

---

#### RULE OF THE CHAMBER

Any person wishing to address City Council shall step up to the lectern, state their name and address in an audible tone of voice for the record, and unless further time is granted by the presiding officer, shall limit their address to three (3) minutes. A person may not give up or relinquish all or a portion of their time to the person having the floor or another person in order to extend a person's time limit in addressing the Council.

Any person who does not wish to address Council from the lectern, may print their name, address and comment/question which he/she would like brought before Council on a card provided by the Clerk/Treasurer and return the card to the Clerk/Treasurer before the meeting begins. The Clerk/Treasurer will address the presiding officer at the start of Citizen Comments on the Agenda, notifying him of the card comment, and read the card into the record for response.

Those who want to use audio and image recording equipment in Council Chambers that requires a monopod, tripod or other auxiliary equipment for the audio and image devices shall notify the City Clerk before the meeting begins. Arrangements will be made to accommodate the request in a manner that minimizes the possibility of disrupting the meeting. No additional illuminating lights may be used in Council Chambers unless a majority of City Council members consent. Additionally, cell phones and pagers should be set to vibrate or silent mode when inside Council Chambers.

Should any person fail or refuse to comply with any Rules of the Chamber, after being informed of such noncompliance by the presiding officer, such a person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3 (6) of Open Meetings Act, Act 267 of 1976.

You will notice a numbering system under each heading. There is significance to these numbers. Each agenda item is numbered consecutively beginning in January and continues through December of each calendar year.

The City of Monroe will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon one week's notice to the City Clerk/Treasurer. Individuals with disabilities requiring auxiliary aids or services should contact the City of Monroe by writing or calling: City of Monroe, City Clerk/Treasurer, 120 E. First St., Monroe, MI 48161, (734) 384-9136. The City of Monroe website address is [www.monroemi.gov](http://www.monroemi.gov).

---

### AGENDA - CITY COUNCIL REGULAR MEETING MONDAY, MARCH 2, 2009

#### I. CALL TO ORDER.

#### II. ROLL CALL.

#### III. INVOCATION/PLEDGE OF ALLEGIANCE.

#### IV. PUBLIC HEARINGS.

29 Public hearing for the purpose of hearing comments on Proposed Ordinance No. 09-002, an ordinance to repeal chapter's 476, 806, 810, 816, 820, 856, 868, 870, 872, 1062, 1426, and 1470 of the Codified Ordinances of Monroe, MI.

38 Public hearing for the purpose of hearing comments on the Amendment to the FY 2008 Consolidated Plan for Community Development Block Grant.

#### V. COUNCIL ACTION.

29 Proposed Ordinance No. 09-002, an ordinance to repeal chapter's 476, 806, 810, 816, 820, 856, 868, 870, 872, 1062, 1426, and 1470 of the Codified Ordinances of Monroe, MI., up for its final reading.

#### VII. CONSENT AGENDA. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and will be approved by one motion, unless a Council member or citizen requests that an item be removed and acted on as a separate agenda item)

A. Approval of the Minutes of the Regular Meeting held on Tuesday, February 17, 2009, and the Minutes of the Special Meeting held on Monday, February 23, 2009.

B. Approval of payments to vendors in the amount of \$\_\_\_\_\_.

Action: Bills be allowed and warrants drawn on the various accounts for their payment.

- 37 Appointments.
1. Communication from the Mayor's Office, submitting a proposed resolution for appointments to various City Boards and commissions, and recommending the proposed Resolution be adopted.
  2. Supporting documents.
  3. Action: Accept, place on file and the resolution be adopted.
38. Amendment to FY 2008 Consolidated Plan for Community Development Block Grant.
1. Communication from the Interim Director of Planning and Recreation, reporting back on the Annual Action Plan budget for the amended FY 2008 CDBG Funds, and recommending that upon completion of the public hearing, the amended FY 2008 Annual action Plan budget be accepted and the Planning Department be allowed to carry out the activities described therein.
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.
- 39 Centrifuge Feed Pump Installation Project Bid.
1. Communication from the Director of Water & Wastewater Utilities, reporting back on bids received for the WWTP Centrifuge Feed Pump Installation project, and recommending that the WWTP centrifuge Feed Pump Installation project be awarded to Romanoff Electric Company, LLC in the amount of \$53,390.00 and that the Mayor and City Clerk-Treasurer be authorized to sign the contract on behalf of the City of Monroe.
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out..
- 40 HVAC Unit Replacement Project Bid.
1. Communication from the Director of Water & Wastewater Utilities, reporting back on bids for the WWTP Primary Building HVAC Units Replacement project, and recommending that a purchase order in the amount of \$49,748.00 for the WWTP Primary Building HVAC Units Replacement project be issued to Temperature Services, Inc from Livonia, MI in accordance with the bid specifications.
  2. Supporting documents.
  3. Action: Accept, place on file and the recommendation be carried out.

**VIII. MAYOR'S COMMENTS.**

**IX. CITY MANAGER COMMUNICATION.**

**X. COUNCIL COMMENTS.**

**XI. CITIZEN COMMENTS**

**XII. CITY COUNCIL CLOSED SESSION TO DISCUSS PENDING LITIGATION.**

**XIII ADJOURNMENT.**

**ORDINANCE NO. 09-002  
AS AMENDED**

1           An Ordinance to repeal several Chapters of the Codified Ordinances of the City of Monroe,  
2 Michigan in preparation for the publication of the re-codification, as these Chapters are no longer  
3 practical for the City of Monroe.

4 **THE CITY OF MONROE ORDAINS.**

5 SECTION 1.           REPEAL OF CHAPTERS OF THE CODIFIED ORDINANCES.

6           The following Chapters of the Codified Ordinances are hereby repealed in their entirety:

7           A.     Chapter 476, Snowmobiles

8           B.     Chapter 806, Alcoholic Beverages Sales

9           C.     Chapter 810, Billiard and Pool Rooms

10          D.     Chapter 816, Card Rooms

11          E.     Chapter 820, Circuses, Carnivals and Open Air Exhibits

12          F.     Chapter 856, Mechanical Amusement Devices & Arcades

13          ~~G.     Chapter 868, Scrap Processors~~

14          HG.    Chapter 870, Sidewalk Cafes

15          IH.    Chapter 872, Soft Drink Emporiums and Machines

16          JI.    Chapter 1062, Municipal Boat Ramp

17          KJ.    Chapter 1426, Uniform Code for the Abatement of Dangerous Buildings

18          LK.    Chapter 1470, Moving of Buildings

19 SECTION 3.           SEVERABILITY.

20           The various parts, portions, sections and clauses of this Ordinance are hereby declared to  
21 be severable. If any part, sentence, paragraph, section, phrase or clause is adjudged

22 unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance  
23 shall not be affected thereby.

24 SECTION 4.            EFFECTIVE DATE.

25            This Ordinance shall become effective 20 days after its passage and publication.



# CITY COUNCIL AGENDA FACT SHEET

**RELATING TO:** Appointments

**DISCUSSION:** The attached Resolution recommends appointments to various City Boards and Commissions whose terms have expired and/or where there is a vacancy.

**Therefore, it is recommended,** that City Council approve the proposed Resolution making appointments to various City Boards and Commissions.

**CITY MANAGER RECOMMENDATION:**

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

**APPROVAL DEADLINE:** N/A

**REASON FOR DEADLINE:** N/A

**STAFF RECOMMENDATION:**  For  Against

**REASON AGAINST:** N/A

**INITIATED BY:**

**PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:** City Operations

## FINANCES

**COST AND REVENUE PROJECTIONS:**

Cost of Total Project	\$ N/A
Cost of This Project Approval	\$ N/A
Related Annual Operating Cost	\$ N/A
Increased Revenue Expected/Year	\$ N/A

<b><u>SOURCE OF FUNDS:</u></b>	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
			\$ N/A
	<u>Other Funds</u>		\$ N/A
			\$ N/A
			\$ N/A
			\$ N/A

Budget Approval: \_\_\_\_\_

**FACT SHEET PREPARED BY:** Mayor's Office

**DATE:** 2/26/09

**REVIEWED BY:** Mark G. Worrell

**DATE:**

**COUNCIL MEETING DATE:** 3/02/09

## **RESOLUTION**

WHEREAS, there are terms on various Boards, Commissions, and Committees which have vacancies; and

WHEREAS, a diligent effort has been made to fill these appointments;

THEREFORE BE IT RESOLVED that the following people are hereby appointed to the office and the term hereinafter indicated, March 2, 2009.

### **BOARD OF REVIEW**

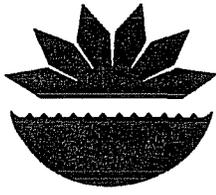
Lisa Leachman

1 year term to January 11, 2010

### **MONROE PORT COMMISSION**

Thomas Myers

fill an unexpired term to June 30, 2011



# CITY COUNCIL AGENDA FACT SHEET

**RELATING TO:** Amendment to FY 2008 Consolidated Plan for Community Development Block Grant (CDBG)

**DISCUSSION:** The City of Monroe is a recipient of federal funds in the form of the Community Development Block Grant. It is eligible for these funds as an entitlement community, a status it gained by being considered the principal city in Monroe County. To gain access to these funds, Monroe must submit an application each year that includes a detailed description of how they will be used. To make a substantial amendment to the allocation of these funds, according to Federal statute 24 CFR 91.100, the City of Monroe must make the amendment available for a 30-day comment period, post a public notice of the changes and hold a public hearing.

The City of Monroe has completed a 30-day comment period to amend its FY2008 Consolidated Plan for its CDBG funds. The proposed amendment would involve re-programming funds to allow for the continued improvements to city sidewalks and curbs to ensure ADA compliance as well as an expansion of proposed improvements to the Arthur Lesow Community Center. Additionally, the funds spent for the third phase of Dorsch Memorial Library Improvements in FY2008 have been included in the amended plan. To achieve this revised budget, funds were reallocated from city's housing rehabilitation program (\$50,000), the homeownership assistance fund (\$50,000) and funds set aside for program administration (\$14,000). The revised budgets for these programs more closely reflect the demand for such services. The amended budget comes from having more accurate estimates of available funds compared to when the original budget was submitted. The budget was originally set at \$846,500. It is now known that a budget of \$1,156,205 reflects what is actually available for spending in this program year.

The following is the Annual Action Plan budget for the amended FY 2008 CDBG funds upon approval:

Sidewalk Improvements – Compliance with ADA standards	\$392,205
Park Improvements – Making parks within the City of Monroe accessible	\$50,000
Hellenberg Field Improvements – Improvements to this city park	\$90,000
Dorsch Memorial Library – Complete third phase of improvements to historic library	\$73,000
Arthur Lesow Community Center – Improvements to the center, which include a new floor for the basketball court	\$200,000
FIX Program – Rehabilitate homes for income eligible residents	\$150,000
Lead-based Paint Remediation – Cooperate with the State of Michigan and the Monroe County Health Department to offer lead-based paint remediation to families with children shown to have elevated levels of lead in their blood	\$75,000
Homeownership Assistance – Provide assistance for low/moderate income families wishing to purchase a home	\$25,000
Fair Housing Testing – Contract with regional Fair Housing Center to provide complaint-based testing	\$15,000
Planning and Administration – Fund staff required to carry out the activities described in this plan	\$86,000
<b>Total CDBG Funds</b>	<b>\$1,156,205</b>

No comments were received from the public during the 30-day comment period. The amended Action Plan will be kept on file and is available upon request.

IT IS RECOMMENDED that upon completion of the public hearing, the amended FY 2008 Annual Action Plan budget be accepted and the Planning Department be allowed to carry out the activities described therein.

**CITY MANAGER RECOMMENDATION:**

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

**APPROVAL DEADLINE:** March 2, 2009

**REASON FOR DEADLINE:** Allow activities in the budget to be carried out with the newly proposed funding

**STAFF RECOMMENDATION:** X For  Against

**REASON AGAINST:** N/A

**INITIATED BY:** Department of Planning and Recreation

**PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:** Dept. of Planning and Recreation, Dept. of Engineering, City Council, Citizens Planning Commission, Monroe citizens as a whole and especially its elderly and disabled.

## FINANCES

### **COST AND REVENUE PROJECTIONS:**

Cost of Total Project	\$ 1,156,205
Cost of This Project Approval	\$ 1,156,205
Related Annual Operating Cost	\$ N/A
Increased Revenue Expected/Year	\$ *

\*Exact revenue is unknown, as it depends largely on future increases in valuation to homes assisted with CDBG programs

<b>SOURCE OF FUNDS:</b>	City	Account Number	Amount
			\$ N/A
	Other Funds	Community Development Block Grant	\$ 1,156,205

Budget Approval: \_\_\_\_\_

**FACT SHEET PREPARED BY:** Matt Wallace, City Planner

**DATE:** February 25, 2009

**REVIEWED BY:** Jeffrey Green, AICP, Interim Director of Planning and Recreation

**DATE:** February 25, 2009

**COUNCIL MEETING DATE:** March 2, 2009



# CITY COUNCIL AGENDA FACT SHEET

**RELATING TO:** REPORT BACK ON BIDS RECEIVED FOR THE WASTEWATER TREATMENT PLANT CENTRIFUGE FEED PUMP INSTALLATION PROJECT

**DISCUSSION:** Two (2) bids were received and opened for the Wastewater Treatment Plant (WWTP) Centrifuge Feed Pump Installation project. The lowest bid meeting all bid specifications is from Romanoff Electric Company, LLC out of Toledo, OH for \$53,390.00. The lowest bid opened is 6.8% over the revised engineer's estimate (\$50,000.00). The project provides for completing the installation of a redundant centrifuge feed pump including a variable frequency pump drive and programming. The centrifuge pumps are an integral part of the secondary treatment process of sewage at the WWTP. This project is a Capital Improvement Program project such that adequate funding has been budgeted.

IT IS RECOMMENDED that the WWTP Centrifuge Feed Pump Installation project be awarded to Romanoff Electric Company, LLC in the amount of \$53,390.00 and that the Mayor and City Clerk-Treasurer be authorized to sign the contract on behalf of the City of Monroe.

**CITY MANAGER RECOMMENDATION:**

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

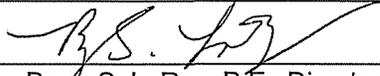
**APPROVAL DEADLINE:** March 22, 2009

**REASON FOR DEADLINE:** Bid is good for thirty (30) days.

**STAFF RECOMMENDATION:**  For  Against

**REASON AGAINST:** N/A

**INITIATED BY:**



Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities

**PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:** Wastewater Department, Wastewater Customers

## FINANCES

<b>COST AND REVENUE PROJECTIONS:</b>	Cost of Total Project	\$ 71,500.00
	Cost of This Project Approval	\$ 53,390.00
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

<b>SOURCE OF FUNDS:</b>	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
	Operating Equipment	59075527 977000 02Z09	\$ 53,390.00
	<u>Other Funds</u>		

Budget Approval: \_\_\_\_\_

**FACT SHEET PREPARED BY:** Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities **DATE:** February 22, 2009

**REVIEWED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**COUNCIL MEETING DATE:** March 2, 2009

NO	DESCRIPTION	NO. OF UNITS	UNITS	ENGINEER'S ESTIMATE**		ROMANOFF ELECTRIC COMPANY, LLC		REGENT ELECTRIC, INC *	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	WWTP CENTRIFUGE FEED PUMP INSTALLATION	LS	1.0	\$ 50,000.00	\$ 50,000.00	\$ 53,390.00	\$ 53,390.00	\$ 73,800.00	\$ 73,800.00
		<b>TOTAL BID AMOUNT</b>			<b>\$ 50,000.00</b>		<b>\$ 53,390.00</b>		<b>\$ 73,800.00</b>
% ABOVE REVISED ENGINEERS ESTIMATE							6.8%		47.6%
* ADDENDUMS 1 & 2 NOT SUBMITTED WITH BID / ** ENGINEER'S ESTIMATE REVISED BASED ON ADDENDUM 2									



# CITY COUNCIL AGENDA FACT SHEET

**RELATING TO:** REPORT BACK ON BIDS RECEIVED FOR THE WASTEWATER TREATMENT PLANT PRIMARY BUILDING HVAC UNITS REPLACEMENT PROJECT

**DISCUSSION:** Seven (7) bids were received and opened for the Wastewater Treatment Plant Primary Building HVAC Units Replacement project. The low bidder meeting all bid specifications is Temperature Services, Inc from Livonia, MI for \$49,748.00. The contractor is a union shop and is qualified to complete the work. Attached is bid tabulation for your reference. The three existing roof mounted HVAC units of the primary building at the Wastewater Treatment Plant have been failing for some time and are beyond their service life. This Capital Improvement Project (CIP) is programmed to replace the three heating / cooling units to avoid using expensive individual heating / cooling units when needed. The project will provide heating / cooling in the men's locker room, lunch room, main office and laboratory area in an effort to provide for a more efficient facility system than the current system. This FY 2008-2009 CIP program project has adequate funding to complete the project.

IT IS RECOMMENDED that a purchase order in the amount of \$49,748.00 for the Wastewater Treatment Plant Primary Building HVAC Units Replacement project be issued to Temperature Services, Inc from Livonia, MI in accordance with the bid specifications.

**CITY MANAGER RECOMMENDATION:**

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

**APPROVAL DEADLINE:** May 21, 2009

**REASON FOR DEADLINE:** Bid is good for ninety (90) days.

**STAFF RECOMMENDATION:**  For  Against

**REASON AGAINST:** N/A

**INITIATED BY:**



Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities

**PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:** Wastewater Department Staff, Wastewater Customers, Wastewater Control Board

## FINANCES

**COST AND REVENUE PROJECTIONS:**

Cost of Total Project	\$ 49,748.00
Cost of This Project Approval	\$ 49,748.00
Related Annual Operating Cost	\$ N/A
Increased Revenue Expected/Year	\$ N/A

**SOURCE OF FUNDS:**

City	Account Number	Amount
Bldgs & Bldg Improvements	59075527 975000 09Z02	\$ 49,748.00

Other Funds

Budget Approval: \_\_\_\_\_

**FACT SHEET PREPARED BY:** Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities **DATE:** February 22, 2009

**REVIEWED BY:**

**DATE:**

**COUNCIL MEETING DATE:** March 2, 2009

BIDS RECEIVED LIST FOR REPLACEMENT OF PRIMARY BUILDING  
HEATING/AIR CONDITIONING UNITS FOR THE WASTEWATER  
DEPARTMENT. BID AWARD TO TAKE PLACE MARCH 2, 2009.

		<u>BID AMOUNT</u>
MONROE PLUMBING & HEATING 506 COOPER ST MONROE MI 48161 ATTN: ED THEISEN		\$ 79,858.00 (BID BOND)
SIEB PLUMBING & HEATING 117 W FIRST ST MONROE MI 48161 ATTN: FRANK NATION		\$ 56,395.00 ALT #1 3,253.00 ALT #2 4,373.00 (BID BOND)
TOLEDO TRANE SERVICE INC 1135 CORPORATE DRIVE HOLLAND OH 43528-0880 ATTN: DAVE HOELZER		(NO BID)
ERIE WELDING & MECHANICAL 9776 S DIXIE HWY PO BOX 254 ERIE MI 48133		\$ 64,293.00 ALT #1 6,000.00 (BID BOND)
NORON INC 5465 ENTERPRISE BLVD TOLEDO OH 43612		\$ 65,887.00 (BID BOND)
STARK'S INC 02425 CO RD 12/C BRYAN OH 43506		\$ 56,900.00 (BID BOND)
THOMPSON PLUMBING & HEATING 170 PETERSBURG RD PETERSBURG MI 49270		\$ 50,959.00 (OFFICIAL CHECK)
TEMPERATURE SERVICES INC 37107 SCHOOLCRAFT RD LIVONIA MI 48150		\$ 49,748.00 (BID BOND)