	316 HALF ST	MONROE	0000163329	49-00743-000	65.58
BARAZANDEH, REZA	729 E FOURTH ST V	MONROE	0000163330	49-00742-000	81.13
FEDERAL NATIONAL MORTGAGE ASSOC	713 E FOURTH ST	MONROE	0000163332	49-00745-000	0.77
EMERALD LAWN & LANDSCAPING INC	418 WINCHESTER ST	MONROE	0000163336	49-01222-000	79.59
RAISIN VALLEY INVESTMENT PROP, L	424 WINCHESTER ST	MONROE	0000163337	49-01227-000	79.59
ROSE, JARED B & KRISTIN R	311 WINCHESTER ST V	MONROE	0000163339	49-01189-000	64.32
FEDERAL NATIONAL MORTGAGE ASSOC	151 CRAMPTON DR	MONROE	0000163341	69-00072-156	79.59
CHEAP, STANLEY O	318 CRANBROOK BLVD	MONROE	0000163342	69-00072-031	48.99
JACKSON, MILTON L JR & CATHERINE	326 CONANT AVE	MONROE	0000163343	49-00607-000	125.49
BNB RENTALS LLC	1635 BAYVIEW DR V	MONROE	0000163344	49-00254-000	48.99
BNB RENTALS LLC	1633 BAYVIEW DR V	MONROE	0000163345	49-00253-000	64.32
SIMMONS, OLALIA	1801 BAYVIEW DR	MONROE	0000163346	49-00215-000	110.19
KEYBANK NATIONAL ASSOC	1226 ARBOR AVE	MONROE	0000163349	59-00194-000	79.59
WELLS FARGO FINANCIAL AMERICA IN	1234 ARBOR AVE	MONROE	0000163350	59-00192-000	64.32
MILLER, JEAN M	521 W FOURTH ST	MONROE	0000163351	19-00343-000	79.59

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
JUKURI, DANIEL W	422 CASS ST V	MONROE	0000163352	29-00271-000	94.89
GESSNER, KATHLEEN A	424 MICHIGAN AVE	MONROE	0000163353	59-01509-000	79.59
EADS, PAUL L (LC)	1101 E FRONT ST	MONROE	0000163354	49-01016-000	79.59
DIONNE, MARGARET	625 RAILROAD ST	MONROE	0000163355	49-00394-000	125.49
AGUILERA, MARTIN & MICHAELENE	520 ALMYRA AVE	MONROE	0000163357	49-00416-000	99.99
MIRACLE FAITH MISS. BAPTIST	227 CONANT AVE	MONROE	0000163358	49-00101-000	64.32
MIRACLE FAITH MISS. BAPTIST	227 CONANT AVE	MONROE	0000163359	49-00101-000	48.99
BIUNDO HOMES, INC	512 E SIXTH ST	MONROE	0000163360	39-00443-000	48.99
BRECKNER, DONALD JOSEPH	720 E FIRST ST	MONROE	0000163366	49-00690-000	64.32
ANSEL, NORMAN R	502 CONANT AVE	MONROE	0000163368	49-00455-000	64.32
COOPER, LAWRENCE & MARY	734 KENTUCKY AVE	MONROE	0000163392	49-00846-000	94.89
MONROE CENTER, LLC	211 N TELEGRAPH RD	MONROE	0000163401	69-00659-041	495.99
KOCH, MARIA T	1643 S CUSTER RD	MONROE	0000163402	19-00564-000	110.19
EADS, PAUL L (LC)	1101 E FRONT ST	MONROE	0000163403	49-01016-000	64.32
GESSNER, KATHLEEN A	424 MICHIGAN AVE	MONROE	0000163404	59-01509-000	79.59
MCMULLEN, WILLIAM D	1128 E FRONT ST	MONROE	0000163405	49-01039-002	94.89
TREDWAY, ANDREW	314 HALF ST	MONROE	0000163406	49-00741-001	48.99
BARAZANDEH, REZA	729 E FOURTH ST V	MONROE	0000163407	49-00742-000	64.32
HARNISCH, MICHAEL W	721 W THIRD ST	MONROE	0000163489	19-00135-000	79.59
LEATHERY, RAY & TERESA	1020 E FIRST ST	MONROE	0000163490	49-01103-000	94.89
BRECKNER, DONALD JOSEPH	720 E FIRST ST	MONROE	0000163491	49-00690-000	79.59
SIMMONS, OLALIA	1801 BAYVIEW DR	MONROE	0000163493	49-00215-000	79.59
FEDERAL NATIONAL MORTGAGE ASSOC	151 CRAMPTON DR	MONROE	0000163494	69-00072-156	110.19
FRANKLIN ST CHURCH OF CHRIST	1009 FRANKLIN ST	MONROE	0000163495	49-01080-000	64.32
WELLS FARGO FINANCIAL AMERICA IN	1234 ARBOR AVE	MONROE	0000163496	59-00192-000	64.32
KEYBANK NATIONAL ASSOC	1226 ARBOR AVE	MONROE	0000163497	59-00194-000	64.32

2014 Dlg. Weed Mowing Invoices - 3/12/14

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
KLINGENSMITH, MICHAEL S	620 HUBBLE ST	MONROE	0000163499	29-00060-083	79.59
KLINGENSMITH, MICHAEL S	616 HUBBLE ST	MONROE	0000163500	29-00060-072	64.32
CARROLL, KITTY R	317 CASS ST	MONROE	0000163501	29-00219-000	79.59
JUKURI, DANIEL W	422 CASS ST V	MONROE	0000163502	29-00271-000	79.59
PARKS, CLIFFORD	1035 LAPLAISANCE ST V	MONROE	0000163524	49-01454-002	264.80
APOSTOLIC HOUSE OF PRAYER	1304 E FIRST ST	MONROE	0000163865	49-00006-000	77.28
					43,406.21

2014 Dig. Tree Removal Inv. - 3/12/14

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
NEVEL, SCOTT P	(LC) 509 ARBOR AVE	MONROE	0000163658	59-01321-000	1,146.79
					1,146.79



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Delinquent Sidewalk Invoices

DISCUSSION: Attached you will find a list of those persons having unpaid sidewalk assessments. Also attached is a resolution in accordance with Chapter 625, Article V, Construction and Repair of Sidewalks, of the Code of the City of Monroe, as well as Charter Section C-253, asking for a public hearing to review such charges (after proper notice is given), and prior to these assessments becoming a lien upon the property. Subsequent to the public hearing, those charges confirmed by Council will be placed upon the summer 2014 tax roll.

Recommendation: The attached resolution be adopted and a public hearing be set for Monday, April 7, 2014.

CITY MANAGER RECOMMENDATION:

- For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended

APPROVAL DEADLINE: N/A

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY: City Treasurer' Office


Michelle J. LaVoy, Clerk/Treasurer

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

SOURCE OF F DS:	City	Account Number	Amount
			\$
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: _____

FACT SHEET PREPARED BY: M. LaVoy

DATE: March 10, 2014

REVIEWED BY: 

DATE: 3/6/14

COUNCIL MEETING DATE: March 17, 2014

R E S O L U T I O N

1 **WHEREAS**, Chapter 625, Article V, Construction and Repair of Sidewalks, of the Code of
2 the City of Monroe, as well as Charter Section C-253, establishes the regulations for the construction
3 and repair of sidewalks; and

4 **WHEREAS**, certain persons, as owners or occupants of property, did not construct or repair
5 their sidewalks, and it was necessary for the City of Monroe to do so; and

6 **WHEREAS**, the City Engineer submitted an account of the expenses incurred, and invoices
7 sent to the last known owners, as reflected by the current tax roll, for the costs of such work plus a
8 ten (10) percent penalty; and

9 **WHEREAS**, the attached is a listing of persons who have failed to make payment on said
10 invoices, and the cost of such payment shall be charged upon the premises as a special assessment to
11 be levied on the 2014 tax roll; and

12 **WHEREAS**, such special assessment shall be subject to review and confirmation, after
13 proper notice is given.

14 **NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be held on April 7, 2014
15 at 7:30 p.m. during the regular City Council meeting to review and hear objections in determining
16 the propriety of said special assessment upon the 2014 tax roll; and

17 **BE IT FURTHER RESOLVED**, that the Clerk-Treasurer be directed to give notice of such
18 public hearing and review by City Council as required by the City of Monroe Charter; and

19 **BE IT FURTHER RESOLVED**, that if and when the tax is confirmed by City Council it
20 shall be a lien upon the premises and the same shall be collected in the same manner as other City
21 taxes.

22 Dated: March 10, 2014

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
KUEHNLEIN, TRACY	459 HOLLYWOOD DR	MONROE	0000163646	59-00601-000	82.13
STEFFES, JASON J	475 HOLLYWOOD DR	MONROE	0000163649	59-00604-000	78.21
HASSETT, DOUGLAS & MICHELLE	644 HOLLYWOOD DR	MONROE	0000163662	59-00800-000	253.97
GONYEA, ANTHONY	328 LINCOLN AVE	MONROE	0000163683	59-00850-000	150.57
CORIC, OLGA & MICHAEL	303 E LORAIN ST	MONROE	0000163686	59-01836-000	124.13
PREVENAS, GEORGE & KAREN	453 E LORAIN ST	MONROE	0000163691	59-01214-000	72.36
SWEAT, MITCHELL & STEPHANIE	310 N MACOMB ST	MONROE	0000163706	59-01716-000	95.81
KNAPP, BETH A	326 N MACOMB ST	MONROE	0000163707	59-01719-000	176.43
LARK, JOSEPH	458 N MACOMB ST	MONROE	0000163711	59-01726-000	394.99
DAVIS, ADAM & KRISTEN (LC)	472 N MACOMB ST	MONROE	0000163712	59-01727-000	398.89
ROBERTS, SHIRLEY M	502 N MACOMB ST	MONROE	0000163713	59-01728-000	82.13
ALEXANDER, MICHAEL JAMES	212 MAYWOOD AVE	MONROE	0000163719	59-00828-001	312.85
HODGE, ALVIN & AUDRA	222 MAYWOOD AVE	MONROE	0000163720	59-00828-002	174.20
BUTLER, ADAM R & ANGELA S	310 E NOBLE AVE	MONROE	0000163725	59-00851-000	397.15
KNAPP, LAVERN & DEMAY, MISTY	414 OAKWOOD ST	MONROE	0000163730	59-00490-000	172.06
WICKENHEISER, J & ZOCHOWSKI, R	121 RIVERVIEW AVE	MONROE	0000163735	59-01168-000	289.38
SIFFER, MARTIN	157 RIVERVIEW AVE	MONROE	0000163737	59-01176-000	80.18
FAZIO, CHARLES J & RUTH A	407 RIVERVIEW AVE	MONROE	0000163739	59-01197-000	104.61
WEST, RICHARD & PATRICIA	453 RIVERVIEW AVE	MONROE	0000163740	59-01207-000	115.40
SINCLAIR, JEFFREY D & CANDICE R	531 RIVERVIEW AVE	MONROE	0000163745	59-01776-002	244.65
MILLARD, BRITTANY & ROBERT G JR	1059 RIVERVIEW AVE	MONROE	0000163752	59-01146-000	162.29
SANDIEFER, JOANNE	1107 RIVERVIEW AVE	MONROE	0000163753	59-01143-000	80.18
RIGGS, ERIC	1381 RIVERVIEW AVE	MONROE	0000163759	59-00342-000	2.61

4,045.18



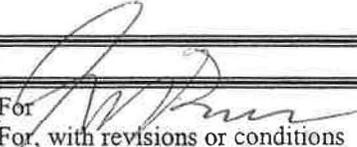
CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Delinquent Demolition Invoices

DISCUSSION: Attached you will find a list of those persons having unpaid demolition invoices. Also attached is a resolution as prescribed by Chapter 525, Article I, International Property Maintenance Code, of the Code of the City of Monroe, asking for a public hearing to review such charges (after proper notice is given), and prior to these assessments becoming a lien upon the property. Subsequent to the public hearing, those charges confirmed by Council will be placed upon the Summer 2014 tax roll.

Recommendation: The attached resolution be adopted and a public hearing be set for Monday, April 7, 2014.

CITY MANAGER RECOMMENDATION:

- 
- For
 - For, with revisions or conditions
 - Against
 - No Action Taken/Recommended

APPROVAL DEADLINE: N/A

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY: City Treasurer' Office


Michelle J. LaVoy, Clerk/Treasurer

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

SOURCE OF FUNDS:	City	Account Number	Amount
			\$
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: _____

FACT SHEET PREPARED BY: M. LaVoy

DATE: March 10, 2014

REVIEWED BY: 

DATE: 2/20/14

COUNCIL MEETING DATE: March 17, 2014

RESOLUTION

1 **WHEREAS**, Chapter 525, Article I, International Property Maintenance Code, of the Code of the
2 City of Monroe, adopts the "International Property Maintenance Code" as the Property Maintenance Code
3 of the City of Monroe, which establishes the regulations for the maintenance of all property, buildings and
4 *structures; and*

5
6 **WHEREAS**, certain structures have been demolished or removed in accordance with these
7 regulations, and invoices were prepared and sent to the last known owners, as reflected by the current tax
8 roll, for the costs of such demolition or removal; and

9
10 **WHEREAS**, pursuant to Section 110.3 such cost for demolition or removal shall be a lien upon the
11 real estate; and

12
13 **WHEREAS**, the attached is a listing of persons who have failed to make payment on said invoices,
14 and the cost of such payment shall be charged upon the premises as a special assessment to be levied on
15 the 2014 tax roll; and

16
17 **WHEREAS**, such special assessment shall be subject to review and confirmation, after proper
18 notice is given.

19

20

21

22 **NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be held on April 7, 2014 at 7:30
23 p.m. during the regular City Council meeting to review and hear objections in determining the propriety of
24 said special assessment upon the 2014 tax roll; and

25

26 **BE IT FURTHER RESOLVED**, that the Clerk-Treasurer be directed to give notice of such public
27 hearing and review by City Council as required by the City of Monroe Charter; and

28

29 **BE IT FURTHER RESOLVED**, that if and when the tax is confirmed by City Council it shall be a
30 lien upon the premises and the same shall be collected in the same manner as other City taxes.

31

32

33 Dated: March 10, 2014

34

2014 Dlg. Demolition Invoices - 3/12/14

<u>Name</u>	<u>Property Address</u>	<u>City</u>	<u>Invoice No</u>	<u>Parcel Number</u>	<u>Total Due</u>
SIMMONS, OLALIA	1801 BAYVIEW DR	MONROE	0000162292	49-00215-000	10,584.00
GOINS, HERBERT/JENNINGS, BETTY	1008 E SECOND ST	MONROE	0000163397	49-01133-000	7,210.00
HEIDEN, DEBORAH & GERALD	628 HUMPHREY ST	MONROE	0000163398	49-00666-000	8,137.00
SHAFFER, CLAUDE & C COUSINO	803 E ELM AVE	MONROE	0000163399	59-01416-000	7,210.00
RAISIN VALLEY INVESTMENT PROP, L	424 WINCHESTER ST	MONROE	0000163400	49-01227-000	9,565.61
VERES, ERNEST B III	1116 FRANKLIN ST	MONROE	0000163512	49-01088-000	6,901.00
					49,607.61



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Consider an Increase in Funding for the Land Information Access Association (LIAA) to Complete the City of Monroe Comprehensive Plan Update.

DISCUSSION: In December 2012, the City of Monroe entered in to an Agreement with the Land Information Access Association (LIAA) to participate in the Planning for Resilient Communities project. The Planning for Resilient Communities project involved a new type of land use planning effort that is intended to increase “resiliency” in communities by better preparing for changes in the climate, demographics and the economy. The project was supported by grants from the Kresge Foundation and Americana Foundation, allowing LIAA to complete a much larger scope of work that would have otherwise been possible with just local funds. The City previously provided \$15,000 in matching funds to support this project as well as staff support services. Additionally, Frenchtown and Monroe Charter Townships provided \$5,000 each in matching funds as well as staff support services. The general project plan elements, identified at the beginning of the planning effort were as follows: **General Project Plan**

- *Community Asset Inventory and Mapping*
- *Land Use Change Analysis*
- *Community Vulnerability Assessment/Mapping*
- *Infrastructure Capacity and Condition Assessment*
- *Community Energy Audit*
- *Community Consumption Assessment (imports and exports)*
- *Build-out Analysis*
- *Impervious Surfaces Assessment (storm water management)*
- *Walk-ability/Bike-ability Audit*
- *Food Systems Assessment*

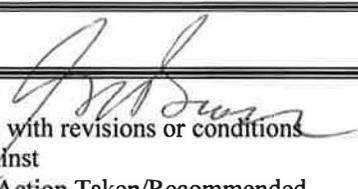
These elements of the plan were completed with the development, drafting and publication of the *Resilient Monroe Resource Atlas* in October 2013. Since the completion of the Resource Atlas, LIAA staff has been working with the City Planning Department staff in drafting significant updates and re-writes of the City’s Comprehensive Plan (2003). The Comprehensive Plan update is now more involved than originally outlined in the project agreement with LIAA. Another effort conducted by LIAA that was not included in the original project scope was the Telegraph Road Design Charette. This effort was conducted in response to the tri-community planning committee’s desire to have a significant design effort on this shared corridor that is now in transition due to the relocation of the La-Z-Boy headquarters and other potential land use changes.

Due to the shared desire to complete a more significant update to the City’s Comprehensive Plan and the extra planning services provided by LIAA in the Telegraph Road Design Charette, the original budget is not sufficient to complete the expanded scope of work. In response to this shortfall, LIAA has requested \$4,140 in additional funding from the City. This funding would be utilized for LIAA staff time necessary to complete the drafting and adoption of the City’s Comprehensive Plan. A combination of the original City match of \$15,000, the \$2,000 grant with which the Committee on the Environment (COTE) chose to engage LIAA to complete of the River Raisin Area of Concern survey, plus the requested \$4,140 would bring the total project cost to \$21,140.

The Economic and Community Development Division originally budgeted to employ an intern during the 2013-14 fiscal year to assist with the Comprehensive Plan update, as well as work on historic preservation projects. To-date the Division has not brought on an intern and the \$9,600 originally budgeted for this effort remains unspent. Therefore, the necessary funding for this increase in project scope with LIAA could be moved from the part-time staff budget.

IT IS RECOMMENDED that City Council authorize an increase of \$4,140 for the Land Information Access Association (LIAA) to complete the City of Monroe Comprehensive Plan Update, resulting in a total project cost of \$21,140, with the additional funds to be moved from the Community Development, part-time staff budget.

CITY MANAGER RECOMMENDATION:

- For
 - For, with revisions or conditions
 - Against
 - No Action Taken/Recommended
- 

APPROVAL DEADLINE: March 17, 2014

REASON FOR DEADLINE: Continuity of the planning effort by LIAA and timely completion of the Comprehensive Plan Update.

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N.A.

INITIATED BY: Economic and Community Development Division

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Economic and Community Development Division, Citizens Planning Commission, LIAA

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$ 21,140.00
Cost of This Project Approval	\$ 4,140.00
Related Annual Operating Cost	\$ 0
Increased Revenue Expected/Year	\$ 0

<u>SOURCE OF FUNDS:</u>	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
	<u>Other Funds</u>		

Budget Approval:



FACT SHEET PREPARED BY: Dan Swallow, Director of Economic and Community Development **DATE:** 3-10-14

REVIEWED BY: George Brown, City Manager



DATE:

COUNCIL MEETING DATE: March 17, 2014



Innovative ideas for sustainable communities since 1993

February 25, 2014

Dan Swallow, AICP
Director of Economic and Community Development
City of Monroe
120 East First Street
Monroe, MI 48161-2169

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Catherine Ballard
Private Consultant

Douglas Luciani
President & CEO
Traverse City Area
Chamber of Commerce

Sandra Clark
Director
Michigan Historical Center

K. John Egelhaaf
Executive Director
Southwest Michigan
Planning Commission

Kathy Huschke
Executive Director
Oleson Foundation

Bob Johnson
Director
Planning and
Neighborhood Development
City of Lansing

Alicia Kitsuse
Program Officer
Charles Stewart
Mott Foundation

David Leighton,
President/Owner
Leightronix, Inc.

Richard K. Norton, Ph.D., J.D.
Associate Professor
University of Michigan

Dear Dan,

Thank you for considering our request for additional financial support as we complete the City of Monroe Master Plan update. Throughout the Resilient Monroe process, LIAA and our project partners have worked hard to provide a wide variety of planning support services, including research and analyses, public participation and facilitation, alternatives assessments and design, and policy development assistance. We believe these efforts and activities have provided great value to the City of Monroe and the Greater Monroe Community.

Unfortunately, the Resilient Monroe collaborative planning process has been more expensive to complete than originally estimated. The cost overruns stem from a number of unanticipated project additions and improvements made in response to city and township needs - going beyond the original project scope.

There were a number of areas where LIAA extended efforts beyond the project scope. For example, LIAA contracted with technical support and fully staffed a three-day intensive design Charrette for the Telegraph corridor. While not specifically called for in the original project scope, the Charrette was very successful in generating a key set of planning recommendations with broad public support. Similarly, a robust youth planning process with local high school students was not stipulated in the original scope, but provided some valuable feedback for consideration by planning commissioners. Additionally, to obtain a high rate of return from each jurisdiction for the mailed community-wide planning survey, LIAA needed to send a larger number of surveys than originally intended.

In the original work plan, LIAA was expected to convene only one joint cooperative planning committee to complete the work of revising and updating the three master plans. However, LIAA needed to meet with each of the three planning commissions to support their separate processes. As a result, this project required many more on-site visits over a longer period of time than originally planned.

LIAA staff is currently making final revisions to the City's Master Plan, as requested. Further, there is one final public meeting planned in March to conclude the Resilient Monroe process and LIAA staff members have also been asked to attend the Public Hearing when the City Council reviews the draft Master Plan.

324 Munson Ave.
Traverse City, MI 49686
P (231) 929-3696
F (231) 929-3771
www.liaa.org

To help defray some of the remaining project costs, we ask the City of Monroe to help fund the project staff costs anticipated in the final two weeks of February and the month of March. LIAA is asking the City to reimburse us for no more than 90 hours of staff time, at a total cost not to exceed \$4,140 (i.e. \$46/hr.). LIAA will continue to cover all of our own overhead and travel expenses.

If you agree, we will provide an invoice for these funds after the work is completed in March. If we can complete the work in less time than projected, our request for funds will be less. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe VanderMeulen". The signature is written in a cursive, flowing style.

Joe VanderMeulen, Ph.D.
Executive Director



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Loan to the Port of Monroe from the City Economic Development Fund for Dredging Project

DISCUSSION: The Port of Monroe has requested financing assistance from the City of Monroe in the amount of \$80,000 to dredge approximately 4,000 cubic yards of sediment from the face of the Port’s Turning Basin Dock. In anticipation of the largest single cargo opportunity the Port of Monroe has seen in decades; the Port Director commissioned a comprehensive hydrographic survey of the anticipated loading area at the port’s turning basin dock. While the dock was reported to have 18ft of usable draft the survey showed that a sill of sediment existed from the dock face to roughly 20ft into the Turning Basing which reduced the usable draft to 14ft. Upon further research by the Port Director it became apparent that this specific area had not been dredged since the late 1980’s because it falls outside of the U.S. Army Corps of Engineers federal channel. Because this sediment could cause vessel instability when loading the Port was unable to load an anticipated 3 barge loads in November of 2013.

If funded, the project will dredge roughly 4,000 cubic yards of sediment from the face of the Port’s Turning Basin Dock in order to “reopen” the Port of Monroe for frequent vessel service. This project has been bid and the total project cost based upon the low bid is \$122,630. The second lowest bid was \$235,250. The Port is working closely with DRM Maintenance Management of Dundee, MI on this project. DRM will be handling bulk materials for the Port and is contributing \$42,630.00 (roughly one third) to the cost of this project as an up-front payment for future port use and tonnage fees. To take advantage of the above described cargo opportunity, it is necessary that this dredging project be completed prior to the opening of the 2014 Great Lakes shipping season.

In an effort to expedite the project and assist the Port of Monroe in its efforts to grow its maritime business opportunities, the City administration has developed the proposed loan option from the City’s Economic Development Fund. As delineated in the attached letter of understanding, the loan would be repaid from the Port’s annual allocation from the City at \$10,000/year, for a term of eight years. This would have a minimal impact on the Port’s annual budget and would replenish the City’s Economic Development Fund for future projects. The City is assured of repayment because under the Port District Act (Public Act 234 of 1925), City Council must approve the Port’s annual budget.

IT IS RECOMMENDED that City Council authorize a loan in the amount of \$80,000 to the Port of Monroe from the City Economic Development Fund for the proposed dredging project, to be repaid over a period of eight years in accordance with the attached letter of understanding; and further authorize the Mayor and Clerk-Treasurer to execute the letter of understanding.

CITY MANAGER RECOMMENDATION:

For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended

APPROVAL DEADLINE: March 17, 2014

REASON FOR DEADLINE: Dredging project must begin as soon as possible in the spring

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N.A.

INITIATED BY: Port of Monroe

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Finance Department

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$ 122,630.00
	Cost of This Project Approval	\$ 80,000.00*
	Related Annual Operating Cost	\$ 0
	Increased Revenue Expected/Year	\$ TBD

* Loan to be repaid over a period of eight years.

SOURCE OF FUNDS:	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
	Economic Development Fund	Fund Transfer to Port of Monroe	\$80,000.00
	<u>Other Funds</u>		

Budget Approval: 

FACT SHEET PREPARED BY: Dan Swallow, Director of Economic and Community Development **DATE:** 3/11/14

REVIEWED BY: George Brown, City Manager 

DATE:

COUNCIL MEETING DATE: March 17, 2014

**LETTER OF UNDERSTANDING BETWEEN
THE CITY OF MONROE AND
THE PORT OF MONROE
INTER-FUND LOAN FOR TURNING BASIN DREDGING**

The undersigned both acknowledge and agree to the following:

1. The Port of Monroe (Port) has determined that in order to ship and receive barge cargos at the existing dock in the turning basin, a dredging project must be undertaken to restore the turning basin depth adjacent to the dock to its design depth of eighteen feet (18’).
2. The Port has received estimates in the amount of \$120,000.00 for the proposed dredging of the turning basin adjacent to the Port dock.
3. The Port has received commitments from Port tenants for the dredging project in the amount of \$40,000.00; leaving an unfunded amount of \$80,000.00.
4. The Port Commission has determined that expending the unfunded amount from the Port’s existing fund balance or other reserves is not prudent due to the Port’s limited revenues and other project commitments at this time.
5. The City of Monroe (City) hereby agrees to loan the Port \$80,000.00 for the dredging project from its Economic Development Fund, interest free, for a term of eight (8) years.
6. The full amount of the loan will be transferred from the City Economic Development Fund to the Port Capital Projects Account within ten (10) days of execution of this Letter of Understanding.
7. The loan from the Economic Development Fund will be repaid by annually deducting eight (8) equal payments of \$10,000.00 each from the regular millage funds the Port receives from the City. The first deduction will occur in Fiscal Year 2014-15 and the final deduction will occur in Fiscal Year 2021-22; subject to modification of the terms agreed upon by both parties.
8. The loan may be repaid early in the event Port non-millage revenues significantly increase during the repayment period.

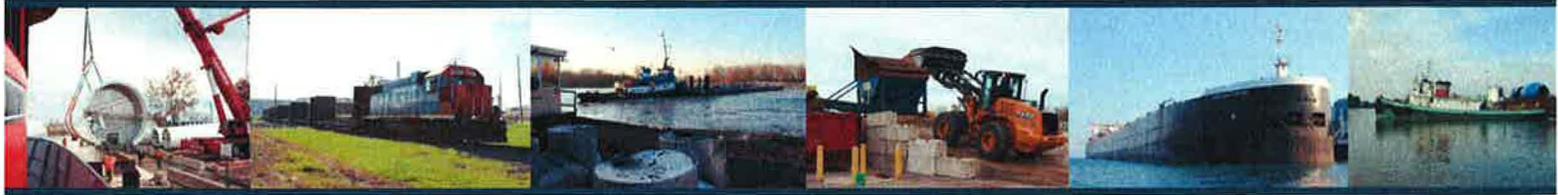
Port of Monroe

By: _____ Date: _____
Thomas A. Krzyston, Chairman

City of Monroe

By: _____ Date: _____
Robert E. Clark, Mayor

By: _____ Date: _____
Michelle J. LaVoy, Clerk-Treasurer



**Port of Monroe Economic Development Funding Request
Turning Basin Dock Dredging Project**

**By:
Paul C. LaMarre III
Port Director**

**For:
City of Monroe**

Request:

The Port of Monroe respectfully requests \$80,000 to dredge approximately 4,000 cubic yards of sediment from the face of the Port's Turning Basin Dock.

Introduction:

In anticipation of the largest single cargo opportunity the Port of Monroe has seen in decades the Port Director commissioned a comprehensive hydrographic survey of the anticipated loading area at the port's turning basin dock. While the dock was reported to have 18ft of usable draft the survey showed that a sill of sediment existed from the dock face to roughly 20ft into the Turning Basing which reduced the usable draft to 14ft.

Upon further research by the Port Director it became apparent that this specific area had not been dredged since the late 1980's because it falls outside of the U.S. Army Corps of Engineers federal channel. Because this sediment could cause vessel instability when loading the Port was unable to load an anticipated 3 barge loads in November of 2013.

Project:

To dredge roughly 4,000 cubic yards of sediment from the face of the Port's Turning Basin Dock in order to "reopen" the Port of Monroe for frequent vessel service.

This project has been bid and the total project cost based upon the low bid is \$122,630. The second lowest bid was \$235,250.

The Port is working closely with DRM Maintenance Management of Dundee, MI on this project. DRM will be handling bulk materials for the Port and is contributing \$42,630.00 (roughly one third) to the cost of this project as an up-front payment for future port use and tonnage fees.

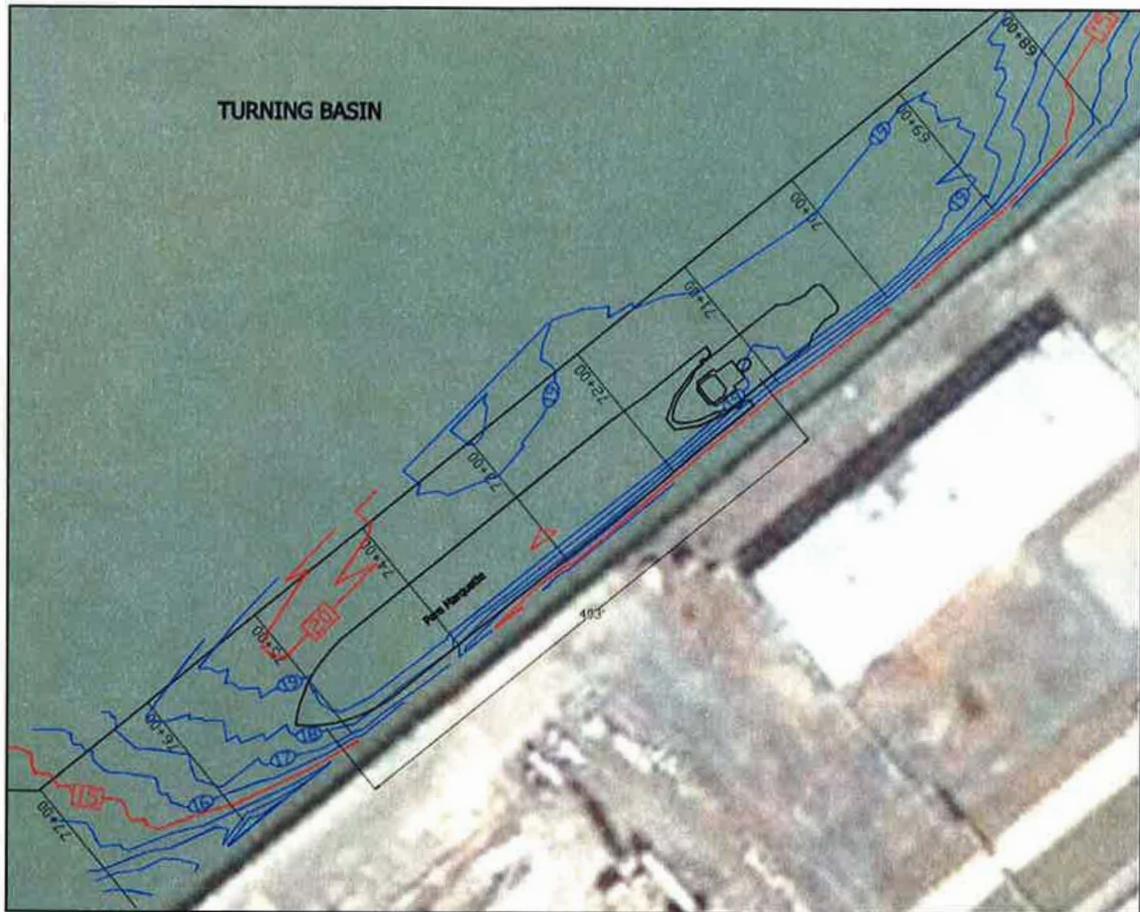
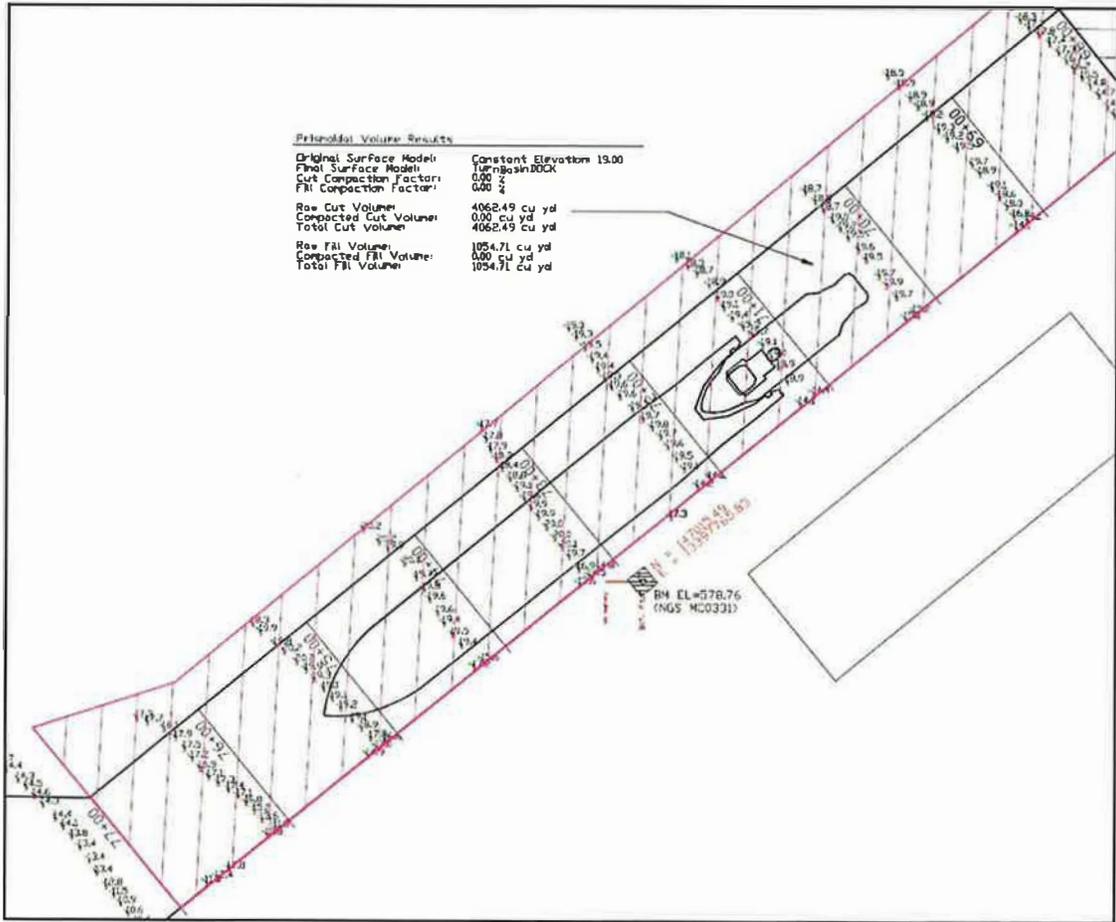
Conclusion:

It is imperative that this dredging project be completed prior to the opening of the 2014 Great Lakes shipping season.

Because of the close proximity of the Port of Monroe to other cargo handling facilities it is critical that this cargo opportunity remain within the Monroe city limits for the foreseeable future.

In the last 18 months the Port Director has worked feverishly to establish the Port's proactive identity and develop multiple cargo opportunities that could sustain the organization for years to come.

The City of Monroe's consideration for this request is priceless and the Port of Monroe's thanks are eternal.





CITY COUNCIL AGENDA FACT SHEET

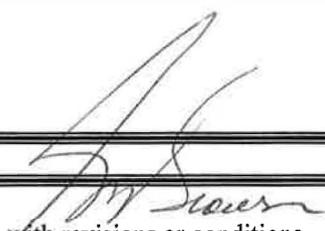
RELATING TO: Appointment of City Attorney

DISCUSSION: The two year appointment of City Attorney, Thomas Ready expires on June 30, 2014. Section 47 of the City Charter prescribes that that Council shall appoint "one (1) City Attorney, for a term of two (2) years."

Mr. Ready has submitted a proposal, for consideration by the Mayor and Council, for the continuation of providing routine, general legal services for another two year term and appointment. That proposal, dated February 14, 2014, is attached, and includes providing a monthly payment of \$11,500 for up to 1,200 hours of services during each fiscal year. Mr. Ready proposes to provide the same range of services which are included in his April 24, 2012 engagement letter, which is also attached. Among others, the legal services proposed include those as general, corporate counsel and prosecution of ordinance violations, traffic infractions and OUIL incidents, among others.

By charter the Mayor and City Council have sole discretion regarding whom they appoint to be City Attorney. However, weighing factors such as Mr. Ready's long and capable service and experience with the City, the scope of services proposed to be provided and the reasonableness of the fee structure proposed, I recommend that the Mayor and Council strongly consider accepting Mr. Ready's legal services proposal and re-appointing him as City Attorney for the term of July 1, 2014 to June 30, 2016.

CITY MANAGER RECOMMENDATION:

- For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended
- 

APPROVAL DEADLINE: June 30, 2014

REASON FOR DEADLINE: City Attorney appointment expires on June 30, 2014

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: City Manager

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: All

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$ 276,000
	Cost of This Project Approval	\$ 276,000
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

SOURCE OF FUNDS:	<u>City</u>	Account Number	Amount
	General Fund Attorney Budget	101-25.210-818.005 FY15	\$ 138,000
	General Fund Attorney Budget	101-25.210-818.005 FY16	\$ 138,000
			\$ N/A
			\$ N/A
			\$ N/A
	<u>Other Funds</u>		\$ N/A
			\$ N/A
			\$ N/A
			\$ N/A

Budget Approval: _____

FACT SHEET PREPARED BY: George A. Brown, City Manager

DATE: March 13, 2014

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: March 17, 2014

READY, HELLER & READY, PLLC

ATTORNEYS AT LAW

204 South Macomb St.
Monroe, Michigan 48161
TEL (734) 242-7600
FAX (734) 242-0366
E-MAIL rsr@rsrllp.com

THOMAS D. READY
MICHAEL L. HELLER
JOHN F. READY
KENNETH J. LAURAIN

JOHN J. SULLIVAN
OF COUNSEL

February 14, 2014

Mr. George Brown, City Manager
City of Monroe
120 E. First Street
Monroe, MI 48161

george.brown@monroemi.gov

RE: Proposal for Legal Services; City of Monroe 2014

Dear Mr. Brown:

As you know, the office of READY, HELLER & READY, PLLC has been privileged to have provided legal services for the City of Monroe for a number of years. The current arrangement is described in the engagement letter dated April 24, 2012 and is set to expire on June 30, 2014 unless mutually extended or modified. We are enclosing a copy of that engagement letter for your reference.

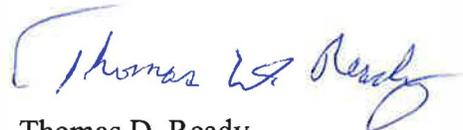
A review of our records indicates that the compensation arrangement has remained the same since July 1, 2008. Consequently, we are proposing an engagement letter covering the period of time from July 1, 2014 through June 30, 2016 similar to the enclosure with the compensation paragraph to read as follows:

“We will provide up to 1,200 hours of attorney services per fiscal year (July 1st through June 30) during the term of this agreement. We ask that the City pay on or prior to the first day of each month the sum of \$11,500. In any fiscal year in which the hours of service exceed 1,200 hours they will be billed monthly at the rate of \$135 per hour. We will account to the City on a monthly basis as to time spent on legal services. Out-of-pocket expenses directly attributable to services rendered to the City will be charged at cost and billed as they are incurred. We will endeavor to advise you of any foreseeable expenses that are likely to be significant.”

Once again, we thank you and the City of Monroe for permitting us to serve.

Respectfully Submitted,

READY, HELLER & READY, PLLC



Thomas D. Ready

RECEIVED

FEB 14 2014

CITY MANAGER'S OFFICE

TDR/rmw
Encl.

**READY, HELLER & READY, PLLC
ATTORNEYS AT LAW**

204 South Macomb St.
Monroe, Michigan 48161
TEL (734) 242-7600
FAX (734) 242-0366
E-MAIL rsr@rsrllp.com

THOMAS D. READY
MICHAEL L. HELLER
JOHN F. READY
KENNETH J. LAURAIN

JOHN J. SULLIVAN
OF COUNSEL

April 24, 2012

Mr. George Brown, City Manager
City of Monroe
120 E. First Street
Monroe, MI 48161

Re: Engagement Letter
Our File Number: TDR-0661-07

Dear Mr. Brown:

Please accept this as our engagement letter to provide legal services to the City of Monroe. We propose to act as attorneys for the City of Monroe beginning July 1, 2012 under the following terms and conditions:

Term

The term of the representation will begin July 1, 2012 and will continue through June 30, 2014 unless mutually extended or modified. Representation may be terminated by either the City or by us with ninety (90) days written notice at any time.

Duties

We propose to represent the City of Monroe and to undertake the duties and responsibilities of the City Attorney as follows:

1. Thomas D. Ready agrees to be the named City Attorney as provided for in the Charter of the City of Monroe.
2. Provide general legal advice and support to the City Manager, City Council, and Department Heads. We will work closely with the City Manager.
3. Prepare and provide formal and informal written opinions and advice to the City Manager, City Council, Department Heads, Boards, and Commissions as required.
4. Make reasonable observation of the operations of the City as they relate to the requirements of the Constitution and Laws of the United States and the Constitution and

Laws of the State of Michigan, as well as the Charter and Ordinances of the City of Monroe.

5. Provide training to Department Heads, Boards, and Commissions as may be required.
6. Research, draft, and provide legal opinions as may be required.
7. Research and draft Ordinances and Resolutions as may be required.
8. Attend City Council Meetings unless excused. Review agendas in advance and be prepared to provide legal advice for any questions during the meetings which may be reasonably anticipated. Act as meeting parliamentarian. Attend other meetings as requested by City Manager.
9. Attend Board and Commission meetings as requested.
10. Coordinate and respond to Freedom of Information Requests as may be requested by the City Manager. Be familiar with and give opinions and direction regarding the Michigan Open Meetings Act, Freedom of Information Act, and Home Rule City Act.
11. Provide monthly statements detailing services provided and time spent.
12. Review and advise City on contracts as may be requested.
13. Serve as a member of the Board of Review.
14. Participate in Bankruptcy proceedings related to the operations of the City of Monroe as may be required.
15. Provide own library and continuing legal education except that the City will provide membership and expenses for Michigan Municipal League participation and Michigan Association of Municipal Attorneys participation.
16. Provide legal and support services for the City in court for prosecution of all City Ordinance violations and civil infractions. Organize and maintain police reports, tickets, complaints, related correspondence, pleadings, etc. relating to cases requiring prosecution.

Review Police Reports, Tickets, and other materials and authorize complaints and warrants as required. Review facts and approve criminal search warrants as necessary. Review facts and prepare administrative search warrants as necessary. Appear in court for all necessary pre-trial hearings and motions. Provide discovery for defendants and defense counsel. Prepare for and conduct arraignments, pre-trial conferences, motion hearings, evidentiary hearings, formal hearings, bench trials, settlement conferences, jury selection, and jury trials as needed. Research and respond to motions and file briefs as

necessary. Review discovery and Freedom of Information Act requests pertaining to City cases.

17. Provide legal services to defend the City in all District Court Cases.
18. Manage City Court Docket and receive telephone calls and requests from defendants and attorneys, discuss cases, approve or disapprove requests for adjournments and other matters.
19. Attend code enforcement meetings, as requested, where City enforcement issues are addressed as part of a team approach. Represent the City of Monroe in administrative or legal proceedings regarding these matters.
20. Participate in training Police Officers as needed as part of their field training program and occasionally as needed thereafter.
21. Represent the City in all litigation not otherwise assigned to outside counsel and monitor litigation which is assigned to outside counsel.

Compensation

We will provide up to 1,200 hours of attorney services per fiscal year (July 1st through June 30) during the term of this agreement. We ask that the City pay on or prior to the first day of each month the sum of \$11,000. In any fiscal year in which the hours of service exceed 1,200 hours they will be billed monthly at the rate of \$125 per hour. We will account to the City on a monthly basis as to time spent on legal services. Out-of-pocket expenses directly attributable to services rendered to the City will be charged at cost and billed as they are incurred. We will endeavor to advise you of any foreseeable expenses that are likely to be significant.

Respectfully Submitted,

Ready, Heller & Ready, PLLC

Thomas D. Ready

Thomas D. Ready

Agreed to and Accepted by:

Date

**George A. Brown, City Manager
City of Monroe**