
RULE OF THE CHAMBER

Any person wishing to address City Council shall step up to the lectern, state their name and address in an audible tone of voice for the record, and unless further time is granted by the presiding officer, shall limit their address to three (3) minutes.

A person may not give up or relinquish all or a portion of their time to the person having the floor or another person in order to extend a person's time limit in addressing the Council.

Any person who does not wish to address Council from the lectern, may print their name, address and comment/question which he/she would like brought before Council on a card provided by the Clerk/Treasurer and return the card to the Clerk/Treasurer before the meeting begins. The Clerk/Treasurer will address the presiding officer at the start of Citizen Comments on the Agenda, notifying him of the card comment, and read the card into the record for response.

Those who want to use audio and image recording equipment in Council Chambers that requires a monopod, tripod or other auxiliary equipment for the audio and image devices shall notify the City Clerk before the meeting begins. Arrangements will be made to accommodate the request in a manner that minimizes the possibility of disrupting the meeting. No additional illuminating lights may be used in Council Chambers unless a majority of City Council members consent. Additionally, cell phones and pagers should be set to vibrate or silent mode when inside Council Chambers.

Should any person fail or refuse to comply with any Rules of the Chamber, after being informed of such noncompliance by the presiding officer, such a person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3 (6) of Open Meetings Act, Act 267 of 1976.

You will notice a numbering system under each heading. There is significance to these numbers. Each agenda item is numbered consecutively beginning in January and continues through December of each calendar year.

The City of Monroe will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon one weeks' notice to the City Clerk/Treasurer. Individuals with disabilities requiring auxiliary aids or services should contact the City of Monroe by writing or calling: City of Monroe, City Clerk/Treasurer, 120 E. First St., Monroe, MI 48161, (734) 384-9138. The City of Monroe website address is www.monroemi.gov.

**AGENDA - CITY COUNCIL REGULAR MEETING
MONDAY, JANUARY 4, 2010**

I. CALL TO ORDER.

II. ROLL CALL.

III. INVOCATION/PLEDGE OF ALLEGIANCE.

IV. CONSENT AGENDA. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and will be approved by one motion, unless a Council member or citizen requests that an item be removed and acted on as a separate agenda item)

A. Approval of the Minutes of the Special Meeting held on December 17, 2009, the Minutes of the Work Session held on December 21, 2009, and the Minutes of the Regular Meeting held on Monday, December 21, 2009.

B. Approval of payments to vendors in the amount of \$_____.

Action: Bills be allowed and warrants drawn on the various accounts for their payment.

V. MAYOR'S COMMENTS.

Meeting adjourn sine die.

During the interim, the oath of office will be administered to the newly elected Mayor, Council and Clerk-Treasurer.

FIRST MEETING OF THE NEW CITY COUNCIL.

I. ROLL CALL.

II. INVOCATION/PLEDGE OF ALLEGIANCE.

III. CONSENT AGENDA. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and will be approved by one motion, unless a Council member or citizen requests that an item be removed and acted on as a separate agenda item)

1 Proposed Resolution.

1. Communication from the Director of Finance, submitting a proposed resolution removing Mark G. Worrell, as signatory for the City of Monroe, and adding Robert E. Clark as Mayor, authorized signatory on all City bank accounts of the City of Monroe.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

IV. MAYOR'S COMMENTS.

V. CITY MANAGER COMMUNICATION.

VI. COUNCIL COMMENTS.

VII. CITIZEN COMMENTS.

VIII. ADJOURNMENT.



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: City Bank Account Approved Signatories

DISCUSSION: The Mayor of the City of Monroe is a required signatory on all general and restricted bank accounts of the City of Monroe. Please approve the attached resolution adding Robert E. Clark as an authorized signatory on all city bank accounts and removing Mark G. Worrell.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: January 4, 2010

REASON FOR DEADLINE: Mayoral Change

STAFF RECOMMENDATION: For Against

REASON AGAINST: N/A

INITIATED BY: Edward Sell, Finance Director

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: All

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$ N/A
Cost of This Project Approval	\$ N/A
Related Annual Operating Cost	\$ N/A
Increased Revenue Expected/Year	\$ N/A

<u>SOURCE OF FUNDS:</u>	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
			\$ N/A
	<u>Other Funds</u>		\$ N/A
			\$ N/A
			\$ N/A
			\$ N/A

Budget Approval: _____

FACT SHEET PREPARED BY: Edward Sell, Finance Director

DATE: 12/23/09

REVIEWED BY: 

DATE: 12-23-09

COUNCIL MEETING DATE: January 4, 2009

RESOLUTION

WHEREAS, the City Council of the City of Monroe has provided by Resolution for the deposit of all public funds, including tax funds, coming into the hands of the City Clerk-Treasurer, on one or more bank accounts; and

WHEREAS, the Mayor of the City of Monroe is a required signatory on all checks issued from the general and restricted accounts; and

WHEREAS, Robert E. Clark will begin to serve as the Mayor for the City of Monroe on January 4, 2010; and

WHEREAS, Robert E. Clark must be added as an authorized signatory on all general and restricted bank accounts of the City of Monroe.

NOW, THEREFORE, BE IT RESOLVED, that Robert E. Clark, as Mayor, is hereby added as an authorized signatory on all City of Monroe general and restricted bank accounts effective January 4, 2010.

BE IT FURTHER RESOLVED, that Mark G. Worrell is hereby removed as an authorized signatory on all checks drawn on the general and restricted bank accounts of the City of Monroe effective January 4, 2010.

Motion: _____

Supported by: _____

Ayes: _____ Nays: _____

RESOLUTION DECLARED ADOPTED

I, Charles D. Evans, City Clerk-Treasurer of the City of Monroe, County of Monroe, State of Michigan, do hereby certify that the foregoing is an exact copy of a Resolution adopted by the City Council of said City, at a regular meeting thereof held on the 4th day of January 2010.

(SEAL)

Charles D. Evans
City Clerk-Treasurer