
RULE OF THE CHAMBER

Any person wishing to address City Council shall step up to the lectern, state their name and address in an audible tone of voice for the record, and unless further time is granted by the presiding officer, shall limit their address to three (3) minutes. A person may not give up or relinquish all or a portion of their time to the person having the floor or another person in order to extend a person's time limit in addressing the Council.

Any person who does not wish to address Council from the lectern, may print their name, address and comment/question which he/she would like brought before Council on a card provided by the Clerk/Treasurer and return the card to the Clerk/Treasurer before the meeting begins. The Clerk/Treasurer will address the presiding officer at the start of Citizen Comments on the Agenda, notifying him of the card comment, and read the card into the record for response.

Those who want to use audio and image recording equipment in Council Chambers that requires a monopod, tripod or other auxiliary equipment for the audio and image devices shall notify the City Clerk before the meeting begins. Arrangements will be made to accommodate the request in a manner that minimizes the possibility of disrupting the meeting. No additional illuminating lights may be used in Council Chambers unless a majority of City Council members consent. Additionally, cell phones and pagers should be set to vibrate or silent mode when inside Council Chambers.

Should any person fail or refuse to comply with any Rules of the Chamber, after being informed of such noncompliance by the presiding officer, such a person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3 (6) of Open Meetings Act, Act 267 of 1976.

You will notice a numbering system under each heading. There is significance to these numbers. Each agenda item is numbered consecutively beginning in January and continues through December of each calendar year.

The City of Monroe will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon one weeks' notice to the City Clerk/Treasurer. Individuals with disabilities requiring auxiliary aids or services should contact the City of Monroe by writing or calling: City of Monroe, City Clerk/Treasurer, 120 E. First St., Monroe, MI 48161, (734) 384-9136. The City of Monroe website address is www.monroemi.gov.

**AGENDA - CITY COUNCIL REGULAR MEETING
MONDAY, NOVEMBER 2, 2009**

I. CALL TO ORDER.

II. ROLL CALL.

III. INVOCATION/PLEDGE OF ALLEGIANCE.

IV. PRESENTATION.

Presentation by the Linda Shipman, General Manager of the Monroe Multi-Sports Complex.

V. PROCLAMATIONS.

261 "Prematurity Awareness Month" – November 2009

VI. PUBLIC HEARINGS.

248 Public hearing for the purpose of reviewing and hearing comments on Proposed Ordinance No. 09-012, an Ordinance designed to meet the MDEQ requirements for both storm water quality control and detention. There are no comments on file in writing in the Clerk-Treasurer's Office.

VII. COUNCIL ACTION.

248 Proposed Ordinance No. 09-012, an Ordinance designed to meet the MDEQ requirements for both storm water quality control and detention, up for its final reading.

VIII. CONSENT AGENDA. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and will be approved by one motion, unless a Council member or citizen requests that an item be removed and acted on as a separate agenda item.)

A. Approval of the Minutes of the Regular Meeting held on, Monday, October 19, 2009.

B. Approval of payments to vendors in the amount of \$_____.
Action: Bills be allowed and warrants drawn on the various accounts for their payment.

262 Water Service Connection Materials Bids.

1. Communication from the Director of Water & Wastewater Utilities, reporting back on bids for the purchase of Water Service Connection Materials, including: Division I, II, III, IV, V, VI, and recommending that Council award Division I to Etna, in the amount of \$14,418.25, Division II, IV, and V to Kuhlman in the amount of \$20,538.50, and Division III and VI to Perrysburg in the amount of \$46,482.90, and for the purchase orders to be issued in accordance with the bid specifications.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

263 Ozone Generator Replacement Glass Bids.

1. Communication from the Director of Water & Wastewater Utilities, reporting back on bids received to supply PD 56 Ozone Generator Replacement Glass for the ozone generators at the Water Treatment Plant, and recommending that Council award a purchase order to supply PD 56 Ozone Generator Replacement Glass for the ozone generators at the Water Treatment Plant in accordance with the bid specifications to Fin-Tek Corporation out of Wayne, N.J. in the amount of \$63,000.00.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

264 East Third Street Water Main Relining – Change Order.

1. Communication from the Director of Engineering & Public Services, submitting a request for a change order to the 2008 Water Main Rehabilitation Program, and recommending that Council award a Change Order to the 2008 Water Main Rehabilitation Program project for the above work to Insituform Technologies in the amount of \$45,000, and that a total of \$50,000 be encumbered to allow for any contingencies that may arise, and further recommending that the Director of Engineering & Public Services be authorized to sign the change order on behalf of the City of Monroe.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

265 Mason Run II Street Dedications.

1. Communication from the Director of Engineering & Public Services, presenting a Resolution to accept the streets of the Mason Run II Condominium, and recommending that Council adopt the attached resolution accepting the streets into the City of Monroe's Local Street System.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

266 Central Fire Station Sprinkler System Bid.

1. Communication from the Director of Engineering & Public Services, reporting back on bids received for the installation of a sprinkler system for the apparatus room, and recommending that Council award a contract for the Central Fire Station Sprinkler System Installation to Dynamic Fire Protection, Inc in the amount of \$27,605 and that a total of

\$30,000 be encumbered to include a total of 9% contingency for the project, and further recommending that the Mayor and Clerk-Treasurer be authorized to sign the contracts on behalf of the City of Monroe.

2. Supporting documents.
3. Action: Accept, place on file and recommendation be carried out.

267 Monroe County Council CIO Social and Welfare Association Resolution.

1. Communication from the City Manager's Office, submitting a proposed resolution that would officially recognize the Monroe County Council CIO Social and Welfare Association as a non-profit organization in the Monroe community in order to apply for a gaming license from the State of Michigan Lottery Division, and recommending that the resolution be adopted.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted

268 M-125 Drainage Structure Reconstruction – Change Order.

1. Communication from the Director of Engineering & Public Services, submitting a request for a change order to the 2007/08/09 ADA Ramp Program, and recommending that Council award a change order to the 2007/08/09 ADA Ramp Program to Andrews Construction Company, Inc in the amount of \$11,875 for the reconstruction of five (5) drainage structures on M-125, and further recommending that the Director of Engineering & Public Services be authorized to sign the change order on behalf of the City of Monroe/
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

IX. MAYOR'S COMMENTS.

X. CITY MANAGER COMMUNICATION.

XI. COUNCIL COMMENTS.

XII. CITIZEN COMMENTS.

XIII. ADJOURNMENT.

P R O C L A M A T I O N

WHEREAS, premature birth threatens the lives and health of more than half a million babies every year in this nation, including one out of every eight babies born in Monroe, Michigan, and the number is rising, and

WHEREAS, more newborns die from premature birth than any other cause; and

WHEREAS, millions of children face lifelong health issues and learning challenges as a consequence of being born too soon; and

WHEREAS, the March of Dimes continues to lead the fight against premature birth and other serious threats to infant health by funding research and programs that benefit every baby born.

NOW, THEREFORE, I, Mark G. Worrell, Mayor of the City of Monroe, with the full support of City Council, do hereby proclaim November 2009, as

“Prematurity Awareness Month”

in Monroe, and we encourage all citizens to support the March of Dimes efforts to fund research and programs to help give every baby a healthy start.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Monroe to be affixed this 5th day of October 2009.

Mark G. Worrell, Mayor



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REPORT BACK FROM THE WATER DEPARTMENT FOR BIDS RECEIVED ON WATER SERVICE CONNECTION MATERIALS

DISCUSSION: The Water Department received three (3) bids on October 23, 2009 for the purchase of Water Service Connection Materials. Attached is bid tabulation for reference. The lowest bidders meeting all bid specifications for each respective division are as follows:

| Description | No. of Units | Units | \$/Unit | Cost | Lowest Bidder |
|---|--------------|-------|---------|--------------------|---------------|
| Division I - Service Saddle Connection | 385 | Each | \$37.45 | \$14,418.25 | ETNA |
| Division II - Corporation Stop - Ball Valve | 400 | Each | \$28.27 | \$11,308.00 | Kuhlman |
| Division III - Compression Curb Stop - Ball Valve | 130 | Each | \$47.93 | \$6,230.90 | Perrysburg |
| Division IV - Compression Coupling - 3/4"x1" | 148 | Each | \$9.85 | \$1,457.80 | Kuhlman |
| Division V - Curb Stop Boxes and Rods | 130 | Pair | \$59.79 | \$7,772.70 | Kuhlman |
| Division VI - 1" Copper | 11600 | LFT | \$3.47 | \$40,252.00 | Perrysburg |
| Total | | | | \$81,439.65 | |

| Bidder | Division | Total Amount |
|------------|-----------|--------------|
| ETNA | I | \$14,418.25 |
| Kuhlman | II, IV, V | \$20,538.50 |
| Perrysburg | III, VI | \$46,482.90 |

Note, for Division V the lowest bidder (ETNA) does not meet the bid specifications. The next lowest bidder does meet the bid specifications. The bid specifications were developed to allow the materials in each division to be awarded individually in an effort to obtain the lowest possible price on each respective item. The materials will be used for the reconnection of water services in the DWRP Year 2 Water Main Replacement and Rehabilitation Project which will be starting soon. The materials will be placed into the Water Department's Inventory until needed.

IT IS RECOMMENDED that the bidders be awarded the respective divisions and for purchase orders be issued in the amounts shown for providing Water Service Connection Materials in accordance with the bid specifications.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

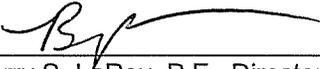
APPROVAL DEADLINE: December 22, 2009

REASON FOR DEADLINE: Bids are good for sixty (60) days.

STAFF RECOMMENDATION: For Against

REASON AGAINST: N/A

INITIATED BY:


Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Water Department, Water Customers, Engineering Department, Construction Inspectors & Contractors

FINANCES

| | | |
|--------------------------------------|---------------------------------|---------------|
| COST AND REVENUE PROJECTIONS: | Cost of Total Project | \$ 100,000.00 |
| | Cost of This Project Approval | \$ 81,439.65 |
| | Related Annual Operating Cost | \$ N/A |
| | Increased Revenue Expected/Year | \$ N/A |

| | | | |
|-------------------------|--------------------|--------------------------|---------------|
| SOURCE OF FUNDS: | <u>City</u> | <u>Account Number</u> | <u>Amount</u> |
| | Water System | 591-40.538-972.000 09W08 | \$ 81,439.65 |
| | <u>Other Funds</u> | | |

Budget Approval: _____

FACT SHEET PREPARED BY: Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities **DATE:** October 26, 2009

REVIEWED BY: _____ **DATE:** _____

COUNCIL MEETING DATE: November 2, 2009

BIDS RECEIVED LIST (DIRECT MAIL) FOR WATER SERVICE CONNECTION MATERIALS FOR THE WATER DEPARTMENT. BID REQUESTS MAILED 10/12/09. BIDS DUE FRIDAY, OCTOBER 23, 2009.

PERRYSBURG PIPE & SUPPLY
26900 ECKEL RD
PERRYSBURG OH 43551
ATTN: MIKE HOOD

BID AMOUNT

Div. 1 = \$37.45 ea.
Div. 2 = \$29.00 ea.
Div. 3 = \$47.93 ea. ←
Div. 4 = \$10.21 ea.
Div. 5 = \$70.75 per set
Div. 6 = \$ 3.47 per foot ←
(BID BOND)

ETNA SUPPLY CO
529-32ND ST SE
GRAND RAPIDS MI 49548
ATTN: CHUCK HAYES

Div. 1 = \$37.45 ea. ←
Div. 2 = \$29.00 ea.
Div. 3 = \$47.97 ea.
Div. 4 = \$10.21 ea.
Div. 5 = \$47.85 per set * DOES NOT MEET
BID SPECS.
Div. 6 = \$ 3.62 per foot
(BID BOND)

KUHLMAN CORP
1845 INDIAN WOOD CIRCLE
MAUMEE OH 43537
ATTN: JEFF OVENS

Div. 1 = \$48.24 ea.
Div. 2 = \$28.27 ea. ←
Div. 3 = \$48.78 ea.
Div. 4 = \$ 9.85 ea. ←
Div. 5 = \$59.79 per set ←
Div. 6 = \$ 3.54 per foot
(BID BOND)



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REPORT BACK ON BIDS RECEIVED FOR OZONE GENERATOR REPLACEMENT GLASS FOR THE WATER TREATMENT PLANT

DISCUSSION: The Water Department received one bid to supply PD 56 Ozone Generator Replacement Glass for the ozone generators at the Water Treatment Plant (bid tabulation attached). The bidder is Fin-Tek Corporation out of Wayne NJ and they meet the bid specifications. The bid submitted is for \$63,000.00.

The Water Treatment Plant generates and uses ozone (a powerful oxidant) in the water treatment process to control taste and odor of our drinking water. Ozone generator glass is needed in the ozone generators to produce ozone. Currently, the generator and glass manufacturer has stopped making our style generator and replacement glass. A limited number of vendors are currently making the ozone replacement glass, but require larger orders. Historically we have been able to order a less amount of ozone replacement glass. Our specifications were developed for a larger amount of glass to be supplied to meet these requirements. The replacement glass will provide for 3~5 years of glass replacement. We have investigated replacing the ozone generator to the current styles available in lieu of finding alternative means to purchase ozone replacement glass on our model. Ozone generator replacement costs are expected to be \$270,000. The service life of the existing ozone generators is expected to exceed the purchase of 3~5 years of ozone replacement glass service. It is recommended to purchase the ozone replacement glass in lieu of replacing the ozone generators at this time. Adequate funding has been budgeted for this purchase.

IT IS RECOMMENDED that the City Council award a purchase order to supply PD 56 Ozone Generator Replacement Glass for the ozone generators at the Water Treatment Plant in accordance with the bid specifications to Fin-Tek Corporation out of Wayne NJ in the amount of \$63,000.00.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: November 22, 2009

REASON FOR DEADLINE: Bid is good for thirty (30) days.

STAFF RECOMMENDATION: For Against

REASON AGAINST: N/A

INITIATED BY:


Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Wastewater Department

FINANCES

| | | |
|--------------------------------------|---------------------------------|--------------|
| COST AND REVENUE PROJECTIONS: | Cost of Total Project | \$ 63,000.00 |
| | Cost of This Project Approval | \$ 63,000.00 |
| | Related Annual Operating Cost | \$ N/A |
| | Increased Revenue Expected/Year | \$ N/A |

| | | | |
|-------------------------|--------------------|-----------------------|---------------|
| SOURCE OF FUNDS: | <u>City</u> | <u>Account Number</u> | <u>Amount</u> |
| | Operating Supplies | 591-40.537-750.000 | \$ 63,000.00 |

Other Funds

Budget Approval: _____

FACT SHEET PREPARED BY: Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities **DATE:** October 23, 2009

REVIEWED BY: _____ **DATE:** _____

COUNCIL MEETING DATE: November 2, 2009

BIDS RECEIVED LIST (DIRECT MAIL) FOR OZONE GENERATOR GLASS FOR THE WATER TREATMENT PLANT. BID REQUESTS MAILED 10/08/09. BIDS DUE FRIDAY, OCTOBER 23, 2009.

| | <u>BID AMOUNT</u> |
|---|------------------------------|
| FIN-TEK CORPORATION 6 LEO PLACE WAYNE NJ 07470 ATTN: MICKEY WALSH | \$63,000 (OFFICIAL CHECK) |
| ITT WATER & WASTEWATER USA 14125 SOUTH BRIDGE CIRCLE CHARLOTTE NC 28273 ATTN: TOM IZER | NO BID |



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: EAST THIRD STREET WATER MAIN RELINING – EASTCHESTER TO RAILROAD – CHANGE ORDER

DISCUSSION: The Water Department has recently discovered a leak on the 6" water main along East Third Street between Eastchester and Railroad Streets. This section of water main, which is approximately 450 feet long, feeds two industrial parcels (though one is vacant). Based on the location of the leak, traditional open cut excavation would undermine the railroad, and it is highly unlikely that a permit would be issued without costly protective measures.

As a result, a quotation was solicited from Insituform Technologies for relining this main (attached). Insituform Technologies of Chesterfield, Missouri is the current contractor for the 2008 Water Main Rehabilitation Program that is nearing completion, and was the only bidder on the 2009 project funded through the State's Drinking Water Revolving Fund (DWRf) program that is now also underway. Due to the emergency nature of this work and the fact that very few bidders exist for this type of work, it appears that the public interest is best served by waiving competitive bidding requirements for this project. The quote of \$45,000, representing \$100 per foot of main, is reasonable and consistent with other portions of their current contract. The Water Department will be performing the open cut portions of the work needed to access the existing main. Since there are strict requirements for Change Orders to the DWRf-funded contract, a Change Order is recommended to be added to the City-funded 2008 contract instead.

IT IS RECOMMENDED that the City Council award a Change Order to the 2008 Water Main Rehabilitation Program project for the above work to Insituform Technologies in the amount of \$45,000, and that a total of \$50,000 be encumbered to allow for any contingencies that may arise. **IT IS FURTHER RECOMMENDED** that the Director of Engineering and Public Services be authorized to sign the change order on behalf of the City of Monroe.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: Immediate

REASON FOR DEADLINE: Water service to this area is being temporarily provided and the main is not in service

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering and Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Council, Engineering Department, Water Department, adjacent customers

FINANCES

| | | |
|--------------------------------------|---------------------------------|-----------|
| COST AND REVENUE PROJECTIONS: | Cost of Total Project | \$60,000* |
| | Cost of This Project Approval | \$50,000 |
| | Related Annual Operating Cost | \$ N/A |
| | Increased Revenue Expected/Year | \$ N/A |

*Includes estimated Water Department costs for open cutting work.

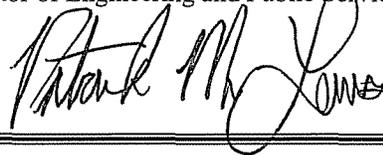
| | | | |
|-------------------------|----------------------------|--------------------------|---------------|
| SOURCE OF FUNDS: | <u>City</u> | <u>Account Number</u> | <u>Amount</u> |
| | Water Distribution Improv. | 591-40.538-972.000 08W12 | \$50,000 |

Other Funds

Budget Approval: _____

FACT SHEET PREPARED BY: Patrick M. Lewis, P.E., Director of Engineering and Public Services **DATE:** 10/27/09

REVIEWED BY:



DATE:

COUNCIL MEETING DATE: November 2, 2009



Insituform
Technologies USA, Inc.

"Clean Water for the World"
Tel: (313) 835-0417
Fax: (313) 835-1437

19129 West Davison Avenue
Detroit, MI 48223
www.insituform.com

Date: October 21, 2009

Presented To: Mr. Barry LaRoy, PE
Director of Water & Wastewater Utilities
City of Monroe
120 E. 1st St.
Monroe, MI 48161

Proposal

Project Name: Proposal – City of Monroe
East 3rd Street Watermain Emergency Repair

Insituform Technologies USA, Inc. is pleased to submit the following proposal for the above referenced project. Insituform Technologies USA, Inc., herein proposes to furnish a Proposal for all labor, materials, and equipment necessary to reconstruct the referenced project.

Proposal Pricing

| PAY ITEM | DESCRIPTION | QTY. | U/M | UNIT PRICE | AMOUNT |
|--------------|--------------------|------|-----|------------|---------------------|
| 1 | Thermopipe® 6 Inch | 450 | LF | \$100.00 | \$ 45,000.00 |
| TOTAL | | | | | \$ 45,000.00 |

***Note-**

- 1) Insituform will expedite shipment of Thermopipe® material and fittings to complete the project as requested by the City. Expected install after approval of the proposal is next week. The above pricing has been adjusted to compensate for that cost.
- 2) Pricing is also based on the City of Monroe digging the access pits, chlorinating lines, installing any required valves and reconnecting all service connections.
- 3) Insituform Technologies will only clean / prep the line, install the Thermopipe®, install the appropriate fittings and pressure test the line. Any additional activities will constitute a change order and/or an agreed upon price prior to execution of additional work.
- 4) Change orders will be approved prior to any additional work being completed. All Change orders and additional work requires approval from the Insituform local Detroit Management team.

Assumptions and Qualifications

This is based on the best available information at the time of this proposal. Existing pipe deterioration in excess of the conditions may require additional investigation and or cost. Final recommendations may be submitted to you following the completion of the preliminary TV of the project. Stated prices are subject to adjustment if condition changes are agreed upon.

Water shall be provided at no cost to Insituform Technologies USA, Inc. for all construction phases of this project. Insituform Technologies USA, Inc. will follow all required backflow prevention, and metering procedures required by the City of Monroe, MI.

The Owner will provide access to both ends of the line, traffic control, and point repairs if needed. Installation can be completed after point repairs and accesses to both ends are completed.

Proposal Inclusions

The prices stated in this proposal include:

1. Pipe line cleaning. Loose debris and "normal" deposits only. Extraordinary conditions will need to be treated as a change in condition.
2. All fuel surcharges and product increases.

Proposal Exclusions

Not included in the prices stated in this estimate are costs associated with the items listed below. These items, if needed or found to be applicable, would be provided by Insituform Technologies USA, Inc. at your additional cost; or would be furnished by others, at your direction, at no cost to Insituform Technologies USA, Inc.:

- a) All dig work required to provide access to the lines will be provided by the Owner.
- b) Additional cleaning, mobilizations and/or setups/delays or any other situation out of our control will be an additional charge.
- c) Manual operation of any pumping and/or metering stations.
- d) Project permits and/or local licenses.
- e) Additional premiums for special insurance coverage(s) demanded by you or other parties particular to this project.
- f) Performance and Payment Bond not included. This is available upon request, but if required please add 2.5% to the total project cost.

Proposal Terms and Conditions

- a) Limits of Liability. In consideration of Insituform Technologies USA, Inc.'s agreement to maintain no less than \$5,000,000 of comprehensive general liability insurance in the form required by the Contract, Insituform Technologies USA, Inc.'s liability to the Owner for any matter covered by such insurance will be limited to the extent of such insurance and the Owner will indemnify and hold Insituform Technologies USA, Inc. harmless from any third party claims covered by such insurance to the extent such claims exceed the limits of such insurance. Neither party shall be liable to the other for consequential damages relating to the contract. In case of conflict between this provision and any other provision in the Contract as ultimately executed, this provision shall govern and prevail.
- b) LIMITED WARRANTY. IN LIEU OF ALL OTHER EXPRESSED, IMPLIED AND/OR STATUTORY WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, CONTRACTOR AGREES TO CORRECT ANY DEFECTS IN THE MATERIALS OR SERVICES PROVIDED BY CONTRACTOR WHICH ARE BROUGHT TO THE ATTENTION OF CONTRACTOR WITHIN ONE YEAR FOLLOWING COMPLETION OF CONTRACTOR'S WORK, PROVIDED OWNER AFFORDS CONTRACTOR SUITABLE ACCESS AND WORKING CONDITIONS TO ACCOMPLISH SUCH CORRECTION.
- c) MUTUAL RELEASE OF CONSEQUENTIAL DAMAGES. Neither party shall be liable to the other for consequential damages relating to or arising out of the Contract.
- d) PROPOSAL SUBJECT TO NEGOTIATION OF OTHER STANDARD TERMS OF AGREEMENT. This proposal is subject to agreement of the parties on other terms and conditions as are customary in contracts of this nature.
- e) Quantities are estimated. Unit prices apply for actual invoice and payment.
- f) Payments are due at net within thirty days of invoice. Final payment is due within thirty days of completion of project.
- g) Monthly progress partial payments may be requested for the value of work in progress or completed, including materials secured and on site.
- h) Prices stated are in effect for thirty days from the date of this proposal. The acceptance period may be extended at the sole option of Insituform Technologies USA, Inc.
- i) Conflicts. In case of conflict between the provision of the aforesaid paragraphs and any other provision in the Contract as ultimately executed the provisions as set forth above shall govern and prevail.

Offered By:

Accepted By:

Insituform Technologies USA, Inc.

Ken Quillen
Senior Project Manager
(989) 277-6046

Signature _____

Name _____

Title _____

Organization _____



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: MASON RUN II STREET DEDICATIONS

DISCUSSION: The City Council confirmed Paving Special Assessment District 331 at the October 19, 2009 meeting, which provided for the paving of the last 1-1/2" of all streets within the Mason Run II Association area (which was actually part of construction phase III). Work was completed by the contractor on Monday, October 26. As a result, the City is now prepared to accept these streets into the Local Street System as provided for under Public Act 51 of 1951, which will allow us to receive monies from the Michigan Transportation Fund. There is a population component to our revenues for each of two roadway categories (Major and Local), and a per mile component. For Local Streets, the current factor is \$2,203 per mile of street added, which would result in an increase in annual funding to the City of Monroe of \$1,696 for these 0.77 miles of new streets. Once accepted, the City will include all of these roadways on our sweeping and plowing schedule, and will provide other maintenance activities as appropriate and as needed. These new roadways include sections of Baptiste Avenue (844.90 feet in length), East Lorain Street (160.00 feet in length), Elliot Street (590.81 feet in length), McDougal Street (220.55 feet in length), Lapointe Avenue (540.43 feet in length), and Mason Run Boulevard, which is being split into "West" (855.66 feet in length) and "East" (844.68 feet in length) sections since the condominium plan shows a distinct property between the two roadways.

IT IS RECOMMENDED that the City Council adopt the attached resolution accepting the above streets into the City of Monroe's Local Street System

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: As soon as possible

REASON FOR DEADLINE: Streets must be accepted prior to December 31, 2009 to be eligible for funding in the next year.

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering and Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Council, Engineering and Public Services Department, adjacent residents and home owners

FINANCES

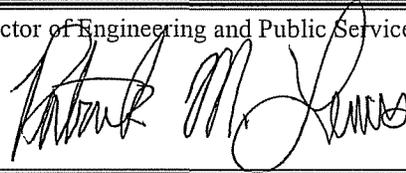
| | | |
|--------------------------------------|---------------------------------|-------------|
| COST AND REVENUE PROJECTIONS: | Cost of Total Project | \$ N/A |
| | Cost of This Project Approval | \$ N/A |
| | Related Annual Operating Cost | \$ N/A |
| | Increased Revenue Expected/Year | \$ 1,696.00 |

| SOURCE OF FUNDS: | City | Account Number | Amount |
|-------------------------|--------------------|----------------|--------|
| | <u>Other Funds</u> | | |

Budget Approval: _____

FACT SHEET PREPARED BY: Patrick M. Lewis, P.E., Director of Engineering and Public Services **DATE:** 10/27/09

REVIEWED BY:



DATE:

COUNCIL MEETING DATE: November 2, 2009

RESOLUTION

WHEREAS, the City of Monroe did retain title to certain rights-of-way as public property within the Mason Run II Condominium project, as delineated in the Master Deed, Liber 2794, Pages 920 through 946, Monroe County Records, and on Exhibit "B" to said Master Deed, Liber 2794, Pages 993 through 998, Monroe County Records; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to place some of these streets within the City Local Street System for the purpose of obtaining funds under the provisions of Public Act 51 of 1951 as amended; and

WHEREAS, the City of Monroe has inspected the installation of the streets contained in said condominium documents, and found all construction to have been completed in accordance with the applicable City of Monroe construction standards for public roadways, and

WHEREAS, these streets are located within a City right-of-way, are under the control of the City of Monroe, and are open for use as public streets, now, therefore, be it

RESOLVED, that the said streets of the Mason Run II Condominium are accepted into the City Local Street System and the centerlines of said streets are described as follows:

1. Baptiste Avenue: Commencing at the southeast corner of lot 96, Assessor's Plat of Winkworth Plat, according to the plat thereof, as recorded in Liber 6 of Plats, Page 66, Monroe County records, Thence South 22°22'29" West 30 feet; Thence South 67°26'16" East 190.00 feet to the POINT OF BEGINNING; Thence North 22°22'29" East 227.33 feet; Thence northeasterly along the arc of a curve to the right, having a radius of 130.00 feet, an arc length of 91.97 feet, a central angle of 40°32'10", and a chord bearing North 42°38'34" East 90.07 feet; Thence northeasterly along the arc of a curve to the left, having a radius of 120.00 feet, an arc length of 84.90 feet, a central angle of 40°32'10", and a chord bearing North 42°38'34" East 83.14 feet; Thence North 22°22'29" East 440.70 feet to the POINT OF ENDING.

2. East Lorain Street: Commencing at the southeast corner of lot 96, Assessor's Plat of Winkworth Plat, according to the plat thereof, as recorded in Liber 6 of Plats, Page 66, Monroe County records, Thence South 22°22'29" West 30.00 feet; Thence South 67°26'16" East 190.00 feet; Thence North 22°22'29" East 227.33 feet; Thence northeasterly along the arc of a curve to the right, having a radius of 130 feet, an arc length of 91.97 feet, a central angle of 40°32'10", and a chord bearing North 42°38'34" East 90.07 feet; Thence northeasterly along the arc of a curve to the left, having a radius of 120 feet, an arc length of 84.90 feet, a central angle of 40°32'10", and a chord bearing North 42°38'34" East 83.14 feet; Thence North 22°22'29" East 440.70 feet to the POINT OF BEGINNING; Thence North 67°37'31" West 160.00 feet to the POINT OF ENDING.

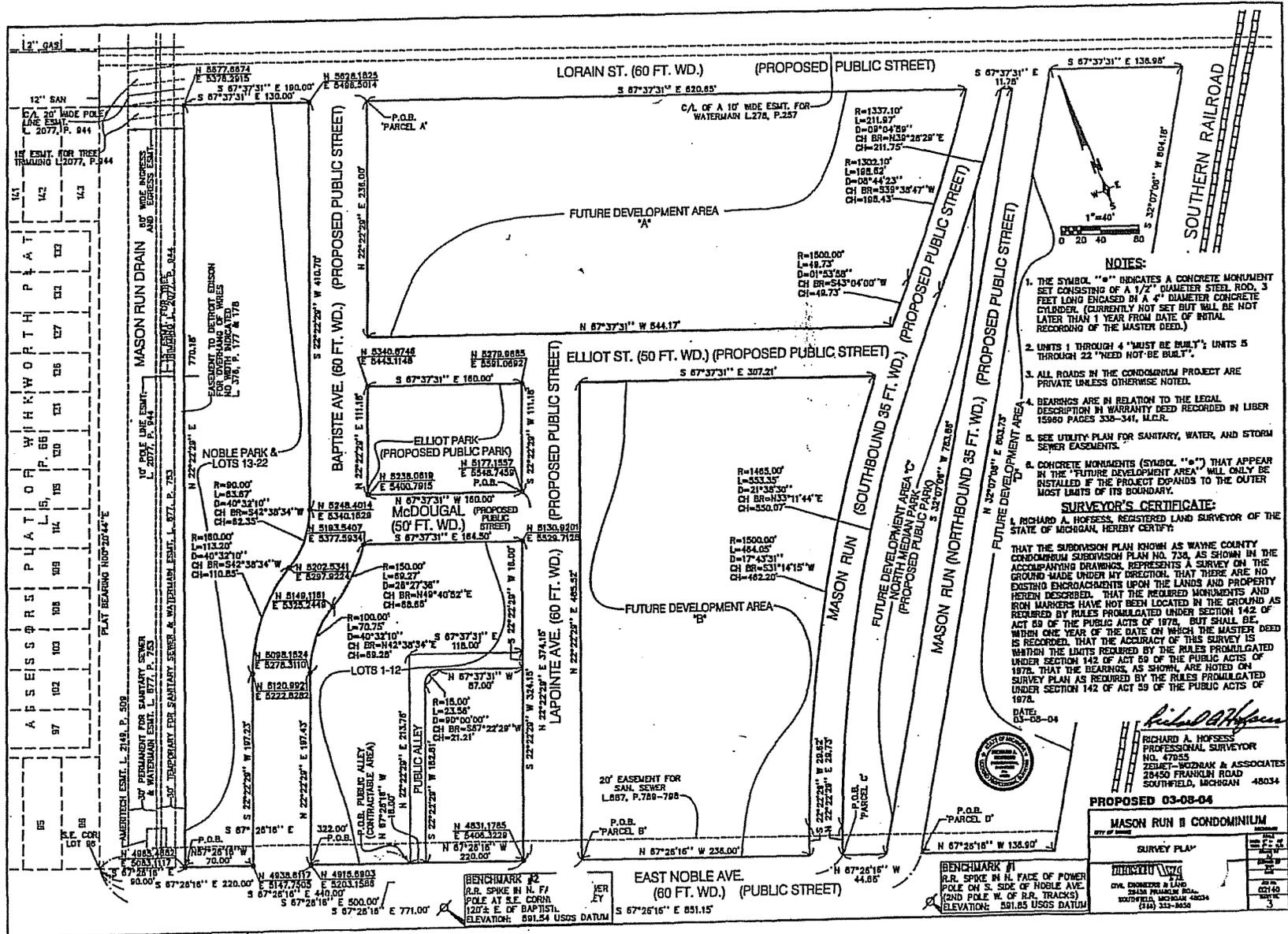
3. Elliot Street: Commencing at the southeast corner of lot 96, Assessor's Plat of Winkworth Plat, according to the plat thereof, as recorded in Liber 6 of Plats, Page 66, Monroe County records, Thence South 22°22'29" West 30 feet; Thence South 67°26'16" East 190.00 feet; Thence North 22°22'29" East 227.33 feet; Thence northeasterly along the arc of a curve to the right, having a radius of 130.00 feet, an arc length of 91.97 feet, a central angle of 40°32'10", and a chord bearing North 42°38'34" East 90.07 feet; Thence northeasterly along the arc of a curve to the left, having a radius of 120.00 feet, an arc length of 84.90 feet, a central angle of 40°32'10", and a chord bearing North 42°38'34" East 83.14 feet; Thence North 22°22'29" East 149.70 feet to the POINT OF BEGINNING; Thence South 67°37'31" East 590.81 feet to the POINT OF ENDING.

4. McDougal Street: Commencing at the southeast corner of lot 96, Assessor's Plat of Winkworth Plat, according to the plat thereof, as recorded in Liber 6 of Plats, Page 66, Monroe County records, Thence South 22°22'29" West 30.00 feet; Thence South 67°26'16" East 470.00 feet; Thence North 22°22'29" East 379.25 feet to the POINT OF BEGINNING; Thence North 67°37'31" West 220.55 feet to the POINT OF ENDING.

5. Lapointe Avenue: Commencing at the southeast corner of lot 96, Assessor's Plat of Winkworth Plat, according to the plat thereof, as recorded in Liber 6 of Plats, Page 66, Monroe County records, Thence South 22°22'29" West 30.00 feet; Thence South 67°26'16" East 470.00 feet to the POINT OF BEGINNING; Thence North 22°22'29" East 540.43 feet to the POINT OF ENDING.

6. Mason Run Boulevard East: Commencing at the southeast corner of lot 96, Assessor's Plat of Winkworth Plat, according to the plat thereof, as recorded in Liber 6 of Plats, Page 66, Monroe County records, Thence South 22°22'29" West 30.00 feet; Thence South 67°26'16" East 821.79 feet to the POINT OF BEGINNING; Thence North 32°07'06" East 844.68 feet to the POINT OF ENDING.

7. Mason Run Boulevard West: Commencing at the southeast corner of lot 96, Assessor's Plat of Winkworth Plat, according to the plat thereof, as recorded in Liber 6 of Plats, Page 66, Monroe County records, Thence South 22°22'29" West 30 feet; Thence South 67°26'16" East 760.00 feet to the POINT OF BEGINNING; Thence North 22°22'29" East 59.70 feet; Thence northeasterly along the arc of a curve to the right, having a radius of 1476.00 feet, an arc length of 557.51 feet, a central angle of 21°38'30", and a chord bearing North 33°11'44" East 554.20 feet; Thence northeasterly along the arc of a curve to the left, having a radius of 1326.10 feet, an arc length of 238.45 feet, a central angle of 10°18'09", and a chord bearing North 38°51'54.5" East 238.13 feet to the POINT OF ENDING.



- NOTES:**
1. THE SYMBOL "•••" INDICATES A CONCRETE MONUMENT SET CONSISTING OF A 1/2" DIAMETER STEEL ROD, 3 FEET LONG ENCASED IN A 4" DIAMETER CONCRETE CYLINDER. (CURRENTLY NOT SET BUT WILL BE NOT LATER THAN 1 YEAR FROM DATE OF INITIAL RECORDING OF THE MASTER DEED.)
 2. UNITS 1 THROUGH 4 "MUST BE BUILT"; UNITS 5 THROUGH 22 "NEED NOT BE BUILT".
 3. ALL ROADS IN THE CONDOMINIUM PROJECT ARE PRIVATE UNLESS OTHERWISE NOTED.
 4. BEARINGS ARE IN RELATION TO THE LEGAL DESCRIPTION IN WARRANTY DEED RECORDED IN LIBER 15960 PAGES 338-341, M.C.R.
 5. SEE UTILITY PLAN FOR SANITARY, WATER, AND STORM SEWER EASEMENTS.
 6. CONCRETE MONUMENTS (SYMBOL "•••") THAT APPEAR IN THE "FUTURE DEVELOPMENT AREA" WILL ONLY BE INSTALLED IF THE PROJECT EXPANDS TO THE OUTER MOST LIMITS OF ITS BOUNDARY.

SURVEYOR'S CERTIFICATE:

I, RICHARD A. HOFFESS, REGISTERED LAND SURVEYOR OF THE STATE OF MICHIGAN, HEREBY CERTIFY:

THAT THE SUBDIVISION PLAN KNOWN AS WAYNE COUNTY CONDOMINIUM SUBDIVISION PLAN NO. 734, AS SHOWN IN THE ACCOMPANYING DRAWINGS, REPRESENTS A SURVEY ON THE GROUND MADE UNDER MY DIRECTION, THAT THERE ARE NO EXISTING ENCROACHMENTS UPON THE LANDS AND PROPERTY HEREBY DESCRIBED, THAT THE REQUIRED MONUMENTS AND IRON MARKERS HAVE NOT BEEN LOCATED IN THE GROUND AS REQUIRED BY RULES PROMULGATED UNDER SECTION 142 OF ACT 69 OF THE PUBLIC ACTS OF 1978, BUT SHALL BE WITHIN ONE YEAR OF THE DATE ON WHICH THE MASTER DEED IS RECORDED, THAT THE ACCURACY OF THIS SURVEY IS UNDER SECTION 142 OF ACT 69 OF THE PUBLIC ACTS OF 1978, THAT THE BEARINGS, AS SHOWN, ARE NOTED ON SURVEY PLAN AS REQUIRED BY THE RULES PROMULGATED UNDER SECTION 142 OF ACT 69 OF THE PUBLIC ACTS OF 1978.

DATE: 03-08-04

Richard A. Hoffess
 RICHARD A. HOFFESS
 PROFESSIONAL SURVEYOR
 NO. 47953
 22427-WOODBARK & ASSOCIATES
 23450 FRANKLIN ROAD
 SOUTHFIELD, MICHIGAN 48034

PROPOSED 03-08-04

| MASON RUN II CONDOMINIUM | |
|--------------------------|--------------------|
| SURVEY PLAN | |
| DATE | 03-08-04 |
| BY | RICHARD A. HOFFESS |
| SCALE | AS SHOWN |
| REVISION | |
| NO. | 1 |
| DATE | 03-08-04 |
| BY | RICHARD A. HOFFESS |
| SCALE | AS SHOWN |
| REVISION | |
| NO. | 1 |

BENCHMARK #2
 (R.R. SPOKE IN N. 71' POLE AT E. CORN. 120' E. OF BAPTISTE AVE.)
 ELEVATION: 291.54 USGS DATUM

BENCHMARK #1
 (R.R. SPOKE IN N. FACE OF POWER POLE ON S. SIDE OF NOBLE AVE. (2ND POLE W. OF R.R. TRACKS))
 ELEVATION: 291.85 USGS DATUM



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: CENTRAL FIRE STATION SPRINKLER SYSTEM INSTALLATION – REPORT ON BID OPENING

DISCUSSION: On September 14, 2009, bids were opened for various improvements to the Central Fire Station, and several of these were awarded at the September 21 or October 5 City Council meetings, including a total of \$61,000 (including contingencies) including replacement of the roof of the office area, replacement of the HVAC unit, ice cutting devices on the sloped roof, and hard-wiring of new smoke detectors for the apparatus room. One of the items considered at that time but not awarded was the installation of a sprinkler system for the apparatus room, as the lone bid from the September 14 bidding was \$41,000 from a general contractor. It was felt at the time that the bid was too high, and other bids were solicited on an “invitation only” advertisement from sprinkler contractors. The first bid opening was October 12, but no bids were received, and the same contract was re-bid to the same set of contractors with a longer time frame to return bids.

Bids were again opened for this project on Wednesday, October 28, and there were two (2) bidders. The proposal form and other relevant attachments have been included with this fact sheet. The “as read” low bidder, Tri-Star Fire Protection of Plymouth, MI, bid a lump sum of \$24,975.00. However, upon review of the bid, it was found that the base bid did not include installation of the service line from the 6” main on Scott Street into the Fire Station, which adds an additional \$32,500 to their bid. Therefore, the second low bid of \$27,605 from Dynamic Fire Protection, Inc. of Newport, MI, which does include this work, is being recommended for award. Dynamic Fire Protection has recently performed work in the City for the expansion of the Medilodge facility on Lorain Street at Village Green Lane, and City inspectors have been pleased with their work on that project. Both the Fire Chief and Architect, James S. Jacobs, believe they are qualified for this work.

Due to the fact that the sum total of bids for the City Hall Plaza renovation, City Hall Carpet Replacement, City Hall Fire Alarm System and City Hall Security System was well under the original estimated costs, the funding for this work will come from the same installment purchase agreement as those projects that have already been awarded.

IT IS RECOMMENDED that the City Council award a contract for the Central Fire Station Sprinkler System Installation to Dynamic Fire Protection, Inc. in the amount of \$27,605.00 and that a total of \$30,000 be encumbered to include a total of 9% contingency for the project. **IT IS FURTHER RECOMMENDED** that the Mayor and Clerk-Treasurer be authorized to sign the contracts on behalf of the City of Monroe.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: As soon as possible

REASON FOR DEADLINE: City wishes to execute the installment purchase agreement and this cannot be done until this contract is awarded

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering and Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Council, Engineering Department, Fire Department

FINANCES

| | | |
|--------------------------------------|---------------------------------|----------|
| COST AND REVENUE PROJECTIONS: | Cost of Total Project | \$30,000 |
| | Cost of This Project Approval | \$30,000 |
| | Related Annual Operating Cost | \$ N/A |
| | Increased Revenue Expected/Year | \$ N/A |

| | | | |
|-------------------------|------------------------|--------------------------|-----------|
| SOURCE OF FUNDS: | City | Account Number | Amount |
| | City Hall Improvements | 401-95.265-975.000 09C04 | \$30,000* |

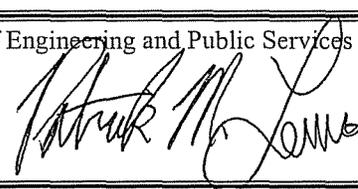
*Finance Director to transfer funds into appropriate project account as needed.

Other Funds

Budget Approval: _____

FACT SHEET PREPARED BY: Patrick M. Lewis, P.E., Director of Engineering and Public Services **DATE:** 10/29/09

REVIEWED BY:



DATE:

COUNCIL MEETING DATE: November 2, 2009

8730 Swan Creek
PO Box 285
Newport, MI 48166
Phone: 734-586-6970
Fax: 734-586-6972

October 27, 2009

Patrick Lewis
City of Monroe—Engineering Dept.
120 East First Street
Monroe, MI 48161

Reference: Wet-Pipe Fire Sprinkler System for the Fire Station at 75 Scott St. in Monroe, MI.

Pat,

Dynamic Fire Protection, Inc. is pleased to provide this proposal to furnish the materials and labor to install a new Wet Pipe Fire Sprinkler System for the Truck / Apparatus Area of the Fire Station located at 75 Scott Street in Monroe, MI.

Under-ground Piping for Fire Sprinkler System

Dynamic Fire Protection will install the underground piping from a tap on the 6" main on Scott Street, and run the piping into the building. Underground to include: Mobilization, traffic control, removal and replacement of asphalt road, concrete sidewalk and curb. Underground piping to be installed as shown on the drawings.

Above-ground Piping & Fire Sprinkler System

Dynamic Fire Protection, Inc. will design and install in accordance with NFPA 13, and approval from the Local Authority Having Jurisdiction, a complete Wet Pipe Fire Sprinkler System for the roughly 4,500ft² fire truck / apparatus area. Design and Installation to be per NFPA 13 and approval through your jurisdiction. Installation to include Brass Uprights throughout the open areas and pendent heads located on exposed piping in all lower level ceiling and storage room areas.

Included in Scope:

The inclusions for this project will include:

- ◇ Design engineering
- ◇ Complete submittal package, including AutoCAD drawings, spec sheets and hydraulic calculations
- ◇ As-built AutoCAD drawings
- ◇ Materials, including delivery to project site
- ◇ Labor to complete
- ◇ Field Supervision of installation for quality control
- ◇ Final test with authority having jurisdiction and system commissioning

Wet Pipe Fire Sprinkler System—Complete

The above materials and labor can be furnished for the total amount of:

\$ 27,605.00

Exclusions

Items we have not specifically included in our pricing are as follows:

- ◇ Fire Pump
- ◇ Fire Extinguishers
- ◇ Painting or labeling
- ◇ Electrical or wiring of any devices
- ◇ Fire Alarms
- ◇ Unheated areas
- ◇ Office / Administration areas

Dynamic Fire Protection, Inc. appreciates the opportunity to quote this system and we hope we have the privilege of earning your business. If you have any questions, please call our office at 734-586-6970 or email todd@dynamic-fire.com.

Sincerely,

DYNAMIC FIRE PROTECTION, Inc.

Todd M. Fountain
President

PO Box 701728
Plymouth, Michigan 48170
spenive@tristarfire.com



Phone (734) 454-1350
Fax (734) 454-1351
Mobile(734) 891-9126

Wednesday, October 28, 2009

Honorable Mayor and City Council
City of Monroe
Monroe, Mi.

Subject: New Fire Sprinkler Installation- Central Fire Station

To All Parties Concerned,

We are pleased to quote our price to design, fabricate, and install new fire sprinkler protection for the apparatus room of your Central Fire Station noted above. Our price is based on information provided by documents mailed to our office. Our price is to be \$24,975.00 (Twenty Four Thousand Nine Hundred Seventy Five Dollars and 00/100). We have broken down our pricing as instructed by page 2 of your proposal form.

| | | |
|----|--------------|------------|
| 1. | Material- | \$8755.00 |
| 2. | Labor- | \$9053.00 |
| 3. | Engineering- | \$4917.00 |
| 4. | Fabrication- | \$1032.00 |
| 5. | Trucking- | \$268.00 |
| 6. | Operations- | \$950.00 |
| 7. | Total- | \$24975.00 |

*This price excludes the cost for installation of a new water service into the building for fire protection. We have included the cost for engineered drawings of above to be shown on our fire protection drawings. Please add \$32,500.00 if you would like the water service included in our bid. This would include an outside gateway as spelled out in your documents.

If you have any questions or require additional information, please don't hesitate to contact us. Thank for the opportunity to present this proposal to you.

Regards,

A handwritten signature in black ink, appearing to read "Scott A. Penive", is written over a horizontal line.

Scott A. Penive- President
Contractor of Record- Mi. License #7114881

DIVISION K
SUPPLEMENTAL SPECIFICATIONS

1. ARCHITECTURAL SPECIFICATIONS:

All technical specifications for this project specifically have been included as plan notes. Plans for this project have been prepared by James S. Jacobs, PLLC. It should be noted that these plans were used for an earlier bidding, and only the work applicable to the sprinkler system will be relevant to this bidding:

Central Fire Station

T-1: Title sheet, general information, existing site plan, general notes

M-1: Mechanical plan, elevation, general notes, fire protection plan and notes

Bidders shall note that, in general, except for the general concept shown in the plans and the required correspondence to the notes detailed on the plans and herein within Division K, this installation will be similar to a "design-build" concept. Bidder shall be responsible for establishing the layout and arrangement of all heads, pipes, and other appurtenances within the confines of the allowable codes and regulations.

2. LABOR STANDARDS:

Typically, for contract greater than \$50,000, the City utilizes Labor Harmony standards. However, since this work is expected to fall under the \$50,000 threshold, there are no specific labor standards associated with this contract, other than that contractors are expected to comply with all applicable Federal and state laws.

3. CITY WATER SERVICE INSTALLATION SPECIFICATIONS:

This entire installation is considered to be a private water service, but all materials used must comply with the requirements set forth in Division E, General Material Specifications, in this contract.

A water service application will be required through the City of Monroe. Fire line shall be subject to all City of Monroe Water Department Testing Requirements – bacteriological, disinfection, and pressure testing (see appendix). All exterior elements of service / fire line shall be installed with a minimum of 5 feet of cover and 18" vertical clearance from any crossing utilities. All pipe buried outside of the building shall be Ductile Iron, Class 52, encased in 8 mils polyethylene per AWWA C105. Connection to existing main on Scott Street shall be made by installation of new 6" x 6" x 6" ductile iron tee with 6" gate valve and box to the east along new line, complete with all fittings and thrust blocking, and 1" chlorination tap near this location. Existing main on Scott Street is 6" cast iron, and will need to be shut down during tapping operations. New 6" main will be installed through the exterior wall, then a stand pipe shall be installed through the building floor. This stand pipe shall be used to blow off new lines, and for testing purposes. A double-check detector assembly will be required to be installed and tested along with the fire sprinkler system. The Water Department will be responsible for performing final inspection of the double check detector assembly. Contractor will be responsible for paying all Water Department fees.

4. **INSTALLMENT PURCHASE:**

The City of Monroe will be funding this project through an installment purchase. As a result, the successful bidder for this contract will be required to enter into the installment purchase agreement as a condition of the award. Contractor should anticipate that this may delay the final award of the contract up to two additional weeks.



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: PROPOSED RESOLUTION TO RECOGNIZE THE MONROE COUNTY COUNCIL CIO SOCIAL AND WELFARE ASSOCIATION AS A NON-PROFIT ORGANIZATION

DISCUSSION: The Monroe County Council CIO Social and Welfare Association has requested that they be officially recognized as a non-profit organization in the Monroe community. The Resolution of official recognition is necessary in order to apply for a charitable gaming license from the State of Michigan Lottery Division.

The proposed Resolution is presented for your review and approval.

It is recommended that the Resolution be adopted.

CITY MANAGER RECOMMENDATION:

- For
 For, with revisions or conditions
 Against
 No Action Taken/Recommended
- Jeff Dawson*

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION:

For

Against

REASON AGAINST:

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project \$

Cost of This Project Approval \$

Related Annual Operating Cost \$

Increased Revenue Expected/Year \$

SOURCE OF FUNDS:

City

Account Number

Amount

\$

\$

\$

\$

\$

Other Funds

\$

\$

\$

\$

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office

DATE: 10/28/09

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: 11/02/09

RESOLUTION

WHEREAS, the Monroe County Council CIO Social & Welfare Association has determined that it may be necessary or appropriate to conduct raffles or similar fund-raising activities as part of its future fundraising efforts in order to continue its service to the Monroe community; and

WHEREAS, the Michigan Bureau of State Lottery requires organizations seeking licenses or registering for future licensing to be recognized by resolution adopted by the city in which the organization conducts its principal activities as a "local civic organization"; and

WHEREAS, the Monroe County Council CIO Social & Welfare Association has requested that the City Council of the City of Monroe pursuant to regulations of the Michigan Bureau of State Lottery formally recognize the Monroe County Council CIO Social & Welfare Association as a nonprofit organization operating in the community for the purpose of obtaining a gaming license issued by the Michigan Lottery.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Monroe hereby formally recognizes the Monroe County Council CIO Social & Welfare Association as a nonprofit organization operating in the community for the purpose of obtaining a gaming license issued by the Michigan Bureau of State Lottery.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be provided to the Monroe County Council CIO Social & Welfare Association so that they may file with the Michigan Bureau of State Lottery.

Monroe County Council C. I. O. Social and Welfare Association

The
Philip Murray
Building



Home of the Monroe
County Labor History
Museum

41 W. Front Street | Monroe, MI 48161

October 23, 2009

City of Monroe
Monroe Michigan

Mayor and City Council

I am making a request on behalf of the Monroe County Council CIO Social & Welfare Association, which is the parent organization of the Monroe County Labor History Museum. The purpose of this request is to be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered for our organization. The event will be held December 2nd through December 5th at Dollar King 6644 Lewis Ave Temperance Michigan. The proceeds from this event will be used towards the renovation of the historic Philip Murray Building, which the Association owns and houses the Labor Museum, located at 41 W. Front St Monroe Michigan. We have the IRS designation letter indicating that we are a 501(c)(3). If there are any questions in regards to this request I can be reached @ 734-693-0446.

Thank you,

A handwritten signature in black ink, appearing to read 'L. Wm. Conner, Jr.', is written over the typed name.

L. Wm. Conner, Jr.

President

Monroe County Council CIO Social & Welfare Association

RECEIVED

OCT 28 2009

MAYOR'S OFFICE

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

APR 25 2006

MONROE COUNTY COUNCIL CIO SOCIAL
AND WELFARE ASSOCIATION
41 W FRONT ST
MONROE, MI 48161-2336

Employer Identification Number:

38-1292799

DLN:

17053084895006

Contact Person:

DEL TRIMBLE

ID# 31309

Contact Telephone Number:

(877) 829-5500

Public Charity Status:

509(a)(2)

Dear Applicant:

Our letter dated June 2002, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

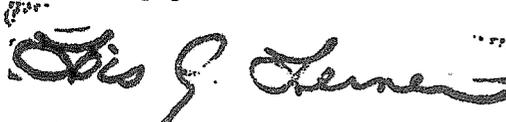
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)



State of Michigan
Bureau of State Lottery
101 E. Hillsdale • P.O. BOX 30023 • Lansing, Michigan 48909
www.michigan.gov/cg • (517) 335-5780 • FAX (517) 267-2285



LOTTERY
M. Scott Bowen
COMMISSIONER

JENNIFER M. GRANHOLM
GOVERNOR

September 15, 2009

Organization ID: 132957

L. Wm. Conner Jr.
Monroe Co Council Cio Soc & Welfare Assn
41 West Front
Monroe, MI 48161



Dear L. Wm. Conner Jr.:

We have received documentation to qualify your organization as a Local Civic organization to conduct licensed gaming events as allowed by Act 382 of the Public Acts of 1972, as amended.

To complete the qualification process, please submit the following information:

1. A copy of a resolution passed by the local government stating the organization is a recognized nonprofit organization in the community; form enclosed.

***The resolution must be adopted by the monroe city council.

2. A revenue and expense statement for the previous 12 month period to prove all assets are used for charitable purposes, i.e. 990's, treasurer's report, audit. Do not send check registers or cancelled checks. Explain the purpose of each expenditure made to an individual. Once the organization has conducted licensed gaming events, the Bureau may require the organization to provide additional proof that all assets are being used for charitable purposes.

Also, we have reviewed your application for a Millionaire Party license. However, we are unable to process your application without the following information:

1. Some applications will not be processed until 60 days prior to the event date. This item requires no further action on your part.

Please enclose a copy of this letter with the requested information and mail or fax to 517/267-2285. Be sure to include your organization ID number 132957 on all correspondence submitted to our office.

We look forward to working with you in the future. If you have any questions or need further assistance, please contact us at 517/335-5780.

Sincerely,

Charitable Gaming Division



Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
(Required by MCL 432.103(K)(II))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.
BSL-CG-1153(R6/09)



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: M-125 DRAINAGE STRUCTURE RECONSTRUCTION – CHANGE ORDER AWARD

DISCUSSION: The City of Monroe annually performs some work activities on behalf of the Michigan Department of Transportation (MDOT) along M-125 and M-50 within the City limits (and in the case of sweeping, outside of the City limits) under a maintenance contract. These activities include snow removal (M-125 only), surface maintenance such as pothole filling, signs, signal energy billing, tree removal, sweeping, and drainage structure cleaning and repairs. The contract amount for both FY 2008-09 (ended September 30, 2009) and FY 2009-10 is \$67,900.

One of the activities that MDOT has asked us to prioritize for the next few years is the reconstruction and / or replacement of their drainage structures within M-125, as they are tentatively planning to resurface the entire roadway through the City limits in 2013. Unfortunately, their maintenance representative did not formally approve this work until September 2009, and it was intended to be charged as much as possible to the fiscal year ending September 30, 2009. It was determined that the most cost-effective mechanism to complete this work in this short time frame was to contract this work, and in accordance with the MDOT procurement procedures set forth in our maintenance contract, the City obtained three (3) quotations for the work from available contractors. The low quotation received was from Andrews Construction, who is under contract with the City for the 2007-09 ADA Ramp Program, and is working as a subcontractor on the West Seventh Street Resurfacing program.

In recent years the City has planned any major contractual work along M-125 and M-50 (normally crack sealing, large patches, or curb replacement) well in advance, and has included them in the bid documents for the appropriate city-wide contract. However, due to the short time frame we were given by MDOT, only quotations were taken, and the project was not formally bid. The Finance Director has informed the Engineering Department that even though the work is being paid through the MDOT contract, the City's typical procurement procedures still apply. The Engineering Department sincerely apologizes for this oversight, and now respectfully requests that a Change Order to the 2007-09 ADA Ramp Program be authorized in the amount of \$11,875.00. The work has already been completed, and the original three (3) quotations have been attached.

IT IS RECOMMENDED that the City Council award a change order to the 2007/08/09 ADA Ramp Program to Andrews Construction Company Inc. in the amount of \$11,875.00, for the reconstruction of five (5) drainage structures on M-125. **IT IS FURTHER RECOMMENDED** that the Director of Engineering and Public Services be authorized to sign the change order on behalf of the City of Monroe.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: As soon as possible

REASON FOR DEADLINE: Work has already been completed, and our final quarterly report is due to MDOT in early November

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering and Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Council, Engineering Department, MDOT, traveling public at large

FINANCES

| | | |
|--------------------------------------|---------------------------------|-------------|
| COST AND REVENUE PROJECTIONS: | Cost of Total Project | \$11,875.00 |
| | Cost of This Project Approval | \$11,875.00 |
| | Related Annual Operating Cost | \$ N/A |
| | Increased Revenue Expected/Year | \$ N/A |

| | | | |
|-------------------------|-----------------------------|--------------------|--------------|
| SOURCE OF FUNDS: | <u>City</u> | Account Number | Amount |
| | Surface maintenance - M-125 | 202-61.464-818.020 | \$11,875.00* |

*Less than \$7,000 is available under the total of our 2008-09 contract, the remaining balance will be billed against the 2009-10 contract as per MDOT direction.

Other Funds

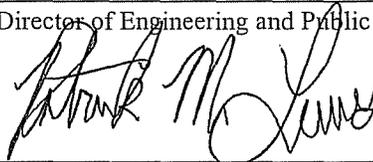
Budget Approval: _____

FACT SHEET PREPARED BY: Patrick M. Lewis, P.E., Director of Engineering and Public Services **DATE:** 10/29/09

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: November 2, 2009



ANDREWS CONSTRUCTION CO., INC.

P.O. Box No. 5 - Manchester, MI 48158
Phone (517)458-4448 - Fax (517)458-8448
Email - andrewsconstructionmi@hotmail.com

| | |
|---|--------------------------------------|
| SEND TO: Company: City of Monroe | From: Dave Thompson (734)216-5316 |
| Attention: Brad Smith | Date: 9/21/09 |
| Fax number: (734)384-9108 | Total Pages Sent: 2 |

Urgent Reply ASAP Please comment For your information

COMMENTS:

Monroe St. Catch Basin Replacement Bid

ANDREWS CONSTRUCTION CO., INC.

P.O. Box No. 5 - Manchester, MI 48158
Phone (517)456-4448 ~ Fax (517)456-8448
Email ~ andrewsconstructionmi@hotmail.com

DATE: 9/22/09

PROJECT: S. Monroe St. (M-125) Catch Basin Replacements

TO: Bradley K. Smith
City of Monroe
Engineering Division
120 East Monroe Street
Monroe, MI 48161

PHONE: (734)384-9167
FAX: (734)384-9108

QUOTATION

FROM: Dave Thompson
Cell: (734)216-5316

We are pleased to submit the following bid:

*Job Description: Remove and replace existing storm sewer str.
All excavation and backfill materials included.*

| | DESCRIPTION | UNIT PRICE | TOTAL |
|-------------------|-------------------------------|------------|--------------------|
| 5 EA | Replace Catch Basin per spec. | \$2,375.00 | \$11,875.00 |
| TOTAL BID: | | | \$11,875.00 |

PRICE VALID FOR: 5 DAYS

*No Permits, Bonds, Licenses, Testing or Inspection fees are included in above.
New Catch Basins to include new ceiling and any pipe necessary for reconnection.
Concrete for pavt., C & G, etc. to be 7 SK, H.E. 4000 psi mixture. Asphalt to be MDOT 13A.
Backfill and necessary restoration is included in above unit \$.
All necessary Signs, Barricades and Traffic Control Devices are included in above.
Above work to be completed by E.O.D. September 30, 2009.*

ACCEPTED: _____
Owner / Agent Date

GM & SONS, INC.

6784 Whitmore Lake Road
Whitmore Lake, MI 48189

Telephone 734/929-1259
Fax 734/929-1265

Facsimile Cover Sheet

Sent To:

Company: City of Monroe - Engineering
Attention: Bradley Smith

From: Karl Schweitzer
GM & SONS, INC.

Date: 9 / 22 / 09

Total pages, including cover sheet: 2

S. Monroe Street
Catch Basin Repairs

Thank you.
Contact: Karl Schweitzer at 313/363-0171 with questions.
Karl@gmandsons.com

GM & SONS, INC.

PROPOSAL

6784 Whitmore Lake Rd.
Whitmore Lake, MI 48189

Contact: Estimating
Telephone 734/929-1259
Fax 734/929-1265

CLIENT: City of Monroe - Engineering
ATTN: Bradley Smith

DATE: 9/22/2009

PROJECT: Catch Basin Repairs
LOCATION: S. Monroe Street (M-125)

Quantity furnished from:
Plan review - X
By others -

| ITEM OF WORK | QUANTITY | UNIT | UNIT PRICE | AMOUNT |
|--|----------|------|-------------|---------------------|
| Remove & Replace existing storm sewer structures. All excavation and backfill materials are included. | | | | |
| Replace Catch Basins - Per Specifications | 5 | ea | \$ 2,750.00 | \$ 13,750.00 |
| INCLUDED: | | | | |
| - Catch Basin to include new castings. | | | | |
| - All pipe necessary for connections are included. | | | | |
| - All Concrete, Asphalt and Curb/Gutter replacement as necessary. | | | | |
| - All Concrete 7.0 sk High-Early. | | | | |
| - All Asphalt a 13A Mix. | | | | |
| - All Backfill and Restoration as required. | | | | |
| - All Barricades and Traffic Control Devices. | | | | |
| EXCLUDED: | | | | |
| - Permits. | | | | |
| - Bonds if required. | | | | |
| - Testing and Inspection Fees. | | | | |
| - Winter Protection. | | | | |
| TOTAL | | | | \$ 13,750.00 |

Special Conditions:

- PLEASE NOTE ALL STANDARD EXCLUSIONS AS NOTED BELOW.

Mobilizations included: 1 Additional Mobilizations if required will be billed at \$750.00.

STANDARD EXCLUSIONS(if required):

Permits, Layout & Engineering, Barricades, Removals, Excavation, Subgrade Preperation, Backfill, Sand Cushion, Subgrade(+/-) 0.10', Casting(+/-) 0.10' final pointing by others, Final Sawing and Joint Sealing, QA / QC Testing by others, and Winter Protection.

All prices subject to change after 15 days.

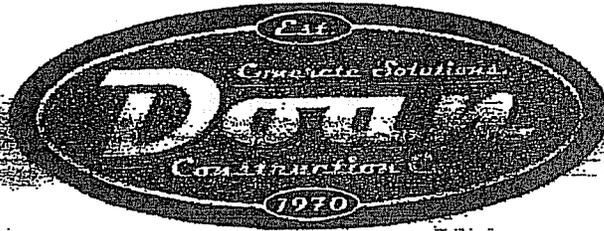
ACCEPTANCE OF PROPOSAL

The above price, specifications and conditions are satisfactory and are hereby accepted. We authorize GM & SONS to complete work as described. Payments will be made within 30 days of completion.

Date: ___ / ___ / ___

By: _____

A MDOT DBE
And Equal Opportunity Employer



Estimate / Bid Fax Transmittal

To: **City of Monroe**
Attn: **Bradley Smith**

Date: **September 22, 2009**

Project: **Catch Basin Replacement**
Location: **Monroe MI**

Phone: **734-384-9167**
Fax: **734-384-9108**

Comments:

Quote for: S. Monroe St. (M125) Catch Basin Replacement

Any questions, please call Jim McInnis at 734-323-3642

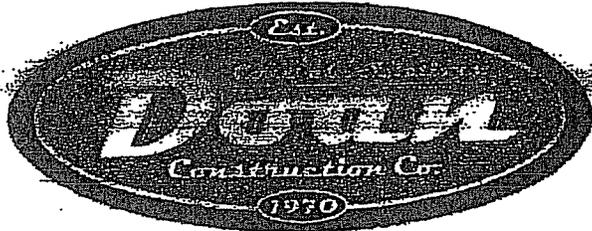
The following standard exclusions shall apply to all work unless otherwise noted.

Permits, Layout & Engineering, Barricades, Removals, Excavation, Subgrade Preparation, Sand Cushion, Backfill, Subgrade +/- 0.10 foot, Castings +/- 0.10 foot, Final Pointing of Structures, Winter Protection, and Joint Sealing.

Concrete Strength is 3500 psi unless otherwise indicated.

If you have any questions or need additional information, please feel free to contact Jim McInnis, Roger Ramirez or Randy Josey at 734/971-4678.

Thank You
Doan Construction Company



Bid Proposal

Customer: **City of Monroe**

3670 Carpenter Road, PO Box 980629, Ypsilanti, MI 48197

Project: **Catch Basin Replacement**

tel (734) 971 4678. fax (734) 971 4415

Location: **Monroe MI**

Date: **9/22/2009**

| Item of Work | Unit Price | Quantity | Amount |
|---|------------|--------------|--------------------|
| Remove & replace existing storm sewer structures. | \$2,750.00 | 5 | \$13,750.00 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | Total | \$13,750.00 |

Above prices are based on completion of work within : 1 mobilization, any additional will be billed on a Time & Material basis.

ALL PRICES SUBJECT TO CHANGE AFTER 30 DAYS.

The following standard exclusions apply unless noted: Permits, Layout, Barricades, Removals, Excavation, Backfill, Subgrade Preparation, Sand Cushion, Final Pointing of Castings, Final Sawing and Joint Sealing and Winter Protection. Subgrade must be (+-)0.10', Castings (+-)0.10'.

ACCEPTANCE OF ESTIMATE: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work on a **unit price basis** unless otherwise noted. Please sign and fax back after review

DATE:

SIGNATURE: