
RULE OF THE CHAMBER

Any person wishing to address City Council shall step up to the lectern, state their name and address in an audible tone of voice for the record, and unless further time is granted by the presiding officer, shall limit their address to **three (3) minutes**. A person may not give up or relinquish all or a portion of their time to the person having the floor or another person in order to extend a person's time limit in addressing the Council.

Any person who does not wish to address Council from the lectern, may print their name, address and comment/question which he/she would like brought before Council on a card provided by the Clerk/Treasurer and return the card to the Clerk/Treasurer before the meeting begins. The Clerk/Treasurer will address the presiding officer at the start of Citizen Comments on the Agenda, notifying him of the card comment, and read the card into the record for response.

Those who want to use audio and image recording equipment in Council Chambers that requires a monopod, tripod or other auxiliary equipment for the audio and image devices shall notify the City Clerk before the meeting begins. Arrangements will be made to accommodate the request in a manner that minimizes the possibility of disrupting the meeting. No additional illuminating lights may be used in Council Chambers unless a majority of City Council members consent. Additionally, cell phones and pagers should be set to vibrate or silent mode when inside Council Chambers.

Should any person fail or refuse to comply with any Rules of the Chamber, after being informed of such noncompliance by the presiding officer, such a person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3 (6) of Open Meetings Act, Act 267 of 1976.

You will notice a numbering system under each heading. There is significance to these numbers. Each agenda item is numbered consecutively beginning in January and continues through December of each calendar year.

The City of Monroe will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon one week's notice to the City Clerk/Treasurer. Individuals with disabilities requiring auxiliary aids or services should contact the City of Monroe by writing or calling: City of Monroe, City Clerk/Treasurer, 120 E. First St., Monroe, MI 48161, (734) 384-9138. The City of Monroe website address is www.monroemi.gov.

**AGENDA - CITY COUNCIL REGULAR MEETING
TUESDAY, JANUARY 21, 2014
7:30 P.M.**

- I. **CALL TO ORDER.**
- II. **ROLL CALL.**
- III. **INVOCATION/PLEDGE OF ALLEGIANCE.**
- IV. **CONSENT AGENDA.** (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and will be approved by one motion, unless a Council member or citizen requests that an item be removed and acted on as a separate agenda item.)
 - A. Approval of the Minutes of the Regular City Council Meeting held on Monday, January 6, 2014, Minutes of the First Meeting of the New Council held on Monday, January 6, 2014 and Minutes of the Work Session held on January 13, 2014.
 - B. Approval of payments to vendors in the amount of \$_____.
Action: Bills be allowed and warrants drawn on the various accounts for their payment.
- 4 **Appointments Resolution.**
 1. Communication from the Mayor's Office, submitting a proposed resolution for appointments to various boards, commissions and committees, and recommending that the resolution be adopted.
 2. Supporting documents.
 3. Action: Accept, place on file and the resolution be adopted.
- 5 **16th Annual Custer Week – Banner Request.**
 1. Communication from the City Manager's Office, reporting back on a request from the Monroe County Convention & Tourism Bureau for permission to display three overhead banners from September 29 – October 12, 2014 announcing the 16th Annual Custer Week on October 6 – 12, 2014, and recommending the request be approved.

2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 6 Earth Day Committee – Banner Request.
1. Communication from the City Manager’s Office, reporting back on a request from the Earth Day Committee for permission to display an overhead banner from March 31 – April 21, 2014, announcing Earth Day, and recommending approval of the request.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 7 13th Annual River Raisin Jazz Festival – Banner Request.
1. Communication from the City Manager’s Office, reporting back on a request from Monroe County Convention & Tourism Bureau for permission to display three overhead banners from July 28 – August 10, 2014, announcing the 13th Annual River Raisin Jazz Festival on August 7 – 10, 2014, and recommending the request be approved.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 8 River Raisin Labor Day Barbeque Festival – Banner Request.
1. Communication from the City Manager’s Office, reporting back on a request from the Monroe County Convention & Tourism Bureau for permission to display three overhead banners from August 18 – 30, 2014, announcing the River Raisin Labor Day Barbeque Festival on August 30, 2014, and recommending the request be approved.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 9 Michigan State Bowling Association Tournament – Banner Request.
1. Communication from the City Manager’s Office, reporting back on a request from the Monroe County Convention & Tourism Bureau for permission to display an overhead banner from March 4 – 30, 2014 announcing the Michigan State Bowling Association Tournament, and recommending the request be approved.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 10 Recommendation for Approval of Land Division at 1751 E. Front Street.
1. Communication from the Department of Economic & Community Development, submitting the Land Division for Parcel 49-01485-000, property located at 1751 E. Front Street, and given the recommendations of the Planning Office and the findings of the Citizens Planning Commission (CPC), the Department of Economic & Community Development recommends that Council approve the land division, as requested in CPC Case #S 13-003, for 1751 E. front Street. .
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.

- 11 Resolution Supporting the Establishment of A Mayor Pro Tem.
 1. Communication from the Mayor's Office, submitting a proposed resolution that designates City Council Member Jeremy J. Molenda to serve as Mayor Pro Tem during the Mayor's absence, and recommending that Council adopt the proposed Resolution.
 2. Supporting documents.
 3. Action: Accept, place on file and the resolution be adopted.

- 12 Monroe County Convention & Tourism Bureau – Special Event Request.
 1. Communication from the City Manager's Office, submitting a request from the Monroe County Convention & Tourism Bureau to reserve dates in 2014 for upcoming Events / Festivals, and recommending that Council approve only the dates of the events with full approval of the events, being subject to policy, timely submission of event planning details, staff reviews, street closure action by Council and approvals of the city financial and logistical support.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.

V. MAYOR'S COMMENTS.

VI. COUNCIL COMMENTS.

VII. CITY MANAGER COMMUNICATION.

VIII. CITIZEN COMMENTS

IX. ADJOURNMENT.

CITY OF MONROE
REGULAR COUNCIL MEETING
MONDAY, JANUARY 6, 2014

Regular meeting of the City Council of the City of Monroe, Michigan held on Monday, January 6, 2014 at 7:30 p.m. in the City Hall Council Chambers.

Present: Council Members Hensley, Hall, Molenda, Kansier, Beneteau and Mayor Clark.

Absent: Council Member McKart.

Charles D. Evans, City Clerk-Treasurer gave the invocation.

Mayor Clark led the pledge of allegiance to the flag.

Consent Agenda. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and may be approved by one motion. Any item may be removed for separate discussion by a Council Member or citizen.)

- A. Approval of the Minutes of the Regular Meeting held on Monday, December 16, 2013 and the Minutes of the Special Meeting held on Monday, December 23, 2013.
- B. Approval of payments to vendors in the amount of \$1,012,660.86.
Action: Bills be allowed and warrants drawn on the various accounts for their payment.

It was moved by Council Member Hall and seconded by Council Member Hensley that items A and B be approved as indicated.

Ayes: 6 Nays: 0
Motion carried.

Mayor's Comments.

Mayor Clark thanked the outgoing Council Members and Clerk-Treasurer for their service.

Adjournment.

The meeting was adjourned by Mayor Clark at 7:33 p.m., sine die.

During the interim, the Honorable Michael A. Weipert, Monroe County Circuit Court administered the Oath of Office to Mayor Robert E. Clark, City Clerk-Treasurer Michelle J. LaVoy, Council Members Jeffery A. Hensley, John Iacoangeli, Kellie M. Vining, Jeremy J. Molenda, Gloria Rafko and William D. Sisk.

Following the administration of the Oaths of Office, a group photo was taken.

Charles D. Evans
City Clerk-Treasurer

Robert E. Clark
Mayor

CITY OF MONROE
FIRST MEETING OF THE NEW CITY COUNCIL
MONDAY, JANUARY 6, 2014

First meeting of the new City Council of the City of Monroe, Michigan held on Monday, January 6, 2014 at 7:38 p.m. in the City Council Chambers.

Present: Council Members Hensley, Iacoangeli, Vining, Molenda, Rafko, Sisk and Mayor Clark.

Father James Smalarz, St. John the Baptist Church, gave the invocation.

Mayor Clark led the pledge of allegiance to the flag.

Consent Agenda. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and may be approved by one motion. Any item may be removed for separate discussion by a Council Member or citizen.)

1 Proposed Resolution.

1. Communication from the Director of Finance, submitting a proposed resolution removing Charles D. Evans, as signatory for the City of Monroe, and adding Michelle J. LaVoy as Clerk Treasurer, authorized to sign checks drawn on general and restricted accounts of the City of Monroe.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

2 Authorization to Submit an American Battlefield Protection Program Planning Grant Application.

1. Communication from the Director of Economic and Community Development, submitting an American Battlefield Protection Program Planning Grant application, and recommending that the City Council authorize the submittal of an American Battlefield Protection Program Planning Grant application; and further authorize the City Manager to execute the grant application documents and a letter designating the funds already recommended for the River Raisin National Battlefield Foundation Staffing as local match toward this project.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

3 Appointments Resolution.

1. Communication from the Mayor's Office, submitting a proposed resolution for appointments to various boards, commissions and committees, and recommending that the resolution be adopted.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

It was moved by Council Member Iacoangeli and seconded by Council Member Molenda that items 1 and 2 of the Consent Agenda be approved as indicated and that item 3 be removed and considered separately.

Ayes: 7 Nays: 0

Motion carried.

3. The communication from the Mayor's Office was presented, submitting a proposed resolution for appointments to various boards, commissions and committees, and recommending that the resolution be adopted.

Council Member Molenda clarified that Robert E. Clark's appointment to the Brownfield Redevelopment Authority and William D. Sisk's appointment to the Employee Retirement System Board of Trustees should be for 2 year term to January 13, 2016. He also asked if the appointments to the Legislative Contact Person and the Metropolitan Water Pollution Control Board were in fact one year terms.

Mayor Clark responded that the terms for the Brownfield Redevelopment Authority and the Employee Retirement System Board of Trustees should be amended to read January 13, 2016 and stated that the appointments for Legislative Contact Person and the Metropolitan Water Pollution Control Board were correct as written.

It was moved by Council Member Molenda and seconded by Council Member Sisk that item 3 be accepted as amended, placed on file and the resolution be adopted.

Ayes: 7 Nays: 0

Motion carried.

Mayor's Comments.

Mayor Clark welcomed retired Judge William LaVoy, State Representative Bill LaVoy, State Representative Dale Zorn, County Commissioners Robert Lambert and J. Henry Lievens, Scott Bentley, River Raisin National Battlefield Superintendent, Tim Lake, Director of Monroe County Business Development Corporation, Manual Hoskins, Fire Chief, Tom Moore, Chief of Police/Public Safety Director, Barry Laroy, Director of Water and Wastewater Utilities, and Dan Swallow, Director of Economic and Community Development and thanked them for attending.

Father James Smalarz, St. John the Baptist Church thanked the Mayor and Council for inviting him to attend stating that he was here on behalf of parishioners Gloria Rafko and John Iacoangeli. He stated that he supports Council with his prayers and offered any other support to help them in their endeavors.

Council Comments.

Council Member Hensley introduced his family and thanked those who made it to the meeting and the outgoing Council Members for their service on Council. He also welcomed the new members of Council.

Council Member Iacoangeli introduced his family and friends and said it is nice to be back to serve the community.

Council Member Vining introduced her family and friends and thanked those who helped her get through her campaign. She thanked the outgoing Council Members for their service and said that she looks forward to serving the citizens of Monroe.

Council Member Molenda thanked those who braved the weather to make the meeting. He introduced his family and thanked them and the community for their support. He welcomed the new Council Members and said that he looks forward to working with them.

Council Member Rafko thanked Father James Smalarz and all of those who were at the meeting for coming out in the current weather conditions and thanked all City employees who worked in whatever capacity today. She thanked everyone for their support and their vote and said that if they have any opinions or comments to please call her.

Council Member Sisk introduced his family and his predecessor, Brian Beneteau, and thanked them along with his Pastor for being in attendance at the meeting. He said that he looks forward to being involved and working with Council.

Michelle LaVoy, Clerk-Treasurer thanked her family for being at the meeting for being so supportive. She also thanked Charles Evans for his help and support during the transition and the outgoing Council Members, the new Council Members and the staff for being supportive and helpful and for their dedication.

City Manager's Comments.

George Brown, City Manager said that he looks forward to working with Council.

Mayor's Comments.

Mayor Clark thanked Patricia Weaver, Mayor/Manager's Office Administrative Assistant for everything that she does and has done throughout the years. He thanked Judge Weipert for administering the Oath's of Office. He thanked Council for their willingness to serve the city and the community as an elected official. He spoke about local government, orientation of new Council Member's and conferences and workshops for new members. He said that he looks forward to working with Michelle LaVoy, the new Clerk-Treasurer. He spoke of various future opportunities of partnerships to make our community better. He thanked those who came out in support of Council.

Father James Smalarz, St. John the Baptist Church gave the benediction.

Mayor Clark invited everyone to join Council for a reception and friendly conversation.

Citizen Comments.

Robert Lambert, Vice-Chair, County Board of Commissioners congratulated Council and said he looks forward to working with them as they move the City of Monroe and the County of Monroe forward.

Adjournment.

It was moved by Council Member Iacoangeli and seconded by Council Member Molenda that the meeting adjourn at 8:14 p.m. until the Regular Meeting on Tuesday, January 21, 2014 at 7:30 p.m.

Ayes: 7 Nays: 0

Motion carried.

Michelle J. Lavoy
City Clerk-Treasurer

Robert E. Clark
Mayor

**CITY OF MONROE
COUNCIL WORK SESSION
MONDAY, JANUARY 13, 2014**

Work Session of the City Council of the City of Monroe, Michigan held on Monday, January 13, 2014 at 6:02 p.m. in the City Council Chambers.

Present: Council Members Hensley, Vining, Molenda, Rafko, Sisk and Mayor Clark.

Also Present: Ken Miller, Chairman, CPC Chairman
Andrew Smith, Vice Chairman, CPC Member
Dave Roberts, CPC Member
Harold Caldwell, CPC Member
Brian Lamour, CPC Member
Joe Robinson, CPC Member
George Brown, City Manager
Ed Sell, Finance Director
Daniel Swallow, Director of Economic & Community Development
Barry LaRoy, Director of Water & Wastewater Utilities
Patrick Lewis, Director of Engineering & Public Service
Jeff Green, Planner
Matt Wallace, Planner
Nancy Belair, Monroe County Library System

Mayor Clark led the Pledge of Allegiance.

Mayor Clark called the Joint Work Session with City Council and the Citizens Planning Commission, CPC to order at 6:02 p.m. He explained that this meeting is to review the proposed FY 2014-2018 Capital Improvements Program Budget and that there will be presentations from various departments as part of the review.

CIP Presentations were given for the following departments: The Monroe County Library System, ALCC, Building Department, Water & Wastewater Utilities, Department of Public Services/Parks, Engineering (Street & Infrastructure) and Public Safety Building.

Following CIP presentations and discussion, the Mayor called for a voice vote of the body to adjourn the meeting at 8:50 p.m.

Michelle LaVoy
Clerk-Treasurer

Robert E. Clark
Mayor



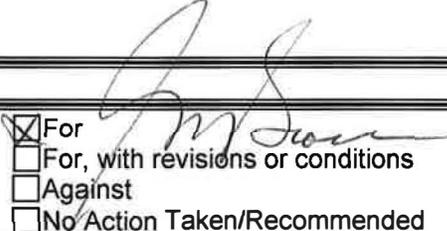
CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Appointments

DISCUSSION: The attached Resolution recommends appointment to various City Boards and Commissions whose terms have expired and/or where there is a vacancy.

Therefore, it is recommended, that City Council approve the proposed Resolution making appointments to various City Boards and Commissions.

CITY MANAGER RECOMMENDATION:

- For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended
- 

APPROVAL DEADLINE: N/A

REASON FOR DEADLINE: N/A

STAFF RECOMMENDATION: For Against

REASON AGAINST: N/A

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Operations

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$ N/A
	Cost of This Project Approval	\$ N/A
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

SOURCE OF FUNDS:	City	Account Number	Amount
			\$ N/A
	<u>Other Funds</u>		\$ N/A
			\$ N/A
			\$ N/A
			\$ N/A

Budget Approval: _____

FACT SHEET PREPARED BY: Mayor's Office

DATE: 1/2/14

REVIEWED BY: Robert E. Clark, Mayor

DATE: 1-17-14

COUNCIL MEETING DATE: 1/6/14

RESOLUTION

WHEREAS, there are terms on various Boards, Commissions, and Committees which have vacancies; and

WHEREAS, a diligent effort has been made to fill these appointments;

THEREFORE BE IT RESOLVED that the following person is hereby appointed to the office and the term hereinafter indicated, January 21, 2014

BOARD OF REVIEW

Dennis Knab (Precinct 2)	1 year term to January 12, 2015
Mike DeSilvis (Precinct 4)	1 year term to January 12, 2015
Lee Garling (Precinct 6)	1 year term to January 12, 2015

BROWNFIELD REDEVELOPMENT AUTHORITY

Dale Brose	3 year term to January 9, 2017
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CITIZEN PLANNING COMMISSION

Christy LaRoy (Pct. 4)	fill an unexpired term to January 12, 2015
Steve Swartz (Pct. 1)	3 year term to January 9, 2017
Brian LaMour (Pct. 5)	3 year term to January 9, 2017
Willie Hall (Pct. 3)	fill an unexpired term to January 18, 2016

CIVIL SERVICE COMMISSION

Michael Roberts (city app.)	fill an unexpired term to January 18, 2016
Matt Vititoe (Fire)	6 year term to January 13, 2020

METROPOLITAN WATER POLLUTION CONTROL BOARD

Gloria Rafko (Council Alt.)	1 year term to January 12, 2015
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MONROE COUNTY OPPORTUNITY PROGRAM

Ed Sell, Jr. (Rep)	2 year term to January 18, 2016
Matt Wallace	2 year term to January 18, 2016

MONROE HISTORIC DISTRICT COMMISSION

Barry Egen	3 year term to January 9, 2017
James Johnson	3 year term to January 9, 2017
Harold Caldwell	3 year term to January 9, 2017

RECREATION ADVISORY COMMISSION

Karen Feldman	fill an unexpired term to June 30, 2016
Lucie Fortin	fill an unexpired term to June 30, 2016

ZONING BOARD OF APPEALS

George O'Dell	fill an unexpired term to January 18, 2016
Sue Iott	fill an unexpired term to January 18, 2016
William Kipf	3 year term to January 9, 2017
Betty Dickerson	3 year term to January 9, 2017
Brian Beneteau	3 year term to January 9, 2017
Sandra May (Alt.)	fill an unexpired term to January 18, 2016



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REQUEST FROM THE MONROE COUNTY CONVENTION AND TOURISM BUREAU FOR PERMISSION TO DISPLAY THREE OVERHEAD BANNERS ANNOUNCING THE 16TH ANNUAL CUSTER WEEK ON OCTOBER 6 – 12, 2014

DISCUSSION: The City received a request from the Monroe County Convention & Tourism Bureau for permission to display three banners across East Front Street, West First Street and Monroe Street from September 29 – October 12, 2014, announcing Custer Week on October 6 – 12, 2014.

The request has been sent to the various departments for their review. The Engineering Department has indicated that the date and locations are available and has no objections. After Council approval, advance notification will be sent to MDOT.

The City Manager recommends that Council approve the request.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

<u>SOURCE OF FUNDS:</u>	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
			\$
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office

DATE: 1/13/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: 1/21/14



CITY OF MONROE, MICHIGAN BANNER APPLICATION

Name of Applicant John Patterson
 Name of Organization Monroe County Convention & Tourism Bureau
 Applicant's Affiliation with Organization Pres / CEO
 Applicant's Home Address 101 W. Front St.
 Mailing Address (if different) _____
 Day Phone 734.457.1030 Evening Phone 734.457.1097

Type of Banner Overhead Banner (\$150)

Overhead Banner Locations: (List as 1 for first choice, 2 for second...)

E. Front St. Dates Requested September 29 - October 12
 W. First St. * 16th Annual Custer Week
 Monroe St.

Type of Banner Vertical Pole Banner (\$25/banner)

Vertical Pole Banner Locations: (List the total number of banners to be displayed and choice of placement location.) Dates Requested _____

No. of Banners: _____ Monroe St. (42) Spring (March-May)
 _____ Elm Ave. (8) Summer (June-Aug.)
 _____ First St. (8) Fall (Sept.-Nov.)
 _____ Macomb St. (8) Winter (Dec.-Feb.)

Company Fabricating Banners: FLAGS SALES & SERVICE

Please provide a sketch complete with banner specifications and message to be displayed for City Council Review. Applications will be accepted up to eleven (11) months in advance and no later than four (4) weeks prior to proposed installation date.

On behalf of the organization listed above, I, as applicant, hereby acknowledge receipt of the Banner Policy of the City of Monroe.

Applicant covenants and agrees to hold harmless from, indemnify and defend the City, its agents, officers and employees against all suits, demands, claims, judgments, liens, cost of repair or replacement of any damaged poles or electrical equipment, costs, attorney fees and expenses which may arise out of, result from or be caused by Applicant's banner installation.

Applicant covenants and agrees to strictly comply with all terms and conditions of the Banner Policy, and further understands and agrees that the City Council, in its sole and absolute discretion, may approve, deny or set any conditions or limitations on any banner(s) which may be approved, or may at any time alter, amend, modify, rescind or revoke any approval, all without recourse or remedy by the Applicant, or liability of the City.

17-9-13

CUSTERWEEK



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REQUEST FROM THE EARTH DAY COMMITTEE FOR PERMISSION TO DISPLAY A BANNER ACROSS MONROE STREET FROM MARCH 31 – APRIL 21, 2014

DISCUSSION: The City received a request from Jamie Dean on behalf of The Monroe County Earth Day Committee for permission to display an overhead banner. Specifically the request is to display a banner across Monroe Street from March 31 - April 21, 2014 announcing *Earth Day*.

The request has been sent to the various departments for their review and there were no objections. After Council approval, advance notification will be sent to MDOT.

The City Manager recommends that Council approve the request.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

<u>COST AND REVENUE PROJECTIONS:</u>	Cost of Total Project	\$
	Cost of This Project Approval	\$
	Related Annual Operating Cost	\$
	Increased Revenue Expected/Year	\$

<u>SOURCE OF FUNDS:</u>	<u>City</u>	Account Number	Amount
			\$
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office

DATE: 1/13/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: 1/21/14



**Live Green:
Celebrate Earth Day!
Celebrate Monroe!**



Visit www.myecoville.com/monroe



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REQUEST FROM THE MONROE COUNTY CONVENTION AND TOURISM BUREAU FOR PERMISSION TO DISPLAY THREE OVERHEAD BANNERS ANNOUNCING THE ANNUAL RIVER RAISIN JAZZ FESTIVAL ON AUGUST 7 – 10, 2014

DISCUSSION: The City received a request from the Monroe County Convention & Tourism Bureau for permission to display three banners across East Front Street, West First Street and Monroe Street from July 28 – August 10, 2014, announcing the 13th Annual River Raisin Jazz Festival on August 7 – 10, 2014.

The request has been sent to the various departments for their review. The Engineering Department has indicated that the date and locations are available and has no objections. After Council approval, advance notification will be sent to MDOT.

The City Manager recommends that Council approve the request.

CITY MANAGER RECOMMENDATION:

- For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

<u>COST AND REVENUE PROJECTIONS:</u>	Cost of Total Project	\$
	Cost of This Project Approval	\$
	Related Annual Operating Cost	\$
	Increased Revenue Expected/Year	\$

<u>SOURCE OF FUNDS:</u>	<u>City</u>	Account Number	Amount
			\$
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office

DATE: 1/13/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: 1/21/14



**CITY OF MONROE, MICHIGAN
BANNER APPLICATION**

Name of Applicant John Patterson
Name of Organization Monroe County Convention & Tourism Bureau
Applicant's Affiliation with Organization Pres/CEO
Applicant's Home Address 101 W. Front St.
Mailing Address (if different) _____
Day Phone 734.457.1070 Evening Phone 734.457.1095

Type of Banner **Overhead Banner (\$150)**

Overhead Banner Locations: (List as 1 for first choice, 2 for second...)

E. Front St. Dates Requested July 28 - August 10
 W. First St. * 13th Annual River Raisin Jazz Festival *
 Monroe St.

Type of Banner **Vertical Pole Banner (\$25/banner)**

Vertical Pole Banner Locations: (List the total number of banners to be displayed and choice of placement location.) Dates Requested _____

No. of Banners: ___ Monroe St. (42) Spring (March-May)
 ___ Elm Ave. (8) Summer (June-Aug.)
 ___ First St. (8) Fall (Sept.-Nov.)
 ___ Macomb St. (8) Winter (Dec.-Feb.)

Company Fabricating Banners: FLAGS SALES & SERVICE

Please provide a sketch complete with banner specifications and message to be displayed for City Council Review. Applications will be accepted up to eleven (11) months in advance and no later than four (4) weeks prior to proposed installation date.

On behalf of the organization listed above, I, as applicant, hereby acknowledge receipt of the Banner Policy of the City of Monroe.

Applicant covenants and agrees to hold harmless from, indemnify and defend the City, its agents, officers and employees against all suits, demands, claims, judgments, liens, cost of repair or replacement of any damaged poles or electrical equipment, costs, attorney fees and expenses which may arise out of, result from or be caused by Applicant's banner installation.

Applicant covenants and agrees to strictly comply with all terms and conditions of the Banner Policy, and further understands and agrees that the City Council, in its sole and absolute discretion, may approve, deny or set any conditions or limitations on any banner(s) which may be approved, or may at any time alter, amend, modify, rescind or revoke any approval, all without recourse or remedy by the Applicant, or liability of the City.

RIVER RAISIN JAZZ FESTIVAL



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REQUEST FROM THE MONROE COUNTY TOURISM BUREAU FOR PERMISSION TO DISPLAY THREE OVERHEAD BANNERS ANNOUNCING THE ANNUAL RIVER RAISIN LABOR DAY BARBEQUE FESTIVAL ON AUGUST 30, 2014

DISCUSSION: The City received a request from the Monroe County Convention & Tourism Bureau for permission to display three banners across East Front Street, West First Street and Monroe Street from August 18 – 30, 2014, announcing the Labor Day Barbeque Festival on August 30, 2014.

The request has been sent to the various departments for their review. The Engineering Department has indicated that the date and locations are available and has no objections. After Council approval, advance notification will be sent to MDOT.

The City Manager recommends that Council approve the request.

CITY MANAGER RECOMMENDATION:

- For
 For, with revisions or conditions
 Against
 No Action Take /Recommended

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

SOURCE OF FUNDS:

City

Account Number

Amount

\$
\$
\$
\$
\$

Other Funds

\$
\$
\$
\$

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office

DATE: 1/13/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: 1/21/14



CITY OF MONROE, MICHIGAN BANNER APPLICATION

Name of Applicant John Patterson
 Name of Organization Monroe County Convention & Tourism Bureau
 Applicant's Affiliation with Organization Pres/CEO
 Applicant's Home Address 101 W. Front St.
 Mailing Address (if different) _____
 Day Phone 734.457.1030 Evening Phone 734.457.1098

Type of Banner Overhead Banner (\$150)

Overhead Banner Locations: (List as 1 for first choice, 2 for second...)

E. Front St. Dates Requested August 18 - August 30th
 W. First St. 8th Annual River Raisin Labor Day BBQ Festival
 Monroe St.

Type of Banner Vertical Pole Banner (\$25/banner)

Vertical Pole Banner Locations: (List the total number of banners to be displayed and choice of placement location.) Dates Requested _____

No. of Banners: _____ Monroe St. (42) Spring (March-May)
 _____ Elm Ave. (8) Summer (June-Aug.)
 _____ First St. (8) Fall (Sept.-Nov.)
 _____ Macomb St. (8) Winter (Dec.-Feb.)

Company Fabricating Banners: FLAG SALES & SERVICE

Please provide a sketch complete with banner specifications and message to be displayed for City Council Review. Applications will be accepted up to eleven (11) months in advance and no later than four (4) weeks prior to proposed installation date.

On behalf of the organization listed above, I, as applicant, hereby acknowledge receipt of the Banner Policy of the City of Monroe.

Applicant covenants and agrees to hold harmless from, indemnify and defend the City, its agents, officers and employees against all suits, demands, claims, judgments, liens, cost of repair or replacement of any damaged poles or electrical equipment, costs, attorney fees and expenses which may arise out of, result from or be caused by Applicant's banner installation.

Applicant covenants and agrees to strictly comply with all terms and conditions of the Banner Policy, and further understands and agrees that the City Council, in its sole and absolute discretion, may approve, deny or set any conditions or limitations on any banner(s) which may be approved, or may at any time alter, amend, modify, rescind or revoke any approval, all without recourse or remedy by the Applicant, or liability of the City.

Applicant [Signature]

Date Dec 9, 2013

RECEIVED
DEC - 9 2013

MAYOR'S OFFICE

RIVER RAISIN LABOR DAY B.B.Q



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REQUEST FROM THE MONROE COUNTY CONVENTION AND TOURISM BUREAU FOR PERMISSION TO DISPLAY A BANNER ANNOUNCING THE MICHIGAN STATE BOWLING ASSOCIATION TOURNAMENT

DISCUSSION: The City received a request from the Monroe County Convention & Tourism Bureau for permission to display a banner across Monroe Street from March 4 – 30, 2014, announcing the Michigan State Bowling Association Tournament.

The request has been sent to the various departments for their review and there were no objections. After Council approval, advance notification will be sent to MDOT.

The City Manager recommends that Council approve the request.

CITY MANAGER RECOMMENDATION:

- For *[Signature]*
 For, with revisions or conditions
 Against
 No Action Take /Recommended

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

<u>SOURCE OF FUNDS:</u>	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
			\$
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office

DATE: 1/13/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: 1/21/14



CITY OF MONROE, MICHIGAN BANNER APPLICATION

Name of Applicant John Patton
 Name of Organization Monroe County Council & Tourism Bureau
 Applicant's Affiliation with Organization President/CEO
 Applicant's Home Address 103 W. Front St.
 Mailing Address (if different) _____
 Day Phone 734.457.1030 Evening Phone SAME

Type of Banner **Overhead Banner (\$150)**

March 4-30, revised
OK ✓

Overhead Banner Locations: (List as 1 for first choice, 2 for second...)

____ E. Front St.

Dates Requested FEBRUARY 10 - APRIL 30, 2014

____ W. First St.

Monroe St.

Michigan State Bowling Association Tournament

Type of Banner **Vertical Pole Banner (\$25/banner)**

Vertical Pole Banner Locations: (List the total number of banners to be displayed and choice of placement location.) Dates Requested _____

No. of Banners: _____ Monroe St. (42)

Spring (March-May)

____ Elm Ave. (8)

Summer (June-Aug.)

____ First St. (8)

Fall (Sept.-Nov.)

____ Macomb St. (8)

Winter (Dec.-Feb.)

Company Fabricating Banners: FLAGS SALES & SERVICE

Please provide a sketch complete with banner specifications and message to be displayed for City Council Review. Applications will be accepted up to eleven (11) months in advance and no later than four (4) weeks prior to proposed installation date.

On behalf of the organization listed above, I, as applicant, hereby acknowledge receipt of the Banner Policy of the City of Monroe.

Applicant covenants and agrees to hold harmless from, indemnify and defend the City, its agents, officers and employees against all suits, demands, claims, judgments, liens, cost of repair or replacement of any damaged poles or electrical equipment, costs, attorney fees and expenses which may arise out of, result from or be caused by Applicant's banner installation.

Applicant covenants and agrees to strictly comply with all terms and conditions of the Banner Policy, and further understands and agrees that the City Council, in its sole and absolute discretion, may approve, deny or set any conditions or limitations on any banner(s) which may be approved, or may at any time alter, amend, modify, rescind or revoke any approval, all without recourse or remedy by the Applicant, or liability of the City.

RECEIVED

DEC - 9 2013

Applicant _____

Date 12-9-13

MAYOR'S OFFICE



WELCOME BOWLERS...
TO HISTORIC MONROE COUNTY!
BEST OF LUCK TO ALL OF YOU





CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Recommendation for approval of land division at 1751 E. Front Street

DISCUSSION: William J. Gross submitted an application to the Citizens Planning Commission to divide Parcel #49-01485-000, commonly referred to as 1751 E. Front Street. A survey and legal descriptions for the affected parcels are attached.

The subject property (and property immediately west) are zoned WC, *Waterfront Commercial*. Lands immediately south (south of E. Front Street) and east are zoned I-2, *General Industrial*, while areas to the west and southwest are zoned PROS, *Public Recreation Open Space*, and R-1C, *Single-Family Residential*. The subject parcels are identified as vacant on the Existing Land Use Map, however, there are commercial/industrial structures and accessory buildings on both the subject parcel and the parcel immediately west. The structures appear to be related to activities that fall within the permitted and special uses of the *Waterfront Commercial* zoning district.

The request was heard by the Monroe Citizens Planning Commission (CPC) on Thursday, December 19, 2013, at a special meeting. The Commission supported the request and made a motion to forward its recommendation to the Monroe City Council for final action.

The proposed land division does not create any new parcels, but rather is a reconfiguration of two existing parcels – essentially a shifting of the property boundary, which would enlarge the parcel to the west. Both parcels retain access to E. Front Street, as required by code; and both parcels meet the standards established in the *Schedule of Regulations*, §720-44 (Monroe Code). The applicant has not indicated any proposed changes in activities related to the subject parcels, however any such changes or the introduction of new structures would require review by either the Administrative Site Plan Review Committee or the Citizens Planning Commission consistent with review policies established in Table 2, §720-47 (Monroe Code). The reconfigured parcels comply with current zoning, as well as the proposed future use and development of the area as described in the City's Comprehensive Plan.

Given the recommendations of the Planning Office and the findings of the Citizens Planning Commission (CPC), the Department of Economic & Community Development recommends that City Council approve the land division, as requested in CPC Case #S 13-003, for 1751 E. Front Street.

CITY MANAGER RECOMMENDATION:

- For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended
- 

APPROVAL DEADLINE: January 21, 2014

REASON FOR DEADLINE: N/A

STAFF RECOMMENDATION: For Against

REASON AGAINST: N/A

INITIATED BY: Planning Office / Department of Economic & Community Development

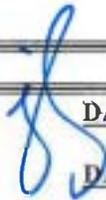
PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Department of Economic & Community Development, Building Department, and Assessing Department

FINANCES

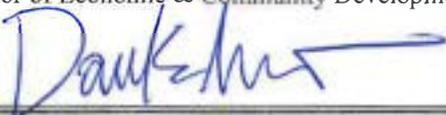
COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$0
	Cost of This Project Approval	\$0
	Related Annual Operating Cost	\$0
	Increased Revenue Expected/Year	\$0

SOURCE OF FUNDS:	City	Account Number	Amount
			\$N/A
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: _____

FACT SHEET PREPARED BY: Jeffrey Green, AICP, NCI - City Planner / Historic Preservation Officer  **DATE:** 1-13-14

REVIEWED BY: Dan Swallow, AICP - Director of Economic & Community Development **DATE:** 1-14-14

COUNCIL MEETING DATE: 1-21-14 

draftminutes

Citizens Planning Commission

Special Meeting

Wednesday, December 19, 2013

7:00 p.m.

First Floor Conference Room

1. **Roll Call**

Present: Chairman Miller, Vice Chairman Smith, Secretary Caldwell;
Commissioners: Lamour, Roberts, Robinson, and Vinning

Absent: Commissioner Buick

Public: Steve Swartz

2. **Pledge of Allegiance**

3. **Consent Agenda**

Action Requested

- Approval of Agenda

Motion by Secretary Caldwell to approve the Consent Agenda. Second by
Commissioner Lamour.

Motion passes unanimously (7-0)

4. **Case Review**

1. **Case: #S13-003 Land Division 1751 E. Front Street**

- Staff Report/CIP Budget Introduction
- Public Comment
- Discussion
- Commission Action

Mr. Green gave the staff report.

Chairman Miller asked whether the applicant planned to attend this evening's meeting. Mr. Green stated that Mr. Gross, the applicant, had contacted him and indicated that while he had been at the regular meeting on December 9, 2013, which was cancelled due to lack of a quorum, he had a prior commitment this

evening which prevented him from attending. Chairman Miller asked that the record reflect that neither the applicant nor a representative was present.

After a brief discussion a motion was made by Vice Chairman to "Approve Case #S13-003, the land division requested for 1751 E. Front Street, as it is consistent with current land use zoning and with future land uses; and that the recommendation of the Citizens Planning Commission should be forwarded to City Council for their final approval." Seconded by Commission Lamour.

Motion passes unanimously (7-0)

5. **Staff Comments**

Mr. Swallow stated that he would like to amend the ordinance so that land divisions could be finalized by CPC or possibly the Site Plan Review Committee for a quicker turnaround time. As noted in tonight's case, the Planning Commission only provides a recommendation.

Chairman Miller concurred with Mr. Swallow's proposal.

Vice - Chairman Smith had concerns about notification of the public, if the land divisions were handled administratively.

Mr. Swallow stated that he could work on 2 draft plans. One would amend the ordinance to shift the land divisions to Site Plan Review Committee, and the other would be addressed by the CPC. However, both proposals eliminate the need for final approval by City Council.

6. **Public Comment**

None

7. **Adjournment**

Commissioner Roberts made the motion "to adjourn." Seconded by Commissioner Lamour.

Motion passed unanimously.

BOUNDARY SURVEY

PART OF PRIVATE CLAIMS 348 AND 349,
CITY OF MONROE, MONROE COUNTY,
MICHIGAN

JOB NO. 13-0047

FOR: Lake Erie Marina, LLC

DATE: November 5, 2013

Register of Deeds Seal & Document No.

WESTERLY 300 FOOT OF TAX PARCEL 58-55-49-01485-000

Situated in the City of Monroe, Monroe County, Michigan being a part of Private Claims 348 and 349, further described as:

Commencing at the intersection of the centerline of East Front Street, 66 feet wide, with the projection of the westerly right-of-way line of Conant Avenue, monumented by a found railroad spike, thence along the centerline of East Front Street (as recorded in Quit Claim Deed, Liber 278, Page 76, Monroe County Register of Deeds Office) the following three (3) courses:

1) South 49°37'34" East 603.68 feet measured (603.77 feet recorded),
2) South 62°46'23" East 371.85 feet measured (371.95 feet recorded),
3) South 57°55'23" East 517.34 feet measured (517.46 feet recorded),
and North 34°42'07" East 33.03 feet to a found railroad spike at an angle point in the north right-of-way line of said East Front Street, and South 52°40'23" East 398.89 feet along said north right-of-way line to a capped (#19474) 1/2 inch rebar found for the point of beginning;
thence North 41°02'07" East, passing over a Railroad Spike Found at 88.5' feet, continuing for a total distance of 102.91 feet to the northwest corner of a recorded Quit Claim Deed, Liber 819, Page 519, Monroe County Register of Deeds Office (said Deed is based on a James A. Fish survey, survey No. 1252, dated 11/16/79);

thence along the edge of water per said James A. Fish survey the following six (6) courses:
1) South 47°06'01" East 13.12 feet, 2) South 04°19'15" West 35.93 feet,
3) South 38°56'46" East 44.68 feet, 4) South 55°02'25" East 31.02 feet,
5) South 50°36'12" East 64.76 feet, 6) South 44°50'18" East 126.16 feet,
thence South 41°02'07" West passing a capped (#41913) 5/8 inch rebar set at 10.0 feet, continuing for a total distance of 53.55 feet to the north line of East Front Street and a capped (#41913) 5/8 inch rebar set;

thence along said north line on a curve to the left, said curve having a central angle of 06°54'49", a radius distance of 1513.58 feet, an arc distance of 182.64 feet and a chord bearing and distance of North 49°13'00" West 182.53 feet to a capped (#19474) 1/2 inch rebar found at the point of tangency;

thence North 52°40'23" West 117.72 feet to the point of beginning. Containing 0.438 acres more or less to the edge of water measured 10-30-2013. Subject to easements of record.



G.B. WARNKE & ASSOCIATES, INC.
PROFESSIONAL LAND SURVEYORS
727 WEST TEMPERANCE ROAD
TEMPERANCE, MI 48182
PHONE: (734) 847-7567 FAX: (734) 847-1867

JOB NO. 13-0047 (CONT.)
FOR: Lake Erie Marina, LLC
DATE: November 5, 2013

**PARCEL A (COMBINED TAX PARCELS 58-55-49-01482-000, 58-55-49-01483-000,
58-55-49-01484-000, & THE WESTERLY 300 FOOT OF TAX PARCEL 58-55-49-01485-000**

Situated in the City of Monroe, Monroe County, Michigan being a part of Private Claims 348 and 349, further described as:

Commencing at the intersection of the centerline of East Front Street, 66 feet wide, with the projection of the westerly right-of-way line of Conant Avenue, monumented by a found railroad spike, thence along the centerline of East Front Street (as recorded in Quit Claim Deed, Liber 278, Page 76, Monroe County Register of Deeds Office) the following three (3) courses:

- 1) South 49°37'34" East 603.68 feet measured (603.77 feet recorded),
- 2) South 62°46'23" East 371.85 feet measured (371.95 feet recorded),
- 3) South 57°55'23" East 517.34 feet measured (517.46 feet recorded),

and North 34°42'07" East 33.03 feet to a found railroad spike at an angle point in the north right-of-way line of said East Front Street, and South 52°40'23" East 76.27 feet along said north right-of-way line to a capped (#19474) 1/2 inch rebar found for the point of beginning;

thence North 41°02'07" East, passing over a capped (#19474) 1/2 inch rebar found at 100.0 feet, continuing for a total distance of 106.26 feet to a point (said point being 0.8 feet southerly of the top of bank of the River Raisin and +/- 5 feet southerly of edge of water as measured 10-30-2013);

thence South 50°03'23" East 90.01 feet along the north line of an O.A. Case survey, dated May 1943, to a point (said point is 2.14 feet North 41°02'07" East of a capped (#19474) 1/2 inch rebar found, said point is also 5.6 feet southerly of top of bank of the River Raisin and +/- 10 feet southerly of edge of water measured 10-30-2013);

thence South 49°19'04" East 207.01 feet along the north line of Parcel No. 1, recorded in Warranty Deed, Liber 1030, Pages 0612-0613, Monroe County Register of Deeds Office, to a point (said point being 15.1 feet southerly of the top of bank of the River Raisin and +/- 19 feet southerly of edge of water measured 10-30-2013);

thence South 49°13'36" East 24.94 feet along the north line of Parcel No. 2, recorded in said Warranty Deed, Liber 1030, Page 0612-0613, to a railroad spike found in concrete;

thence North 41°02'07" East passing over the top of bank at 12.0 feet, continuing for a total distance of 14.41 feet to the northwest corner of a recorded Quit Claim Deed, Liber 819, Page 519, Monroe County Register of Deeds Office (said Deed is based on a James A. Fish survey, survey No. 1252, dated 11/16/79);

thence along the edge of water per said James A. Fish survey the following six (6) courses:

- 1) South 47°06'01" East 13.12 feet,
- 2) South 04°19'15" West 35.93 feet,
- 3) South 38°56'46" East 44.68 feet,
- 4) South 55°02'25" East 31.02 feet,
- 5) South 50°36'12" East 64.76 feet,
- 6) South 44°50'18" East 126.16 feet,

Thence South 41°02'07" West passing a capped (#41913) 5/8 inch rebar set at 10.0 feet, continuing for a total distance of 53.55 feet to the north line of East Front Street and a capped (#41913) 5/8 inch rebar set;

Thence along said north line on a curve to the left, said curve having a central angle of 06°54'49", a radius distance of 1513.58 feet, an arc distance of 182.64 feet and a chord bearing and distance of North 49°13'00" West 182.53 feet to a capped (#19474) 1/2 inch rebar found at the point of tangency;

thence North 52°40'23" West 440.34 feet to the point of beginning. Containing 1.267 acres more or less to the edge of water measured 10-30-2013. Subject to easements of record.

G.B. WARNKE & ASSOCIATES, INC.
PROFESSIONAL LAND SURVEYORS
727 WEST TEMPERANCE ROAD
TEMPERANCE, MI 48182
PHONE: (734) 847-7567 FAX: (734) 847-1867

JOB NO. 13-0047 (CONT.)
FOR: Lake Erie Marina, LLC
DATE: November 5, 2013

PARCEL B (REMAINDER OF TAX PARCEL 58-55-49-01485-000)

Situated in the City of Monroe, Monroe County, Michigan being a part of Private Claim 349, further described as:

Commencing at the intersection of the centerline of East Front Street, 66 feet wide, with the projection of the westerly right-of-way line of Conant Avenue, monumented by a railroad spike found, thence along the centerline of East Front Street (as recorded in Quit Claim Deed, Liber 278, Page 76, Monroe County Register of Deeds Office) the following three (3) courses:

- 1) South 49°37'34" East 603.68 feet measured (603.77 feet recorded),
- 2) South 62°46'23" East 371.85 feet measured (371.95 feet recorded),
- 3) South 57°55'23" East 517.34 feet measured (517.46 feet recorded),

and North 34°42'07" East 33.03 feet to a found railroad spike at a angle point in the north right-of-way line of said East Front Street, and South 52°40'23" East 76.27 feet along said north right-of-way line to a capped (#19474) 1/2 inch rebar found; South 52°40'23" East 440.34 feet to a capped (#19474) 1/2 inch rebar found at the point of curvature of a curve to the right, said curve having a central angle of 06°54'49", a radius distance of 1513.58 feet, an arc distance of 182.64 feet and a chord bearing and distance of South 49°13'00" East 182.53 feet to a capped (#41913) 5/8 inch rebar set for the point of beginning;

thence North 41°02'07" East passing a capped (#41913) 5/8 inch rebar set at 43.5 feet, continuing for a total distance of 53.55 feet to the north line of a James A. Fish Survey, Survey No. 1252, dated 11/16/79;

thence along said James A. Fish survey the following eleven (11) courses:

- 1) South 44°50'18" East 88.36 feet, 2) South 41°51'24" East 81.65 feet,
- 3) South 54°00'38" East 27.90 feet, 4) South 43°55'29" East 16.49 feet,
- 5) South 43°28'25" West 19.11 feet, 6) South 60°47'30" East 57.35 feet,
- 7) South 37°18'10" East 101.18 feet, 8) South 41°27'48" East 164.65 feet,
- 9) South 03°33'36" West 26.14 feet, 10) South 23°28'47" East 52.32 feet,
- 11) South 75°40'54" East 21.98 feet measured (South 76°40'43" East 22.28 feet record);

thence South 46°49'17" West, passing a capped (#19474) 1/2 inch rebar found at 19.7 feet, continuing for a total distance of 89.13 feet to the northerly right-of-way line of East Front Street and a capped (#19474) 1/2 inch rebar found;

thence along said northerly right-of-way line the following two (2) courses:

- 1) North 33°10'23" West 288.41 feet to a capped (#19474) 1/2 inch rebar found at the point of curvature,

2) on a curve to the left, said curve having a central angle of 12°35'12", a radius distance of 1513.58 feet, an arc distance of 332.50 feet and a chord bearing and distance of North 39°27'59" West 331.83 feet to the point of beginning. Containing 0.979 acres more or less to the edge of water measured 10-30-2013. Subject to easements of record.

G.B. WARNKE & ASSOCIATES, INC.
PROFESSIONAL LAND SURVEYORS
727 WEST TEMPERANCE ROAD
TEMPERANCE, MI 48182
PHONE: (734) 847-7567 FAX: (734) 847-1867



CITY COUNCIL AGENDA FACT SHEET

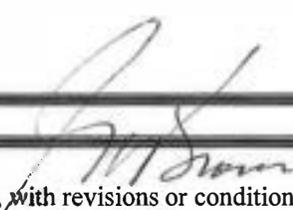
RELATING TO: RESOLUTION SUPPORTING THE ESTABLISHMENT OF A MAYOR PRO TEM

DISCUSSION: The Mayor by virtue of that office is requested to attend functions as a representative of the City. On occasion, due to scheduling difficulties attendance at functions may be impractical so a representative is needed to fill in at these functions.

The proposed resolution designates City Council Member Jeremy J. Molenda to serve as Mayor Pro Tem during the Mayor's absence.

It is recommended that Council adopt the proposed Resolution.

CITY MANAGER RECOMMENDATION:

- For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended
- 

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION:

For

Against

REASON AGAINST:

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

SOURCE OF FUNDS:

City

Account Number

Amount

\$
\$
\$
\$
\$

Other Funds

\$
\$
\$
\$

Budget Approval: _____

FACT SHEET PREPARED BY: Mayor's Office

DATE: 1/9/14

REVIEWED BY: Robert E. Clark



DATE: 1-10-14

COUNCIL MEETING DATE: 1/21/14

RESOLUTION

BE IT RESOLVED, that in accordance with Charter Section 311, City Council Member Jeremy J. Molenda is appointed to preside, and exercise the powers and duties of the Mayor, at any such time as the Mayor is absent or unable to serve. Council Member Molenda is designated Mayor Pro Tem through January 1, 2016.



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REQUEST FROM THE MONROE COUNTY CONVENTION & TOURISM BUREAU TO RESERVE DATES IN 2014 FOR UPCOMING EVENTS / FESTIVALS

DISCUSSION: The City received a request from the Monroe County Convention & Tourism Bureau for permission to hold several special events in 2014. (See attached communication for list of special events.)

The requested dates were reviewed by the administrative staff and there were no objections to the requested dates subject to the applicant filling out the proper paperwork (temporary use/special event application and/or park permit) for each event so staff can review items needed by city staff. **(The applicant did submit the proper paperwork and after all reviews are complete we will forward each event to the city council for final review/approval.)**

If a specific location/park facility is desired for any of the events (excluding the Jazz Festival), the MCCTB will need to supply more detailed information to hold a park/facility for the other proposed event(s).

The City Manager recommends that Council **approve only the dates of the events** with full approval of the events, being subject to policy, timely submission of event planning details, staff reviews, street closure action by Council and approvals of city financial and logistical support.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY: City Manager's Office

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Building, Parks & Rec., D.P.S., Public Safety, Engineering, Community Development and Manager

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$
	Cost of This Project Approval	\$
	Related Annual Operating Cost	\$
	Increased Revenue Expected/Year	\$

SOURCE OF FUNDS:	<u>City</u>	Account Number	Amount
			\$
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office

DATE: 1/13/14

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: 1/21/14



The Honorable Robert Clark, Mayor
City Council Members
George Brown, City Manager
City of Monroe Department Heads & Staff
Sent Via Fax: 734.243.8683

December 9, 2013

Dear Honorable Mayor Clark, City Council Members & Mr. Brown,

The Monroe County Convention & Tourism Bureau would like to request the following dates, with permission to hold the following long standing and highly successful events in the City of Monroe, Downtown Monroe and St. Mary's Park, etc. and that all fees be waived for the Calendar Year 2014:

* July 2 - 4, 2014 - The 17th Annual River Raisin Independence Festival & 7th Annual Freedom Walk *

August 7 - 10, 2014 - The 13th Annual River Raisin Jazz Festival

August 30, 2014 - The 8th Annual River Raisin Labor Day Bar-B-Q Festival & Labor Walk

October 6 - 12, 2014 - The 16th Annual Custer Week Celebration & Custer Run

October 25, 2014 - The 11th Annual River Raisin Halloween Festival

Thank you for your support of the Monroe County Convention & Tourism Bureau and our line-up of successful high quality community events in our city that support art, culture, history, recreation and quality of life as well as promoting Monroe as a tourism destination, attracting thousands of visitors to the area and creating significant economic impact for our businesses! In the interest of our community I remain

Sincerely yours,

A handwritten signature in black ink, appearing to read "John Patterson".

John Patterson
President/CEO
Monroe County Convention & Tourism Bureau

RECEIVED

DEC - 9 2013

MAYOR'S OFFICE

RESOLUTION

BE IT RESOLVED, that in accordance with Charter Section 311, City Council Member Jeremy J. Molenda is appointed to preside, and exercise the powers and duties of the Mayor, at any such time as the Mayor is absent or unable to serve. Council Member Molenda is designated Mayor Pro Tem through January 1, 2016.