
RULE OF THE CHAMBER

Any person wishing to address City Council shall step up to the lectern, state their name and address in an audible tone of voice for the record, and unless further time is granted by the presiding officer, shall limit their address to **three (3) minutes**. A person may not give up or relinquish all or a portion of their time to the person having the floor or another person in order to extend a person's time limit in addressing the Council.

Any person who does not wish to address Council from the lectern, may print their name, address and comment/question which he/she would like brought before Council on a card provided by the Clerk/Treasurer and return the card to the Clerk/Treasurer before the meeting begins. The Clerk/Treasurer will address the presiding officer at the start of Citizen Comments on the Agenda, notifying him of the card comment, and read the card into the record for response.

Those who want to use audio and image recording equipment in Council Chambers that requires a monopod, tripod or other auxiliary equipment for the audio and image devices shall notify the City Clerk before the meeting begins. Arrangements will be made to accommodate the request in a manner that minimizes the possibility of disrupting the meeting. No additional illuminating lights may be used in Council Chambers unless a majority of City Council members consent. Additionally, cell phones and pagers should be set to vibrate or silent mode when inside Council Chambers.

Should any person fail or refuse to comply with any Rules of the Chamber, after being informed of such noncompliance by the presiding officer, such a person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3 (6) of Open Meetings Act, Act 267 of 1976.

You will notice a numbering system under each heading. There is significance to these numbers. Each agenda item is numbered consecutively beginning in January and continues through December of each calendar year.

The City of Monroe will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon one week's notice to the City Clerk/Treasurer. Individuals with disabilities requiring auxiliary aids or services should contact the City of Monroe by writing or calling: City of Monroe, City Clerk/Treasurer, 120 E. First St., Monroe, LA 70161, (734) 384-9138. The City of Monroe website address is www.monroemi.gov.

**AGENDA - CITY COUNCIL REGULAR MEETING
TUESDAY, FEBRUARY 18, 2014
7:30 P.M.
AMENDED**

I. CALL TO ORDER.

II. ROLL CALL.

III. INVOCATION/PLEDGE OF ALLEGIANCE.

IV. PUBLIC HEARING.

13 Public hearing to review and hear comments on Proposed Capital Improvements Program Budget for Fiscal Years 2014-2015. There are no comments on file in writing in the Clerk-Treasurer's Office.

24 Public Hearing to review and hear comments on Proposed Parks and Recreation Master Plan 2014-2018. There are no comments on file in writing in the Clerk Treasurer's Office.

V. CONSENT AGENDA. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and will be approved by one motion, unless a Council member or citizen requests that an item be removed and acted on as a separate agenda item.)

A. Approval of the Minutes of the Regular City Council Meeting held on Monday, February 3, 2014.

B. Approval of payments to vendors in the amount of \$_____.
Action: Bills be allowed and warrants drawn on the various accounts for their payment.

18 13th Annual River Raisin Jazz Festival.

1. Communication from the City Manager's Office, reporting back on a request from the Monroe County Convention & Tourism Bureau for permission to hold the annual River Raisin Jazz Festival at St. Mary's Park on August 7 – 10, 2014 and to close Elm Avenue from Borgess Avenue to North Monroe Street, and recommending that Council approve the request

contingent upon passage of the 2014 budget and inclusion of the funding for the event, items being met as outlined by the administration, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.

2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 19 8th Annual River Raisin Labor Day Barbeque Festival .
1. Communication from the City Manager's Office, reporting back on a request from the Monroe County Convention & Tourism Bureau for permission to hold the 8th Annual River Raisin Labor Day BBQ Festival on August 30, 2014 and to close the affected streets from 12 noon until 10:00 p.m., and recommending that City Council approve the request for Saturday, August 30, contingent upon items being met as outlined by the administration, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 20 2nd Annual Superhero 5K Run/Walk
1. Communication from the City Manager's Office, reporting back on a request from the Monroe Rotary Club for permission to hold the 2nd Annual Superhero 5K Run/Walk on May 3, 2014 at 8:00 a.m., to run on the affected streets and for assistance from the City and Police Department and for a fee waiver, and recommending that City Council approve the request contingent upon items being met as outlined by the administration, subject to costs recovery & fee waivers in accordance with City Council adopted policy, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 21 New Public Safety Building – Professional Services Award for Phased Approach Study.
1. Communication from the Director of Engineering and Public Services, submitting the New Public Safety Building – Professional Services Award for a Phased Approach Study, and recommending that the City Council award a change order to the original service agreement to Redstone Architects, Inc. for further study of both potential locations at a fixed fee of \$14,940, and that the City Manager, Director of Engineering and Public Services, or their designee be authorized to execute any necessary and appropriate agreements on behalf of the City.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 22 Land Divisions/Lot Reconfiguration Approval – Riverfront Park and Parking Lot.
1. Communication from the Director of Economic and Community Development, submitting the Land Divisions and Lot Reconfiguration for the Riverfront Park and Parking Lot, and recommending that the City Council approve the land divisions and lot reconfigurations for 34, 56, 78, 102, 113, 114, 116 and 120 West Front Street in accordance with the attached staff analysis and survey.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.

23 Proposed Resolution - River Raisin Heritage Corridor – East Master Plan Endorsement.

1. Communication from the Director of Economic and Community Development, submitting a proposed resolution endorsing the River Raisin Heritage Corridor – East Master Plan, and recommending that City Council endorse the River Raisin Heritage Corridor – East Master Plan in the form of the attached resolution.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

24 Proposed Resolution - Parks and Recreation Master Plan 2014-2018 Adoption.

1. Communication from the Recreation Manager, submitting a proposed resolution to adopt the Parks and Recreation Master Plan 2014-2018, and recommending that City Council adopt the resolution approving the City of Monroe Parks and Recreation Master Plan 2014-2018, and authorize City staff to complete the administrative steps necessary to certify the Plan with the Michigan Department of Natural Resources, **following consideration of any comments received at the public hearing.**
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

25 Proposed Capital Improvements Program Budget – Fiscal Year 2014-2015.

1. Communication from the Director of Economic & Community Development, submitting the Proposed FY 2014-2015 Capital Improvements Program Budget, and recommending that Council approve the FY2014-2015 Capital Improvements Program Budget, following consideration of any comments received at the public hearing.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

VI. COUNCIL COMMENTS.

VII. MAYOR'S COMMENTS.

VIII. CITY MANAGER COMMUNICATION.

IX. CITIZEN COMMENTS

X. ADJOURNMENT.

CITY OF MONROE
REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 3, 2014

Regular meeting of the City Council of the City of Monroe, Michigan held on Monday, February 3, 2014 at 7:30 p.m. in the City Hall Council Chambers.

Present: Council Members Iacoangeli, Vining, Molenda, Rafko, Sisk, Hensley, and Mayor Clark.

Michelle J. LaVoy, City Clerk-Treasurer gave the invocation.

Mayor Clark led the pledge of allegiance to the flag.

Mayor Clark asked for a moment of silence in honor of one of the community leaders, Arden Westover who passed away this week.

Consent Agenda. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and may be approved by one motion. Any item may be removed for separate discussion by a Council Member or citizen.)

A. Approval of the Minutes of the Regular City Council Meeting held on Tuesday, January 21, 2014, and Minutes of the Work Session held on January 21, 2014.

B. Approval of payments to vendors in the amount of \$755,681.83.
Action: Bills be allowed and warrants drawn on the various accounts for their payment.

13 Proposed Capital Improvements Program Budget – Fiscal Year 2014-2015.

1. Communication from the Director of Economic & Community Development, submitting the Proposed Capital Improvements Program Budget for Fiscal Year 2014-2015, and recommending that Council accept and place on file the recommendations of the Capital Improvements Program Budget Team and the Citizens Planning Commission; and schedule the public hearing to review and consider the FY 2014-2015 Capital Improvements Program Budget for the February 18, 2014 regular meeting.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

14 Monroe Family YMCA Banner Request.

1. Communication from the City Manager's Office, reporting back on a request from the Monroe YMCA for permission to display an overhead banner across East Front Street from February 24 – March 15, 2014 announcing their Annual Campaign, and recommending the request be approved.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

15 Annual Easter Egg Hunt.

1. Communication from the City Manager's Office, reporting back on a request from the Monroe/Lenawee County AFL-CIO Central Labor Council and the United Way of Monroe County for permission to hold the Annual Easter Egg Hunt at Munson Park on April 12, 2014, and recommending that Council approve the request contingent upon items being met as outlined by the administration, subject to costs recovery &

fee waivers in accordance with City Council adopted policy, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.

2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

16 VFW Memorial Day Parade Request.

1. Communication from the City Manager's Office, reporting back on a request from the VFW Memorial Day Parade Committee to hold the Annual Memorial Day Parade on May 26, 2014, beginning at 2:00 p.m., to close the affected streets, hold a brief ceremony on the bridge and to waive all permits and fees, and recommending that Council approve the request contingent upon items being met as outlined by the administration, subject to insurance requirements being met, parade permit, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

17 Water Department Neptune Meter Reading Device and Meter Purchase.

1. Communication from the Director of Water & Wastewater Utilities, submitting a request to purchase thirty (30) 5/8"x5/8" Straight Neptune E-Coder I Inside Water Meters, one hundred seventy (170) 5/8"x3/4" Neptune E-Coder I Inside Water Meters, fifty (50) 5/8"x3/4" Neptune E-Coder I Pit Water Meters, three (3) 1-1/2" Neptune E-Coder I Pit Water Meters, three (3) 2" Neptune E-Coder I Pit Water Meters, one (1) six 6" Neptune Fire Service Meter with E-Coder I, one (1) 8" Neptune Fire Service Meter with E-Coder I, and recommending that several purchase orders be issued to Michigan Meter Technology Group out of Madison Heights, MI based on the available space within the Water Department facilities totaling \$74,935 to provide the Water Department Neptune radio reading devices and meters and that the bid process be waived.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

It was moved by Council Member Molenda and seconded by Council Member Iacoangeli that item 14, 15, 16 and 17 be approved as presented and that item B and 13 be removed and considered separately.

Ayes: 7 Nays: 0
Motion carried.

B. Approval of payments to vendors in the amount of \$755,681.83.

Action: Bills be allowed and warrants drawn on the various accounts for their payment.

Council Member Iacoangeli noted that he would abstain from the vote on this item because it would be a conflict of interest as he is a partner and owner of Becket and Raider, a vendor listed on the invoice report.

It was moved by Council Member Iacoangeli and seconded by Council Member Sisk that item B be accepted, placed on file and the recommendation be carried out.

Ayes: 6 Nays: 0 Abstain: 1 (Council Member Iacoangeli)

13 The communication from the Director of Economic & Community Development was presented, submitting the Proposed Capital Improvements Program Budget for Fiscal Year 2014-2015, and recommending that Council accept and place on file the recommendations of the Capital Improvements Program Budget Team and the Citizens Planning Commission; and schedule the public hearing to review and consider the FY 2014-2015 Capital Improvements Program Budget for the February 18, 2014 regular meeting.

It was moved by Council Member Iacoangeli and seconded by Council Member Hensley to accept the communication from the Director of Economic & Community Development and to approve a public hearing to be held on Tuesday, February 18, 2014 for the Capital Improvements Program.

Council Member Iacoangeli noted that the Michigan Planning Enabling Act states that if the Planning Commission has an unfavorable recommendation regarding a project, Council can approve that project with a majority vote of 5-2 vote. He said that based on the communication from the Director of Economic & Community Development he is not clear if the Planning Commission gave an unfavorable recommendation or if they just set it aside for additional information and asked for clarification.

Dan Swallow, Director of Economic & Community Development noted that the Planning Commission looked at the Proposed Capital Improvements Program Budget during their January 27th Special Meeting and decided it was not appropriate to include it in their recommendation because it was not complete at that time. He said they set it aside with the understanding that with additional information, they may choose to include it at a separate meeting.

Council Member Iacoangeli asked why the street projects on East Third Street and North Macomb Street cannot be done at one time as opposed to two (2) separate construction seasons where the City pays mobilization costs twice. He cited other areas that are lacking, others that he would like to see expanded upon and said that he plans to bring this and other questions to the public hearing.

Council Member Rafko explained that during discussion at the Work Session held on the Proposed Capital Improvements Program Budget, she understood that window replacement at the Navarre Library would be on the schedule this year, but in the budget narrative it notes that replacement will be in the 2015-2016 budget year.

George Brown, City Manager noted the funding was shifted; that originally the windows were listed in the general fund and that the project is block grant eligible, so the project was moved to allow for items that hadn't originally been recommended.

Council Member Molenda commented on the neglected, aging infrastructure due to government that was not mindful. He said he is disappointed to see money come out of parks and services but said if we plan to spend more on a park, we need to determine what street project that will come out of.

Council Member Iacoangeli said that capital improvements are supposed to be a reflection of what is in the master plan, parks and recreation plan, and the DDA plan. He said that he does not see an alignment being allocated against the individual plans that are referenced in the CIP program.

Following discussion, a vote was taken on the motion.

Ayes: 7 Nays: 0

Motion carried.

Council Comments.

Council Member Iacoangeli expressed concern about the number of violations in the rental inspection program and he spoke of ways to enforce regulations and how to make the program more efficient. He suggested posting pictures of properties that are in violation on the City's Website as a way to educate the community and enlist their help. He spoke of Senate Bill 313 which is presently in legislature and gave a brief synopsis of the

bill. He said he would like Mayor and Council to write a letter to Senator Richardville to express Council's displeasure with the bill.

It was moved by Council Member Iacoangeli and seconded by Council Member Sisk that a letter is written to Senator Richardville regarding Council's displeasure with Senate Bill 313.

Mayor Clark noted that he and Council Member Iacoangeli have discussed the fact that he has had contact with Senator Richardville regarding Senate Bill 313 as well as the House bill that addresses Assessing. He also noted that he has sent correspondence to the Senator as well as State Representatives. He said that if Council Member Iacoangeli would like him to send follow-up correspondence, he will do that.

Council Member Molenda clarified how the letter would be drafted and executed.

George Brown, City Manager said that another option is to prepare a resolution for the next meeting.

Following discussion, a vote was taken on the motion.

Ayes: 7 Nays: 0

Motion carried.

Council Member Molenda commented on the tree planting projects listed in the CIP Budget and noted that he was not given a project sheet and asked that Council be given one before the public hearing.

Council Member Rafko thanked Jeff Green, City Planner/Historic Preservation Officer/Architectural Historian for his help this past week with a problem she had been presented with by a resident in her district and she thanked DPS personnel for their efforts to keep the streets clear this week.

Mayor's Comments.

Mayor Clark also commended DPS staff for their efforts to keep the roadways clear and said that he has had multiple complements from residents and non-residents regarding their work. He announced that February is Black History Month and that on Tuesday, February 11th; Dorsch Library Branch will host an appearance from Robert B. Jones, at 7:00 p.m. He also announced The Big Gig, a Blues Concert at the La-Z-Boy Center, MCCC on February 22nd, at 6:00 p.m. He recognized the students from MCCC.

City Manager's Comments

George Brown, City Manager requested that Council add an item to the Closed Executive Session, to consider an Attorney's Opinion.

Citizen's Comments.

Linda Compura, 411 Bentley Drive commented on the dangerous railroad crossings and said last year she contacted CSX regarding safety issues. She also commented on tax abatements and would like the abatements to be reviewed to ensure the terms of the abatement's are being upheld.

Patrick Lewis, Director of Engineering & Public Services updated Council about his communication with MDOT Rail Safety Group and said that on February 24th there will be (3) three diagnostic reviews of (3) three separate railroad crossings; West Elm Avenue/CSX, West Front Street/CSX and East First Street/Canadian National Crossing. He said he hopes to have a resolution to those issues by mid-summer.

Pat White, 1437 Peters Street said she lives in the 3rd Precinct and asked if there has been a class action lawsuit regarding drainage in her area.

Mayor Clark said there was a sewer litigation that concluded last year but he doesn't know of anything that is pending currently. He advised Mrs. White to touch base with Mr. Brown, City Manager at the end of the meeting.

Bill LaVoy, State Representative said he has a meeting with the Railroad Association in Lansing and has had contact with MDOT regarding the railroad crossings and the parking issue on M125. He said he is always willing to work with City Council on issues of the like.

Closed Executive Session.

It was moved by Council Member Iacoangeli and seconded by Council Member Rafko that Council convene to Closed Executive Session to discuss Potential Real Estate Acquisition and Attorney's Opinion, at 8:20 p.m.

Ayes: 7 Nays: 0

Motion carried.

It was moved by Council Member Iacoangeli and seconded by Council Member Hensley that Council reconvene to Open Session at 9:18 p.m.

Ayes: 7 Nays: 0

Motion carried.

Adjournment.

It was moved by Council Member Iacoangeli and seconded by Council Member Sisk that the meeting adjourn at 9:18 p.m. until the Regular Meeting on Tuesday, February 18, 2014 at 7:30 p.m.

Ayes: 7 Nays: 0

Motion carried.

Michelle J. LaVoy
City Clerk-Treasurer

Robert E. Clark
Mayor

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000000023	ACR BUSINESS SYSTEMS LLC S18900	FULL FLEX COPIER MAINTENANCE JANUARY 2014	56.00		
TOTAL FOR: ACR BUSINESS SYSTEMS LLC			56.00		
0000000019	AKT PEERLESS ENVIRONMENTAL SERVICES 34868	PROFESSIONAL SERV 1205 E ELM ST PUMP HOUSE	760.00		
TOTAL FOR: AKT PEERLESS ENVIRONMENTAL SERVICES			760.00		
MISC	AMANDA NEWTON 2/5/14	REFUND FOR AIDEN 2014 BASKETBALL CAMP	42.00		
TOTAL FOR: AMANDA NEWTON			42.00		
MISC	AMERICAN HEART ASSOCIATION 2/11/14	CASUAL DAYS FOR CHARITY - GO RED FOR WOMEN	100.00		
TOTAL FOR: AMERICAN HEART ASSOCIATION			100.00		
0000004814	AMERICAN SANITATION & SEWER INC 12029	PRTABLE TOILET AIRPORT 2/4 - 3/4/14	70.00		
TOTAL FOR: AMERICAN SANITATION & SEWER INC			70.00		
0000000106	B&L OFFICE MACHINES 11644 11675	HP4500 BLACK TONER TOSHIBA 2060 TONER	46.95 70.00		
TOTAL FOR: B&L OFFICE MACHINES			116.95		
MISC	BIG BROTHERS BIG SISTERS 2/11/14	CASUAL DAYS FOR CHARITY PROGRAM	100.00		
TOTAL FOR: BIG BROTHERS BIG SISTERS			100.00		
0000006534	BUILDING CODE CONSULTANTS LLC 13-1201 13-1234 14-0006	4 HOURS BUILDING CODE PLAN REVIEW 3 HOURS BUILDING CODE PLAN REVIEW CODE RESEARCH & BUILDING CODE PLAN REVIEW	200.00 150.00 400.00		
TOTAL FOR: BUILDING CODE CONSULTANTS LLC			750.00		
0000000204	CINTAS CORPORATION 306 306125855 306125856	SHOP TOWEL FOLDED RED BLACK MATS	62.70 194.17		
TOTAL FOR: CINTAS CORPORATION 306			256.87		
0000000296	COMPREHENSIVE RISK SERVICES INC 1968 2/12/14	11/1/13 THROUGH 1/31/14 CLAIM AUDIT REIMBURSE CRS DISTRIBUTIONS #3592-3596	1,435.00 2,727.97		
TOTAL FOR: COMPREHENSIVE RISK SERVICES INC			4,162.97		
0000000299	CONSUMERS ENERGY				

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	2644 0114	1000 2644 0816 15756 KEEGAN 1/10 - 2/6/14	157.92		
TOTAL FOR: CONSUMERS ENERGY			157.92		
0000006494	CRYSTAL FLASH 754503	DEF 2.5 GAL JUG W/ SPOUT	10.32		
	756130	CONOCO POWERTRAIN FLUID	506.80		
	759966	ASSESSOR VEHICLE FUEL 1/16 - 1/31/14	26.60		
	759967	BUILDING VEHICLE FUEL 1/16 - 1/31/14	239.18		
	759968	D P S VEHICLE FUEL 1/16 - 1/31/14	4,789.41		
	759969	ENGINEERING VEHICLE FUEL 1/16 - 1/31/14	166.40		
	759970	FIRE DEPT VEHICLE FUEL 1/16 - 1/31/14	1,035.20		
	759971	POLICE DEPT VEHICLE FUEL 1/15 - 1/31/14	4,687.94		
	759972	WASTEWATE VEHICLE FUEL 1/16 - 1/31/14	1,468.53		
	759973	WATER DEPT VEHICLE FUEL 1/16 - 1/31/14	1,771.16		
TOTAL FOR: CRYSTAL FLASH			14,701.54		
0000000325	CULLIGAN 82717	BOTTLE WATER 222 JONES AVE	37.10		
TOTAL FOR: CULLIGAN			37.10		
0000000330	CUSTER AUTO & RESIDENTIAL GLASS CO 17596	INSTALL BACK GLASS 2011 CROWN VIC UNIT 20	145.00		
TOTAL FOR: CUSTER AUTO & RESIDENTIAL GLASS CO			145.00		
0000006541	DAWES, ANTHONY 2/10/14	PAYMENT FOR ELECTRICAL INSPECTIONS PERFORMED	2,886.80		
TOTAL FOR: DAWES, ANTHONY			2,886.80		
0000001398	DELL MARKETING LP XJ9W64KP5	OPTIPLEX 9020 ALL IN ONE FOR COUNCIL CHAMBERS FOR CLERK	1,446.19		
TOTAL FOR: DELL MARKETING LP			1,446.19		
0000000353	DELTA DENTAL PLAN OF MICHIGAN MI020812001 0114	DENTAL PREMIUMS JAN 2014	10,382.76		
TOTAL FOR: DELTA DENTAL PLAN OF MICHIGAN			10,382.76		
0000001245	THE DETROIT SALT CO LLC 39230	BULK ROCK SALT - WINTER 2013-14	5,202.13		
	39652	BULK ROCK SALT - WINTER 2013-14	2,462.95		
	39653	BULK ROCK SALT - WINTER 2013-14	12,819.36		
	39783	BULK ROCK SALT - WINTER 2013-14	2,539.08		
	40076	BULK ROCK SALT - WINTER 2013-14	10,138.82		
	40223	BULK ROCK SALT - WINTER 2013-14	5,411.49		
TOTAL FOR: THE DETROIT SALT CO LLC			38,573.83		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
0000006346	DOWNRIVER COMMUNITY CONFERENCE 2/13/14	BRA LOAN PAYMENT	73,275.79		
TOTAL FOR: DOWNRIVER COMMUNITY CONFERENCE			73,275.79		
0000000359	DTE ENERGY 1060S 0114	1940 675 0047 1 1060 SUNSET 12/23 - 1/29/14	6,360.88		
	2850 0114	1940 675 0017 4 2850 HARBORVIEW 12/27 - 1/30/14	3,147.38		
	5492 0114	1940 675 0049 7 5492 MARSHALL FIELD 12/30 - 1/31/14	116.01		
	5590 0114	1940 675 0034 9 5590 GRANDVIEW 12/26 - 1/30/14	396.79		
	6395 0114	1940 675 0050 5 6395 PTE AUX PEAX 12/30 - 1/31/14	284.99		
	7202 0114	19740 675 0051 3 7202 N TELEGRAPH 12/30 - 1/31/14	374.67		
	7620 0114	1940 675 0018 2 7620 N TELEGRAPH 12/30 - 1/31/14	298.43		
	8430 0114	1940 675 0019 0 8430 N TELEGRAPH 12/30 - 1/31/14	244.00		
TOTAL FOR: DTE ENERGY			11,223.15		
000000359A	DTE ENERGY 915 0114	0000-3189-8 915 E FRONT 12/18 - 1/21/14	22,320.35		
TOTAL FOR: DTE ENERGY			22,320.35		
0000000420	EASTERN MICHIGAN UNIVERSITY POL83	POLICE STAFF & COMMAND COURSE (115675)	3,000.00		
TOTAL FOR: EASTERN MICHIGAN UNIVERSITY			3,000.00		
0000006028	EC LINK INC 10305	CUSTOM SOFTWARE DEVELOPMENT WEBSITE ISSUES	420.00		
TOTAL FOR: EC LINK INC			420.00		
0000000429	EMPCO INC 3225	V656 WATER PLANT OPERATOR	72.00		
	3228	V741 OPERATIONS JOB LEADER	11.00		
TOTAL FOR: EMPCO INC			83.00		
0000001005	EYE SURGEONS ASSOCIATES PC 55362	VISUAL FIELD EXTENDED & STEREOPSIS	145.00		
TOTAL FOR: EYE SURGEONS ASSOCIATES PC			145.00		
000000463B	FIFTH THIRD BANK 01/02/2014	FLOOR MATS	89.45		
	01/02/2014	16HR WINTER OPS SHIFT-DINNER FOR 5	72.24		
	01/02/2014	BUFFER SOLUTION, VIEW TUBES, ETC.	118.52		
	01/02/2014	BATTERY DISCONNECT SWITCH FOR U-1	21.99		
	01/02/2014	RETURN	(16.54)		
	01/02/2014	#199 WATER PUMP	83.37		
	01/02/2014	OFFSET WRENCH.	88.20		
	01/02/2014	SUMP SWITCH - DUNDEE PIT.	29.99		

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF MONROE
EXP CHECK RUN DATES 02/04/2014 - 02/18/2014
UNJOURNALIZED
BOTH OPEN AND PAID
PRELIMINARY REPORT

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	01/02/2014	CONTROL BOARD	120.00		
	01/02/2014	PAYMENT FOR METERSHOP FAX LINE(DECEMBER)	49.80		
	01/02/2014	RECI MEMBERSHIP DUES	50.00		
	01/02/2014	MONTHLY SUBSCRIPTION CRIME REPORTS	99.00		
	01/03/2014	COPY PAPER	30.52		
	01/03/2014	TONER CARTRIDGE	107.48		
	01/03/2014	RECIEPT CORRECTION - TRAINING HOTEL STAY	62.25		
	01/03/2014	USB POWER CABLES, SNOW BRUSHES, CLEANER	115.02		
	01/03/2014	CREDIT - RETURNED BATTERY CHARGERS	(44.27)		
	01/03/2014	ADDRESS VERIFICATION - ASSESSING	40.00		
	01/03/2014	FOOD FOR CREW	45.11		
	01/03/2014	SHIPPING/TESTERS FOR REPAIR	9.97		
	01/03/2014	OIL FILTERS.	51.59		
	01/03/2014	COUNCIL INAUGURAL CEREMONY PLATES JUICE	40.42		
	01/03/2014	BOND SALE AD IN BOND BUYER (15%)	255.75		
	01/03/2014	BOND SALE AD IN BOND BUYER (85%)	1,449.25		
	01/03/2014	ROCK SALT FOR THE SIDEWALKS	119.90		
	01/03/2014	LIGHT SWITCH AND COVER PLATE FOR BATHROO	10.48		
	01/03/2014	16HR WINTER OPS SHIFT FOR 8 PEOPLE	60.59		
	01/03/2014	BLIGHT- TIRES	40.00		
	01/03/2014	TIRE REPAIR	909.16		
	01/03/2014	HYD FITTINGS	316.38		
	01/03/2014	CERTIFICATION CLASS FOR PLAYGROUND INSPE	625.00		
	01/04/2014	PATS PERSONAL - REIMBURSE CITY W/CHECK	45.46		
	01/04/2014	INAUGURAL JUICE	6.58		
	01/04/2014	GLOVES	35.25		
	01/06/2014	RED FLAG VERIFICATION	104.25		
	01/06/2014	#312 & 313	545.92		
	01/06/2014	VEHICLE AIR SUPPLY, GAS ADD FOR U-1	62.09		
	01/06/2014	SUPERVISORS TRAINING SESSION	1,003.95		
	01/06/2014	BACKFILL	37.69		
	01/06/2014	WATER CERTIFICATION TRAINING	250.00		
	01/06/2014	SNOW BLOWER REPAIR	45.97		
	01/06/2014	PAPER, TAPE	76.54		
	01/06/2014	VEHICLE TOW STRAP	19.98		
	01/06/2014	STEEL SNOW SHOVEL	27.99		
	01/06/2014	HOSE/VACTOR	353.96		
	01/06/2014	THM, HAA5, TOC, CUB TESTING	796.00		
	01/07/2014	AWWA MEMBERSHIP - MCGINNIS.	72.00		
	01/07/2014	FOOD FOR CREW	74.49		
	01/07/2014	INKJET PAPER, PRINT CARTRIDGES.	875.81		
	01/07/2014	FUEL FILTER #605	8.33		
	01/07/2014	MOTOR OIL, GREASE, SNOW BRUSH,	17.76		

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	01/07/2014	PLOW REPAIR.	80.50		
	01/07/2014	MONTHLY COPIER CHARGES.	54.85		
	01/07/2014	CREDIT FOR 1 SNOWBRUSH NOT DELIVERED	(7.79)		
	01/07/2014	SNOW BRUSHES FOR STOCK	95.90		
	01/07/2014	TOOLS	117.14		
	01/07/2014	KEYS AND BATTERIES	24.96		
	01/07/2014	E-1 ONE SUPPLIES	19.96		
	01/07/2014	M TANK O2	46.34		
	01/08/2014	FRONT STROBES NEW TRUCKS	557.13		
	01/08/2014	OZONE BUILDING HEATER REPAIR.	655.73		
	01/08/2014	SHREDDER AND DRY-ERASE BOARD	222.26		
	01/08/2014	LAVOY - MML CAP CONF REGISTRATION	125.00		
	01/08/2014	CAPITAL IMPROVEMENT PROGRAM THUMB DRIVES	97.99		
	01/08/2014	REFUND TAX	(0.13)		
	01/08/2014	TOOL	2.31		
	01/08/2014	HEAT TAPE KIT & CABLE,ELECT.TAPE (78.82%)	81.70		
	01/08/2014	MOTOR TUNE UP,GAS ANTI FREEZE (21.18%)	21.95		
	01/08/2014	FUEL FILTER #605	8.33		
	01/08/2014	#688 FUEL SOLENOID	180.30		
	01/08/2014	MIDEAL MEMBERSHIP CALENDAR 2014	230.00		
	01/09/2014	MISS DIG PAINT	384.00		
	01/09/2014	FUSE TAP/GENERAL MAINTENANCE	56.45		
	01/09/2014	DINNER 6 PEOPLE SNOW REMOVAL	66.02		
	01/09/2014	FBI/LEEDA MEMBERSHIP	50.00		
	01/09/2014	SHOP TOOL	64.69		
	01/09/2014	MMSC DUMPSTER SERVICE 1/1-31/14	436.34		
	01/09/2014	DUMPSTER SERVICE 1/1-31/14	797.40		
	01/09/2014	TOOLS	50.81		
	01/09/2014	OFFICE SUPPLIES	15.99		
	01/09/2014	CLEANERS/PLANT	16.94		
	01/09/2014	SPADE SHOVEL	26.99		
	01/09/2014	AA,AAA,D BATTERIES	67.23		
	01/09/2014	GLOVES,FASTNERS (GREG)	4.05		
	01/09/2014	GLOVES (BRAD,JOEL)	18.43		
	01/09/2014	COAX CABLE,ADAPTER,GREASE(MAC STEEL)	22.75		
	01/09/2014	HEAT SHRINK TUBE,2"HOLE SAW(GREG)	12.57		
	01/09/2014	HOSE UP FITTINGS	149.70		
	01/09/2014	HOSE UP FITTINGS	29.94		
	01/09/2014	RUBBER BOOTS	58.98		
	01/09/2014	LUBEWIREBRUSH,PLIERSGRINDBLADESSCREWSET	81.54		
	01/09/2014	AAA BATTERIES	19.99		
	01/09/2014	HATS,GLOVES,CABLE,HANDTOOLS,TIES,LIGHT	330.41		
	01/09/2014	GLOVES	136.70		

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	01/09/2014	SEAM SEALER #302	9.29		
	01/09/2014	BATTERY FOR CHIEF'S CAR AND UTILITY TRUC	310.96		
	01/09/2014	REFUND FOR BATTERY CORES	(30.00)		
	01/09/2014	SHOP SUPPLIES	123.54		
	01/09/2014	SHOP SUPPLIES	234.72		
	01/09/2014	2 PACKS DRY HEAT INDICATOR STRIPS.	85.16		
	01/10/2014	#1023 FUEL PUMP	379.30		
	01/10/2014	BATTERY FOR SUPERVISOR UPS.	21.95		
	01/10/2014	STRAINER BASKET, LAB LIGHTERS.	9.98		
	01/10/2014	THERMOSTAT.	25.99		
	01/10/2014	CENTURYLINK LONG DISTANCE 12/1-31/13 (1.18%)	2.45		
	01/10/2014	CENTURYLINK LONG DISTANCE 12/1-31/13 (10.85%)	22.47		
	01/10/2014	CENTURYLINK LONG DISTANCE 12/1-31/13 (8.35%)	17.29		
	01/10/2014	CENTURYLINK LONG DISTANCE 12/1-31/13 (5.97%)	12.36		
	01/10/2014	CENTURYLINK LONG DISTANCE 12/1-31/13 (50.22%)	103.98		
	01/10/2014	CENTURYLINK LONG DISTANCE 12/1-31/13 (1.18%)	2.45		
	01/10/2014	CENTURYLINK LONG DISTANCE 12/1-31/13 (3.55%)	7.35		
	01/10/2014	CENTURYLINK LONG DISTANCE 12/1-31/13 (7.11%)	14.72		
	01/10/2014	CENTURYLINK LONG DISTANCE 12/1-31/13 (8.3%)	17.18		
	01/10/2014	CENTURYLINK LONG DISTANCE 12/1-31/13 (1.2%)	2.48		
	01/10/2014	CENTURYLINK LONG DISTANCE 12/1-31/13 (2.09%)	4.33		
	01/10/2014	CAUTION TAPE	19.96		
	01/10/2014	CHAMBER DIRECTORY AD	295.00		
	01/10/2014	SAFETY SHOES	125.00		
	01/10/2014	BATTERIES	30.97		
	01/10/2014	BUSINESS LUNCH W/ BUILDING OFFICIAL	9.88		
	01/10/2014	P/U COIL #205	56.49		
	01/10/2014	PIG TAIL POLICE CARS	5.39		
	01/10/2014	CRANK SENSOR #205	57.49		
	01/10/2014	SPARE MPD CLASS B WINTER KNIT CAPS	130.00		
	01/10/2014	COMCAST INTERNET 12/26/13-1/25/14 W FIRE	114.85		
	01/10/2014	COMCAST INTERNET 12/22/13-1/21/14 WATER	94.85		
	01/11/2014	#539 TO 542 PLOW PARTS	550.26		
	01/11/2014	PUMP STATION PHONE	50.56		
	01/12/2014	BATTERIES AND GFCI TESTER	24.94		
	01/12/2014	FOOD FOR CREW	98.00		
	01/13/2014	COLD PATCH	910.00		
	01/13/2014	RETURN	(16.54)		
	01/13/2014	FUNERAL FLOWERS - M. BROOKS/	50.00		
	01/13/2014	#5011 GUN RACK	343.34		
	01/13/2014	CONTROL BOARD REPAIR/SHIPPING	9.97		
	01/13/2014	AMPROBE/PLANT	66.49		
	01/13/2014	ROLL INSULATION,FOIL TAPE(IDA TANK)	40.86		

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	01/13/2014	FLOOR CLEANER	147.05		
	01/13/2014	15'HEAT TAPE (IDA TOWER)	34.99		
	01/13/2014	DUCT TAPE,CAUTION TAPE	77.39		
	01/13/2014	MISS DIG FLAGS (WHITE)	81.39		
	01/13/2014	MISS DIG FLAGS (BLUE)	325.56		
	01/13/2014	FURNACE FILTERS(16"X20",13.5"X15.5")	349.75		
	01/13/2014	MONTHLY CONTRACT SERVICE FEE-SATELITE TV	57.99		
	01/13/2014	BLACK TONER, TAPE, PAPER (CASE)	146.32		
	01/13/2014	PUMP TESTING	830.00		
	01/13/2014	AIR QUALITY TESTING	906.40		
	01/13/2014	PIG TAILS POLICE CARS	10.78		
	01/13/2014	SHOP SUPPLIES	4.19		
	01/13/2014	#1170 WATER DEPT.	57.78		
	01/13/2014	LEVERS, SIDE ARMS, CHAIN GRDS 539-542	674.21		
	01/13/2014	SOBUS, STEWARD - OPERATOR'S DAY.	170.00		
	01/13/2014	VALVE LIMIT SWITCHES.	75.89		
	01/13/2014	FASTNERS	26.86		
	01/14/2014	MULTIMETER/RETURN	(53.24)		
	01/14/2014	RETURN MULTIMETER	(50.81)		
	01/14/2014	COLD PATCH	910.00		
	01/14/2014	8 YOUTH VOLLEYBALLS FOR GIRLS CAMP	207.92		
	01/14/2014	LEGAL AD	35.34		
	01/14/2014	COUNCIL WATER	3.49		
	01/14/2014	RAIN SUIT, BOOTS - CLARIFER CLEANING	42.38		
	01/14/2014	TOOLS	58.94		
	01/14/2014	PUTTY KNIVES	37.33		
	01/14/2014	GARAGE DOOR SPRINGS FOR CENTRAL STATION	515.00		
	01/14/2014	PRINTER INK	96.99		
	01/14/2014	GENERAL OFFICE SUPPLIES	114.62		
	01/14/2014	LEVERS, SIDE ARMS, CHAIN GRDS 539-542	474.21		
	01/14/2014	ADDRESS VERIFICATION - WATER	66.61		
	01/14/2014	OTTERBOX MOBILE PHONE CASE FOR KARMSTRON	34.50		
	01/15/2014	LATEX GLOVES/LAB	279.92		
	01/15/2014	GFOA CONFERENCE REGISTRATION FEE	380.00		
	01/15/2014	LAMPS FOR AIRPORT HANGER	80.58		
	01/15/2014	WATER	20.95		
	01/15/2014	EXCESS WASTE DISPOSAL 12/30/13	853.52		
	01/15/2014	CANON N7055 COPIER MAINT. 12/4/13-1/8/14	429.79		
	01/15/2014	OFFICE SUPPLIES	13.48		
	01/15/2014	FASTNERS	1.20		
	01/15/2014	16 HR DOWNTOWN HAUL OUT FOR 8	85.92		
	01/16/2014	MONTHLY CHLORINE ANALYZER REAGENTS.	275.90		
	01/16/2014	STEEL HOSE PLUG.	1.59		

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	01/16/2014	GRIT BUILDING	41.91		
	01/16/2014	OXYGEN PROBE	775.00		
	01/16/2014	LAMPS FOR HANGER	80.58		
	01/16/2014	GFOA CERTIFICATE AWARD APPLICATION FEE	505.00		
	01/16/2014	HOSE CLAMPS, TUBE, COUPLING,	28.67		
	01/16/2014	GROUNDING ASAPTER, SOCKET ADAPTER	6.07		
	01/16/2014	OFFICE SUPPLIES	96.84		
	01/16/2014	TIERAP, WASHERS, SCREWS, BULBS FOR STOCK	321.01		
	01/16/2014	NOZZLE	9.99		
	01/16/2014	DADDY DAUGHTER DANCE GIFTS	134.00		
	01/16/2014	POLICE TIRES	680.97		
	01/16/2014	COMCAST CABLE TV 1/1-31/14 DPS (19.92%)	21.10		
	01/16/2014	COMCAST INTERNET 1/1-31/14 DPS (80.08%)	84.85		
	01/16/2014	1 LAB WATER CARTRIDGE REPLACEMENT	163.90		
	01/17/2014	COUNCIL WATER	13.96		
	01/17/2014	SURGE SUPPRESSOR FOR POSTAGE MACHINE	27.22		
	01/17/2014	TAXES REFUND FLOWERS	(2.85)		
	01/17/2014	OFFICE SUPPLIES.	21.24		
	01/17/2014	DESK TOP PLANNER.	6.93		
	01/17/2014	AWWA MEMBERSHIP - STEWARD.	72.00		
	01/17/2014	AWWA MEMBERSHIP - HAWKINS	72.00		
	01/17/2014	SNOW BRUSH.	13.98		
	01/17/2014	ELECTRICAL SUPPLIES	76.40		
	01/17/2014	ONLINE GRANT WRITING CLASS, MCCC	89.00		
	01/17/2014	REPLACEMENT HANDLE FOR DEMOLITION HAMMER	69.35		
	01/17/2014	BATTERIES FOR RADIOS	239.94		
	01/17/2014	DASH REMOTE MOUNTING KIT - POLICE RADIO	274.55		
	01/17/2014	3 BATTERIES STOCK	324.97		
	01/17/2014	STEPS FOR NEW TRUCKS	297.56		
	01/17/2014	#1023 BATTERY	79.99		
	01/17/2014	LEVERS, SIDE ARMS, CHAIN GRDS 539-542	310.21		
	01/17/2014	PAPER TOWELS, RUBBER GLOVES	257.00		
	01/17/2014	HYDRAULIC HOSE AND FITTINGS FOR STOCK	690.68		
	01/17/2014	TABLE CLOTHS DRY CLEANING INAUGURAL	29.16		
	01/17/2014	ENGINE WIRELESS	81.98		
	01/17/2014	ENGINE WIRELESS	55.21		
	01/18/2014	REFUND OF USPAP CHARGE	(60.00)		
	01/19/2014	MONTHLY INTERNET.	105.00		
	01/19/2014	MONTHLY SERVICE FEE - IN CAR MODEMS	614.85		
	01/20/2014	360"S FOR NEW TRUCKS	897.47		
	01/20/2014	PLUMBING SUPPLIES.	70.88		
	01/20/2014	3 CASES OF SAMPLE CONTAINERS	393.90		
	01/20/2014	(RETURN)15"HEAT TAPE/IDA TOWER	(34.99)		

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	01/21/2014	REPLACEMENT SNOW BLOWER.	729.00		
	01/21/2014	HANGERS FOR STORING GARLAND	20.09		
	01/21/2014	HANGERS FOR STORING GARLAND	19.46		
	01/21/2014	FUEL PUMP #689	113.67		
	01/21/2014	1099 FORMS	62.99		
	01/21/2014	THERMOSTAT STA. 2 BAY FURNACE	28.99		
	01/21/2014	RANGE GEAR - EAR MUFFS & EYE PROTECTION	329.53		
	01/21/2014	METAL DETECTOR HEADPHONES - DET. BUREAU	22.79		
	01/21/2014	UNUSED SUPPLIES FOR OLD POSTAGE METER	(111.29)		
	01/22/2014	AWWA MEMBERSHIP - JEFFRIES.	72.00		
	01/22/2014	A T & T CELL PHONES 12/18/13-1/17/14	2,970.11		
	01/22/2014	SNOW PLOW BOLTS FOR STOCK	591.13		
	01/22/2014	EPOXY/PLANT MAINTENANCE	29.81		
	01/22/2014	SECONDARY BATHROOM	85.29		
	01/22/2014	IMAGIN MEMBERSHIP	90.00		
	01/22/2014	DADDY DAUGHTER DANCE GIFTS	96.00		
	01/22/2014	MEMO & DESK PADS, COPY PAPER, SHARPIES	87.42		
	01/22/2014	DESK PADS	7.38		
	01/22/2014	BINDER CLIPS, TONER, PENCILS	105.80		
	01/22/2014	PLOW PARTS #205	61.11		
	01/22/2014	PARTS FOR NEW TRUCKS	703.84		
	01/22/2014	SHOP SUPPLIES	102.82		
	01/22/2014	TIRE ENGINE 1 FIRE DEPT	597.54		
	01/22/2014	REAR STROBES #376	109.98		
	01/22/2014	INVEVTORY- OIL FILTERS	22.38		
	01/22/2014	SHOP SUPPLIES	11.96		
	01/22/2014	O RING KIT FOR SHOP	205.61		
	01/22/2014	CANVAS CARRY BAG - YOUTH SERVICES GEAR	29.48		
	01/23/2014	CURB MARKERS FOR PARKING LOTS	133.53		
	01/23/2014	LAMPS FOR WREATHS.	7.98		
	01/23/2014	COPIER MAINTENANCE AND SUPPLIES	53.43		
	01/23/2014	SCALE CALIBRATION	236.50		
	01/23/2014	TIRE ENGINE 1 FIRE DEPT	587.54		
	01/23/2014	FLOOR DISENFECTANT	95.85		
	01/23/2014	FIRE TRAINING BOOKS FOR SQUAD ROOM STUDY	455.00		
	01/23/2014	#388 GEARBOX	157.99		
	01/23/2014	CREDIT	(15.29)		
	01/23/2014	ENG 1 & #376	134.32		
	01/23/2014	METAL DETECTOR & BAG - DETECTIVE BUREAU	314.82		
	01/23/2014	JANITORIAL SUPPLIES	994.93		
	01/23/2014	OFFICE PHONE/FAX/INTERNET	104.84		
	01/24/2014	TOILET PAPER, PAPER TOWELS.	184.35		
	01/24/2014	(734) 384-9616 AIRPORT PHONE 1/1-31/14	138.61		

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	01/24/2014	BATTERY PACK KIT	276.07		
	01/24/2014	FLOOD LIGHT BULB FOR E-1, MECH GLOVES	56.84		
	01/24/2014	BACK GLASS #5021	193.93		
	01/24/2014	TELEPHONE	38.29		
	01/24/2014	TIMS AWWA MEMBERSHIP	72.00		
	01/24/2014	PLATE COUNT AGAR.	186.08		
	01/25/2014	#689 FUEL FILTER	12.65		
	01/26/2014	BROOM HANDLES AND DUST PAN	49.91		
	12/18/2013	SEWER PIPELINE DECAL/POST	508.87		
	12/23/2013	COLD PATCH (50%)	455.00		
	12/23/2013	COLD PATCH (50%)	455.00		
	12/27/2013	BOLTS FOR UNDERBODY CARRIAGE #542	95.47		
	12/27/2013	HI-VIZ HATS, CABLE, AA&AAA BATTERIES (74.25%)	94.96		
	12/27/2013	AIRCHUCK, GAUGE, AIRCOUP&PLUG, ANTIFREEZE (25.75%)	32.93		
	12/27/2013	ROLLED TOWELS/PLANT SUPPLY	25.72		
	12/27/2013	ROLLED PAPER TOWELS/PLANT SUPPLY	25.72		
	12/27/2013	DESK CALENDARS	13.54		
	12/27/2013	FILTER VALVE AIR MANIFOLD	880.98		
	12/30/2013	DRUG SCALE	337.40		
	12/30/2013	SHAFT	38.77		
	12/30/2013	BLADES FOR PLOTTER	62.68		
	12/30/2013	IAFC MEMBERSHIP	234.00		
	12/30/2013	MEDICAL SUPPLIES	53.03		
	12/30/2013	YEARLY WALL CALENDAR	17.34		
	12/30/2013	LYNNE OFFICE SUPPLIES	40.64		
	12/30/2013	COOLING FAN FOR 50-17	259.87		
	12/30/2013	OIL FILTERS POLICE CARS	20.70		
	12/30/2013	UPS FOR MAIN CONTROL PANEL.	604.03		
	12/30/2013	UPS BATTERY.	21.95		
	12/30/2013	AIR SANITIZER.	46.83		
	12/30/2013	ELECTRICAL SUPPLIES	149.42		
	12/30/2013	GRAFFITI WIPES	131.92		
	12/30/2013	BATTERIES FOR EMERGENCY RESPONSE RADIOS.	110.00		
	12/30/2013	MAILBOX/PLANT	33.97		
	12/30/2013	BROWN LUNCH FEE (50%)	25.00		
	12/30/2013	LAVOY LUNCH FEE (50%)	25.00		
	12/30/2013	1-1/2"COMP. CURB STOP	925.00		
	12/30/2013	1-1/2" FLARED BALL CORPORATION	952.00		
	12/30/2013	8"X12"S.S REPAIR CLAMP(9.30-9.70)	950.00		
	12/30/2013	1-1/2" FLARED BALL CORPORATION	238.00		
	12/30/2013	BODY FOR MUELLER TAP MACHINE	100.00		
	12/30/2013	(25)1"90 FL DEG EL X 1"MIP	500.00		
	12/30/2013	6"MEGA-LUG & GASKET,CORE BLUE T- BOLTS	935.00		

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	12/30/2013	LEG LUNCHEON - CLARK	25.00		
	12/30/2013	ALLINONE COMPUTER-COUNCIL CHAMBERS CLERK	1,248.94		
	12/31/2013	MACP MEMBERSHIP	115.00		
	12/31/2013	PRESSURE GAUGE.	58.35		
	12/31/2013	ENGINE WIRELESS	55.23		
	12/31/2013	ENGINE WIRELESS	81.98		
	12/31/2013	COMCAST INTERNET 12/20/13-1/19/14 VENTOW	94.85		
TOTAL FOR: FIFTH THIRD BANK			59,144.01		
000000506	GENERAL CHEMICAL	PERFORMANCE PRODUC			
	90621820	LIQUID ALUMINUM SULFATE PURCHASE	3,438.30		
	90624451	LIQUID ALUMINUM SULFATE PURCHASE	3,420.00		
	90624452	LIQUID ALUMINUM SULFATE PURCHASE	3,439.80		
TOTAL FOR: GENERAL CHEMICAL PERFORMANCE PRODUC			10,298.10		
0000006512	GLEASON CONSTRUCTION CO				
	2/7/14 EST# 4	MONROE STREET WATER MAIN REPLACEMENT PER 9/16/13 CITY COU	68,903.00		
TOTAL FOR: GLEASON CONSTRUCTION CO			68,903.00		
MISC	GOD WORKS SOUP KITCHEN				
	2/11/14	CASUAL DAYS FOR CHARITY PROGRAM	100.00		
TOTAL FOR: GOD WORKS SOUP KITCHEN			100.00		
0000000575	MICHAEL L HAMMOND ARCHITECT				
	1319-D.HOE	PLAN REVIEW FOR CLSA (VOLUME 1). LA-Z-BOY 501 STEWART RD	1,350.00		
	1327-B.HOE	PLAN REVIEW FOR TENENT INFILL AT MMHS AT 407 S TELEGRAPH	1,900.00		
TOTAL FOR: MICHAEL L HAMMOND ARCHITECT			3,250.00		
0000000591	HERKIMER RADIO SERVICE				
	78822	RADIO SERVICE AGREEMENT JULY 2013 - 2014	356.54		
TOTAL FOR: HERKIMER RADIO SERVICE			356.54		
0000000605	DAVID C HOFFMAN INC				
	CMWW-101-14	Transport Snow off City Streets - trucks loaded by DPS op	1,690.00		
TOTAL FOR: DAVID C HOFFMAN INC			1,690.00		
0000000654	INDUSTRIAL MOTOR SERVICES INC				
	23432	HIGH SERVICE #4 MOTOR REHABILITATION	2,231.00		
TOTAL FOR: INDUSTRIAL MOTOR SERVICES INC			2,231.00		
0000005923	JOHNSON & ANDERSON, INC.				
	37131	PLANS & SPECS DEMOLITION OF PUMP HOUSE	250.00		
	37183	PLANS & SPECS DEMOLITION OF PUMP HOUSE	350.00		
	37188	EASEMENT FOR NOBLE STREET	900.00		
	37227	PLANS & SPECS DEMOLITION OF PUMP HOUSE	300.00		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
TOTAL FOR: JOHNSON & ANDERSON, INC.			1,800.00		
0000006311	J J KELLER & ASSOCIATES INC 900968647	EMPLOYMENT LAW TODAY SUBSCRIPTION	219.00		
TOTAL FOR: J J KELLER & ASSOCIATES INC			219.00		
MISC	KHP REALTY LLC 02/13/2014	2013 SUMMER REFUND - ASSESS AFFIDAVIT	6,811.16		
	02/13/2014	2013 WINTER REFUND - ASSESS AFFIDAVIT	6,719.72		
TOTAL FOR: KHP REALTY LLC			13,530.88		
0000006418	KIESLER POLICE SUPPLY INC 695984C	Firearm duty, off-Duty and practice ammunition.	274.22		
TOTAL FOR: KIESLER POLICE SUPPLY INC			274.22		
0000003551	KRAUS CUSTOM IMPRESSIONS C6519	#10 WINDOW ENVELOPES ASSESSORS OFFICE	456.00		
TOTAL FOR: KRAUS CUSTOM IMPRESSIONS			456.00		
0000000731	KUSHNER & COMPANY INC. 47762	FSA & COBRA ADMINISTRATION FEE 1/31/14	462.30		
TOTAL FOR: KUSHNER & COMPANY INC.			462.30		
0000006357	LAKESHORE ENERGY SERVICES LLC 200-1401-1923	ENERGY ALLOCATION	26,127.28		
TOTAL FOR: LAKESHORE ENERGY SERVICES LLC			26,127.28		
0000006542	LARNER, BRIAN JOSEPH 1/25/14	REPLACE CEILING TILES FIRE STATION 1130 E FIRST	300.00		
TOTAL FOR: LARNER, BRIAN JOSEPH			300.00		
5789	STATE OF MICHIGAN 00017041	UNDERGROUND STORAGE TANK REGISTRATION	100.00		
TOTAL FOR: STATE OF MICHIGAN			100.00		
0000005744	STATE OF MICHIGAN 2/1/14	IFT/ OPT MONROE SCHOOL OPERATING	48,289.50		
TOTAL FOR: STATE OF MICHIGAN			48,289.50		
0000001166	STATE OF MICHIGAN 1999-0270 3/7/14	REVITALIZATION REVOLVING LOAN MASON RUN PROJECT 1999-0270	101,355.98		
	2/11/14	CLASS A WASTEWATER LICENSE RENEWAL S MANIACI	95.00		
	856640	INDUSTRIAL SW ANNUAL PERMIT FEE MI0028401	260.00		
	859630	INDUSTRIAL SW ANNUAL PERMIT MIS510381	260.00		
TOTAL FOR: STATE OF MICHIGAN			101,970.98		
0000001142	STATE OF MICHIGAN				

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	AA 363390	AERO LOC SPONSOR DEPOSIT	13,062.00		
	SM2 363435	TRAFFIC SIGNAL MAINTENENACE	139.49		
TOTAL FOR: STATE OF MICHIGAN			<u>13,201.49</u>		
MISC	MILLER, BRUCE 02/07/2014	WATER REFUND	4,091.04		
TOTAL FOR: MILLER, BRUCE			<u>4,091.04</u>		
0000006435	MITCHELL & MOUAT 2/1/14 EST#2	ARCHITECTS INC ALCC ARCHITECTURAL DESIGN SERVICES	3,960.00		
TOTAL FOR: MITCHELL & MOUAT ARCHITECTS INC			<u>3,960.00</u>		
0000000849	MONROE COUNTY FINANCE DEPARTMENT 2528	2014 1ST QTR IT SERVICES	47,505.95		
	2549	4TH QTR COUNTY JAIL EXPENSES	15,744.85		
	2550	4TH QTR WITNESS FEES REIMBURSED	47.80		
TOTAL FOR: MONROE COUNTY FINANCE DEPARTMENT			<u>63,298.60</u>		
0000005684	COUNTY OF MONROE 1213-576-20	PRINTING SRO'S 5.5X8.5 NUMBERED HIGH WATER USAGE CARDS & NEW METER	109.69		
TOTAL FOR: COUNTY OF MONROE PRINTING			<u>109.69</u>		
0000000843	MONROE COUNTY TREASURER 1/31/14	DUE TO/FROM UNITS	1,345.60		
TOTAL FOR: MONROE COUNTY TREASURER			<u>1,345.60</u>		
000000838A	CITY OF MONROE 1/29/14	REIMBURSE FOR RECORDING TWO EASEMENTS	64.00		
TOTAL FOR: CITY OF MONROE			<u>64.00</u>		
000000838B	CITY OF MONROE FIR100 01 0114	FIR -000100-0000-01 100 E FIRST 1/29/14	20.19		
	FIR14 01 0114	FIR 000014-0000-01 14 E FIRST 1/29/14	23.49		
	FIR31702 0114	FIR -000317-0000-02 317 E FIRST 1/29/14	23.49		
	FRON2205 01 0114	FRON-002205-0000-01 2205 E FRONT 1/27/14	3,866.40		
	FRON320 01 0114	FRON-000320-0000-01 320 E FRONT 1/29/14	50.55		
	WASH12 01 0114	WASH-000012-0000-01 12 WASHINGTON 1/29/14	18.01		
	WASH4 01 0114	WASH-000004-0000-01 4 WASHINGTON 1/29/13	18.01		
TOTAL FOR: CITY OF MONROE			<u>4,020.14</u>		
000000838D	CITY OF MONROE 2/12/14	REIMBURSE CITY MANAGER PETTY CASH FUND	151.81		
TOTAL FOR: CITY OF MONROE			<u>151.81</u>		
0000000780	MPACT 2/4/14	AT & T FRANCHISE/PEG FEES OCT-DEC 2013	12,348.49		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
TOTAL FOR: MPACT			12,348.49		
000006431	NORTHERN LAKE SERVICE INC. 248639	UCMR 3 MANDATORY SAMPLING	1,008.00		
TOTAL FOR: NORTHERN LAKE SERVICE INC.			1,008.00		
000000974	RICHARD OHANESIAN 1/31/14	LUNCH PRISONER TRANSFER	12.00		
TOTAL FOR: RICHARD OHANESIAN			12.00		
000000983	PAMELA OSELETT 1/31/14	LUNCH PRISONER TRANSFER	12.00		
TOTAL FOR: PAMELA OSELETT			12.00		
000006497	PAMAR ENTERPRISES INC 2/12/14 EST# 5	DUNBAR ROAD WATER MAIN REPLACEMENT PER 8/5/13 COUNCIL	25,223.40		
TOTAL FOR: PAMAR ENTERPRISES INC			25,223.40		
000002353	PORT OF MONROE 199	BRA SUPPORT SERVICES JAN - FEB - MARCH 2014	1,946.25		
TOTAL FOR: PORT OF MONROE			1,946.25		
000006254	PRANAM GLOBALTECH INC 12013	FIX PROGRAM REHAB 423 W ELM	500.00		
	12017-2	462 Sackett Ave. FIX Program. Council approved 11/5/12	500.00		
TOTAL FOR: PRANAM GLOBALTECH INC			1,000.00		
000001032	PRINTING SYSTEMS INC 83749	CHECKS P/R LASER Z-FOLD & SEAL	178.78		
TOTAL FOR: PRINTING SYSTEMS INC			178.78		
000001040	PSYBUS 14703	PUBLIC SAFETY OFFICER 530052 1/28/14	585.00		
	14706	PUBLIC SAFETY OFFICER 530053 2/6/14	585.00		
TOTAL FOR: PSYBUS			1,170.00		
000005626	PUBLIC FINANCIAL MANAGEMENT INC PFM-151176-0-0	BOND CLOSING COST	15,160.17		
TOTAL FOR: PUBLIC FINANCIAL MANAGEMENT INC			15,160.17		
000006113	PVS TECHNOLOGIES INC 428226	HYDROFLUOSILICIC ACID PURCHASE	12,380.83		
	428624	SODIUM HYPOCHLORITE PURCHASE	2,968.56		
TOTAL FOR: PVS TECHNOLOGIES INC			15,349.39		
000001062	READY HELLER & READY LLP				

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
	2/4/14	MONTHLY RETAINER FILE# TDR-0661-07	11,000.00		
TOTAL FOR: READY HELLER & READY LLP			11,000.00		
MISC	ROBERTS, TONYA 02/07/2014	WATER REFUND	94.28		
TOTAL FOR: ROBERTS, TONYA			94.28		
0000003459	ROSELAWN MEMORIAL PARK 1/31/14	FEES & EXPENSES FOR WOODLAND CEMETARY JAN 2014	2,123.44		
TOTAL FOR: ROSELAWN MEMORIAL PARK			2,123.44		
0000006068	THOMAS P RUSSOW PLLC 1001-BRA	PROFESSIONAL SERVICES 10-1-13 TO 1-31-14	7,800.00		
TOTAL FOR: THOMAS P RUSSOW PLLC			7,800.00		
0000001100	SCHOOLCRAFT COLLEGE 97541	CES PUBLIC SAFETY IN SERVICE	2,100.00		
TOTAL FOR: SCHOOLCRAFT COLLEGE			2,100.00		
0000006148	SECURITY CORPORATION Z3352-IN	REMOVE OZONE BUILDING FROM SECURITY SYSTEM	1,536.50		
TOTAL FOR: SECURITY CORPORATION			1,536.50		
0000005237	EDWARD J SELL JR 2/4/14	MILEAGE MGFOA & PORT OF MONROE MEETINGS	44.97		
TOTAL FOR: EDWARD J SELL JR			44.97		
MISC	SHARP, KENNETH 2/11/14	REIMBURSE HEALTH CARE DEDUCTED JAN-FEB	33.74		
TOTAL FOR: SHARP, KENNETH			33.74		
0000001119	SHULTS EQUIPMENT INC 0015005	UNDERBODY SNOW PLOW BLADES	4,573.50		
TOTAL FOR: SHULTS EQUIPMENT INC			4,573.50		
MISC	SMITH, CATHY 02/07/2014	WATER REFUND	120.08		
TOTAL FOR: SMITH, CATHY			120.08		
0000005798	SOUTHEASTERN SECURITY CONSULTANTS 6082	11 APPLICANT PROFILES REQUESTED JAN 2014	192.50		
TOTAL FOR: SOUTHEASTERN SECURITY CONSULTANTS			192.50		
0000001198	STAELEGRAEVE TURNER ELECTRIC INC 1/30/14 EST# 3	S. MONROE LIFT STATION CONTROL REPLACEMENT	8,136.00		
TOTAL FOR: STAELEGRAEVE TURNER ELECTRIC INC			8,136.00		

Vendor Code	Vendor Name Invoice	Description	Amount	Check #	Check Date
MISC	STEWARD HOLDINGS	C/O 1-800-LAW-FIRM			
	02/06/2014	MTT REFUND - SUMMER 2013(29-00444-000)	1,668.96		
	02/06/2014	MTT439221 SUMMER 2013 (29-00447-000)	1,601.71		
TOTAL FOR: STEWARD HOLDINGS C/O 1-800-LAW-FIRM			<u>3,270.67</u>		
0000001265	TTL ASSOCIATES INC				
	10331-001	PROFESSIONAL CONSULTING SERVICE	1,600.00		
TOTAL FOR: TTL ASSOCIATES INC			<u>1,600.00</u>		
MISC	UNITED WAY OF MONROE COUNTY				
	2/11/14	CASUAL DAYS FOR CHARITY PROGRAM PROJECT RAMP	100.00		
TOTAL FOR: UNITED WAY OF MONROE COUNTY			<u>100.00</u>		
0000006536	WADDLES TIRE SERVICE INC				
	120920	REPLACE TIRE ON JD LOADER UNIT #607	2,500.00		
TOTAL FOR: WADDLES TIRE SERVICE INC			<u>2,500.00</u>		
0000006447	WILLIAMS PAINTING CO				
	2/12/14	FIX PROGRAM 422 E. THIRD ST. COUNCIL APPORVAL 10/21/13	6,595.00		
TOTAL FOR: WILLIAMS PAINTING CO			<u>6,595.00</u>		
0000001886	WOODLAND CEMETERY OPERATING FUND				
	1/31/14	WOODLAND CEMETARY EXPENSES FOR JAN 2014	609.31		
TOTAL FOR: WOODLAND CEMETERY OPERATING FUND			<u>609.31</u>		
TOTAL - ALL VENDORS			740,796.87		

Balance Detail Report

City Of Monroe

02/13/2014 08:31

Account: ██████████-Checking - General - USD Report On: Previous Day Data
 Start Date: 01/30/2014 00:00 Transaction Groups: ACH Debit
 End Date: 02/12/2014 23:59 ZBA Display: Both Credit and Debit
 Sorted By: Account Number, Date, Credit/Debit
 Orientation: Portrait

Bank ABA# : Fifth Third Bank (Northwestern Ohio) - ██████████

Account : ██████████-Checking - General - USD

Date	Transaction Type	Customer Ref. #	Bank Ref. #	Credit Amount	Debit Amount
01/30/2014	ACH Debit Received		100106429300		748,786.34
	Description: CITYOFMONR 1243 TAX TRANS 3860046383 013014 OFFSET TRANSACTION				
02/04/2014	ACH Debit Received		100107769237		43.59
	Description: RETURN SETTLE RETURN 10152 020414				
02/04/2014	ACH Debit Received		100107224920		78.75
	Description: GLOBAL PAYMENTS BANKCARD PROCESSING GLOBAL STL 601101434472831 CITY OF MONROE 020414				
02/04/2014	ACH Debit Received		100103824783		343,748.00
	Description: BCBS Michigan ASC 007006055 CITY OF MONROE 020414				
02/11/2014	ACH Debit Received		100101383155		20.00
	Description: MULTI SERVICE EFTXXX 386004638 CITY OF MONROE 00000000000000000000000000000000STATEMENT OF 02-07-2014 REFNU				

	Credits	Debits
Total Amount	0.00	1,092,676.68
Total Number of Items	0	5

Confidential

Balance Detail Report
City Of Monroe
02/13/2014 08:32

Account [REDACTED]-Checking - Payroll - USD **Report On: Previous Day Data**
Start Date: 01/30/2014 00:00 **Transaction Groups: ACH Debit**
End Date: 02/12/2014 23:59 **ZBA Display: Both Credit and Debit**
Sorted By: Account Number, Date, Credit/Debit
Orientation: Portrait

Bank ABA# : Fifth Third Bank (Northwestern Ohio) - [REDACTED]

Account : [REDACTED]-Checking - Payroll - USD

Date	Transaction Type	Customer Ref. #	Bank Ref. #	Credit Amount	Debit Amount
01/30/2014	ACH Debit Received		100108278148		242.31
	Description: FUNDS TRANSFER TO CK: XXXXXX7018 REF # 00599843105				
01/30/2014	ACH Debit Received		100106429285		937.48
	Description: CITYOFMONR 9653 DUES 3860046380 013014 OFFSET TRANSACTION				
01/30/2014	ACH Debit Received		100106429296		2,134.02
	Description: CITYOFMONR 9653 CHILD SUPP 3860046380 013014 OFFSET TRANSACTION				
01/30/2014	ACH Debit Received		100106429295		2,446.86
	Description: CITYOFMONR 9653 RHCF 3860046380 013014 OFFSET TRANSACTION				
01/30/2014	ACH Debit Received		100106429304		3,137.00
	Description: CITYOFMONR 9653 RHS 3860046380 013014 OFFSET TRANSACTION				
01/30/2014	ACH Debit Received		100106429282		3,244.24
	Description: CITYOFMONR 9653 NWRS 457 3860046380 013014 OFFSET TRANSACTION				
01/30/2014	ACH Debit Received		100106429286		9,970.05
	Description: CITYOFMONR 9653 ICMA 457 3860046380 013014 OFFSET TRANSACTION				
01/30/2014	ACH Debit Received		100106429294		66,482.36
	Description: CITYOFMONR 9653 PENSION 3860046380 013014 OFFSET TRANSACTION				
01/30/2014	ACH Debit Received		100106429293		225,681.98
	Description: CITYOFMONR 9653 PAYROLL 3860046380 013014 OFFSET TRANSACTION				
01/31/2014	ACH Debit Received		100107729914		7,843.23
	Description: FIFTH THIRD HSA PRETAX BENEFIT TRANS 5TH3RD HSA 9405386004638 CITY OF MONROE 013114				
02/04/2014	ACH Debit Received		100105099163		75.00
	Description: FIFTH THIRD HSA PRETAX BENEFIT TRANS 5TH3RD HSA 9405386004638 CITY OF MONROE 020414				
02/05/2014	ACH Debit Received		100101248283		83,016.33
	Description: CITYOFMONR 9653 TAX PYMT 3860046380 020514 OFFSET TRANSACTION				

	Credits	Debits
Total Amount	0.00	405,210.86
Total Number of Items	0	12

Confidential



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: 13TH ANNUAL RIVER RAISIN JAZZ FESTIVAL

DISCUSSION: The City received a request from the Monroe County Convention & Tourism Bureau for permission to hold the annual River Raisin Jazz Festival. Specifically the request is to use St. Mary's Park on August 7 – 10, 2014 for the 13th Annual River Raisin Jazz Festival and to close Elm Avenue from Borgess Avenue to North Monroe Street.

Attached please find a list of requests/services from the MCCTB for this year's Jazz Festival along with their request for the City to be one of the co-sponsors of the event. Specifically the request is to close Elm Avenue from Borgess Avenue to North Monroe Street, VIP parking spots in St. Mary's parking lot, police security in Park from Friday – Sunday, clean-up of city park, install fencing around VIP viewing area, install flags and banners, signage to parking, provide bleachers, and garbage cans, etc. and any other touch up or clean up as necessary to make the park area presentable.

The request was reviewed by the administrative staff and there were no objections to the request subject to final inspection required on the day of set up and periodically during the event for the safety of all involved by City Staff and the Fire Chief, emergency vehicle access being maintained, provide certificate of insurance naming city as additional insured for the duration of the event; \$1.0 million minimum liability coverage, and that another meeting is held prior to the event with city staff and the Tourism Bureau to finalize details.

The Police Department recommends the following to improve the 2014 event: 1. Continue last year's practice of removing the basketball rims from the ball court and placing picnic tables on the court. 2. Place the speed trailer on Godfroy Avenue to deter speeders. 3. Continue the practice of extra handicap spaces along the north side of St. Mary's Parking Lot. 4. Assign the VIP and band members some type of passes that can be displayed in their parked vehicles and marked reserved area with signs that indicate "VIP Parking Only." We also recommend that Mr. Patterson continue to handle the overnight security detail privately, as he has done for the past four years. The Police Department will coordinate with DPS, as well as the event organizers to assure that all safety aspects are covered. The estimated cost to staff the 2014 event is \$5,361.70 (depending on the rank of officers that volunteers for the event).

The Department of Public Services has no objections to event nor requested service level. Request is similar to past years, and DPS staff will require significant overtime, including continuous staffing of the event for additional trash collection, as well as advance preparation for electrical setup, barricading, bleacher delivery, etc. DPS estimate of labor costs to staff the event is expected to be in the \$12,000 range.

This event is identified in the City's Special Event Fee Waiver Policy and the City Manager is given authority to make a final decision on fees and/or cost sharing. The City's participation in this event includes an array of in-kind support services. An example of just some of the in-kind expenditures or services the City of Monroe makes includes but is not limited to: wage overtime expenses for police officers, Department of Public Services personnel, and Recreation Department personnel; banners, signs and sign placement throughout area, site preparation and cleanup, staff event planning, logistics, and support time. With furnishing of these support services, the City's total in-kind contribution is over \$17,000 of additional operating expenses.

The MCCTB, using resources it generates from other co-sponsors, is responsible for providing portable toilets, additional trash containers, performer payments, after-event clean-up, and other expenses necessary to conduct the event.

Therefore, it is recommended, that City Council approve the request contingent upon passage of the 2014 budget and inclusion of the funding for the event, items being met as outlined by the administration, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION:

For

Against

REASON AGAINST:

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Fire, Police, DPS, Recreation, and Manager

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$17,361.70
Cost of This Project Approval	\$17,361.70
Related Annual Operating Cost	\$N/A
Increased Revenue Expected/Year	\$N/A

SOURCE OF FUNDS:

City

Account Number

Amount

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office

DATE: -1/27/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: 2/18/14



The Honorable Robert Clark, Mayor
City Council Members
George Brown, City Manager
City of Monroe Department Heads & Staff
Sent Via Fax: 734.243.8683

December 9, 2013

Dear Honorable Mayor Clark, City Council Members & Mr. Brown,

The Monroe County Convention & Tourism Bureau would like to request the following dates, with permission to hold the following long standing and highly successful events in the City of Monroe, Downtown Monroe and St. Mary's Park, etc. and that all fees be waived for the Calendar Year 2014:

July 2 – 4, 2014 – The 17th Annual River Raisin Independence Festival & 7th Annual Freedom Walk

*** August 7 - 10, 2014 – The 13th Annual River Raisin Jazz Festival ***

August 30, 2014 – The 8th Annual River Raisin Labor Day Bar-B-Q Festival & Labor Walk

October 6 - 12, 2014 – The 16th Annual Custer Week Celebration & Custer Run

October 25, 2014 – The 11th Annual River Raisin Halloween Festival

Thank you for your support of the Monroe County Convention & Tourism Bureau and our line-up of successful high quality community events in our city that support art, culture, history, recreation and quality of life as well as promoting Monroe as a tourism destination, attracting thousands of visitors to the area and creating significant economic impact for our businesses! In the interest of our community I remain

Sincerely yours,

John Patterson
President/CEO
Monroe County Convention & Tourism Bureau

RECEIVED

DEC - 9 2013

MAYOR'S OFFICE

RECEIVED

DEC - 9 2013

CITY OF MONROE
TEMPORARY USES, SALES, BUILDINGS;
SEASONAL OR SPECIAL EVENTS MAYOR'S OFFICE
APPLICATION

Name of Applicant (Organization): Monroe County Convention & Tourism Bureau

Contact Person: John Patterson, Pres/CEO

Address: 101 W. Front St

Phone: 734.457.1030 Fax: 734.457.1097

Dates Requested: August

Location Requested: City Park Private Property Public Property

PROJECT LOCATION (Address): ST. MARY'S PARK

PROPERTY OWNER INFORMATION

Name: _____

Address: _____

Phone: _____ Fax: _____

EVENT DESCRIPTION:

FREE MUSIC FESTIVAL
* 13th ANNUAL RIVER RAIN JAZZ FESTIVAL *

TYPE OF BUSINESS ON SITE: FREE MUSIC FESTIVAL (JAZZ)

<u>* Request Waive Fees</u>	Application Fee	\$ 150.00
	\$20.00 wk	\$
	Total Fee	\$

SIGNATURES (I/we hereby apply for a temporary use/special event permit in accordance with Section 12.69.25 of the City of Monroe Zoning Ordinance. The information, plans and materials submitted herewith in support of this application are, to the best of my/our knowledge, true and correct):

OWNER: John Patterson

DATE: 12.9.13

APPLICANT: [Signature]

DATE: 12.9.13

Monroe County Convention & Tourism Bureau
13th Anniversary River Raisin Jazz Festival
VIP Tent & Sound Equipment Tents "Plan"
For St. Mary's Park Downtown Monroe

VIP Tent will be set up as has been done for the previous 12 years. It is used exclusively for sponsors and their guests, artists and production staff members and their families. It provides shelter from sun, sprinkles and a pleasant area for entertaining guests, staff, customers, artists, etc. in appreciation for their financial contributions in funding the FREE festival that is a great source of economic impact, promotes and is a point of pride for our entire community. With over 50,000 people attending per year, it is Monroe's single largest event each year.

Tent will house ONLY cold water, pop, refreshments, cold prepared food and delivered food items from the SMCC Food Court.

La-Z-Boy will furnish the tent with chairs, tables, etc. There will be lawn style folding chairs for guests, lighting provided by the tent company and decorations consisting of flowers, banners, etc.

There will be NO cooking in the tent.

The tent will have ONE (1) side covered facing St. Mary's Parking Lot.

There will be a drift fence around the tent, with an opening at the North End available for emergency use and a continuous opening at the South End for VIP guests. A Security person will be there to manage guests.

*The framed tent will run 100 ft. North, along the East Fence of St. Mary's Park from the North side of the existing park shelter to approx. 20 feet short of the sidewalk at W. Elm Ave.

A 20' x 20' tent will be erected at the West side of the Bandshell to protect sound equipment. A 20' x 10' tent will be erected on the East side for shelter for artists. A 10' x 10' tent will be erected in the middle of the park approx. 60 feet in front of the Bandshell to shelter and protect front of house instrumentation and sound reinforcement staff.

*See drawing and photo attached.

150000

150000

Open to St. Patrick's morning low

10 ft x 10 ft
Sound Reinforce
Tent

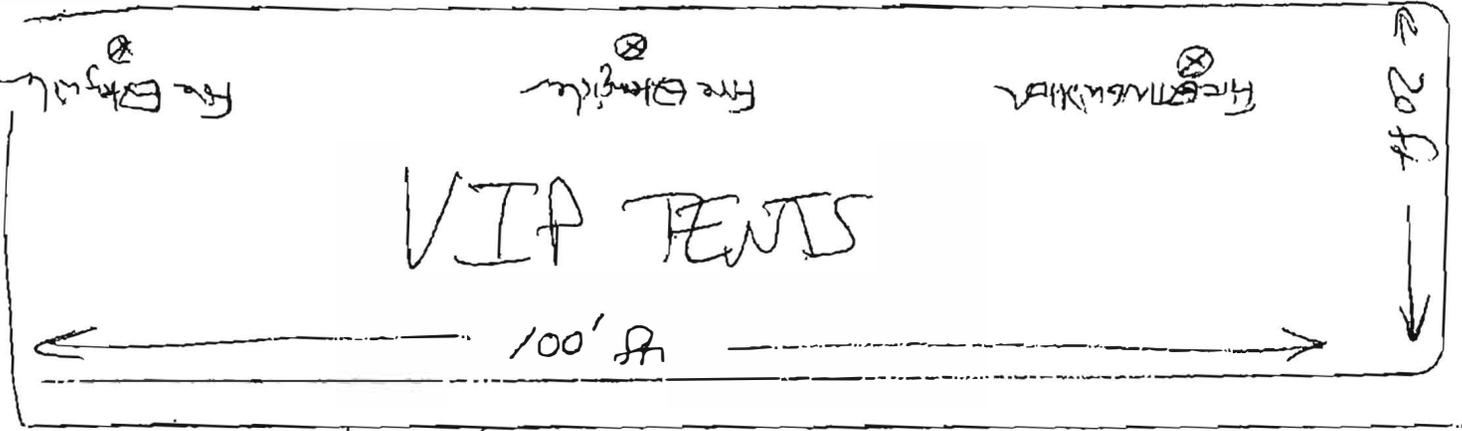
10 ft x 20 ft
Sound Reinforce
Tent

10 ft x 20 ft
AKA Holdings
Tent

Bandshell

- Fence for VIP seating -

opening in
Fence



Bus Stop

River Raisin Jazz Festival Written Description

John Patterson's Phone is 457.1030

First, this is the 13th Annual River Raisin Jazz Festival. We have enjoyed, thanks to our partners and supporters...and the thousands of fans who have blessed us with their attendance at our quaint little park on the river, tremendous success.

I am thoughtful again this year of how to make this event the most beneficial to our business community and community at large. I believe that putting on our best game face is essential. This will give all a sense of pride & encourage them doing the same.

THIS IS MONROE MICHIGAN'S LARGEST AND MOST SUCCESSFUL EVENT BRINGING TREMENDOUS NOTARITY AND ECONOMIC IMPACT.

I have outlined here, the things we have enjoyed and appreciated in support from the City of Monroe over the past (12) twelve years.

- Close Elm Ave. from Borgess Ave. to N. Monroe St. and allow one way traffic OUT of St. Mary's Parking lot onto Elm Ave. only.
- VIP Parking in spots along the River Bank in St. Mary's Parking lot. Cones with VIP Parking only.
- Electricity for the Bandshell/Stage and VIP area. I have the pig tail to be connected to power at the Martin Luther King Bridge.
- Security in park on Saturday night to protect equipment, would like help on Friday and Sunday also...due to the VIP tents for major sponsors AND the furnishings inside them and possible early sound load in and set up.
- General park clean-up and spruce-up, trim trees and shrubs, pull weeds in traffic areas, etc. Further river bank clean up if possible (for the sixth year, I have personally cleaned the river bank and sprayed with Round Up. This significantly reduced the necessary clean up Pre-festival) I also cleaned the entry to the City at the West side of town (W.First & W. Front entry)
- Fence in the entire VIP area...with cedar drift fence and posts that I purchased and DPS stores for us...I have flag roping that can be used as well.
- Flowers for on and around stage and populated areas (*will be donated by Fourstar Greenhouse again this year as sponsorship for the festival*)
- **DOWNTOWN CLEAN UP. SIDEWALKS, CURB AND STEET SWEEPING. VERY BAD SHAPE...ESPECIALLY FROM BIRD DROPPINGS, WEEDS IN SIDEWALK AND CURB CRACKS.**
- Flags and STREET banners up ASAP. . so folks can see the fanfare AND EXCITEMENT for the week. I will provide a map of flag locations. Primarily, Monroe Street and Macomb Street Bridges...and E. Front St.
- Directional signage to parking, to the park from I-75 along Elm Ave. etc.
- Bleachers on Elm Ave. in the wings so that the view from the school is not blocked.
- Additional garbage cans in the park...and Downtown this year for second stage.

-
- DMBN has purchased sandwich boards to assist in promoting their businesses and let people know where they are...as well as inform about the FREE shuttle, etc.
 - The LET system is providing a shuttle from St. Mary's Park to Downtown. Picking up at the base of the footbridge and dropping at E. Front and Washington.
 - Any other touch-up, clean-up, spruce-up...to put our best face on. This is our **Super Bowl**...and it comes once per year!
 - Make sure we are as beautiful as possible for this weekend. We have the last night of our Jazz Series on Thursday August 7th, our annual preview party on Friday August 8 and the festival the 9th and 10th...Four Days In a Row of Live Music in our Music City. Let's make it the best year ever.

Memorandum

To: Thomas C. Moore III, Chief of Police
From: Lt. Gregory N. Morgel
CC: Patricia Weaver, Executive Secretary to the Mayor/Manager City of Monroe, file
Date: February 13, 2014
Re: **Staff Study – 2014 “River Raisin Jazz Festival”**

The Monroe County Convention & Tourism Bureau has petitioned the City of Monroe to use St. Mary’s Park and the connected parking lot on, August 7,8,9 & 10 (Thursday, Friday, Saturday & Sunday) 2014, for the thirteenth annual “River Raisin Jazz Festival.”

As usual, I will coordinate with DPS to make certain that they place the necessary barricades to close West Elm Avenue between North Monroe Street & Godfroy Avenue and erect temporary handicap spaces in St. Mary’s Parking Lot. DPS will also provide a “Lot Full” sign to be placed at the park entrance that reduces bottlenecks in the lot. Last year, I requested that they remove the rims from the basketball hoops, to help reduce the number of teens gathering after dark playing ball on the semi-secluded courts. There have been numerous minor skirmishes in that area the previous years. DPS not only removed the hoops but also placed picnic tables on the court and made it a designated grill area. This worked well and I recommend the same for the 2014 event as well as the below listed suggestions.

Suggestions to improve the 2014 event:

1. Continue this year’s practice of removing the basketball rims from the ball court and placing picnic tables on the court.
2. Continue the placement of the speed trailer on Godfroy Avenue, as there were numerous reports of speeders in the area in prior years. None were received last year or in 2012.
3. Continue the practice of extra handicap spaces along the north side of St. Mary’s Parking Lot.
4. Assign the VIP and band members some type of passes that can be displayed in their parked vehicles and mark the reserved area with signs that indicate “VIP Parking Only.”

There were approximately 18,000 plus visitors to St. Mary’s Park last year on Saturday and Sunday.

Despite the large crowds there have been relatively few incidents requiring police intervention. This is no doubt due in part to the officers assigned to the event. Assigned officers have provided vehicular & pedestrian traffic control, responded to rescue calls, handled minor incidents, enforced park ordinances, provided a valuable public relations benefit and prevented an untold number of other incidents. The crowd, although generally

very well behaved, is confined to a relatively small area, and the potential for a rapidly escalating large disturbance should not be ruled out.

Last year, was the sixth year a plainclothes detective was utilized for the event. They were primarily there to videotape any problems with street preachers due to recent intelligence that the preachers were planning to disrupt the festival. They also reported to the supervisor various information gathered throughout the day on potential fights, alcohol consumption, etc, that a uniformed officer may not have noticed. I believe this practice should be continued this year due to the growing crowds and the unique ability of an undercover officer being able to observe illegal activity that may not occur when a uniform officer is in the immediate vicinity. The hours of this position should continue to be from 4:00 pm - 10:00 pm each day to coincide with the peak crowds.

I recommend the same amount of officers for the 2014 event as from the previous year; four officers (one plainclothes) and one supervisor each day, with staggered coverage to coincide with peak crowd hours (see recommended staffing listed below). The below listed staffing is the minimum that I would recommend. The estimated cost for such is listed below.

This amount does not include overnight security. For the past four years, the police department has not handled this detail because Mr. Patterson advised he would arrange to have it internally. I have noticed that again this year, Mr. Patterson has requested overnight security on not only Saturday night, but on Friday and Sunday nights, as well. I would recommend that Mr. Patterson continue to handle the overnight security detail privately. The costs to the police department would be more than \$541.28 per night (eight hour shift) if staffed by a "Cpl/PSO." The total of overnight security for three nights would total \$1,623.84 (and would increase the costs to the Monroe Police Department to \$6,985.54).

Supervisor for each day, 12:00 pm - 10:00 pm @ \$51.95/hr for 20 hrs.	=	\$1,572.76
One officer for each day, 12:00 pm - 10:00 pm @ \$43.34/hr for 20 hrs.	=	1,353.19
One plain clothes officer, 4:00 pm - 10:00 pm @ 43.34/hr for 12 hrs.	=	811.91
Two additional officers, each night, 4:00 pm-10:00 pm @ \$43.34/hr for 24 hrs.	=	1,623.83
	Total estimated cost	<u>\$5,361.70</u>

Note: The above rate includes .65 cents shift premium. It is calculated at top "Cpl/PSO" rate for the officers assigned and top lieutenant pay for the supervisor and includes fringe benefits. Actual rates may be slightly different due to unknown rank of officers yet to volunteer. The total cost to the Monroe Police Department for the 2013 "River Raisin Jazz Fest was **\$5,114.49**.

As always, I am available for any questions, comments, or concerns you may have.



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REQUEST FROM THE MONROE COUNTY CONVENTION & TOURISM BUREAU FOR PERMISSION TO HOLD THE 8TH ANNUAL RIVER RAISIN LABOR DAY FESTIVAL ON AUGUST 30, 2014

DISCUSSION: The City received a request from the Monroe County Convention & Tourism Bureau for permission to hold the 8th annual River Raisin Labor Day BBQ Festival on August 30, 2014 and to close the affected streets. Specifically the request is to close East Front between Monroe & Macomb Street, West Front Street between Cass & Monroe Street, and 0-100 block of Washington Street between East First and East Front Street on August 30th from 12 noon – 10:00 p.m.

The event is a family type affair with local restaurants serving BBQ items. The event's entertainment includes music and horse drawn carriage rides.

The request was reviewed by the administrative staff and there were no objections to the request subject to emergency vehicle access being maintained, inspection of tents prior to event opening by the Fire Department (contact FD for inspection), and that insurance requirements are met. Also, if there is any special electrical equipment it will have to be approved by the electrical inspector.

The additional street closure of Washington Street between First and Front Streets will make the area much safer for pedestrians attending this event. Police Department estimate to staff event with an officer is approximately \$676.60.

The Department of Public Services has no objections to event, will provide street closures and electrical support on straight time where possible. DPS estimate to staff the event is expected to be in the \$1,000-\$2,500 range.

This event is identified in the City's Special Event Fee Waiver Policy and the City Manager is given authority to make a final decision on fees and/or cost sharing.

Therefore, it is recommended, that City Council approve the request for Saturday, August 30, contingent upon items being met as outlined by the administration, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: DPS and Police

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

<u>SOURCE OF FUNDS:</u>	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
			\$
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office **DATE:** 1/27/14

REVIEWED BY: **DATE:**

COUNCIL MEETING DATE: 2/18/14



The Honorable Robert Clark, Mayor
City Council Members
George Brown, City Manager
City of Monroe Department Heads & Staff
Sent Via Fax: 734.243.8683

December 9, 2013

Dear Honorable Mayor Clark, City Council Members & Mr. Brown,

The Monroe County Convention & Tourism Bureau would like to request the following dates, with permission to hold the following long standing and highly successful events in the City of Monroe, Downtown Monroe and St. Mary's Park, etc. and that all fees be waived for the Calendar Year 2014:

July 2 – 4, 2014 – The 17th Annual River Raisin Independence Festival & 7th Annual Freedom Walk

August 7 - 10, 2014 – The 13th Annual River Raisin Jazz Festival

*** August 30, 2014 – The 8th Annual River Raisin Labor Day Bar-B-Q Festival & Labor Walk ***

October 6 - 12, 2014 – The 16th Annual Custer Week Celebration & Custer Run

October 25, 2014 – The 11th Annual River Raisin Halloween Festival

Thank you for your support of the Monroe County Convention & Tourism Bureau and our line-up of successful high quality community events in our city that support art, culture, history, recreation and quality of life as well as promoting Monroe as a tourism destination, attracting thousands of visitors to the area and creating significant economic impact for our businesses! In the interest of our community I remain

Sincerely yours,

A handwritten signature in black ink, appearing to read "John Patterson".

John Patterson
President/CEO
Monroe County Convention & Tourism Bureau

**CITY OF MONROE
TEMPORARY USES, SALES, BUILDINGS;
SEASONAL OR SPECIAL EVENTS
APPLICATION**

Name of Applicant (Organization): Monroe County Convention & Tourism Bureau

Contact Person: John Patterson

Address: 101 W. Frank St.

Phone: 734.457.1030 **Fax:** 734.457.1097

Dates Requested: AUGUST 30, 2014

Location Requested: City Park Private Property Public Property

PROJECT LOCATION (Address): East Front St. / Macomb St. to W. Frank St.

PROPERTY OWNER INFORMATION TO W. Frank (The Point)

Name: _____ *Also close Washington St.

Address: _____

Phone: _____ **Fax:** _____

EVENT DESCRIPTION:
FREE MUSIC FESTIVAL & BBQ
* 8th Anniversary River Raisin Labor Day BBQ FESTIVAL

TYPE OF BUSINESS ON SITE: FREE MUSIC FESTIVAL (DIVERSE)

* Request WAIVE FEES

Application Fee	\$ 150.00
\$20.00 wk	\$
Total Fee	\$

SIGNATURES (I/we hereby apply for a temporary use/special event permit in accordance with Section 12.69.25 of the City of Monroe Zoning Ordinance. The information, plans and materials submitted herewith in support of this application are, to the best of my/our knowledge, true and correct):

OWNER: John Patterson

DATE: 12-9-13

APPLICANT: [Signature]

RECEIVED
DATE: 12-9-13
DEC -9 2013

MAYOR'S OFFICE

MONROE ST

- ① Fire Dept. to fill water barrels
- ② Power from Kiosk
- ③ Power from light poles for food tents
- ④ Picnic Tables (14 = 2 at each tent)
- ⑤ Bleachers
- ⑥ Move hanging flower to First St.
- ⑦ Street closures.



WELCOME TRAILER



McFadyr



STAGE

ARTIST

Balks Harbor Cafe



STUDIO Z



Monroe's Original Hot Dogs



K



BEEKS 129 JOSE'S

WASHINGTON ST

MACOMB ST.

ONE ST. GRILL

Memorandum

To: Thomas C. Moore III, Chief of Police
From: Lt. Gregory N. Morgel
CC: Patricia Weaver, Executive Secretary to the Mayor/Manager City of Monroe, file
Date: December 18, 2013
Re: **Staff Study –2014 River Raisin Labor Day BBQ**

EVENT DETAILS:

The “Monroe County Convention & Tourism Bureau” is once again requesting to have a Downtown BBQ on Saturday, August 30, 2014 from 12:00 pm -10:00 pm. The event is a family type affair with local restaurants serving BBQ specialties. Entertainment will include some bands that will play on a stage that will be set up on East Front Street at Washington Street. I noticed that Mr. Patterson did not put a time that the event would run, but last year’s event ran from 12:00 pm – 10:00 pm, and the seven previous events ran from 12:00 pm – 10:00 pm. I’m assuming that this event will also run from 12:00 pm – 10:00 pm.

STREET CLOSURES:

The organizers have requested the closure of East Front Street between South Monroe Street and South Macomb Street and West Front Street between South Monroe Street and the intersection with West First Street.

This year’s application also does not include a request to close Washington Street from East First Street to East Front Street, which will make the area safer for pedestrians. This may be just an oversight on Mr. John Patterson’s part. Hopefully, he amends his request to include the closing of the 0–100 block of Washington Street, between East Front Street and East First Street.

EVENT HISTORY:

This is the eighth annual event. The past events have gone well but they have been sparsely attended, probably due to being held during the last long weekend of the summer prior to school starting back up. The original events were concentrated near Loranger Square, however for the past four years; the stage was moved a block north to Washington Street and East Front Street, which allows for bigger crowds and better acoustics.

RECOMMENDATIONS:

The event's turnout is largely dependent on the weather. The potential for a large crowd, with the mentioned street closures, in my opinion necessitates a dedicated officer be assigned to the event. The officer can assure that the street closures are not compromised; address any police related issues that may arise at the event, as well as provide a PR benefit. The cost to staff this event with an officer for the duration would be approximately \$676.60.

I would recommend that contact should be made with Mr. Patterson to see if he intends to amend his application with a request to close Washington Street between East First Street and East Front Street.

As always, I am available for any questions, comments, or concerns you may have.

Please contact me for any additional questions and/or clarifications regarding this event.

EVENT COORDINATOR: John Patterson 734-457-1030



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REQUEST FROM THE MONROE ROTARY CLUB FOR PERMISSION TO HOLD THE 2ND ANNUAL SUPERHERO 5K RUN/WALK ON MAY 3, 2014

DISCUSSION: The City received a request from the Monroe Rotary Club for permission to hold the 2nd Annual Superhero 5K Run/Walk on May 4, 2014 at 8:00 a.m. Specifically the request is to run on the affected streets (see attached) and for assistance from the City and Police Department and for a fee waiver.

The route spans 3.1 linear miles in length and will be in the roadway through downtown, and nearby residential neighborhoods on the south side of the River Raisin and off any main thoroughfares. The Club's members will marshal the course at the intersections along with the Police Department. The organizers are expecting approximately 100 participants.

The request was reviewed by the administrative staff. We do not foresee any problems with this request subject to emergency vehicle access being maintained, special event application, all insurance requirements are met, **receipt of deposit in full of estimated costs no later than 14 days prior to event.**

The Police Department has no objections to the revised race route as presented. Staff will coordinate with DPS and the Monroe Rotary Club and coordinate which intersections will be staffed by the Police Department (major intersections) and which intersections would be staffed with volunteer race marshals to assure that all safety aspects are covered. A minimum of eight officers will be needed for the event. The estimated cost to staff the event is \$1,114.77. Limited involvement will be needed from DPS for road closures, as officers can temporarily close the majority of the intersections with their patrol cars and motor units.

The Department of Public Services has no objections and will have very little involvement, as the Police Department will control the event.

Therefore, it is recommended, that City Council approve this request contingent upon items being met as outlined by the administration, subject to costs recovery & fee waivers in accordance with City Council adopted policy, and that the City Manager be granted authority to alter/amend the event due to health and/or safety reasons.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION:

For

Against

REASON AGAINST:

INITIATED BY: City Manager's Office

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: D.P.S., Police, Attorney, Engineering, Fire, Finance, Planning, and Manager

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

SOURCE OF FUNDS:

City

Account Number

Amount

\$
\$
\$
\$
\$
\$
\$
\$

Other Funds

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office

DATE: 2/6/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: 2/18/14

President
Eddie Harwood
President Elect
Tom Allen
Secretary
Donna Hwang
Treasurer
Don Lieto
Directors:
David Bagnall
Patty Thompson
Rich Spenser
Kim Searl
Immediate Past President
Ryan Timiney



SERVICE

Above Self

Service Projects
Matthew Budds
New Generations
Patty Thompson
Rotary Foundation
Paul Howey
Youth Exchange
Patrick Bailey
Public & Media Relations
John Betrus
Programs & Presentations
Bill Saul

The Rotary Club of Monroe

Visit our Website at www.monroerotaryclub.com

January 20, 2014

RE: Request of Special Event Fee Waiver

Dear Mayor and Council members,

The Rotary Club of Monroe is asking for your support and a fee waiver for our event scheduled to be held, Saturday, May 3, 2014 in downtown Monroe. We are hosting our 2nd Annual Superhero 5k Run/Walk event through downtown Monroe to raise funds to support service projects within our community. This event will closely mimic our successful event that we hosted last year.

Our decision to hold the race through downtown was simple. As a club we not only look to support our community through service but also to highlight the wonderful city we live in. The race will start and finish in Loranger Square by taking runners through some of the downtown neighborhoods and along the riverfront on Front St. into downtown, using the same course as last year.

Any expenses we forego help build our service fund and in-turn, allow us to help more Monroe residents. We hope you can help us in this endeavor and as always, we look forward to partnering with you to make our city a great place to live and visit.

If you have any further questions about this event please feel free to call me at 734-242-2408. I can be reached by email at eddieharwood@harwoodinvestments.com. The Monroe Rotary Superhero 5k website is available at <http://monroesuperheroraces.com>.

Sincerely,

Edwin T. Harwood
President
Rotary Club of Monroe

RECEIVED

JAN 31 2014

MAYOR'S OFFICE

RECEIVED

JAN 31 2014

BUILDING DEPARTMENT
City of Monroe, Mich.

CITY OF MONROE
TEMPORARY USES, SALES, BUILDINGS;
SEASONAL OR SPECIAL EVENTS
APPLICATION

Name of Applicant (Organization): Monroe Rotary Club

Contact Person: Eddie Harwood

Address: 214 East Elm Avenue, Suite 104

Phone: 734-242-2408 Fax: 734-242-2031

Dates Requested: Saturday, May 3, 2014

Location Requested: City Park Private Property Public Property

PROJECT LOCATION (Address): Loranger Square

PROPERTY OWNER INFORMATION

Name: City of Monroe/Monroe County

Address: _____

Phone: _____ Fax: _____

EVENT DESCRIPTION:

2nd Annual Event. 5k Run/Walk event starting in Loranger Square going through city neighborhoods (see attached map) and ending in Loranger Square. Estimated start time ~8am ending approximately : noon. This event will closely mimic our event last year.

TYPE OF BUSINESS ON SITE: _____

Application Fee	\$ 150.00
\$20.00 wk	\$
Total Fee	\$

SIGNATURES (I/we hereby apply for a temporary use/special event permit in accordance with Section 12.69.25 of the City of Monroe Zoning Ordinance. The information, plans and materials submitted herewith in support of this application are, to the best of my/our knowledge, true and correct):

RECEIVED

JAN 31 2014

OWNER: _____

DATE: _____ CITY MANAGER'S OFFICE

APPLICANT: Eddie Harwood

DATE: 01/20/2014

Monroe Rotary's Superhero 5k

Saturday, May 3, 2014

Event Description: A 5k run/walk through the city to showcase our downtown, neighborhoods and riverfront. Our goal is not only to raise funds for future community service projects but to highlight and promote our city and bring people downtown for a fun, family oriented event.

Event Time: Starts approximately 8am and ends approximately 12 noon.

Event Location: Staging Area is Loranger's Square. Race Start and Finish are Loranger's Square. The gazebo will most likely be used during the event.

Race Course: (see attached map)

Event Parking: Participants will be encouraged to park in public city parking lots including;

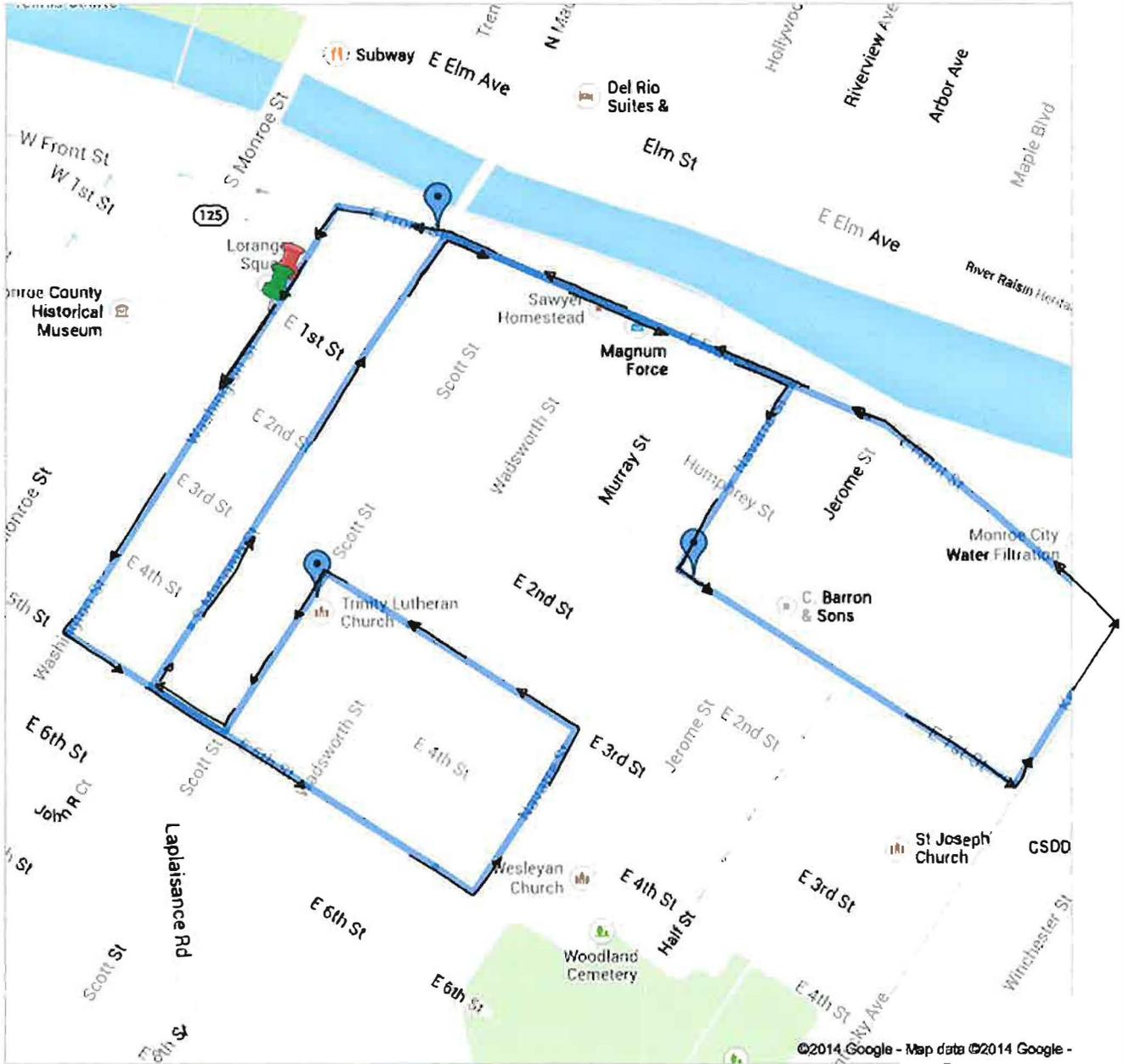
1. Lorel-Finzel lot on Front St.
2. St. Mary's lot on Elm Ave.
3. Public Parking lot next to Subway on the corner of Monroe and Elm.
4. Public Parking lot on Front and Macomb.
5. Street Parking were permitted.

Traffic: Traffic cones and volunteers will be placed at all cross streets to block traffic when needed. Patrol cars to block traffic where needed. Possible leap frog as last year.

Safety: 2 First Aid stations are planned, 1 at the start/finish line and 1 along the course. One water station will be placed along the course near the 2 mile mark.

Trash: Each water station will have trash bins and volunteers to collect trash. Trash bins will be needed in Loranger's Square. Volunteers will help collect the trash.

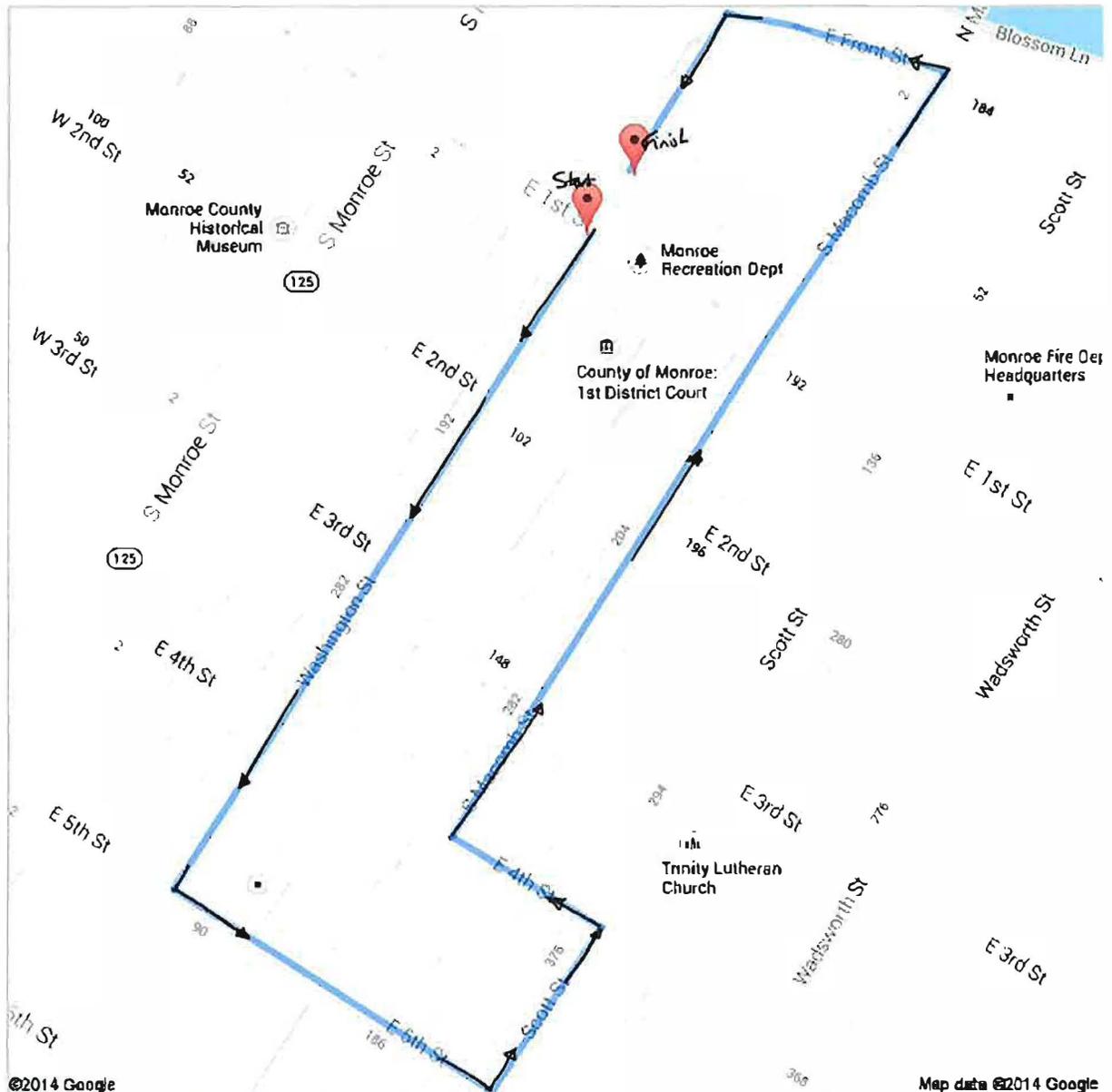
Sanitation: We will rent a few portable toilets and place on the north end of the square.



Superhero 5k Run/Walk - May 3, 2014

Public · 682 views
Created on Mar 6, 2013 · By Eddie · Updated Dec 16, 2013

-  Start
-  Finish
-  Line 3
-  Superhero 5k Course Map
-  Water Station



©2014 Google

Map data ©2014 Google

Monroe Rotary Superhero Kid's Mile

Public · 582 views

Created on Feb 2, 2013 · By · Updated Feb 2, 2013

-  Superhero Kid's Mile
-  Kid's Dash Start
-  Kid's Dash Finish

Building Department

Invoice For Permit: PBD-14-0030

Date: 01/31/2014

City of Monroe
Treasurers Office
120 E. First Street
Monroe, MI 48161
Phone : (734) 243-0700

Pay by Account In Full



Pay by Account In Full

\$ 150.00

Received From:
MONROE ROTARY CLUB
214 E. Elm Ave. Ste 104
Monroe MI 48161

Date: 01/31/2014
Time: 2:01:35 PM
Receipt: 521813
Cashier: kwoolum
Workstation: STN2
Drawer: 1

Address	Amount Due
120 E FIRST ST	\$ 150.00

ty	Description	Balance
.00	Special Event	\$ 150.00

ITEM REFERENCE AMOUNT

BDINV Building Dept. Inv
00040631 \$150.00

TOTAL \$150.00

CHECKS 4613 \$150.00
Total Tendered: \$150.00

Change: \$0.00

\$ 150.00

Memorandum

To: Thomas C. Moore III, Chief of Police
From: Lt. Gregory N. Morgel
CC: Patricia Weaver, Executive Secretary to the Mayor/Manager City of Monroe, file
Date: February 3, 2014
Re: *"Superhero 5K Run/Walk"* - Saturday, May 3, 2014 @ 8:00 am

The "Monroe Rotary Club" is planning a "Superhero 5K Run/Walk" for Saturday, May 3, 2014 at 8:00 am. The majority of the race will be in the roadway through downtown, and nearby residential neighborhoods on the south side of the River Raisin and off any main thoroughfares. The route is detailed below. Last year's event had 120 runners and the organizers are expecting approximately 150 participants this year.

To provide maximum safety to the runners, a minimum of eight officers will be needed to staff this run; seven officers and a supervisor. The officers assigned to the event will leap frog intersections to assure constant traffic control. Several volunteer race marshals will assist along the course at minor intersections. The estimated cost to staff this event will be approximately \$1,114.77. This amount includes one hour of planning time.

Limited involvement will be needed from DPS regarding road closures as officers can temporarily close the majority of the intersections with their patrol cars and motor units, as the runners pass by. Last year's run was over in little over an hour.

RACE ROUTE

The participants will start in Loranger Square (East First Street & Washington Street) and proceed S/B on Washington Street to East Fifth Street. The participants will head E/B on East Fifth Street to Navarre Street. The participants will head N/B on Navarre Street to East Third Street. They will head W/B on East Third Street to Scott Street and then head S/B on Scott Street to East Fifth Street. The runners will then head W/B on East Fifth Street to South Macomb Street. The participants will head N/B on South Macomb Street to East Front Street. They will then head E/B on East Front Street to Navarre Street. The runners will then head S/B on Navarre Street to East First Street. They will then head E/B on East First Street to Kentucky Avenue. The participants will then proceed N/B on Kentucky Avenue to East Front Street. They will then travel W/B on East Front Street back to Washington Street and then turn left (S/B) on Washington Street to the finish line at East First Street, where they will finish in Loranger Square.

Listed below is a link to the race route:

<https://maps.google.com/maps/ms?msid=213086048203350826104.0004d7438571292bc354d&msa=0&ll=41.913671,-83.393644&spn=0.005357,0.013078>

Event Coordinator: Eddie Harwood Work: 734-242-2408
Cell: 734-735-7506



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: NEW PUBLIC SAFETY BUILDING – PROFESSIONAL SERVICES AWARD FOR PHASED APPROACH STUDY

DISCUSSION: With the recent creation of the Monroe Division of Public Safety, Police and Fire Department personnel are now working in concert to provide public safety services. Currently these services are provided out of 2 separate buildings, with the primary Fire Department operations being dispatched from the Central Fire Station at 75 Scott Street, and the Police Department operating from the joint City / County Law Enforcement Center at 100 East Second Street. The current Central Fire Station was constructed in 1968, and is in need of significant and costly repairs and upgrades just to continue to serve its intended purpose for the medium to long term. A preliminary study was conducted in 2005 for the purpose of replacing the Central Fire Station with a new fire facility, but aside from some minor stopgap capital improvements, no significant investment has been made to date as a result of the study.

Give the significant operational changes in the City's delivery of public safety services, and the fact that replacement or complete renovation of the Central Fire Station is still necessary, a needs analysis and a conceptual architectural study / cost analysis was funded through the 2012-13 and 2013-14 Capital Improvements Programs (CIP). At the February 19, 2013 City Council meeting, following review of competing proposals, a contract in the amount of \$26,062 plus reimbursable expenses was awarded for all of the above activities to Redstone Architects, Inc. of Bloomfield Hills, Michigan, and further award was made to them to perform a run-time analysis of two (2) different potential sites in the amount of \$1,850 at the September 3, 2013 City Council meeting. This completed report, which has been provided to Council members previously and is publicly available, considers the required spatial needs and arrangement for a new facility not only for the Fire Department as did the previous 2005 study, but for a shared Public Safety building that would house all of the City's operations to facilitate greater response capability, interoperability and information sharing. Since the City does not own all property that would be necessary for a new facility on either of the two (2) proposed sites in question, likely necessitating property acquisition, location-specific information has been presented to the City Council in closed session on multiple occasions and these sites remain confidential at this time.

The architectural needs analysis, site alternative review and run time analysis were undertaken during 2013, with progress reports and presentations presented to the Mayor and City Council through November, 2013. Considering the significant capital cost estimates reported by the Architect to develop a combined public safety facility, the Mayor, some City Council members and some Planning Commission members have expressed interest in exploring options for a phased-in approach for the development of replacement facilities for public safety operations and administration. Since replacement of the Central Fire Station has long been identified by the Mayor and members of the City Council as the most critical need, we have solicited pricing from Redstone Architects to perform a concept-level study for replacement of this station only, with design and site placement which would accommodate a later phase addition to eventually consolidate and house other public safety operations and administration. Their proposal letters dated February 4 and 7, 2014 (attached) proposes a total cost of \$14,940 for consideration of two alternative sites. Since the sum total of previous CIP allocations is \$70,000, there is still available funding to support this additional work, and it is expected that the report would be available sometime in April or May.

IT IS RECOMMENDED that the City Council award a change order to the original service agreement to Redstone Architects, Inc. for further study of both locations at a fixed fee of \$14,940, and that the City Manager, Director of Engineering and Public Services, or their designee be authorized to execute any necessary and appropriate agreements on behalf of the City.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: N/A

REASON FOR DEADLINE:

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering and Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Council, Police Department, Fire Department, Engineering Department, emergency services consumers at large

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$Unknown*
	Cost of This Project Approval	\$14,940.00**
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

*Probable cost will vary, particularly depending on the results of this additional study.

**Council authorization is also sought to exceed this value by a small amount (5% or less) should reimbursable expenses exceed estimated values in proposal.

SOURCE OF FUNDS:	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
	Fire Station Study	401-95.336-818.020 13C12	\$14,940.00

Other Funds

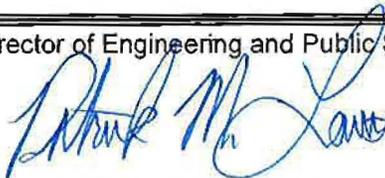
Budget Approval: 

FACT SHEET PREPARED BY: Patrick M. Lewis, P.E., Director of Engineering and Public Services **DATE:** 02/10/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: February 18, 2014





Law Enforcement
Justice
Public Safety
Municipal
Corporate/Commercial

Redstone Architects, Inc.

2709 S. Telegraph Road, Bloomfield Hills, MI 48302-1008

February 4, 2014

Mr. George Brown, City Manager
City of Monroe
121 East First Street
Monroe, MI 48161

Re: Additional Public Safety Study – Fire Apparatus Building
Monroe Public Safety Department
Our file No: 3559.00

Dear George:

In response to our telephone conversation yesterday, I am pleased to submit our proposal to conduct an additional study to ascertain the feasibility and cost of building a new Public Safety Building in phases. The intention of the study is to look at an option that will reduce the potential expenditure of capital improvement funds over the next few years.

There is a clear need to provide a new facility to house apparatus in a downtown location, replacing the existing Central Fire Station, which is both physically and functionally obsolete, and expensive to maintain.

Phase I would primarily house the fire apparatus and support spaces only. Some additional functions may be included in Phase I, based on discussions with the City and Public Safety Department. Per yesterday's discussion, we will be working on the downtown site, referred to as Site 1 in the previous study.

Phase II would provide for the possible (future) relocation of other Public Safety functions that would stay housed in their current location for the time being.

We would utilize the knowledge gained from our work with the city last year as a basis for discussions to develop a phased solution. Since a phased solution would directly impact operations, I have included the services of Bruce Smith for his assistance to determine how best to maintain efficient operations with multiple locations.



Mr. George Brown, City Manager
City of Monroe

February 4, 2014
Page 2

I have attached our proposed step-by-step approach to the effort, and shown the hours necessary to accomplish the study. Not included is any time to provide a building condition analysis of the existing fire station. Should that be requested, we will be happy to provide an estimate of the cost to do same.

In total, we propose a fixed, professional fee, inclusive of expenses, of \$9,940.00 for this study. This includes the time necessary to update the program, development of a site plan, cost projections, and attendance at one City Council meeting to present the study.

Please let me know if you have any questions.

Sincerely,

Daniel Redstone, FAIA, NCARB

President

REDSTONE ARCHITECTS		WORK PLAN
Principal Redstone. FAIA	Designer / Architect	
		A. PROGRAMMING
6		1. MEET WITH PUBLIC SAFETY DEPARTMENT AND CITY TO REVIEW PROGRAM AND DETERMINE REQUIREMENTS FOR PHASE I (FIRE APPARATUS AND SUPPORT FUNCTIONS) AND A POSSIBLE PHASE 2 ; DISCUSS SITE
10		2. COMPILE NEW PROGRAM TO REFLECT DISCUSSIONS AND DIRECTION
6		3. MEET WITH CITY TO CONFIRM CONTENTS OF PROGRAM STATEMENT
		B. DEVELOPMENT OF PHASED SITE PLAN (BLOCK DIAGRAMS)
2	24	4. DEVELOP BLOCK SITE PLAN
6		5. MEET WITH CITY
1	4	6. REVISE AS NECESSARY
2	6	7. DEVELOP PROJECT BUDGET
4	2	8. SUBMIT STUDY; PRESENT TO CITY COUNCIL
		C. EXISTING BUILDING CONDITION ASSESSMENT (OPTIONAL- ADDITIONAL SERVICE)
		9.. Observe the condition of the building's support systems, including mechanical, HVAC, plumbing and structural elements
		10. Conduct a Roofing Inspection (Bruttell Roofing)
		11. Conduct a visual architectural review of the existing building, including windows.
		12 Present Existing Fire Station Conditions to MONROE CITY COUNCIL
37	36	Projected Hours
\$ 150.00	\$ 90.00	Hourly Rates
\$ 5,550.00	\$ 3,240.00	
	\$ 8,790.00	TOTAL PROPOSED PROFESSIONAL FEES
	\$ 900.00	Public Safety Consultant- Bruce Smith
	\$ 250.00	Reimbursable Expenses- mileage for 4 trips
	\$ 9,940.00	TOTAL PROPOSAL FOR PROFESSIONAL FEES AND OTHER COSTS



Law Enforcement
Justice
Public Safety
Municipal
Corporate/Commercial

Redstone Architects, Inc.

2709 S. Telegraph Road, Bloomfield Hills, MI 48302-1008

February 7, 2014

Mr. George Brown, City Manager
City of Monroe
121 East First Street
Monroe, MI 48161

Re: Additional Public Safety Study – Fire Apparatus Building- 2nd Site
Monroe Public Safety Department
Our file No: 3559.00

Dear George:

In response to our telephone conversation yesterday where you asked us to include a site analysis for Site 2 in addition to site 1, we can add this analysis to our effort for an additional \$5,000. This would bring our proposal to \$14,940.00.

This includes, as before, the time necessary to update the program, development of a site plan for the two sites, cost projections, and attendance at one City Council meeting to present the study.

With regard to doing a condition analysis of the existing station, we will get a proposal to cover this additional effort in two weeks. As I mentioned I will be out of town next week and need to get in touch with my engineering consultants to determine the costs for this analysis.

Please let me know if you have any questions. Thank you again for your confidence in Redstone Architects.

Sincerely,

Daniel Redstone, FAIA, NCARB

President



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Approval of the Land Divisions and Lot Reconfiguration for the Riverfront Park and Parking Lot

DISCUSSION: The City of Monroe Downtown Development Authority (DDA) has completed the construction of the parking lot and greenspace (park) located at West Front Street and South Monroe Street. During the design phase, it was determined with input from the full DDA Board, Citizens Planning Commission and City Council representatives, that the project could be enhanced by acquiring adjacent private property near the existing buildings on West Front Street. With the adjacent private property, the improvements created a higher quality and uniform appearance along the backs of the buildings. The private property pieces that were purchased provide additional pedestrian circulation to and from the parking areas as well as the Riverwalk and other greenspace along the River. Acquisition of the property also made maintenance of the area easier by removing impediments to snow plowing, rubbish removal, and other maintenance activities. Finally, public ownership of the property cleared the way for utilization of bond proceeds to finance the improvements.

With all of the purchased finalized and construction complete, the land divisions and lot reconfigurations were reviewed by City Planning staff and submitted to the Citizens Planning Commission for review and recommendation (Staff analysis and survey attached). At its regular meeting on February 10, 2014, the CPC recommended approval of the land divisions and lot reconfigurations.

IT IS RECOMMENDED that the City Council approve the land divisions and lot reconfigurations for 34, 56, 78, 102, 113, 114, 116 and 120 W. Front Street in accordance with the attached staff analysis and survey.

CITY MANAGER RECOMMENDATION:

For *[Signature]*
 For with revisions or conditions
 Against
 No Action Taken/Recommended

APPROVAL DEADLINE: March 3, 2014

REASON FOR DEADLINE: To finalize the administrative steps to complete the land divisions in a timely manner.

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N.A.

INITIATED BY: City of Monroe Downtown Development Authority

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City of Monroe Downtown Development Authority, Department of Public Services, Department of Economic and Community Development, Assessing Department

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$ 0
	Cost of This Project Approval	\$ 0
	Related Annual Operating Cost	\$ 0
	Increased Revenue Expected/Year	\$ TBD*

* Property transferred to the City became tax exempt

SOURCE OF FUNDS:	<u>City</u>	Account Number	Amount
	<u>Other Funds</u>		

Budget Approval: _____

FACT SHEET PREPARED BY: Dan Swallow, Director of Economic and Community Development **DATE:** 11/03/2011

REVIEWED BY: George Brown, City Manager

Dan Swallow

DATE:

COUNCIL MEETING DATE: February 18, 2014

staffanalysis



Department of Economic & Community Development
Planning Office

DATE: January 31, 2014
CASE: Cases #S 14-001
REQUEST: Land Division
LOCATION: Multiple Properties (34, 56, 78, 102, 112, 114, 116, & 120 W. Front Street)
ZONING: CBD, Central Business District
**APPLICANT/
OWNER:** City of Monroe, Michigan / Downtown Development Authority
120 E. First Street
Monroe, Michigan 48161
MEETING DATE: February 10, 2014



Figure 1 – The reconfigured property lines for the subject parcel are outlined in yellow (Photo 2010).

REQUEST

After review and approval of the Lauer Finzel Parking Lot design by the Citizens Planning Commission and the full DDA Board, DDA representatives and City staff approached several adjacent property owners regarding their interest in selling portions of their properties to the DDA.

The DDA board felt that ownership of these properties (or portions thereof) would create a more uniform appearance along the property lines and improve pedestrian access and circulation to and from the parking lot and amenities accessible from the parking area. Likewise, parking lot maintenance would be made easier by removing impediments to snow plowing, rubbish removal, and similar activities. Public ownership also cleared the way for utilization of bond proceeds to finance the planned improvements. (See Figure 2, Lauer Finzel Parking Lot Site Plan, attached)

Representatives from the DDA subsequently entered into negotiations with identified property owners to purchase portions of seven parcels abutting the parking lot. Upon purchase, the parcels were conveyed to the City of Monroe.

The applicant is now requesting formal action to divide the seven properties and reconfigure the southern property line for the Lauer Finzel Parking lot consistent with these divisions. Addresses of affected parcels are 34, 56, 78, 102, 112, 114, 116, and 120 W. Front Street.

CURRENT ZONING

The subject properties are zoned CBD, Central Business District. Lands immediately south, east and west are also zoned CBD. The River Raisin creates the property's northern boundary.

EXISTING LAND USE

The *Existing Land Use Map* (ELU) identifies groupings of properties and reflects their "uses" at the time the Comprehensive Plan was adopted or as subsequently amended. As an example of use groupings, a property might be categorized as *residential, commercial, office, institutional, or industrial*. A color or pattern is then assigned to each grouping to delineate and differentiate uses shown on the ELU map.

The subject parcel is identified as *Mixed Use/Central Business District* on the Existing Land Use Map. While not individually defined in the Comprehensive Plan, the *Central Business District* is discussed in context of *Commercial* and *Office* uses. There it notes "[t]he Central Business District contains a large concentration of both office and commercial uses in the City and as such it has been included as a separate category to acknowledge its mixture of uses such as residential, commercial, office, and public." The *Central Business District*, whether specifically stated or not also includes parking lots.

Uses immediately adjacent to the Lauer Finzel Lot are bars/restaurants, private clubs, commercial/retail establishments, upper floor residential units, offices, reception facilities and accessory parking.

FUTURE LAND USE

As noted in prior reviews, *Future Land Use Map (FLU)* categories often differ slightly from those found on the ELU in geography, use and nomenclature. In this case, however, the subject parcel was identified on the Existing Land Use Map as *Mixed Use/Central Business District*; on the Future Land Use Map as *Central Business District*; and on the city's zoning map as CBD, Central Business District.

Chapter 2 of the Master Plan discusses the future land use category of Central Business District describing it as "...the focal point of the City and includes a mixture of uses." It goes on to say that "[t]he Central Business District includes commercial, office, residential, institutional and public uses...." The intent is to delineate and unify the area by identifying it as separate and distinct from other use categories, which will "...set the stage for revitalization of the downtown...."

REVIEW / ANALYSIS

INTERDEPARTMENTAL REVIEWS

The Assessing; Building; Engineering; and Water, Wastewater and Utilities departments were asked to review the proposed land division. The following are their comments:

Assessing Department:

No comment at this time.

Building Department:

No comment at this time.

Engineering Department:

No comment at this time.

Fire Department:

No Comment at this time.

Police:

N/A

Recreation:

No comment at this time.

Water & Wastewater Utilities:

No comment at this time.

PLANNING OFFICE REVIEW / RECOMMENDED ACTION

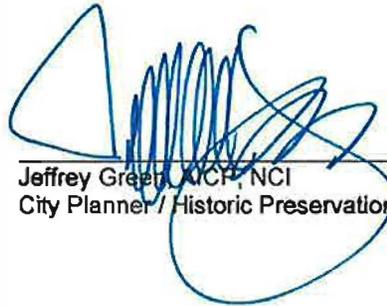
§720-126 of the Monroe Code states that "no parcel or lot division shall be made which results in a parcel or lot being in nonconformance with any provision of this Zoning code or in violation of the Subdivision Regulations."

The proposed land division does not create any new parcels, but rather is a division and reconfiguration of existing parcels – essentially a shifting of property boundaries. The reconfigured parcels retain access to W. Front Street as required by code; and parcels continue to meet the standards established in the *Schedule of Regulations* (§720-44).

Uses in this area have remained constant pre-construction through post-construction and are consistent with both current zoning and the proposed future use as described in the City's Comprehensive Plan.

Given these findings, the Planning Office has determined that the proposed land division request meets the requirements of the zoning chapter of the Monroe Code and is consistent with the Comprehensive Plan and therefore recommends that the Citizens Planning Commission support the proposed request and forward a recommendation to the City Council indicating same.

Submitted: 5 February 2014



Jeffrey Green, AICP, NCI
City Planner / Historic Preservation Officer



Land Division Application Form

City of Monroe
Planning Department
120 E. First Street
Monroe, MI 48161
734.243.0700 (P) 734.384.9108 (F)

Receipt Stamp

RECEIVED

JAN 31 2014

Application #

BUILDING DEPARTMENT
City of Monroe, Mich.

Owner Information

Name Multiple- See Attached List of Owners and Associated Addresses

Address 34, 56, 78, 102, 112, 114, 116 and 120 West Front Street

Telephone Fax Email

Applicant Information

Name City of Monroe / Downtown Development Authority- Attn. Dan Swallow

Address 120 E. First Street, Monroe, MI 48161

Telephone 734-384-9134 Fax 734 384-9108 Email dan.swallow@monroemi.gov

Property Description

Property Address 34, 56, 78, 102, 112, 114, 116 and 120 West Front Street

Located between South Monroe and Harrison Streets

Property ID# 29-00435-001 and adjacent Existing Zoning Central Business District

Required Information

A survey drawn by a professional Surveyor, Architect or Engineer that includes the following information:

- o Depicting the proposed parcels, their dimensions and area;
- o Indicating the placement of all buildings, setbacks and easements; and
- o Provide a legal description for each resulting parcel.

Submittal Procedure

- o Applicant submits a complete application with all required information;
- o Planning Department staff will verify completeness;
- o Application will be placed on the next available Citizens Planning Commission (CPC) agenda;
- o A public hearing will be held at the CPC meeting;
- o The CPC will make a recommendation to the City Council; and
- o If final approval is obtained by the City Council, the City Assessor will finalize the land division for the tax roll.



Land Division Application Form

City of Monroe
Planning Department
120 E. First Street
Monroe, MI 48161
734.243.0700 (P) 734.384.9108 (F)

Application #

Authorization

I/We hereby request in accordance with City Ordinances for the regulation and control of the subdivision of the land in the City of Monroe, that the City approve the Request for a Lot Split and place the property(s) on the assessment and tax roll.

The information, plans and materials submitted herewith in support of this application are to the best of my/our knowledge, true and correct.

In addition, I/We understand that this application will be placed on the next available Citizens Planning Commission regular meeting agenda, unless I/We request a special meeting to be held for an additional cost.

Owner Edward J. Steeg, Aem Date 1-31-14

Applicant Dave Muis Date 1/31/14

Fees	
Land Division	\$ 300.00
CPC Special Meeting	\$ 400.00

Department Use Only

Fee Paid \$ _____

Special Meeting Date _____

Authorization of Completeness

Planning Department Staff

City of Monroe / Downtown Development Authority
Land Division / Combination Application

Tax ID #	Address	Property Owner
29-00435-001	120 West Front Street	City of Monroe, 120 E. First Street, Monroe, MI 48161
29-00449-000	116 West Front Street	Westside Exploration, LLC, PO Box 88, 104 W. Front Street, Monroe, MI 48161
29-00448-000	114 West Front Street	Westside Exploration, LLC, PO Box 88, 104 W. Front Street, Monroe, MI 48161
29-00447-000	112 West Front Street	Steward Holdings, LLC, 17 Washington Street, Monroe, MI 48161
29-00444-000	102 West Front Street	Steward Holdings, LLC, 17 Washington Street, Monroe, MI 48161
29-00441-000	78 West Front Street	JDK, LLC, 862 Will Carleton Road, Carleton, MI 48117
29-00438-000	56 West Front Street	Monroe Club, Inc., 56 W. Front Street, Monroe, MI 48161
29-00434-000	34 West Front Street	Luise M. McBee, 2936 Fourth Street, Monroe, MI 48162

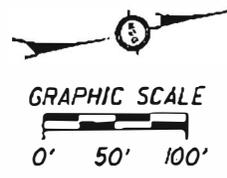
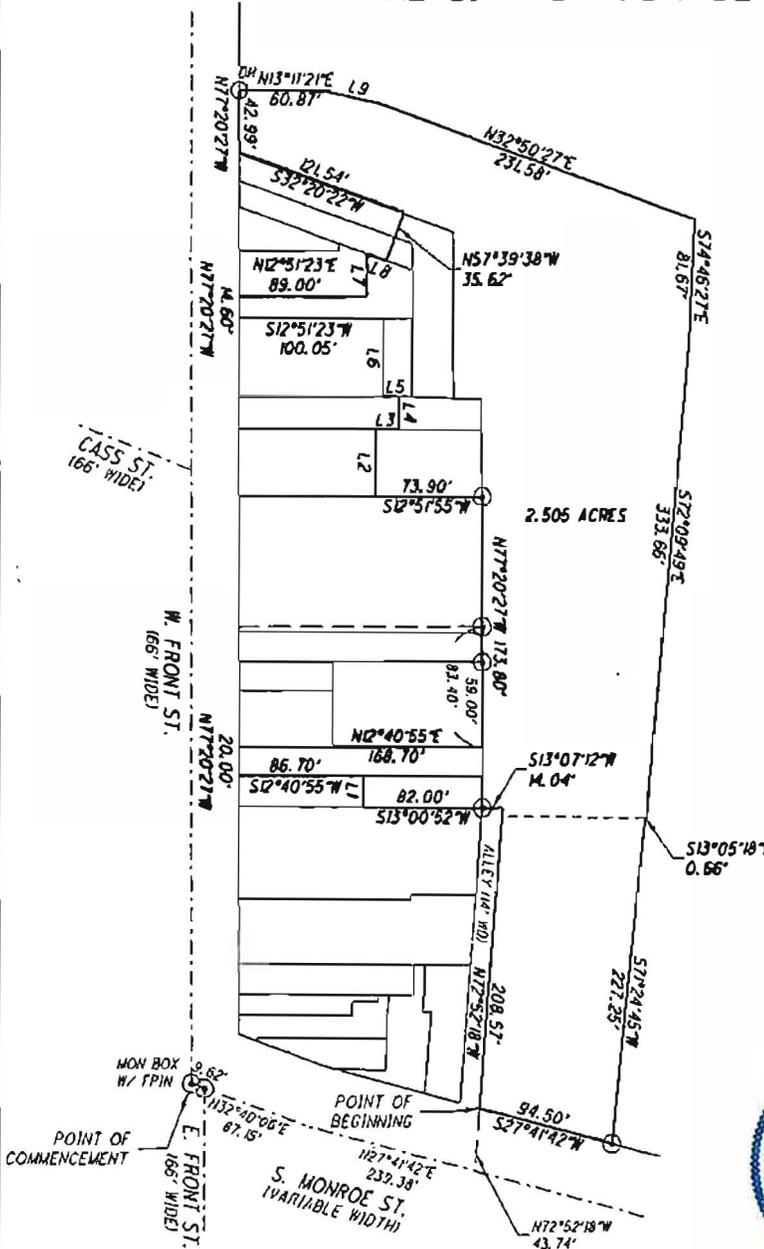
CERTIFIED BOUNDARY SURVEY

OF
LAND OWNED BY THE CITY OF MONROE, COMBINED WITH NEWLY
ACQUIRED PARCELS
FOR

THE CITY OF MONROE

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LINE TABLE

L1	N 77°20'27" W	21.09'
L2	N 77°20'27" W	46.75'
L3	N 13°02'16" E	15.77'
L4	N 77°29'15" W	22.65'
L5	S 12°51'23" W	10.65'
L6	N 77°08'37" W	54.30'
L7	N 77°08'37" W	29.56'
L8	N 32°20'22" E	14.17'
L9	N 25°50'03" E	38.43'



I hereby certify that I have surveyed and mapped the land above plotted and/or described on February 8, 2012 and that the error of closure meets or exceeds a ratio of closure of 1 / 5000, and that this survey meets the requirements of P.A. Act 132 of 1970, as amended.

Karl F. Brandys
KARL F. BRANDYS, P.S.
LICENSED PROFESSIONAL SURVEYOR
MICHIGAN LICENSE NO. 53491
DATE: OCTOBER 4, 2012
JOB NUMBER: M2840002

LEGEND:

- ⊙ Fd. Iron Pin
- ⊙ Drill Hole

Basis of Bearing: ALTA/ACSM Land Title Survey
By George B. Wornke Jr. on December 10, 1998
Survey No. 96-0017-3



CERTIFIED BOUNDARY SURVEY

OF
LAND OWNED BY THE CITY OF MONROE, COMBINED WITH NEWLY
ACQUIRED PARCELS
FOR
THE CITY OF MONROE

LEGAL DESCRIPTION AS SURVEYED:

A part of Private claims 414 and 425, City of Monroe, Monroe County, Michigan, being described as:

Commencing at a found iron pin in a monument box at the intersection of the centerline of West Front Street (66 feet wide) with the centerline of South Monroe Street (variable width); Thence along said centerline of South Monroe Street N32°40'06"E 87.15 feet (passing over a found iron pin in a monument box of 9.62 feet, being at the intersection of the centerline of South Monroe Street with the intersection of the centerline of East Front Street) to a point; Thence along said centerline of South Monroe Street N27°41'42"E 239.38 feet to a point at the intersection of said centerline of South Monroe Street with the projection of the northerly line of a 14 foot wide alley; Thence along the projection of said northerly line of the alley N72°52'18"W 43.74 feet to a point on the west right-of-way line of North Monroe Street, said point being the POINT OF BEGINNING; Thence continuing along said northerly line of the alley N72°52'18"W 208.57 feet to a point; Thence S13°07'12"W 14.04 feet to a found iron pin; Thence S13°00'52"W 82.00 feet to a point; Thence N77°20'27"W 21.49 feet to a point; Thence S12°40'55"W 86.70 feet to a point on the north right-of-way of West Front Street; Thence along said north right-of-way line of West Front Street N77°20'27"W 20.00 feet to a point; Thence N12°40'55"E 168.70 feet to a point; Thence N77°20'27"W 173.80' (passing over found iron pins at 59.00 feet and 83.40 feet) to a found iron pin; Thence S12°51'55"W 73.90 feet to a point; Thence N77°20'27"W 46.73 feet to a point; Thence N13°02'16"E 15.77 feet to a point; Thence N77°29'16"W 22.69 feet to a point; Thence S12°51'23"W 10.65 feet to a point; Thence N77°08'37"W 54.30 feet to a point; Thence S12°51'23"W 100.05 feet to a point on the north right-of-way line of West Front Street; Thence along said north right-of-way line of West Front Street N77°20'27"W 14.60 feet to a point; Thence N12°51'23"E 89.00 feet to a point; Thence N77°08'37"W 29.56 feet to a point; Thence N32°20'22"E 14.17 feet to a point; Thence N57°39'38"W 35.62 feet to a point; Thence S32°20'22"W 121.54 feet to a point on the north right-of-way of West Front Street; Thence along said north right-of-way line of West Front Street N77°20'27"W 42.99 feet to a found drill hole in the concrete sidewalk; Thence N13°11'21"E 60.87 feet to a point; Thence N25°50'03"E 38.43 feet to a point; Thence N32°50'27"E 231.58 feet to a point; Thence S74°46'27"E 81.67 feet to a point; Thence S72°09'49"E 333.65 feet to a point; Thence S13°05'18"W 0.86 feet to a point; Thence S71°24'45"E 227.25 feet to a point on the west right-of-way line of South Monroe Street; Thence along said west right-of-way line of South Monroe Street S27°41'42"W 94.50 feet to the POINT OF BEGINNING, containing 2.505 acres of land, more or less. Being subject to easements and restrictions of record, if any. Said parcel surveyed by The Mannik and Smith Group in July of 2010.

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CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Endorsement of the River Raisin Heritage Corridor- East Master Plan

DISCUSSION: The City of Monroe entered into a development agreement with the Port of Monroe and the Monroe County Historical Society in 2005 to fund a master plan and manage properties for the future development of the River Raisin Battlefield and the surrounding area. At that time, the City allocated matching funds in the amount of \$35,000 to secure the services of a consultant to prepare the master plan; and the professional planning firm of Beckett & Raeder, Inc. was ultimately engaged to complete the plan. Throughout 2012 and 2013, the plan was developed under the direction of the Monroe County Historical Society, with the full support of the City administrative staff and elected officials.

The City staff and elected officials, City of Monroe Citizens Planning Commission, Monroe County Historical Society representatives, Port of Monroe representatives, National Parks Service staff, and other communities partners received regular briefings on the project; and provided input into the concepts and land use recommendations that were ultimately included in the plan. The City hosted an advertised public meeting on June 7, 2013 to present and receive input on these concepts and land use recommendations; and City staff continues to solicit input on the primary elements of the plan. The *River Raisin Heritage Corridor- East Master Plan* was completed in July 2013 and distributed to the community partners for review.

IT IS RECOMMENDED that City Council endorse the River Raisin Heritage Corridor- East Master Plan in the form of the attached resolution.

CITY MANAGER RECOMMENDATION:

For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended

APPROVAL DEADLINE: February 18, 2014

REASON FOR DEADLINE: Incorporation of the River Raisin Heritage Corridor- East Master Plan concepts and recommendation into the pending updates of the City of Monroe Comprehensive Plan, and Parks and Recreation Master Plan.

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N.A.

INITIATED BY: Monroe City Council and the Monroe County Historical Society

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

<u>COST AND REVENUE PROJECTIONS:</u>		
	Cost of Total Project	\$ 70,000
	Cost of This Project Approval	\$ 0
	Related Annual Operating Cost	\$ 0
	Increased Revenue Expected/Year	\$ TBD*

* Increased investment in the Corridor area should lead to higher property values.

<u>SOURCE OF FUNDS:</u>	City	Account Number	Amount
	<u>Other Funds</u>		

Budget Approval: _____

FACT SHEET PREPARED BY: Dan Swallow, Director of Economic and Community Development **DATE:** 02/12/14

REVIEWED BY: George Brown, City Manager



DATE:

COUNCIL MEETING DATE: February 18, 2014

**CITY OF MONROE
RESOLUTION**

Endorsement of the River Raisin Heritage Corridor- East Master Plan

1 **WHEREAS**, the City of Monroe entered into a development agreement with the Port of
2 Monroe and the Monroe County Historical Society to fund a master plan for the future
3 development of the River Raisin Battlefield and the surrounding area; and

4 **WHEREAS**, the City of Monroe allocated matching funds in the amount of \$35,000 to
5 secure the services of a consultant to prepare the master plan; and

6 **WHEREAS**, the professional planning firm of Beckett & Raeder, Inc. was engaged to
7 complete the master plan under the direction of the Monroe County Historical Society;
8 and

9
10 **WHEREAS**, the City of Monroe staff and elected officials, City of Monroe Citizens
11 Planning Commission, Monroe County Historical Society representatives, Port of
12 Monroe representatives, National Parks Service staff, and other communities partners
13 have received briefings on the concepts and land use recommendations that were
14 developed as part of the master plan; and

15
16 **WHEREAS**, the City of Monroe hosted an advertised public meeting on June 7, 2013 to
17 present and receive input on the concepts and land use recommendations that were
18 developed as part of the master plan; and

19
20 **WHEREAS**, the *River Raisin Heritage Corridor- East Master Plan* was completed in July
21 2013 and distributed to the community partners for review.

22 **NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Monroe
23 hereby endorses the concepts and land use recommendations presented in the *River*
24 *Raisin Heritage Corridor- East Master Plan*.

25 **BE IT FURTHER RESOLVED**, that the City Council hereby directs the City Planning and
26 Recreation staff to incorporate the applicable concepts and land use recommendations
27 found in the *River Raisin Heritage Corridor- East Master Plan* into the pending updates
28 of the City of Monroe Comprehensive Plan, *Resilient Monroe*, and City of Monroe Parks
29 and Recreation Master Plan currently under review and consideration by the Citizens
30 Planning Commission and the Recreation Advisory Committee.

31
32 Motion:

33 Seconded By:

34

35 Ayes:

36 Nays:

37 Absent:

38

39

40 **RESOLUTION DECLARED ADOPTED**

41

42 I, Michelle J. LaVoy, City Clerk-Treasurer of the City of Monroe, County of Monroe, State
43 of Michigan, do hereby certify that the foregoing is an exact copy of a Resolution
44 adopted by the City Council of said City, at a regular meeting thereof held on the 18th
45 day of February, 2014.

46

47

48

49

50

51

Michelle J. LaVoy
City Clerk-Treasurer



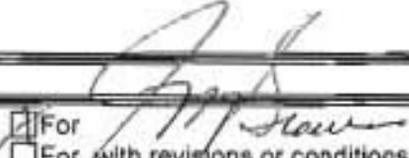
CITY COUNCIL AGENDA FACT SHEET

RELATING TO: RESOLUTION TO ADOPT THE PARKS AND RECREATION MASTER PLAN 2014-2018

DISCUSSION: A comprehensive update of the City of Monroe Parks and Recreation Master Plan is finished and ready for approval. This 5 year action plan includes a comprehensive park inventory with maintenance and accessibility ratings. Feedback was encouraged through a public input process to give direction for future planning for programming and parks. The main goals addressed in the plan are; to provide safe, high quality recreational experiences, to fully leverage Monroe's recreational waterfront assets, and to full leverage historic assets within Monroe's recreation system.

IT IS RECOMMENDED that City Council adopt the resolution approving the City of Monroe Parks and Recreation Master Plan 2014-2018, and authorize City staff to complete the administrative steps necessary to certify the Plan with the Michigan Department of Natural Resources.

CITY MANAGER RECOMMENDATION:

- 
 For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended

APPROVAL DEADLINE: February 18, 2014

REASON FOR DEADLINE: Filing deadline with MDNR to be eligible to apply for MNRTF grant(s) in April 2014

STAFF RECOMMENDATION: For Against

REASON AGAINST: N/A

INITIATED BY: Economic & Community Development Division, Recreation Department

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Recreation Dept, City of Monroe, Dept. of Public Services

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$ N/A
	Cost of This Project Approval	\$ 0
	Related Annual Operating Cost	\$ 0*
	Increased Revenue Expected/Year	\$ 0

* Funding for the projects recommended in the plan must be separately approved by City Council

SOURCE OF FUNDS:	<u>City</u>	Account Number	Amount
			\$ N/A
	<u>Other Funds</u>		\$ N/A
			\$ N/A
			\$ N/A
			\$ N/A

Budget Approval: _____

FACT SHEET PREPARED BY: Loretta LaPointe, Recreation Manager

DATE: 1/28/14

REVIEWED BY: Dan Swallow, Director of Economic & Community Development

DATE: 2/7/14

COUNCIL MEETING DATE: 2/18/14



Resolution

Adoption of the City of Monroe Parks and Recreation Master Plan 2014-2018

Whereas, the City of Monroe has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five year period covering the years 2014 through 2018, and

Whereas the residents of the City of Monroe were provided a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all the aspects of the recreation and natural resource conservation of the plan, and

Whereas, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least two weeks, and

Whereas, a final public comment session was held on January 22, 2014 at Monroe City Hall, 120 E. First St., to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

Whereas the City of Monroe has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the City of Monroe, and

Whereas, after the public meeting, the City of Monroe Recreation Advisory Commission voted to adopt said recreation and natural resources conservation plan.

Now, therefore be it resolved that City of Monroe hereby adopts the City of Monroe Parks and Recreation Master Plan 2014-2018.



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Proposed Capital Improvements Program Budget – Fiscal Year 2014-2015

DISCUSSION: Attached for review and consideration is the proposed Capital Improvements Program (CIP) Budget for fiscal year 2014-2015 and the future projects list for the subsequent five years through FY 2019-2020. With this proposed budget, the City continues to pursue an aggressive program particularly related to public infrastructure and improvements to city-owned facilities, such as City streets, water and wastewater facilities and the ALCC Building. The proposed budget continues more significant investments in the parks system with projects proposed for the Mark G. Worrell Memorial Trailway, and new lighting and cameras for St. Mary’s Park and the Riverwalk. The goal is to make improvements to highly utilized recreation facilities in accordance with the City Council’s objective to provide premier facilities to the residents.

The CIP Budget Team reviewed proposals and met with department heads and agency directors to develop the proposed capital budget, as well as projections for the next five years. This budget was transmitted to City Council and the Citizens Planning Commission (CPC) for review prior to a joint work session held by the two boards on Monday, January 13, 2014. The joint session provided an opportunity for Council Members and Planning Commissioners to hear presentations on the various projects being proposed for the upcoming year.

The proposed capital budget for FY 2014-2015 totals \$5,308,900.00; reflecting several funding sources which include: the General Fund at \$865,000.00; \$391,000.00 in Major Streets; \$70,000.00 in Local Streets; \$1,385,000.00 from the City’s enterprise funds (Water and Wastewater); \$1,987,900.00 from a variety of funding sources and mechanisms that comprise the Additional/Alternate Funding category; and \$610,000.00 in prior funding allocations.

Per City Charter and the Michigan Planning Enabling Act (PA 33 of 2008), the Citizens Planning Commission reviewed the proposed budget and recommended approval with amendments at its special meeting on Monday, January 27, 2014. The Commission members noted that there is still significant information that needs to be developed for the proposed Public Safety Facility; and the Commission did not feel comfortable including that project in their recommendation until there were more developed alternatives, budget and timeline information.

IT IS RECOMMENDED: that City Council approve the FY 2014-2015 Capital Improvements Program Budget; after considering any comments received at the public hearing.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: February 18, 2014

REASON FOR DEADLINE: Charter requires approval of the Capital Improvements Program Budget by the last day of February

STAFF RECOMMENDATION: For Against

REASON AGAINST: N/A

INITIATED BY: Economic & Community Development Division, Planning Department

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Capital Improvements Program, City Council, City Departments, Citizens Planning Commission, and Citizens

FINANCES

COST AND REVENUE PROJECTIONS:		
Cost of Total Project		\$ 5,308,900.00*
Cost of This Project Approval		\$*
Related Annual Operating Cost		\$*
Increased Revenue Expected/Year		\$*

* Subject to future contract and purchase approvals by the City Council- Please see attached budget for funding sources.

SOURCE OF FUNDS:	City	Account Number	Amount
		General Fund	\$*
			\$
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: 

*Please see attached budget for funding sources.

FACT SHEET PREPARED BY: Dan Swallow, AICP, Director, Dept of Economic & Community Development **DATE:** 2/12/14

REVIEWED BY: George Brown, City Manager



DATE:

COUNCIL MEETING DATE: February 18, 2014

Recommended FY 2014/2015
Capital Budget

Department	Project	General Fund	Major Streets	Local Streets	Enterprise	Add / Alternate Funding	Prior Funding	Total Project Cost	Source of Add/Alt Funding
ALCC	Building Renovations					\$150,000	\$300,000	\$450,000	1
	SUB-TOTAL	\$0	\$0	\$0	\$0	\$150,000	\$300,000	\$450,000	
Building City Hall								\$0	
	SUB-TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Engineering Streets	E. Noble Resurfacing- Monroe to Dixie (Fed)		\$241,000			\$324,000	\$80,000	\$625,000	2
	E. Third Resurfacing- Scott to Winchester		\$40,000					\$40,000	
	Roesler Street Bridge Rehabilitation					\$1,150,000	\$100,000	\$1,250,000	15
	Westam Resurfacing- Winston to Huron	\$115,000		\$70,000			\$20,000	\$205,000	
	Winston Ct. Resurfacing	\$35,000						\$35,000	
	Borgess Widening / Resurfacing					\$135,000	\$40,000	\$175,000	1
	W. Fourth Resurfacing- Hubble to Harrison	\$80,000						\$80,000	
	W. Sixth Resurfacing- Union to Monroe	\$240,000						\$240,000	
	E. Sixth Resurfacing- Monroe to Scott	\$70,000	\$110,000					\$180,000	
	SUB-TOTAL	\$540,000	\$391,000	\$70,000	\$0	\$1,609,000	\$220,000	\$2,830,000	
Infrastructure	2014 Sidewalk Replacement Program	\$50,000				\$30,000		\$80,000	4
	Mason Run Drain Clean-out City Share*	\$75,000						\$75,000	
	SUB-TOTAL	\$125,000	\$0	\$0	\$0	\$30,000	\$0	\$155,000	
Public Services/Parks	Mark G. Worrell Memorial Trailway Resurfacing	\$100,000					\$50,000	\$150,000	
	St. Mary's Park & Riverwalk Lighting / Security Cameras	\$80,000				\$40,000	\$40,000	\$140,000	3
	South Monroe Street Tree Planting	\$20,000						\$20,000	
	N. Dixie Highway Street Tree Planting	\$20,000						\$20,000	
	SUB-TOTAL	\$200,000	\$0	\$0	\$0	\$40,000	\$90,000	\$330,000	

Recommended FY 2014/2015
Capital Budget

Department	Project	General Fund	Major Streets	Local Streets	Enterprise	Add / Alternate Funding	Prior Funding	Total Cost by Project	Source of Add/Alt Funding	
Info Tech								\$0		
								\$0		
	SUB-TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
MCLS	Navarre Library Replacement Windows & Blinds	\$0				\$40,000		\$40,000	1	
	SUB-TOTAL	\$0	\$0	\$0	\$0	\$40,000	\$0	\$40,000		
Public Safety								\$0		
								\$0		
	SUB-TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Wastewater	Sanitary Sewer System Rehab/Replacement				\$95,600			\$95,600		
	W. Fourth Street Sanitary Sewer- Hubble to East of Smith				\$15,500	\$118,900		\$134,400	4	
								\$0		
	SUB-TOTAL	\$0	\$0	\$0	\$111,100	\$118,900	\$0	\$230,000		
Water	Distribution Division	E. Noble Ave. Water Main Loop- Monroe to E of RR				\$529,900		\$529,900		
		Western Ave Water Main- Winston Ct. to Western Ct.				\$241,000		\$241,000		
		Roessler St. Bridge Water Main- River Crossing				\$140,000		\$140,000		
		Dump Truck Replacement				\$83,000		\$83,000		
		SUB-TOTAL	\$0	\$0	\$0	\$993,900	\$0	\$0	\$993,900	
	Filtration	Security System Upgrade				\$70,000			\$70,000	
		Cathodic Protection Replacement				\$22,000			\$22,000	
		Bulk Fluoride Storage Tank Replacement				\$45,000			\$45,000	
		South Custer Booster Station Upgrades- Phase II				\$113,000			\$113,000	
	SUB-TOTAL	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000		
Water Partnership	PAP Security System Upgrade				\$30,000			\$30,000		
								\$0		
	SUB-TOTAL	\$0	\$0	\$0	\$30,000	\$0	\$0	\$30,000		

**Recommended FY 2014/2015
Capital Budget**

* Not a City project as it will be constructed and owned by the Monroe Co. Drain Commissioner, but funding needs to be reserved in the budget for the City's assessment.

FUND TOTALS	General Fund	\$865,000		\$865,000
	Major Streets		\$391,000	\$391,000
	Local Streets		\$70,000	\$70,000
	Wastewater Enterprise Fund		\$111,100	\$111,100
	Water Enterprise Fund		\$1,273,800	\$1,273,800
	Add / Alternate Funding		\$1,987,900	\$1,987,900
	Prior Funding			\$810,000
	TOTAL PROJECT COSTS:			\$6,308,900

Additional / Alternate Funding Source Key:	(1) CDBG Funds
	(2) Federal Aid Funds
	(3) DDA TIF
	(4) Assessments
	(5) Grant
	(6) Technology Fund/Information Systems Fund
	(7) Economic Development Fund
	(8) Parking Fund
	(9) Refuse Fund
	(10) Building Safety Fund
	(11) State
	(12) Federal
	(13) Monroe County
	(14) South County Water
	(15) Special Millage
<i>Prepared: 1/28/14</i>	



CAPITAL IMPROVEMENTS PROGRAM BUDGET WORKSHEET
2015/2020
Future Project Request Sheet

Please identify future projects that will require funding through the Capital Improvements Program Budget. Anticipated projects are to be shown in the year that the request will originate, as well as subsequent years in which funding will be requested. Please provide a project name, brief description, and estimated costs.

Department Name: **Arthur Lesow Community Center**

<i>2015/2016 Project Description</i>	Estimated Cost
Building Renovatlons – Renovate existing space to optimize facility usage, to meet requirements of barrier free access, and to address areas that are presently considered to be code violations. Year 4 of project.	\$150,000
2015 / 2016 Total:	\$150,000
<i>2016/17 Description</i>	
Concrete Plaza Area Repair and Renovation – Renovate existing concrete plaza area, repair / replace existing walks and slabs, replace landscaping and site furnishings, replace and enhance site lighting and monument and directional signs.	\$60,000
2016/2017 Total:	\$60,000
<i>2017/18 Description</i>	
2017/2018 Total	\$0
<i>2018/19 Description</i>	
2018/2019 Total	\$0
<i>2019/20 Description</i>	
2019/2020 Total	\$0



CAPITAL IMPROVEMENTS PROGRAM BUDGET WORKSHEET
2015 / 2020
Future Project Request Sheet

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Department Name: **Building Department**

<i>2015 / 2016 Project Description</i>	Estimated Cost
Retaining Wall Reconstruction	\$95,000
Remodel first and second floor restrooms	\$100,000
2016 / 2016 Total	\$ 195,000
<i>2016 / 2017 Project Description</i>	
Reconfigure & Renovate 3 rd Floor Office Space	\$150,000
2016 / 2016 Total	\$ 150,000
<i>2017 / 2018 Description</i>	
2017 / 2018 Total	
<i>2018 / 2019 Description</i>	
2018 / 2019 Total	
<i>2019 / 2020 Description</i>	
2019 / 2020 Total	



CAPITAL IMPROVEMENTS PROGRAM BUDGET WORKSHEET
2015 / 2020
Future Project Request Sheet

Please identify future projects that will require funding through the Capital Improvements Program Budget. Anticipated projects are to be shown in the year that the request will originate, as well as subsequent years in which funding will be requested. Please provide a project name, brief description, and estimated costs.

Department Name: **Engineering - Streets**

<i>2015 / 2016 Project Description</i>	Estimated Cost
East Third Street Resurfacing – Scott to Winchester – Replacement of all curbs, 3" milling and resurfacing. Federal Aid 2015 project, design in FY 14-15, construction in FY 15-16.	\$600,000
North Macomb Street Resurfacing – Elm to Grove – Spot curb replacement, 3" milling and resurfacing. Federal Aid 2016 project, design in FY 15-16, construction in FY 16-17.	\$25,000
Riverview Avenue Spot Reconstruction – Oakwood to Cole – Reconstruction of spot areas of concrete roadway, replacement with 8" concrete. Federal Aid 2016 project, design in FY 15-16, construction in FY 16-17.	\$15,000
Winchester Street Resurfacing – First to River Raisin – spot curb replacement, 3" milling and resurfacing. Federal Aid 2016 project, design in FY 15-16, construction in FY 16-17.	\$30,000
East Third Street Resurfacing – Monroe to Scott – Replacement of all curbs, 3" milling and resurfacing. Federal Aid 2016 project, design in FY 15-16, construction in FY 16-17.	\$15,000
Stockton Drive Resurfacing – full length – Spot curb replacement, 3" milling and resurfacing	\$120,000
Richards Drive Resurfacing – Riverside to Donnalee – Replacement of all curb and gutter, 3" milling and resurfacing.	\$225,000
Stone Street Resurfacing – Telegraph to Front – Replacement of all curb and gutter, 3" milling and resurfacing.	\$310,000
Jefferson Court Resurfacing – Western to Huron – Replacement of all curb and gutter, 3" milling and resurfacing.	\$120,000
Sylvan Drive Resurfacing – full length – Replacement of all curb and gutter, 3" milling and resurfacing.	\$125,000
2015 / 2016 Total	\$1,585,000
<i>2016 / 2017 Project Description</i>	
North Macomb Street Resurfacing – Elm to Grove – Construction using Monroe Urban Area Federal Funds	\$260,000
Riverview Avenue Spot Reconstruction – Oakwood to Cole – Construction using Monroe Urban Area Federal Funds	\$125,000
Winchester Street Resurfacing – First to River Raisin – Construction using Monroe Urban Area Federal Funds	\$235,000
East Third Street Resurfacing – Monroe to Scott – Construction using Monroe Urban Area Federal Funds	\$225,000

West Front Street Resurfacing – Telegraph to First – Spot curb replacement, 3" milling and resurfacing. Federal Aid 2017 project, design in FY 16-17, construction in FY 17-18.	\$30,000
Conant Avenue Resurfacing – Wood to Third – Spot curb replacement, 3" milling and resurfacing.	\$315,000
Maple Boulevard (east) Resurfacing – Maywood to Greenwood – Replacement of all curbs, 3" milling and resurfacing.	\$300,000
Harrison Street Reconstruction – Eighth to Fourth – Reconstruction of existing pavement, installation of 8" concrete.	\$320,000
East Grove Street Resurfacing – Macomb to east end – Replacement of all curbs, 3" milling and resurfacing.	\$125,000
	2016 / 2017 Total: \$1,935,000
<i>2017 / 2018 Description</i>	
West Front Street Resurfacing – Telegraph to First – Construction using Monroe Urban Area Federal Funds	\$570,000
West First Street Reconstruction – Harrison to Monroe – Reconstruction of existing pavement, installation of 8" concrete base and 3" asphalt surface. Federal Aid 2018 project, design in FY 17-18, construction in FY 18-19.	\$25,000
Kentucky Avenue Reconstruction – Sixth to First – Reconstruction of existing pavement, installation of 8" concrete. Federal Aid 2018 project, design in FY 17-18, construction in FY 18-19.	\$40,000
Maple Avenue (west) Resurfacing – Linwood to Orchard – Replacement of all curbs, 3" milling and resurfacing.	\$275,000
Union Street Resurfacing – Eighth to Sixth – Spot curb replacement, 3" milling and resurfacing.	\$60,000
East Fifth Street Resurfacing – Monroe to Scott – Spot curb replacement, 1-1/2" milling and resurfacing.	\$130,000
South Roessler Street Reconstruction – Fifth Street to cul-de-sac south – Reconstruction of existing pavement, installation of 8" concrete	\$70,000
Cranbrook Boulevard Resurfacing – North Custer to Armitage – Replacement of all curbs, 3" milling and resurfacing	\$250,000
Cranbrook Boulevard Reconstruction – Armitage to Payson – Reconstruction of existing pavement, installation of 8" concrete	\$250,000
	2017 / 2018 Total: \$1,670,000
<i>2018 / 2019 Description</i>	
West First Street Reconstruction – Harrison to Monroe – Construction using Monroe Urban Area Federal Funds	\$175,000
Kentucky Avenue Reconstruction – Sixth to First – Construction using Monroe Urban Area Federal Funds	\$270,000
Jones Avenue Resurfacing – DPS facility to LaPlaisance – Resurfacing of roadway, may include widening in some areas, curb installation, and realignment depending on available funds. Federal Aid 2019 project, design in FY 18-19, construction in FY 19-20.	\$50,000
John L Drive Resurfacing – full length – Replacement of all curbs, 3" milling and resurfacing. May also include installation of new storm sewer to serve adjacent homes.	\$380,000
Sackett Avenue Resurfacing – Noble to Lorain – Replacement of all curbs, 3" milling and resurfacing.	\$110,000

West Lorain Street Reconstruction – John Rolfe Drive to Telegraph Road – Reconstruction of existing pavement, installation of 8" concrete.	\$355,000
Borgess Avenue Resurfacing – Elm to Vine – Replacement of all curbs, 3" milling and resurfacing	\$200,000
	2018 / 2019 Total: \$1,540,000
<i>2019 / 2020 Description</i>	
Jones Avenue Resurfacing – DPS facility to LaPlaisance – Construction using Monroe Urban Area Funds.	\$550,000
Arbor Avenue Resurfacing – Linwood to Orchard – Replacement of all curbs, 3" milling and resurfacing	\$325,000
Toll Street Reconstruction – Lorain to Roessler – Reconstruction of existing pavement, installation of 8" concrete	\$575,000
	2019 / 2020 Total: \$1,450,000



CAPITAL IMPROVEMENTS PROGRAM BUDGET WORKSHEET
2015 / 2020
Future Project Request Sheet

Please identify future projects that will require funding through the Capital Improvements Program Budget. Anticipated projects are to be shown in the year that the request will originate, as well as subsequent years in which funding will be requested. Please provide a project name, brief description, and estimated costs.

Department Name: **Engineering - Infrastructure**

<i>2015 / 2016 Project Description</i>	Estimated Cost
Sidewalk Replacement Program – annual program for replacement of sidewalks in targeted area, City is on 8-year to 10-year cycle, property owners pay for maintenance of their walks, City is responsible for tree damage. Proposed program area for FY 15-16 would be north of the River, between North Roessler and North Monroe.	\$100,000
Storm Sewer Program – annual program for replacement of existing storm sewers, and / or installation of new sewers in locations lacking them.	\$25,000
Airport Taxilane Rehabilitation – rehabilitation (resurfacing) of existing paved areas around various hangar areas and connecting to the primary taxiway and primary apron areas	\$315,000
2015 / 2016 Total: \$440,000	
<i>2016 / 2017 Description</i>	
Sidewalk Replacement Program – proposed program area would be north of the River, from North Roessler through Riverside Manor	\$100,000
Storm Sewer Program	\$25,000
Airport Taxilane Rehabilitation	\$93,000
2016 / 2017 Total: \$218,000	
<i>2017 / 2018 Description</i>	
Sidewalk Replacement Program – proposed program area would be north of the River (Frenchman's Bend) and south of the River, west of Telegraph Road	\$100,000
Storm Sewer Program	\$25,000
Airport Weather Station Component Replacement – replacement of primary components in existing weather station	\$65,000
2017 / 2018 Total: \$190,000	
<i>2018 / 2019 Description</i>	
Sidewalk Replacement Program – proposed program area would be south of the River, between Telegraph and Monroe Street	\$100,000
Storm Sewer Program	\$25,000
Airport Roadway Resurfacing – resurfacing of airport access roadway	\$168,000
2018 / 2019 Total: \$293,000	
<i>2019 / 2020 Description</i>	
Sidewalk Replacement Program – proposed program area would be south of the River, between South Monroe Street and Scott Street	\$100,000
Storm Sewer Program	\$25,000
2019 / 2020 Total: \$125,000	



CAPITAL IMPROVEMENTS PROGRAM BUDGET WORKSHEET
2015 / 2020
Future Project Request Sheet

Please identify future projects that will require funding through the Capital Improvements Program Budget. Anticipated projects are to be shown in the year that the request will originate, as well as subsequent years in which funding will be requested. Please provide a project name, brief description, and estimated costs.

Department Name: **Recreation / Department of Public Services (Parks)**

<i>2015 / 2016 Project Descriptions</i>	Estimated Cost
Mark G. Worrell Memorial Trailway Resurfacing	\$100,000
Munson Park Ball Diamond Parking Lot Resurfacing	\$100,000
Munson Park Rear Parking Lot Paving	\$75,000
Riverwalk Extension Soldiers & Sailors, WWTP- Engineering & Prelim. Design	\$75,000
Munson Park Play Structure Rehabilitation	\$20,000
Play Equipment Replacement	\$25,000
2015 / 2016 Total	\$ 395,000
<i>2016 / 2017 Project Descriptions</i>	
Riverwalk Extension Soldiers & Sailors, WWTP- Construction	\$750,000
Plum Creek Park Site Improvements	\$25,000
Munson Park Ball Diamond Fencing Replacement	\$12,000
Portable Toilet Enclosures Installation	\$15,000
Hellenberg Field/Boat Launch Restroom Rehabilitation	\$10,000
Play Equipment Replacement	\$25,000
2016 / 2017 Total	\$ 837,000
<i>2017 / 2018 Project Descriptions</i>	
Altrusa Park Stairs Installation, Stage Rehabilitation	\$25,000
Mill Race Park Canoe and Kayak Access and Launch	\$225,000
Soldiers and Sailors Park Tennis Court Resurfacing	\$100,000
Park Signage Replacement- Various Parks	\$20,000
Play Equipment Replacement	\$25,000
2017 / 2018 Total	\$ 395,000
<i>2018 / 2019 Descriptions</i>	
Lavender Park Renovations and Repurposing	\$25,000
River Aux Raisins Park Development (City Matching funds)	\$40,000
Park Signage Replacement- Various Parks	\$20,000
Play Equipment Replacement	\$25,000
Cappuccilli Park Riverfront Improvements	\$110,000
Hendricks Park Disc Golf Course	\$15,000
Play Equipment Replacement	\$25,000
Riverwalk Extension WWTP- Winchester Bridge: Engineering & Prelim. Design	\$75,000
2018 / 2019 Total	\$ 335,000

<i>2019 / 2020 Descriptions</i>	
Riverwalk Extension WWTP- Winchester Bridge: Construction	\$750,000
Portable Restroom Enclosures (Munson, Soldiers & Sailors Parks)	\$50,000
Play Equipment Replacement	\$25,000
2019 / 2020 Total	\$ 825,000



CAPITAL IMPROVEMENTS PROGRAM BUDGET WORKSHEET
2015 / 2020
Future Project Information Sheet

Please identify future projects that will require funding through the Capital Improvements Program Budget. Anticipated projects are to be shown in the year that the request will originate, as well as subsequent years in which funding will be requested. Please provide a project name, brief description, and estimated costs.

Department Name: **Monroe Multi-Sports Complex**

<i>FY 2015-16 Project Descriptions</i>	Estimated Cost
Compressor # 1 Rebuild or Replacement	\$30,000.00
Hot Water Boiler for HVAC System	\$25,000.00
FY 2015-16 Total	\$55,000.00
<i>FY 2016-17 Project Descriptions</i>	
Rubber Flooring for Ice Arena Public Areas	\$30,000.00
Bounce Mania Replacement Equipment	\$30,000.00
FY 2016-17 Total	\$60,000.00
<i>FY 2017-18 Project Descriptions</i>	
Building Painting of Interior of Facility	\$20,000.00
Computer System Upgrades (Network, Office Computers)	\$20,000.00
FY 2017-18 Total	\$40,000.00
<i>FY 2018-19 Project Descriptions</i>	
Ice Resurfacer (New)	\$100,000.00
FY 2018-19 Total	\$100,000.00
<i>FY 2019-20 Project Descriptions</i>	
FY 2019-20 Total	



CAPITAL IMPROVEMENTS PROGRAM BUDGET WORKSHEET
 2015 / 2020
 Future Project Information Sheet

Please identify future projects that will require funding through the Capital Improvements Program Budget. Anticipated projects are to be shown in the year that the request will originate, as well as subsequent years in which funding will be requested. Please provide a project name, brief description, and estimated costs.

Department Name: **Monroe County Library System**

	Estimated Cost
<i>FY 2015-16 Project Descriptions</i>	
Dorsch Library Furnishings	\$32,000
FY 2015-16 Total	\$32,000
<i>FY 2016-17 Project Descriptions</i>	
Dorsch Library Furnishings	\$32,000
FY 2016-17 Total	\$32,000
<i>FY 2017-18 Project Descriptions</i>	
Dorsch Library Furnishings	\$32,000
FY 2017-18 Total	\$32,000
<i>FY 2018-19 Project Descriptions</i>	
Dorsch Library Furnishings	\$32,000
FY 2018-19 Total	\$32,000
<i>FY 2019-20 Project Descriptions</i>	
Dorsch Library Furnishings	\$32,000
FY 2019-20 Total	\$32,000



CAPITAL IMPROVEMENTS PROGRAM BUDGET WORKSHEET
2015 / 2020
Future Project Information Sheet

Please identify future projects that will require funding through the Capital Improvements Program Budget. Anticipated projects are to be shown in the year that the request will originate, as well as subsequent years in which funding will be requested. Please provide a project name, brief description, and estimated costs.

Department Name: **Public Safety Division**

	Estimated Cost
<i>FY 2015-16 Project Descriptions</i>	
New Public Safety Department Facility Design and Construction	\$15,000,000.00
FY 2015-16 Total	\$15,000,000.00
<i>FY 2016-17 Project Descriptions</i>	
FY 2016-17 Total	
<i>FY 2017-18 Project Descriptions</i>	
FY 2017-18 Total	
<i>FY 2018-19 Project Descriptions</i>	
FY 2018-19 Total	
<i>FY 2019-20 Project Descriptions</i>	
FY 2019-20 Total	



CAPITAL IMPROVEMENTS PROGRAM BUDGET WORKSHEET
2015 / 2020
Future Project Information Sheet

Please identify future projects that will require funding through the Capital Improvements Program Budget. Anticipated projects are to be shown in the year that the request will originate, as well as subsequent years in which funding will be requested. Please provide a project name, brief description, and estimated costs.

Department Name: **Wastewater Department**

<i>2015 / 2016 Project Description</i>	Estimated Cost
Sanitary Sewer System Rehabilitation / Replacement (Includes replacement / rehabilitation)	\$185,000
Pump Station Rehabilitation-Ravenwood & Winchester (upgrade station to current standards)	\$285,000
Septage Station Rehabilitation (Controls and Heat)	\$30,000
2015 / 2016 Total	\$500,000
<i>2016 / 2017 Project Description</i>	
Sanitary Sewer System Rehabilitation/Replacement (Includes replacement / rehabilitation)	\$92,000
Pump Station Rehabilitation-Lavender South (upgrade station to current standards)	\$140,000
Drain Line Replacement-South Tunnel	\$18,000
Roof Replacement-Chlorine Room/Rear of Primary Building	\$30,000
Polebarn Repairs (Roof, Overhead Doors, Drains & Walls)	\$15,000
Primary Tank #3 & #4 Rehabilitation (Replace equipment & repairs to bridge / concrete tank)	\$60,000
Valve Replacement (Mixed Liquor, Tunnel & Splitter Box)	\$200,000
Collection System Camera and Truck Replacement	\$150,000
2016 / 2017 Total	\$705,000
<i>2017 / 2018 Description</i>	
Sanitary Sewer System Rehabilitation/Replacement (Includes replacement / rehabilitation)	\$100,000
Lift Station Truck Replacement	\$100,000
Settled Waste Wet Well Room Repairs	\$100,000
2017 / 2018 Total	\$300,000
<i>2018 / 2019 Description</i>	
Sanitary Sewer System Rehabilitation/Replacement (Includes replacement / rehabilitation)	\$110,000
Pump Station Rehabilitation-Stony Point #2 (upgrade station to current standards)	\$135,000
Transformer Replacement (T-3, Sunset)	\$40,000
Vactor Replacement	\$475,000
2018 / 2019 Total	\$760,000
<i>2019 / 2020 Description</i>	

Sanitary Sewer System Rehabilitation/Replacement (Includes replacement / rehabilitation)	\$145,000
Pump Station Rehabilitation-Dartmoor, Keegan & Stony Point #4 (upgrade station to current standards)	\$465,000
Final Effluent pH Adjustment System	\$15,000
	2019 / 2020 Total \$625,000



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Department Name: **Water Distribution**

<i>FY 2015-16 Project Descriptions</i>	Estimated Cost
E. Third St – Scott to Winchester (Replacement of the 6 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$692,000
Stockton Dr Water Main - Borgess to Monroe (Replacement of the 6 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$136,700
Jefferson Ct Water Main - Western to Huron (Replacement of the 6 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$251,000
Sylvan Dr Water Main - Borgess to Monroe (Replacement of the 6 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$143,420
Excavator Replacement (Replacement of 2008 Komatsu)	\$70,000
<i>FY 2015-16 Total</i>	\$1,293,120
<i>FY 2016-17 Project Descriptions</i>	
N. Macomb St. Water Main- Elm to Grove (Replacement of the 6 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$516,400
Winchester St Water Main- First to River (Replacement of the 14 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$294,300
Conant Ave Water Main - Wood to Third (Replacement of the 6 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$319,500
E. Grove from Macomb to E. End (Abandon old main and tie services over to newer main with the roadway project).	\$40,000
<i>FY 2016-17 Total</i>	\$1,170,200
<i>FY 2017-18 Project Descriptions</i>	
W. Maple Blvd Water Main – Linswood to N. End (Replacement of the 6 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$440,360
Union St. Water Main-8th to 5th (Replacement of the 10 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$279,000
W. Front St Water Main – Telegraph and First (Replacement of the 6	\$457,660

inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	
FY 2017-18 Total	\$ 1,177,020
<i>FY 2018-19 Project Descriptions</i>	
Kentucky Ave Water Main - First to Fourth (Replacement of the 12 inch diameter steel water main with a 20 inch diameter lined water main to improve system reliability and performance with the roadway project).	\$222,200
Borgess Ave –Elm to Willow (Replacement of the 6 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$121,200
Arbor Ave Water Main - Linswood to Orchard (Replacement of the 6 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$347,440
Linswood Ave Water Main - Riverview to Maple (Replacement of the 6 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow).	\$119,180
Stedman Dr Water Main - Borgess to Monroe (Replacement of the 6 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$48,480
Standish Dr Water Main - Borgess to Monroe (Replacement of the 6 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$82,820
Stanford Dr Water Main - Borgess to Monroe (Replacement of the 6 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$123,220
Dump Truck Replacement (Replacement	\$83,000
FY 2018-19 Total	\$1,147,540
<i>FY 2019-20 Project Descriptions</i>	
Smith and Harrison St Water Main Loop - (Install 8 inch diameter lined water main to provide system redundancy, reliability, pressure, and water quality via creating a loop).	\$70,700
E. Ninth St Water Main - Relsig to Kentucky (Install a public 8 inch diameter water main to replace the private 2 inch diameter unlined galvanized water service to improve system reliability, water quality, pressure, and fire flow via SAD).	\$119,180
Parkwood Ave Water Main - Hollywood to Maple (Replacement of the 6 inch diameter unlined cast iron water main to improve system reliability, water quality, pressure, and fire flow with the roadway project).	\$206,040
Keegan Rd from Dunbar to Albain (Replacement or rehabilitation of the 12 inch diameter ductile watermain to improve system reliability, water quality, pressure, and fire flow).	\$737,300
Excavator Replacement/Trailer (Replacement of 2008 Excavator/trailer)	\$70,000
FY 2019-20 Total	\$1,203,220



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Department Name: **Water Filtration**

<i>FY 2015-16 Project Descriptions</i>	Estimated Cost
Stand-By Power Generator Rehabilitation/Replacement (Rehabilitation or replacement of the two stand-by power generators at the Water plant. The generators were installed in 1978).	\$50,000
South Custer Booster Station Service Area Upgrades-Phase II: Eng. & Construction (Upgrades to the South Custer Booster Station service area to meet regulatory and future water demands).	\$200,000
<i>FY 2015-16 Total</i>	\$250,000
<i>FY 2016-17 Project Descriptions</i>	
Stand-By Power Generator Rehabilitation/Replacement (Rehabilitation or replacement of the two stand-by power generators at the Water plant. The generators were installed in 1978).	\$50,000
South Custer Booster Station Service Area Upgrades-Phase II: Eng. & Construction (Upgrades to the South Custer Booster Station service area to meet regulatory and future water demands).	\$200,000
<i>FY 2016-17 Total</i>	\$250,000
<i>FY 2017-18 Project Descriptions</i>	
South Custer Booster Station Service Area Upgrades-Phase II: Eng. & Construction (Upgrades to the South Custer Booster Station service area to meet regulatory and future water demands).	\$200,000
Raw Water Line Evaluation (Survey and evaluate existing 30" raw water line from Raw Water Station to Water Plant for integrity and capacity).	\$50,000
<i>FY 2017-18 Total</i>	\$250,000
<i>FY 2018-19 Project Descriptions</i>	
South Custer Booster Station Service Area Upgrades-Phase II: Eng. & Construction (Upgrades to the South Custer Booster Station service area to meet regulatory and future water demands).	\$200,000
Raw Water Line Evaluation (Survey and evaluate existing 30" raw water line from Raw Water Station to Water Plant for integrity and capacity).	\$50,000
<i>FY 2018-19 Total</i>	\$250,000

<i>FY 2019-20 Project Descriptions</i>	
South Custer Booster Station Service Area Upgrades-Phase II: Eng. & Construction (Upgrades to the South Custer Booster Station service area to meet regulatory and future water demands).	\$250,000
<i>FY 2019-20 Total</i>	\$250,000



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Department Name: **Raw Water Partnership**

	Estimated Cost
<i>FY 2015-16 Project Descriptions</i>	
P.A.P. Addition of Raw Water Pump (Funding allocation to install additional new raw water pump and appurtenances to match the water plants treatment capacity).	\$132,500
<i>FY 2015-16 Total</i>	\$132,500
<i>FY 2016-17 Project Descriptions</i>	
P.A.P. Addition of Raw Water Pump (Funding allocation to install additional new raw water pump and appurtenances to match the water plants treatment capacity).	\$132,500
<i>FY 2016-17 Total</i>	\$132,500
<i>FY 2017-18 Project Descriptions</i>	
P.A.P. Motor and Variable Frequency Drive Upgrades (Funding allocation to install Variable Frequency Drive pumps/motors to assist in saving energy).	\$132,500
<i>FY 2017-18 Total</i>	\$132,500
<i>FY 2018-19 Project Descriptions</i>	
P.A.P. Motor and Variable Frequency Drive Upgrades (Funding allocation to install Variable Frequency Drive pumps/motors to assist in saving energy).	\$132,500
<i>FY 2018-19 Total</i>	\$132,500
<i>FY 2019-20 Project Descriptions</i>	
P.A.P. Motor and Variable Frequency Drive Upgrades (Funding allocation to install Variable Frequency Drive pumps/motors to assist in saving energy).	\$132,500
<i>FY 2019-20 Total</i>	\$132,500