
RULE OF THE CHAMBER

Any person wishing to address City Council shall step up to the lectern, state their name and address in an audible tone of voice for the record, and unless further time is granted by the presiding officer, shall limit their address to three (3) minutes. A person may not give up or relinquish all or a portion of their time to the person having the floor or another person in order to extend a person's time limit in addressing the Council.

Any person who does not wish to address Council from the lectern, may print their name, address and comment/question which he/she would like brought before Council on a card provided by the Clerk/Treasurer and return the card to the Clerk/Treasurer before the meeting begins. The Clerk/Treasurer will address the presiding officer at the start of Citizen Comments on the Agenda, notifying him of the card comment, and read the card into the record for response.

Those who want to use audio and image recording equipment in Council Chambers that requires a monopod, tripod or other auxiliary equipment for the audio and image devices shall notify the City Clerk before the meeting begins. Arrangements will be made to accommodate the request in a manner that minimizes the possibility of disrupting the meeting. No additional illuminating lights may be used in Council Chambers unless a majority of City Council members consent. Additionally, cell phones and pagers should be set to vibrate or silent mode when inside Council Chambers.

Should any person fail or refuse to comply with any Rules of the Chamber, after being informed of such noncompliance by the presiding officer, such a person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3 (6) of Open Meetings Act, Act 267 of 1976.

You will notice a numbering system under each heading. There is significance to these numbers. Each agenda item is numbered consecutively beginning in January and continues through December of each calendar year.

The City of Monroe will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon one week's notice to the City Clerk/Treasurer. Individuals with disabilities requiring auxiliary aids or services should contact the City of Monroe by writing or calling: City of Monroe, City Clerk/Treasurer, 120 E. First St., Monroe, MI 48161, (734) 384-9136. The City of Monroe website address is www.monroemi.gov.

**AGENDA - CITY COUNCIL REGULAR MEETING
TUESDAY, SEPTEMBER 2, 2008
7:30 P.M.
AMENDED**

I. CALL TO ORDER.

II. ROLL CALL.

III. INVOCATION/PLEDGE OF ALLEGIANCE.

IV. PRESENTATIONS.

Presentation by Doug Wemple, General Manager, and Ken Male, Vice President of Eastern Operations for Canlan Ice Sports, highlighting the Monroe Multi Sports complex and the programs offered.

V. PUBLIC HEARINGS.

223 Public hearing to review the special assessment roll for SAD #128, on the necessity of installing a new water main on East Eighth Street between Washington and Custer. There are no comments on file in writing in the Clerk-Treasurer's Office

VI. COUNCIL ACTION

227 Postponed from the August 25, 2008 meeting.

Communication from the Director of Engineering, Public Services and Planning, reporting back on the Labor Harmony Resolution waiver and recommending that council approve a waiver in the Labor Harmony standards for the temporary bypass piping and other related work for the 2008 Water Main Rehabilitation Program. It was moved by Councilwoman Conner and seconded by Councilman Molenda that this item be postponed until the September 2, 2008 meeting to give council more time to consider the Labor Harmony Resolution waiver.

VII CONSENT AGENDA. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and will be approved by one motion, unless a Council member or citizen requests that an item be removed and acted on as a separate agenda item)

A. Approval of the Minutes of the Regular Meeting held on Monday, August 18, 2008. & the Minutes of the Special Meeting and Work Session held on Monday August 25, 2008.

B. Approval of payments to vendors in the amount of \$_____.
Action: Bills be allowed and warrants drawn on the various accounts for their payment.

- 229 Water Treatment Plant Sodium Hypochlorite Chemical Bid.
1. Communication from the Director of Water & Wastewater Utilities, reporting back on bids received for the Sodium Hypochlorite chemical needs for a 10 month period (September 2, 2008 through June 30, 2009) as a result of a price increase effective August 1, 2008, and recommending that a purchase order be awarded to JCI Jones Chemicals, Inc to supply Sodium Hypochlorite for the remaining fiscal year based on the awarded bid unit price of \$0.937 / gallon.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 230 Wastewater Department Lift Station.
1. Communication from the Director of Water & Wastewater Utilities, reporting back on bids received for the replacement of the Wastewater Department Lift Station Truck and recommending that a purchase order be issued to Jorgenson Ford Sales in the amount of \$80,385.00 for the purchase of the Wastewater Department Lift Station truck in accordance with the bid specifications.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 231 Mini Hydraulic Compact Excavator.
1. Communication from the Director of Water & Wastewater Utilities, reporting back on bids to replace an existing Water department Backhoe Excavator with a Mini Hydraulic Compact Excavator and recommending that a purchase order be issued to Michigan Cat in the amount of \$58,872.00 for the purchase of a Mini Hydraulic Compact Excavator in accordance with the bid specifications.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 232 Appointments.
1. Communication from the Mayor's Office, submitting a proposed resolution for appointments to various City Boards and Commissions whose terms have expired and/or where there is a vacancy, and recommending the proposed resolution be adopted.
 2. Supporting documents.
 3. Action: Accept, place on file and the resolution be adopted.
- 233 Transfer Ownership of Escrowed 2007 C-SDM Licensed Business.
1. Communication from the City Manager's Office, reporting back on a request from Martin Brothers, Inc. to transfer ownership of an escrowed 2007 C-SDM licensed business, with Sunday sales and dance permit from Aker's Sportsman's Bar, Inc. located at 1838 N. Telegraph Road to 546 S. Telegraph Road, Monroe, MI, and recommending that council approve this request contingent upon all items being met as outlined by administration, without dressing rooms, and that the City Manager be authorized to approve the request after a final inspection by the Fire and Building Departments has occurred.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
- 234 1128 East Second Street.
1. Communication from the Building Official, reporting back on the approved recommendations for required repairs at 1128 East Second Street by council on July 21, 2008, and recommending that council award Erie Demolition & Salvage, Inc. the demolition project for a total cost of \$8,000.00

and further recommending that the Mayor and Clerk-Treasurer be authorized to sign the contracts on behalf of the City of Monroe.

2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

235 Installation of New Public Water Main – East Eighth Street.

1. Communication from the Director of Engineering, Public Services and Planning, submitting Resolution #5, confirming the special assessment roll for the Installation of a new water main on East Eighth Street Between Washington and Custer a public necessity and recommending that the resolution be adopted.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

236 Leaf Bag Purchase.

1. Communication from the Coordinator of Public Services, reporting back on bids received, for biodegradable paper compost bags for fall leaf collection and recommending that the award for 72,000 bags be awarded to the DANO Corporation, and that the Director of Engineering, Public Services and Planning be authorized to execute a purchase order in the amount of \$22,680.00.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

237 Traffic Committee Minutes and Traffic Control Orders.

1. Communication from the Director of Engineering, Public Services and Planning, submitting Traffic Committee meeting minutes and reporting back on five Traffic Control Orders and recommending that council accept and place on file the minutes from the August 27, 2008 Mayor's Traffic Committee meeting, and approve Traffic Control Orders 047-003, 056-011, 165-004, 195-006, and 216-002.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

238 Sidewalk Replacement.

1. Communication from the Director of Engineering, Public Services and Planning, submitting a Change Order to the 2007/2008 Concrete Paving Program due to the substantial cost savings that was realized by using stamped concrete instead of brick pavers, and recommending that a Change Order in the amount of \$15,524.61 be issued to Dominic Gaglio Construction of Southgate, Michigan, and that the Director of Engineering and Public Services be authorized to execute a Change Order to the 2007/2008 Concrete Paving Program to this effect. It is further recommended that a total of \$18,000 be encumbered, to include project contingencies, and that the Finance Director be authorized to make the necessary budget transfer from the Engineering to Contractual line items with this project account.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

239 Monroe County Convention & Tourism Bureau Banner Request.

1. Communication from the City Manager's Office, reporting back on a request from the Monroe County Convention & Tourism Bureau for permission to display a banner across W.

First Street from September 15 - 30, 2008 announcing Custer Week and recommending approval of the request.

2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

VIII MAYOR'S COMMENTS.

IX. CITY MANAGER COMMUNICATION.

X. COUNCIL COMMENTS.

XI. CITIZEN COMMENTS.

XII. ADJOURNMENT.

MEMORANDUM

TO: George Brown, City Manager

FROM: Patrick M. Lewis, Director of Engineering and Public Services

Cc: Barry S. LaRoy, Director of Utilities

DATE: August 28, 2008

SUBJECT: 2008 Water Main Rehabilitation Program - Request for Exemption from Labor Harmony Requirements for Bypass Piping

Attached to this memorandum please find a letter from Insituform Technologies, regarding their request for exemption from the Labor Harmony requirements with respect to their bypass piping subcontractor. As you are aware, this item was tabled at the August 25 Special Council meeting, and will re-appear on the agenda for the September 2 meeting.

Please accept this as a formal request from the Engineering Department to withdraw this item (227) from further consideration. As you and I have previously discussed, since Insituform is signatory to the Operating Engineers and they are now planning to perform this work themselves, they appear to meet the intent of the Labor Harmony requirements, and neither they nor I feel any other action is necessary. They plan to commence work as soon as possible, most likely September 3.

Please let me know if you have any further questions.



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: WATER TREATMENT PLANT SODIUM HYPOCHLORITE CHEMICAL BID

DISCUSSION: At the June 16, 2008 City Council meeting, JCI Jones Chemicals, Inc was awarded the fiscal year 2008-2009 Sodium Hypochlorite chemical requirements for the Water Treatment Plant based on a unit price of \$0.73 / gallon. This was awarded based on the vendor agreeing to extend the existing contract for one additional year (July 1, 2008 through June 30, 2009) per the 2006 bid specifications while holding their current terms. On July 22, 2008, the Water Department was notified by JCI Jones Chemicals, Inc that a price increase would go into affect on August 1, 2008 up to \$0.90 / gallon through September 30, 2008 due to an increase in raw material and fuel and that future increases after September 30, 2008 would be likely.

Considering the increases and lack of stable pricing for the remaining fiscal year the Water Department proceeded with bidding out two different timeframes (4 months and 10 months) to supply the chemical. The Water Department received and opened three (3) bids on August 22, 2008 to supply Sodium Hypochlorite. Attached is bid tabulation for reference. The lowest bid meeting all bid specifications is from JCI Jones Chemicals, Inc for a 10 month period (September 2, 2008 through June 30, 2009). The vendor has performed satisfactorily and we are confident that they will perform in accordance with the bid specifications.

With the bid price received and projecting for the Sodium Hypochlorite chemical needs for the entire fiscal year, the chemical cost will be \$54,951.52 (59140537 752000) for the Water Plant and \$21,960.47 (59940521 752000) for the Raw Water Partnership. The total cost for the Water Plant exceeds the approved budget amount by \$10,350.00 and the Raw Water Partnership chemical budget will be exceeded by \$4,851.46. It is recommended that the approved Water Plant (59140537 752000) and Raw Water Partnership (59940521 752000) chemical budgets be amended to \$268,059.00 and \$21,961.00, respectively and to appropriate the additional funds from the Water Fund Reserves to provide for the entire fiscal year chemical requirements.

IT IS RECOMMENDED that a purchase order be awarded to JCI Jones Chemicals, Inc to supply Sodium Hypochlorite for the remaining fiscal year based on the awarded bid unit price of \$0.937 / gallon.

CHEMICAL	VENDOR	DURATION	UNIT PRICE	AMOUNT	FEES	COST
Sodium Hypochlorite	JCI Jones Chem., Inc.	10 Months	\$0.937/gal	73,437 Gals+/-	None	\$68,810.47

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

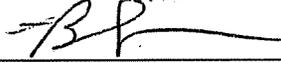
APPROVAL DEADLINE: ASAP

REASON FOR DEADLINE: Provide an adequate amount of chemical at Water Treatment Plant to treat water needed for remaining fiscal year.

STAFF RECOMMENDATION: For Against

REASON AGAINST: N/A

INITIATED BY:



Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Water Department, Water Customers

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$ 76,911.99
Cost of This Project Approval	\$ 68,810.47
Related Annual Operating Cost	\$ N/A
Increased Revenue Expected/Year	\$ N/A

SOURCE OF FUNDS:

City	Account Number	Amount
WTP Chemicals	59140537 752000	\$ 46,850.00
PAP Chemicals	59940537 752000	\$ 21,960.47
TOTAL		\$ 68,810.47
Other Funds		
Transfer from Water Fund Reserves	591395 000	<\$15,201.46>

Budget Approval: _____

FACT SHEET PREPARED BY: Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities **DATE:** August 25, 2008

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: September 2, 2008

BIDDER'S LIST (DIRECT MAIL) FOR SODIUM HYPOCHLORITE FOR THE WATER DEPARTMENT. BID REQUESTS MAILED 8/4/08. BIDS DUE FRIDAY, AUGUST 22, 2008.

BONDED CHEMICALS INC
2645 CHARTER ST
COLUMBUS OH 43228

NO BID RECEIVED

JCI JONES CHEMICALS INC
18000 PAYNE ST
RIVERVIEW MI 48192

\$.937/GAL (10 MO)
(BID BOND)

UNIVAR USA
PO BOX 34325
SEATTLE WA 98124-1325

NO BID RECEIVED

ALEXANDER CHEMICAL CORP
2525 CABOT DR SUITE 201
LISLE IL 60532-3628

\$1.48/GAL (4 MO)
(BID BOND)

PVS NOLWOOD CHEMICALS INC
10900 HARPER AVE
DETROIT MI 48213

\$1.08/GAL (4 MO & 10 MO)
(BID BOND)



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: WATER TREATMENT PLANT SODIUM HYPOCHLORITE CHEMICAL BID

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Considering the increases and lack of stable pricing for the remaining fiscal year the Water Department proceeded with bidding out two different timeframes (4 months and 10 months) to supply the chemical. The Water Department received and opened three (3) bids on August 22, 2008 to supply Sodium Hypochlorite. Attached is bid tabulation for reference. The lowest bid meeting all bid specifications is from JCI Jones Chemicals, Inc for a 10 month period (September 2, 2008 through June 30, 2009). The vendor has performed satisfactorily and we are confident that they will perform in accordance with the bid specifications.

With the bid price received and projecting for the Sodium Hypochlorite chemical needs for the entire fiscal year, the chemical cost will be \$54,951.52 (59140537 752000) for the Water Plant and \$21,960.47 (59940521 752000) for the Raw Water Partnership. The total cost for the Water Plant exceeds the approved budget amount by \$10,350.00 and the Raw Water Partnership chemical budget will be exceeded by \$4,851.46. It is recommended that the approved Water Plant (59140537 752000) and Raw Water Partnership (59940521 752000) chemical budgets be amended to \$268,059.00 and \$21,961.00, respectively and to appropriate the additional funds from the Water Fund Reserves to provide for the entire fiscal year chemical requirements.

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CHEMICAL	VENDOR	DURATION	UNIT PRICE	AMOUNT	FEES	COST
Sodium Hypochlorite	JCI Jones Chem., Inc.	10 Months	\$0.937/gal	73,437 Gals+/-	None	\$68,810.47

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

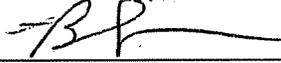
APPROVAL DEADLINE: ASAP

REASON FOR DEADLINE: Provide an adequate amount of chemical at Water Treatment Plant to treat water needed for remaining fiscal year.

STAFF RECOMMENDATION: For Against

REASON AGAINST: N/A

INITIATED BY:



Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Water Department, Water Customers

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$ 76,911.99
	Cost of This Project Approval	\$ 68,810.47
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

SOURCE OF FUNDS:	City	Account Number	Amount
	WTP Chemicals	59140537 752000	\$ 46,850.00
	PAP Chemicals	59940537 752000	\$ 21,960.47
	TOTAL		\$ 68,810.47
	<u>Other Funds</u>		
	Transfer from Water	591395 000	<\$15,201.46>
	Fund Reserves		

Budget Approval: _____

FACT SHEET PREPARED BY: Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities **DATE:** August 25, 2008

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: September 2, 2008

BIDDER'S LIST (DIRECT MAIL) FOR SODIUM HYPOCHLORITE FOR THE
WATER DEPARTMENT. BID REQUESTS MAILED 8/4/08. BIDS DUE FRIDAY,
AUGUST 22, 2008.

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COLUMBUS OH 43228

NO BID RECEIVED

JCI JONES CHEMICALS INC
18000 PAYNE ST
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(BID BOND)

UNIVAR USA
PO BOX 34325
SEATTLE WA 98124-1325

NO BID RECEIVED

ALEXANDER CHEMICAL CORP
2525 CABOT DR SUITE 201
LISLE IL 60532-3628

\$1.48/GAL (4 MO)
(BID BOND)

PVS NOLWOOD CHEMICALS INC
10900 HARPER AVE
DETROIT MI 48213

\$1.08/GAL (4 MO & 10 MO)
(BID BOND)



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REPORT BACK ON BIDS RECEIVED FOR THE WASTEWATER DEPARTMENT LIFT STATION TRUCK

DISCUSSION: Ten (10) total bids from 5 vendors were received on August 22, 2008 to replace the existing Wastewater Department Lift Station Truck. The low bidder meeting all bid specifications and who will provide a product most advantageous to the City is from Jorgenson Ford Sales for \$80,385.00. Attached is bid tabulation for reference.

The replacement of the Wastewater Department Lift Station Truck is a Wastewater Department FY 2008-2009 Capital Improvement Program project where the bid is within the budgeted amount. The Wastewater Department Lift Station Truck will be primarily used for filling the needs in the Wastewater Collection Division of maintaining the 41 remote lift stations within the wastewater system and used for other tasks such as snow plowing of both on and off-site facilities.

IT IS RECOMMENDED that a purchase order be issued to Jorgenson Ford Sales in the amount of \$80,385.00 for the purchase of the Wastewater Department Lift Station Truck in accordance with the bid specifications.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: September 22, 2008

REASON FOR DEADLINE: Bid is good for thirty (30) days.

STAFF RECOMMENDATION: For Against

REASON AGAINST: N/A

INITIATED BY:



Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Wastewater Department

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$ 80,385.00
Cost of This Project Approval	\$ 80,385.00
Related Annual Operating Cost	\$ N/A
Increased Revenue Expected/Year	\$ N/A

SOURCE OF FUNDS:

City
Vehicles

Account Number
590-75.530-981.000 09Z01

Amount
\$ 80,385.00

Other Funds

Budget Approval: _____

FACT SHEET PREPARED BY: Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities **DATE:** August 26, 2008

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: September 2, 2008

WASTEWATER LIFT STATION TRUCK BID TABULATION
 BID OPENING AUGUST 22, 2008, 3:00 PM

NO.	BIDDER	BID AMOUNT	OPTIONS
1	JORGENSEN FORD SALES	\$ 80,385.00	2008 MODEL W/STANDARD SPECIFICATIONS & KNAPHEIDE EQUIPMENT
2	JORGENSEN FORD SALES	\$ 81,075.00	2009 MODEL W/STANDARD SPECIFICATIONS & KNAPHEIDE EQUIPMENT
3	JORGENSEN FORD SALES	\$ 81,775.00	2009 MODEL W/STANDARD SPECIFICATIONS & CANNON EQUIPMENT
4	VARSITY FORD	\$ 81,893.00	2009 MODEL W/STANDARD SPECIFICATIONS & KNAPHEIDE EQUIPMENT
5	JORGENSEN FORD SALES	\$ 81,895.00	2009 MODEL W/STANDARD SPECIFICATIONS & KALIDA EQUIPMENT
6	VARSITY FORD	\$ 81,995.00	2008 MODEL W/STANDARD SPECIFICATIONS & KNAPHEIDE EQUIPMENT
7	VARSITY FORD	\$ 82,721.00	2009 MODEL W/STANDARD SPECIFICATIONS & CANNON EQUIPMENT
8	BI-STATE FORD	\$ 82,912.00	2009 MODEL W/STANDARD SPECIFICATIONS & KALIDA EQUIPMENT
9	FRIENDLY CDJ IN PARTNERSHIP W/MONROE DODGE CHRYSLER JEEP SUPERSTORE	\$ 84,117.45	2009 MODEL W/STANDARD SPECIFICATIONS & KNAPHEIDE EQUIPMENT
10	MONROE DODGE CHRYSLER JEEP SUPERSTORE	\$ 84,867.45	2009 MODEL W/STANDARD SPECIFICATIONS & KALIDA EQUIPMENT



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REPORT BACK ON BIDS RECEIVED FOR THE MINI HYDRAULIC COMPACT EXCAVATOR

DISCUSSION: Two (2) bids were received and opened on August 22, 2008 to replace an existing Water Department Backhoe Excavator with a Mini Hydraulic Compact Excavator. The low bidder meeting bid specifications and who will provide a product most advantageous to the City is from Michigan Cat for \$58,872.00. Attached is bid tabulation for reference.

The replacement of the Water Department Backhoe Excavator with a Mini Hydraulic Compact Excavator is included in the Water Department FY 2008-2009 budget where the bid is within the budgeted amount. The Mini Hydraulic Compact Excavator will be used in the Water Department Distribution Division for use in maintaining the water distribution system, installing new water services, and for other tasks such as site restorations.

IT IS RECOMMENDED that a purchase order be issued to Michigan Cat in the amount of \$58,872.00 for the purchase of a Mini Hydraulic Compact Excavator in accordance with the bid specifications.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

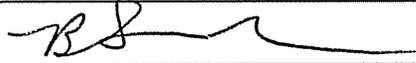
APPROVAL DEADLINE: October 22, 2008

REASON FOR DEADLINE: Bid is good for sixty (60) days.

STAFF RECOMMENDATION: For Against

REASON AGAINST: N/A

INITIATED BY:



Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Water Department, Water Customers

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$ 58,872.00
Cost of This Project Approval	\$ 58,872.00
Related Annual Operating Cost	\$ N/A
Increased Revenue Expected/Year	\$ N/A

SOURCE OF FUNDS:

<u>City</u>	<u>Account Number</u>	<u>Amount</u>
Operating Equipment	591-40.538-977.000	\$ 58,872.00
<u>Other Funds</u>		

Budget Approval: _____

FACT SHEET PREPARED BY: Barry S. LaRoy, P.E., Director of Water & Wastewater Utilities **DATE:** August 26, 2008

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: September 2, 2008

BIDDER'S LIST (DIRECT MAIL) FOR ONE MINI HYDRAULIC COMPACT EXCAVATOR FOR THE WATER DEPARTMENT. BID REQUESTS MAILED 8/11/08. BIDS DUE FRIDAY, AUGUST 22, 2008.

MICHIGAN CAT
19500 DIX TOLEDO RD
BROWNSTOWN TWP MI 48183-1040

NO BID RECEIVED

MICHIGAN CAT
24800 NOVI RD
NOVI MI 48375-2414

\$58,872.00
(CASHIER'S CHECK)

OHIO CAT
25970 STATE HWY 25
PERRYSBURG OH 43551-1919

NO BID RECEIVED

HOWARD T MORIARTY
143 BROADWAY
TOLEDO OH 43604

\$61,950.00
(BID BOND)



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: Appointments

DISCUSSION: The attached Resolution recommends appointments to various City Boards and Commissions whose terms have expired and/or where there is a vacancy.

Therefore, it is recommended, that City Council approve the proposed Resolution making appointments to various City Boards and Commissions.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: N/A

REASON FOR DEADLINE: N/A

STAFF RECOMMENDATION: For Against

REASON AGAINST: N/A

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Operations

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$ N/A
Cost of This Project Approval	\$ N/A
Related Annual Operating Cost	\$ N/A
Increased Revenue Expected/Year	\$ N/A

<u>SOURCE OF FUNDS:</u>	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
			\$ N/A
	<u>Other Funds</u>		\$ N/A
			\$ N/A
			\$ N/A
			\$ N/A

Budget Approval: _____

FACT SHEET PREPARED BY: Mayor's Office

DATE: 8/25/08

REVIEWED BY: Mark G. Worrell

DATE:

COUNCIL MEETING DATE: 9/02/08

RESOLUTION

WHEREAS, there are terms on various Boards, Commissions, and Committees which have vacancies; and

WHEREAS, a diligent effort has been made to fill these appointments;

THEREFORE BE IT RESOLVED that the following people are hereby appointed to the office and the term hereinafter indicated, September 2, 2008

MONROE PORT COMMISSION

Kenyon Calender

fill an unexpired term to June 30, 2009



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REQUEST FROM MARTIN BROTHERS, INC. TO TRANSFER OWNERSHIP OF A 2007 CLASS C-SDM LICENSED BUSINESS (IN ESCROW) WITH SUNDAY SALES PERMIT AND DANCE PERMIT FROM AKER'S SPORTSMAN'S BAR, INC. AND REQUEST TO TRANSFER LOCATION FROM 1838 N TELEGRAPH, MONROE, MI TO 546 S. TELEGRAPH, MONROE, AND REQUEST AN OFFICAL PERMIT (FOOD)

DISCUSSION: The City received a request from Martin Brothers, Inc. to transfer ownership of a 2007 Class C-SDM licensed business (in escrow) with Sunday sales permit and dance permit from Aker's Sportsman's Bar, Inc. and request to transfer location from 1838 N. Telegraph to 546 S. Telegraph Road, Monroe, MI; and request an official permit (food).

The request was reviewed by the administrative staff and there was an objection to the transfer due to delinquent property taxes at 546 S. Telegraph Road. Also, the Building Department requires a full set of architectural documents to be submitted and reviewed.

Therefore, it is recommended, that City Council approve this request contingent upon all items being met as outlined by the administration, without dressing rooms, and that the City Manager be authorized to approve the request after a final inspection by the Fire and Building Departments has occurred.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

SOURCE OF FUNDS:

City

Account Number

Amount

\$
\$
\$
\$
\$
\$

Other Funds

\$
\$
\$
\$

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office

DATE: 8/26/08

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: 9/02/08

Amended

mailed 8/5/08

STATE OF MICHIGAN
DEPARTMENT OF LABOR & ECONOMIC GROWTH
LIQUOR CONTROL COMMISSION

RESOLUTION

At a _____ meeting of the _____
(Regular or Special) (Township Board, City or Village Council)

called to order by _____ on _____ at _____ P.M.

The following resolution was offered:

MARTIN BROTHERS, INC. REQUESTS TO TRANSFER OWNERSHIP OF 2007 CLASS C-SDM LICENSED BUSINESS (IN ESCROW) WITH SUNDAY SALES PERMIT AND DANCE PERMIT FROM AKER'S SPORTSMAN'S BAR, INC. AND REQUEST TO TRANSFER LOCATION FROM 1838 N. TELEGRAPH, FRENCHTOWN TOWNSHIP, MONROE COUNTY TO 546 S. TELEGRAPH, MONROE, MICHIGAN, 48161, CITY OF MONROE, MONROE COUNTY; AND REQUEST AN OFFICIAL PERMIT (FOOD).

Moved by _____ and supported by _____

be considered for _____
(Approval or Disapproval)

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

It is the consensus of this legislative body that the application be:

_____ for issuance
(Recommended or not Recommended)

State of Michigan _____)

County of _____)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
(Township Board, City or Village Council) (Regular or Special)

meeting held on _____
(Date)

SEAL

(Signed) _____
(Township, City of Village Clerk)

(Mailing address of Township, City of Village)

Amended

JENNIFER M. GRANHOLM
GOVERNOR



STATE OF MICHIGAN
LIQUOR CONTROL COMMISSION
DEPARTMENT OF LABOR & ECONOMIC GROWTH
DAVID C. HOLLISTER, DIRECTOR

Mailed 8/5/08 cgs

NIDA R. SAMONA³⁸
CHAIRPERSON

August 5, 2008

Monroe City Council
120 East First Street
Monroe, MI 48161

APPLICANT: Martin Brothers, Inc.
546 S. Telegraph, Monroe, MI 48161
Request ID #262983

Home Address and Telephone No. or contact Address and Telephone No:

STOCKHOLDER:

John R. Martin 142 Lincoln, Monroe, MI, 48162 (B.P. 734-243-6265 H.P. 734-241-1488)

The MLCC cannot consider the approval of an application for a new or transfer of an on-premises license without the approval of the local legislative body pursuant to the provisions of MCL 436.1501 of the Liquor Control Code of 1998. For you information, local legislative body approval is also required for DANCE, ENTERTAINMENT, DANCE-ENTERTAINMENT AND TOPLESS ACTIVITY PERMITS AND FOR OFFICIAL PERMITS FOR EXTENDED HOURS FOR DANCE AND/OR ENTERTAINMENT pursuant to the provisions of MCL 436.1916 of the Liquor Control Code of 1998.

For your convenience a resolution form is enclosed that includes a description of the licensing application requiring consideration of the local legislative body. The clerk should complete the resolution certifying that your decision of approval or disapproval of the application was made at an official meeting. Please return the completed resolution to the MLCC as soon as possible.

If you have any questions, please contact the On-Premises Section of the Licensing Division at (517) 636-4634.

PLEASE COMPLETE ENCLOSED RESOLUTION AND RETURN TO THE LIQUOR CONTROL COMMISSION AT ABOVE ADDRESS

RECEIVED

AUG 5 2008

MAYOR'S OFFICE

Michigan Liquor Control Commission
7150 Harris Drive • P.O. Box 30005 • Lansing, Michigan 48909-7505
www.michigan.gov/dleg • (517) 322-1345 Lansing Office



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: 1128 East Second Street

DISCUSSION: On July 21, 2008 Council approved a motion to allow Mr. Seib to repair the structure at 1128 East Second Street as long as he complied with the recommendations of the Building Official. If any of the five recommendations are not fulfilled, it should be brought back before Council immediately. Mr. Seib did not pull permits or post the \$10,000 bond as required within the 20 day time line.

At this time it is recommended that the City Council award Erie Demolition & Salvage Inc the Demolition project at the total cost of \$8,000.00.

It is further recommended that the Mayor and Clerk Treasurer be authorized to sign the contracts on the behalf of the City of Monroe.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: September 2, 2008

REASON FOR DEADLINE: Council Meeting

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Building Department

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Building Department

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$ 8,000.00
Cost of This Project Approval	\$ 8,000.00
Related Annual Operating Cost	\$ N/A
Increased Revenue Expected/Year	\$ N/A

SOURCE OF FUNDS:

City

Account Number

Amount

10165805818030

\$ 8,000.00

Other Funds

\$ N/A

\$ N/A

\$ N/A

\$ N/A

Budget Approval: _____

FACT SHEET PREPARED BY: Joseph A. Lehmann, Building Official

DATE: 08/26/08

REVIEWED BY:

DATE:

COUNCIL MEETING DATE:



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: INSTALLATION OF NEW PUBLIC WATER MAIN – EAST EIGHTH STREET BETWEEN WASHINGTON AND CUSTER – SPECIAL ASSESSMENT RESOLUTION NUMBER 5 – PROJECT CONFIRMATION

DISCUSSION: As a part of the City's continual analysis of its water system, the Water and Engineering Departments have identified one link in the system where six (6) existing homes, in addition to one developable vacant lot, have access only to an existing 2-inch diameter shared water service. As a line of this size is not capable of providing adequate fire protection, and is not typically capable of providing peak service demands to the adjacent residents, this line has been planned to be replaced with a new 8" water main in conjunction with the reconstruction of the street pavement and the replacement of the existing sanitary sewer main, both of which have been funded in the 2008-09 Capital Improvements Program and therefore at no additional cost to the property owners.

The City Charter provides for the installation of public water mains at the discretion of the City Council and provides for recovery of most of the cost by a Special Assessment against the benefiting properties. Historically, the cost of fire hydrants and one-fifth of the remaining project costs have been borne by the Water Fund, and in this case we have also included an additional amount to cover the cost to loop this new main to Custer Street as well. This mechanism was most recently employed for replacement of a 2" service line on Sackett Avenue with a new 8" main in 2004. The City Council, through the passage of Resolution 4, agreed that a higher Water Fund contribution was appropriate, given the contribution toward Water Fund debt service these properties have paid over several decades, regardless of whether they have been served to date by a public or private water main. As such, the "City share" of the Assessable portion of the district has been increased from one-fifth to one-half.

It appears that the most advantageous procurement method for this overall project is to solicit quotes from the three underground utility contractors currently employed on City projects (Schumaker Brothers, E.R. Zeiler, and Anderzack-Pitzen), and to award the paving work to the 2008 Concrete Paving Program contractor (Dominic Gaglio Construction), thus the bidding process will be decreased in time substantially and we will be certain that we can meet the project time and quality standards. We have received two quotes for the underground work, and Schumaker Brothers is the lowest bidder on the underground work, with their bid of \$74,790.50 for the water main (including portions that the City is bearing the full cost of, to loop the new main with one on Custer Street) being 20% below the Engineer's Estimate and that originally presented with Resolutions 2 and 3. A tabulation of the quotes is attached with this fact sheet.

A map of the proposed district has been attached with this fact sheet, as well as the cost estimates presented at the meeting. The proposed district will be assessed on a Residential Equivalent Unit (REU) basis, and this is broken down on the attached estimates as well. In this particular project, there are seven (7) properties, consisting of eleven (11) REUs. There were concerns raised at the public hearing on necessity by a representative of the owners of the vacant lot representing one (1) REU, and by the property owner of the two (2) rental properties representing a total of six (6) REUs. The owner of the vacant lot questioned the necessity of assessing their parcel, whereas the primary concerns of the other property owner was of the large assessment against his properties. With the additional contribution being made by the Water Fund, plus the fact that the low bid is substantially lower than the estimated cost, these concerns should at least be alleviated somewhat. The public hearing on the distribution of the assessment roll is being held at this Council meeting, and this will provide another opportunity to hear comments from these affected property owners. Since this project was not petitioned by the property owners, it is classified as a City-Council initiated project, any action would have to be by 5-2 vote of City Council. The Engineering Department will be soliciting a quote for the roadway paving portion of the project from Dominic Gaglio Construction, however, as the Traffic Committee was reviewing the final geometry of the roadway, this is not available for this meeting. It is expected that if the water main project is confirmed, we will propose a Change Order for this work at the September 15 Council meeting. At this point, we may elect to postpone the underground portions of the this project until late Winter, and the roadway work until early Spring, as it is growing likely that all work cannot be completed before poor weather.

IT IS RECOMMENDED that the attached Resolution 5 be adopted, and that Water Main Special Assessment District Number 128 be confirmed. **IT IS FURTHER RECOMMENDED** that the Director of Engineering be authorized to execute a change order in the amount of \$74,790.50 for Water Main work and \$68,158.00 for Sanitary Sewer work to Schumaker Brothers Construction, and that a total of \$164,390.78 be encumbered to include a 15% contingency, with an additional \$21,442.28 appropriated for engineering costs.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: As soon as possible

REASON FOR DEADLINE: Even if work cannot be completed or commenced in 2008, would like to lock in pricing for late Winter work.

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering, Public Services, and Planning

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: City Council, Engineering Department, Water Department, Wastewater Department, Fire Department, adjacent property owners and residents

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project - Water	\$97,227.65
Cost of Total Project - Wastewater	\$88,605.40
Total Cost of Both Projects	\$185,833.05
Cost of This Project Approval	\$185,833.05
Related Annual Operating Cost	\$N/A
Increased Revenue Expected/Year	\$N/A

SOURCE OF FUNDS:

<u>City</u>	<u>Account Number</u>	<u>Amount</u>
City Share - Water Fund	591-40.538-818.020 09W02	\$57,794.42*
Sanitary Replacement	590-75.529-973.000 02Z05	\$88,605.40*
<u>Other Funds</u>		
Property Owner Assessment	591-40.538-818.020 09W02**	\$39,433.23*

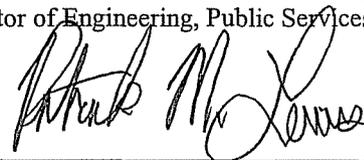
*All projects include 15% contingency and 15% engineering.

**To be encumbered from this account until reimbursed by property owner payments.

Budget Approval: _____

FACT SHEET PREPARED BY: Patrick M. Lewis, P.E., Director of Engineering, Public Services, and Planning **DATE:** 08/27/08

REVIEWED BY:



DATE:

COUNCIL MEETING DATE: September 2, 2008

RESOLUTION NO. 5

WHEREAS, September 2, 2008 was the meeting set for the hearing of objections or suggestions on the assessment roll for the installation of a water main of East Eighth Street between Washington Street and Custer Street; known and designated as Water Main Special Assessment District Number 128, in which there is levied against the benefiting properties, the sum of \$39,433.23, and the City Clerk-Treasurer reporting one objection in person at a previous public hearing to the inclusion of a particular property within the district (parcel 39-97), representing 9.1% of the assessable residential equivalent units, and one objection in person at a previous public hearing objecting to the fairness of the assessment roll (parcels 39-94 and 39-95), representing 54.5% of the assessable residential equivalents; and

WHEREAS, since the time of the last public hearing the project bids have returned 20 percent (20%) lower than the Engineer's Estimate for the project, and the Water Fund share of the assessable portions of the project has been raised from twenty percent (20%) to fifty percent (50%), such that there is now a substantial decrease in the assessable costs per residential equivalent unit, and

WHEREAS, the public hearing on the fairness of the assessment roll is being held September 2, 2008 at 7:30 P.M. in the City Council Chambers, providing an additional opportunity for affected property owners to review the revised assessable costs; therefore, be it

RESOLVED, that said roll be and hereby is confirmed in all aspects, and be it further;

RESOLVED, that said roll be divided into ten (10) equal annual installments, the first installment being due and payable now; the second installment due and payable One (1) year from the date; the third installment due and payable in Two (2) years from the date; the fourth installment due and payable in Three (3) years from the date; the fifth installment due and payable in Four (4) years from the date; the sixth installment due and payable in Five (5) years from the date; the seventh installment due and payable in Six (6) years from the date; the eighth installment due and payable Seven (7) from the date; the ninth installment due and payable Eight (8) years from the date; and the

tenth installment due and payable in Nine (9) years from the date together with interest on such installment at the rate of 4.96% per annum, payable therefrom, from the date of confirmation of said special assessment roll, and be it further;

RESOLVED, the City Clerk-Treasurer be and hereby is directed to attach his warrant to said roll, pursuant to the provisions of the Charter, and that the City Clerk-Treasurer be instructed in said warrant to make his return upon each installment within Sixty (60) days from the time the same shall be delivered for his collection.

2008 WATERMAIN PROGRAM
E. 8TH ST.

E. 8th ST. WATERMAIN TOTAL PROJECT COST - LOW BID					
	DESCRIPTION	UNITS	NO. OF UNITS	UNIT PRICE	TOTAL
1	R & D PAVEMENT & APPROACH	SYD	216.1	\$ 10.00	\$ 2,161.00
2	R & D SPOT CURB	LFT	46.0	\$ 10.00	\$ 460.00
3	R & D SIDEWALK	SFT	82.3	\$ 5.00	\$ 411.50
4	R & D EXST'G VALVE BOX	EA	1.0	\$ 100.00	\$ 100.00
5	R & D EXST'G 8" DIA. W.M.	LFT	5.0	\$ 20.00	\$ 100.00
6	R & D EXST'G ROCK	CYD	50.0	\$ 50.00	\$ 2,500.00
6	CUT & CAP EXST'G 2" W.M.	EA	1.0	\$ 100.00	\$ 100.00
7	CUT & CAP EXST'G 8" W.M.	EA	1.0	\$ 300.00	\$ 300.00
8	F & I 8" D.I. CL 52 POLYWRAPPED WATER MAIN	LFT	485.0	\$ 60.00	\$ 29,100.00
9	F & I 8" GATE VALVE & BOX	EA	1.0	\$ 1,200.00	\$ 1,200.00
10	F & I STANDARD SETTING HYD BRANCH, COMPLETE	EA	1.0	\$ 3,000.00	\$ 3,000.00
11	F & I 8"X8"X6" D.I. TEE	EA	1.0	\$ 500.00	\$ 500.00
12	F & I 8"X8"X8" D.I. TEE	EA	1.0	\$ 500.00	\$ 500.00
13	F & I 8" 45° D.I. BEND AND THRUST BLOCK	EA	2.0	\$ 250.00	\$ 500.00
14	F & I 8" D.I. SOLID SLEEVE	EA	1.0	\$ 250.00	\$ 250.00
15	F & I 8" A.C. TO D.I. ADAPTOR	EA	2.0	\$ 1,000.00	\$ 2,000.00
16	RECONNECT WATER SERVICE SHORT SIDE, COMPLETE	EA	2.0	\$ 300.00	\$ 600.00
17	RECONNECT WATER SERVICE LONG SIDE, COMPLETE	EA	4.0	\$ 600.00	\$ 2,400.00
18	REPLACE WATER SERVICE SHORT SIDE, COMPLETE	EA	1.0	\$ 500.00	\$ 500.00
19	F & I 2" TEMP. BLOWOFF	EA	1.0	\$ 500.00	\$ 500.00
20	F & I 1" CHLORINATING TAP	EA	1.0	\$ 150.00	\$ 150.00
21	F & I 6" CONC. PAVE.	SYD	20.8	\$ 60.00	\$ 1,248.00
22	F & I SPOT CURB	LFT	46.0	\$ 30.00	\$ 1,380.00
23	F & I 36A BIT. HAND PATCH	TONS	12.1	\$ 300.00	\$ 3,630.00
24	F & I CONTROL DENSITY BACKFILL	CYD	320.0	\$ 60.00	\$ 19,200.00
25	MAINTAIN WATERMAIN TRENCH - DIV. A	LS	1.0	\$ 500.00	\$ 500.00
26	TRAFFIC CONTROL - DIV. A	LS	1.0	\$ 500.00	\$ 500.00
27	SITE RESTORATION - DIV A	LS	1.0	\$ 1,000.00	\$ 1,000.00
				CONSTRUCTION COST	\$ 74,790.50
				CONSTRUCTION COST	\$ 74,790.50
				CONTINGENCIES (15%)	\$ 11,218.58
				ENGINEERING (15%)	\$ 11,218.58
				PROJECT TOTAL COST	\$ 97,227.65

2008 WATERMAIN PROGRAM
E. 8TH ST.

E. 8th ST. WATERMAIN - CITY NON SAD AREA - LOW BID					
	DESCRIPTION	UNITS	NO. OF UNITS	UNIT PRICE	TOTAL
1	R & D PAVEMENT & APPROACH	SYD	18.7	\$ 10.00	\$ 187.00
2	R & D SPOT CURB	LFT	13.0	\$ 10.00	\$ 130.00
3	R & D SIDEWALK	SFT	0.0	\$ 5.00	\$ -
4	R & D EXST'G VALVE BOX	EA	0.0	\$ 100.00	\$ -
5	R & D EXST'G 8" DIA. W.M.	LFT	0.0	\$ 20.00	\$ -
6	R & D EXST'G ROCK	CYD	10.5	\$ 50.00	\$ 525.00
6	CUT & CAP EXST'G 2" W.M.	EA	0.0	\$ 100.00	\$ -
7	CUT & CAP EXST'G 8" W.M.	EA	0.0	\$ 300.00	\$ -
8	F & I 8" D.I. CL 52 POLYWRAPPED WATER MAIN	LFT	101.2	\$ 60.00	\$ 6,072.00
9	F & I 8" GATE VALVE & BOX	EA	0.0	\$ 1,200.00	\$ -
10	F & I STANDARD SETTING HYD BRANCH, COMPLETE	EA	1.0	\$ 3,000.00	\$ 3,000.00
11	F & I 8"X8"X6" D.I. TEE	EA	1.0	\$ 500.00	\$ 500.00
12	F & I 8"X8"X8" D.I. TEE	EA	0.0	\$ 500.00	\$ -
13	F & I 8" 45° D.I. BEND AND THRUST BLOCK	EA	0.0	\$ 250.00	\$ -
14	F & I 8" D.I. SOLID SLEEVE	EA	1.0	\$ 250.00	\$ 250.00
15	F & I 8" A.C. TO D.I. ADAPTOR	EA	0.0	\$ 1,000.00	\$ -
16	RECONNECT WATER SERVICE SHORT SIDE, COMPLETE	EA	0.0	\$ 300.00	\$ -
17	RECONNECT WATER SERVICE LONG SIDE, COMPLETE	EA	0.0	\$ 600.00	\$ -
18	REPLACE WATER SERVICE SHORT SIDE, COMPLETE	EA	0.0	\$ 500.00	\$ -
19	F & I 2" TEMP. BLOWOFF	EA	0.0	\$ 500.00	\$ -
20	F & I 1" CHLORINATING TAP	EA	0.0	\$ 150.00	\$ -
21	F & I 6" CONC. PAVE.	SYD	0.0	\$ 60.00	\$ -
22	F & I SPOT CURB	LFT	0.0	\$ 30.00	\$ -
23	F & I 36A BIT. HAND PATCH	TONS	3.8	\$ 300.00	\$ 1,140.00
24	F & I CONTROL DENSITY BACKFILL	CYD	32.0	\$ 60.00	\$ 1,920.00
25	MAINTAIN WATERMAIN TRENCH - DIV. A	LS	0.2	\$ 500.00	\$ 100.00
26	TRAFFIC CONTROL - DIV. A	LS	0.2	\$ 500.00	\$ 100.00
27	SITE RESTORATION - DIV A	LS	0.2	\$ 1,000.00	\$ 200.00
				CONSTRUCTION COST	\$ 14,124.00
				CONTINGENCIES (15%)	\$ 2,118.60
				ENGINEERING (15%)	\$ 2,118.60
				PROJECT TOTAL COST	\$ 18,361.20

2008 WATERMAIN PROGRAM
E. 8TH ST.

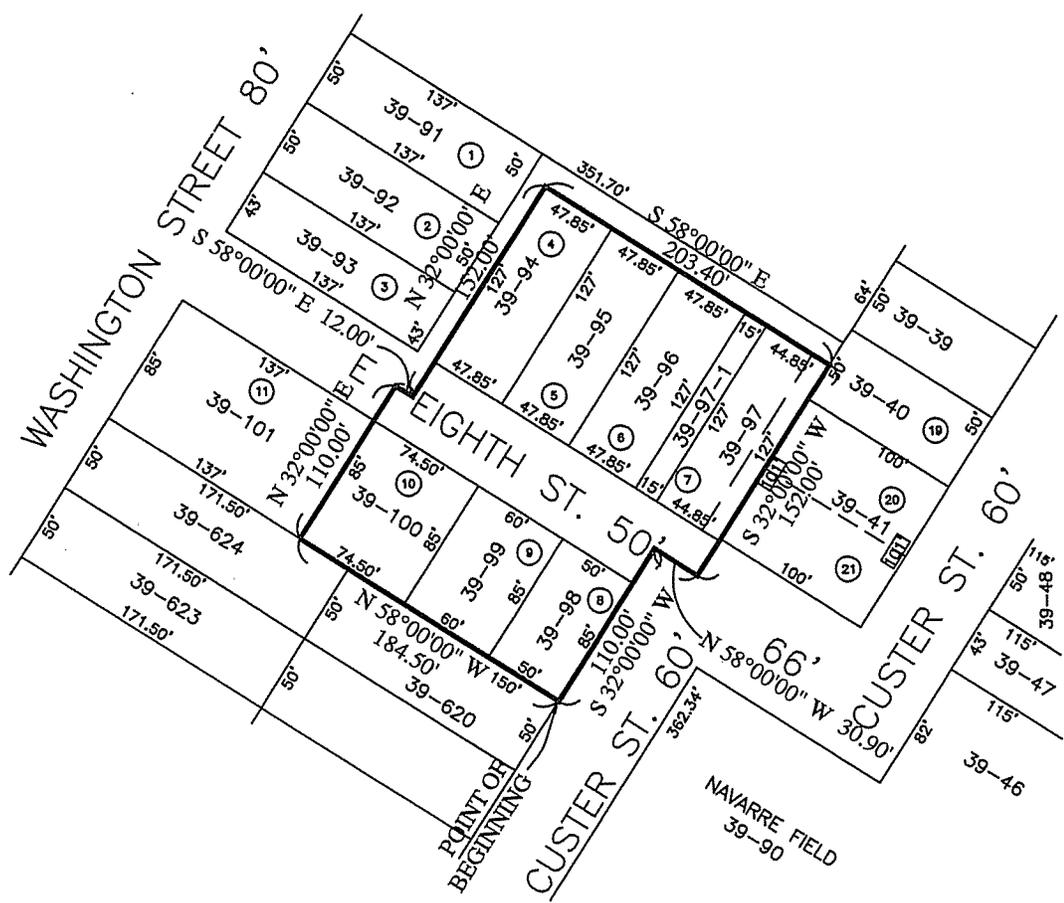
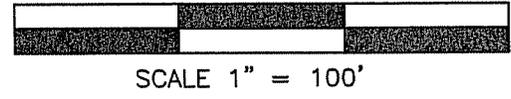
E. 8th ST. WATERMAIN - SAD COST - LOW BID

	DESCRIPTION	UNITS	NO. OF UNITS	UNIT PRICE	TOTAL
1	R & D PAVEMENT & APPROACH	SYD	197.4	\$ 10.00	\$ 1,974.00
2	R & D SPOT CURB	LFT	33.0	\$ 10.00	\$ 330.00
3	R & D SIDEWALK	SFT	82.3	\$ 5.00	\$ 411.50
4	R & D EXST'G VALVE BOX	EA	1.0	\$ 100.00	\$ 100.00
5	R & D EXST'G 8" DIA. W.M.	LFT	5.0	\$ 20.00	\$ 100.00
6	R & D EXST'G ROCK	CYD	39.5	\$ 50.00	\$ 1,975.00
6	CUT & CAP EXST'G 2" W.M.	EA	1.0	\$ 100.00	\$ 100.00
7	CUT & CAP EXST'G 8" W.M.	EA	1.0	\$ 300.00	\$ 300.00
8	F & I 8" D.I. CL 52 POLYWRAPPED WATER MAIN	LFT	383.8	\$ 60.00	\$ 23,028.00
9	F & I 8" GATE VALVE & BOX	EA	1.0	\$ 1,200.00	\$ 1,200.00
10	F & I STANDARD SETTING HYD BRANCH, COMPLETE	EA	0.0	\$ 3,000.00	\$ -
11	F & I 8"X8"X6" D.I. TEE	EA	0.0	\$ 500.00	\$ -
12	F & I 8"X8"X8" D.I. TEE	EA	1.0	\$ 500.00	\$ 500.00
13	F & I 8" 45° D.I. BEND AND THRUST BLOCK	EA	2.0	\$ 250.00	\$ 500.00
14	F & I 8" D.I. SOLID SLEEVE	EA	0.0	\$ 250.00	\$ -
15	F & I 8" A.C. TO D.I. ADAPTOR	EA	2.0	\$ 1,000.00	\$ 2,000.00
16	RECONNECT WATER SERVICE SHORT SIDE, COMPLETE	EA	2.0	\$ 300.00	\$ 600.00
17	RECONNECT WATER SERVICE LONG SIDE, COMPLETE	EA	4.0	\$ 600.00	\$ 2,400.00
18	REPLACE WATER SERVICE SHORT SIDE, COMPLETE	EA	1.0	\$ 500.00	\$ 500.00
19	F & I 2" TEMP. BLOWOFF	EA	1.0	\$ 500.00	\$ 500.00
20	F & I 1" CHLORINATING TAP	EA	1.0	\$ 150.00	\$ 150.00
21	F & I 6" CONC. PAVE.	SYD	20.8	\$ 60.00	\$ 1,248.00
22	F & I SPOT CURB	LFT	46.0	\$ 30.00	\$ 1,380.00
23	F & I 36A BIT. HAND PATCH	TONS	8.3	\$ 300.00	\$ 2,490.00
24	F & I CONTROL DENSITY BACKFILL	CYD	288.0	\$ 60.00	\$ 17,280.00
25	MAINTAIN WATERMAIN TRENCH - DIV. A	LS	0.8	\$ 500.00	\$ 400.00
26	TRAFFIC CONTROL - DIV. A	LS	0.8	\$ 500.00	\$ 400.00
27	SITE RESTORATION - DIV A	LS	0.8	\$ 1,000.00	\$ 800.00
				CONSTRUCTION COST	\$ 60,666.50
				CONTINGENCIES (15%)	\$ 9,099.98
				ENGINEERING (15%)	\$ 9,099.98
				PROJECT TOTAL COST	\$ 78,866.45
	Note: Represents total assessable cost to be spread on roll.			P.O. ASSESSABLE COST	\$ 39,433.23
	Note: Represents 50% City share of assessable costs			CITY CONSTRUCTION COST	\$ 39,433.23

WATERMAIN SPEICAL ASSESSMENT DISTRICT
EAST 8th St.

PARCEL ID	PROPERTY ADDRESS	OWNER NAME	OWNER MAILING ADDRESS	ONWER CITY , STATE, ZIP	REU'S	ASSESSMENT
39-94	115 E. 8th St.	BRIAN SEXTON	4753 SOUTHPONTE PKWY	MONROE, MI 48161	2	\$7,169.68
39-100	116 E. 8th St.	PETER & MARY BEAUVAIS	116 E. 8th St.	MONROE, MI 48161	1	\$3,584.84
39-95	117 E. 8th St.	BRIAN SEXTON	4753 SOUTHPONTE PKWY	MONROE, MI 48161	4	\$14,339.36
39-96	121 E. 8th St.	DAIVD & MARIE MCLAUGHLIN	121 E. 8th St.	MONROE, MI 48161	1	\$3,584.84
39-99	122 E. 8th St.	VICTOR & JULIANNE SIECH	122 E. 8th St.	MONROE, MI 48161	1	\$3,584.84
39-98	128 E. 8th St.	JOHN MACK & MARIA PELLIKKA	128 E. 8th St.	MONROE, MI 48161	1	\$3,584.84
39-97	131 E. 8th St.	B'NAI ISRAEL TEMPLE C/O REBECCA SACKS	1358 HOLLYWOOD DR.	MONROE, MI 48162	1	\$3,584.84
TOTAL FOR ALL PARCELS					11	\$39,433.23
COST PER RESIDENTIAL EQUIVALENT UNIT (REU) = \$3,584.84						

Commencing at the southeast corner of lot 8 of Guettler Plat;
 Thence N 58°00'00" W 184.50 feet;
 Thence N 32°00'00" E 110.0 feet;
 Thence S 58°00'00" E 12.00 feet;
 Thence N 32°00'00" E 152.00 feet;
 Thence S 58°00'00" E 203.40 feet;
 Thence S 32°00' 00" W 152.00 feet;
 Thence N 58°00'00" W 30.90 feet;
 Thence S 32°00'00" W 110.00 feet; to the Point Of Beginning.



REVISIONS		
NO.	DRAWN BY:	DATE:
DWG. OF RECORD		
DATE: _____		

CITY OF MONROE, MICHIGAN
 ENGINEERING DEPARTMENT
 EAST EIGHTH WATERMAIN
 WASHINGTON TO CUSTER ST.
 S.A.D. # 128

SCALE: 1"=100'
 DATE: JUNE, 2008

FILE NO. A-*
 SHEET NO. 1 OF 1

APPROVED: _____
 CITY ENGINEER

2008 SANITARY SEWER PROGRAM
E. 8TH ST.

EAST EIGHTH STREET SANITARY SEWER - TABULATION OF QUOTES

	DESCRIPTION	UNITS	NO. OF UNITS	ENGINEER'S ESTIMATE		SCHUMAKER BROTHERS CONSTRUCTION		E.R. ZEILER EXCAVATING	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	R&D EXST'G. PAVEMENT	SYD	266.9	\$ 13.00	\$ 3,469.70	\$ 10.00	\$ 2,669.00	\$ 5.30	\$ 1,414.57
2	R&D SIDEWALK	SFT	101.8	\$ 5.00	\$ 509.00	\$ 5.00	\$ 509.00	\$ 4.20	\$ 427.56
3	R&D EXST'G. SAN. M.H.	EA	2.0	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 530.00	\$ 1,060.00
4	R & D EXST'G ROCK	CYD	25	\$ 175.00	\$ 4,375.00	\$ 50.00	\$ 1,250.00	\$ 300.00	\$ 7,500.00
5	F&I 10" PVC SDR 35 SAN. MAIN	LFT	10.0	\$ 55.00	\$ 550.00	\$ 60.00	\$ 600.00	\$ 115.00	\$ 1,150.00
6	F&I 8" PVC SDR 35 SAN. MAIN	LFT	348.0	\$ 50.00	\$ 17,400.00	\$ 60.00	\$ 20,880.00	\$ 61.50	\$ 21,402.00
7	F&I 6" PVC SDR 35 SAN. MAIN	LFT	125.0	\$ 45.00	\$ 5,625.00	\$ 50.00	\$ 6,250.00	\$ 66.00	\$ 8,250.00
8	F&I 4' DIA. SAN. MANHOLE	EA	2.0	\$ 2,250.00	\$ 4,500.00	\$ 3,000.00	\$ 6,000.00	\$ 1,625.00	\$ 3,250.00
9	F&I 1040 EJIW CASTING	LBS	750.0	\$ 1.50	\$ 1,125.00	\$ 2.00	\$ 1,500.00	\$ 1.20	\$ 900.00
10	F&I 8"X6" PVC WYE	EA	10.0	\$ 100.00	\$ 1,000.00	\$ 200.00	\$ 2,000.00	\$ 55.00	\$ 550.00
11	F&I 6" CONC. PAVE.	SYD	35.5	\$ 32.00	\$ 1,136.00	\$ 60.00	\$ 2,130.00	\$ 34.00	\$ 1,207.00
12	F&I 36A BIT. HAND PATCH	TONS	6.9	\$ 200.00	\$ 1,380.00	\$ 300.00	\$ 2,070.00	\$ 177.00	\$ 1,221.30
13	F&I MDOT 21A C.I.P.	TONS	10.0	\$ 30.00	\$ 300.00	\$ 30.00	\$ 300.00	\$ 45.00	\$ 450.00
14	CONTROL DENSITY BACKFILL	CYD	300.0	\$ 80.00	\$ 24,000.00	\$ 60.00	\$ 18,000.00	\$ 75.00	\$ 22,500.00
15	TRAFFIC CONTROL	LS	1.0	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
16	SITE RESTORATION	LS	1.0	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00
17	MAINTAIN SANITARY MAIN TRENCH	LS	1.0	\$ 3,000.00	\$ 3,000.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
	TOTAL CONSTRUCTION COST				\$ 72,369.70		\$ 68,158.00		\$ 72,782.43



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: LEAF BAG PURCHASE – REPORT ON BIDS RECEIVED

DISCUSSION: The Department of Public Services has solicited bids for the purchase of biodegradable paper compost bags for distribution to City residents for fall leaf collection. As in past years, bids were solicited by invitation to vendors that had previously expressed an interest, and were able to deliver these within the desired time frame. DANO Corporation submitted bids both with and without imprint, whereas St. Pierre Ace Hardware submitted only a bid with a City of Monroe imprint. The bids are as follows:

DANO Corp. Stamford CT.	\$.315/bag X 72,000 bags (truck load)	\$22,680.00 (\$23,328 w/printing)
St. Pierre Ace Hardware Monroe, MI	\$.378/bag X 72,000 bags (truck load)	\$27,248.00
ACO Hardware Monroe, MI	Declined to bid	
Bear Corp. Mt. Pleasant, MI	Declined to bid	

IT IS RECOMMENDED that the award for 72,000 bags be awarded to the DANO Corporation, and that the Director of Engineering, Planning, and Public Services be authorized to execute a purchase order in the amount of \$22,680.00.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: As soon as possible

REASON FOR DEADLINE: Citizens typically request large quantities of bags beginning in September.

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Public Service activities in general, impacts on street sweeping and refuse collection, benefit accrues to all City property owners and residents

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$ 22,680.00
	Cost of This Project Approval	\$ N/A
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

SOURCE OF FUNDS:	<u>City</u>	Account Number	Amount
	Refuse Fund	226-60.529-750.000	\$ 22,680.00

Other Funds

Budget Approval: _____

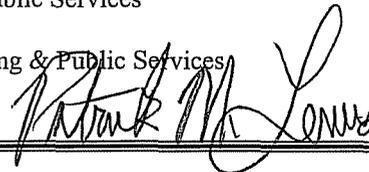
FACT SHEET PREPARED BY: Scott Davidson, Coordinator of Public Services

DATE: 8/27/08

REVIEWED BY: Patrick M. Lewis, Director of Engineering, Planning & Public Services

DATE: 8/27/08

COUNCIL MEETING DATE: September 2, 2008





phone 203-357-0070
800-348-3266(DANO)

fax 203-357-0484

e-mail info@danoinc.com

www.danoinc.com

76 Progress Drive • Stamford, CT 06902

Quotation

Date: August 25th

Business Name: City of Monroe

Contact Name: Deb Wilson

Address: _____

Phone: 734-241-6800

Fax: 734-241-5856

Product: CUSTOM 5 together/poly banding
STACK

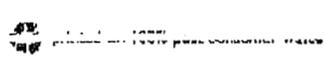
Quantity: 72 M

Price: \$.324/ea with printing 23,328.
.315/ea NO printing 22,680.

Delivery Date: 3RD WEEK SEPT -

Dano Rep: [Signature]

Virginia
8/25/08
10:00 AM



ST. PIERRE ACE HARDWARE
1490 STEWART RD
MONROE, MI 48162
734-243-6180

August 26, 2008

Debbie
City of Monroe
DPS

Dear Debbie,

We are please to quote the following prices for lawn and leaf bags for the City of Monroe.

Bag size: 16x12x35
Paper Type: 2 ply-50# Nat Kraft Wet Strength
Colors: 1 color - red
Imprint: City of Monroe 2008
Quantity: 72,000 bags. 5 bags per paper sleeve. 400 sleeves per pallet.
1 full truck of 36 pallets.
Price: \$1.92 per 5 bag sleeve. - 384
\$27,648 for full truck load.
\$27,248 for truck load if no imprint. - 378
Lead time: 4-6 weeks after final approval.



Alan St. Pierre



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: TRAFFIC COMMITTEE MINUTES OF AUGUST 27, 2008, TRAFFIC CONTROL ORDERS

DISCUSSION: The Mayor's Traffic Committee meeting was held on August 27, 2008, and the minutes are attached for your review and approval. There are five (5) traffic control orders for approval at this time as a result of the meeting, numbers 047-003, 056-011, 165-004, 192-006, and 216-002.

Traffic Control Order 047-003 prohibits parking on the south side of East Eighth Street between Washington Street and Custer Street. This issue was discussed due to the desire of the residents to preserve the existing fence and hedge rows along both sides of the existing sidewalk, which is immediately adjacent to the roadway. In order to ensure that formwork for the new sidewalk edge does not require removal of these items, one option is to eliminate parking on one side and to narrow the roadway during the design process. After much discussion, the Traffic Committee voted to proceed in this fashion.

The other four Traffic Control Orders, 056-011 (East First Street), 165-004 (Scott Street), 192-006 (East Third Street), and 216-002 (Winchester Street), are being revised to reflect the removal of traffic signals at the intersections of East First Street / Winchester Street and East Third Street / Scott Street, and their replacement as four-way stop intersections. A third intersection being considered for signal removal, East Third Street / Winchester Street, was recommended to be continued as a signalized intersection by the Traffic Committee. All three intersections had signals placed in flash mode for a six-month trial period to evaluate their effectiveness. As was previously noted, an estimated \$5,000 per intersection in annual costs can be saved by removal of the signal hardware.

Traffic Control Order 165-004 also replaces a "No Parking" zone on the east side of Scott Street between East Third and East Fourth Street with a "School Bus Loading Zone" during school days and hours, such that this area can be better marked.

IT IS RECOMMENDED that the City Council accept and place on file the minutes from the August 27, 2008 Mayor's Traffic Committee meeting, and approve Traffic Control Orders 047-003, 056-011, 165-004, 192-006, and 216-002.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: N/A

REASON FOR DEADLINE:

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering and Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Engineering Department, Police Department, Department of Public Services, traveling public, adjacent residents

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$N/A
	Cost of This Project Approval	\$N/A
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$10,000*

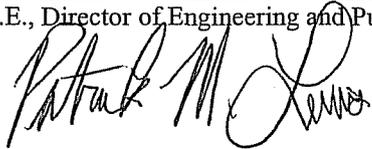
*Operational savings of approximately \$10,000 per year in energy and maintenance costs.

SOURCE OF FUNDS:	City	Account Number	Amount
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Other Funds

Budget Approval: _____

FACT SHEET PREPARED BY: Patrick M. Lewis, P.E., Director of Engineering and Public Services **DATE:** 08/28/08

REVIEWED BY:  **DATE:**

COUNCIL MEETING DATE: September 2, 2008

CITY OF MONROE
MAYOR'S TRAFFIC COMMITTEE MINUTES
August 27, 2008

Meeting was called to order by Mayor Worrell on Wednesday, August 27, 2008 at 5:00 P.M. in the City Council Chambers.

Members Present: Mayor Worrell, Councilman Beneteau, Councilman Clark, Chief Michrina, James Crammond, Scott Davidson, Suzanne Gartz, Michael Milette, Anthony Webb

Members Excused: James Crammond

Clerk / Staff: Patrick Lewis, Director of Engineering and Public Services

Citizens Commenting: Patrick and Katie Beauvais, 749 Washington Street
Maria Pellikka, 128 East Eighth Street
Marie McLaughlin, 121 East Eighth Street
Steven Hande, 801 Washington Street
Tom Morris, 759 Washington Street
Mary Beauvais, 116 East Eighth Street
Vic Siech, 122 East Eighth Street
Harold Caldwell, 311 Washington Street
Kelvin and Jackie McGhee, 431 Clark Street
Easter Vining
Otis Henderson

1. Request from citizen Stephen Hande to review the street design for East Eighth Street between Washington Street and Custer Street.

Motion: It was moved by Suzanne Gartz to eliminate parking on the south side of the roadway following construction of the roadway.

Action: The motion died for lack of support.

Motion: It was moved by Michael Milette to eliminate parking on the south side of the roadway as presented by the Engineering Department.

Action: The motion died for lack of support.

Further discussion was held, resulting in clarification about the ramifications of a failure to act in this matter.

Motion: It was moved by Councilman Clark and supported by Suzanne Gartz to eliminate parking on the south side of the roadway.

Action: The motion passed 8-0.

2. Request from citizen Harold Caldwell for bus loading zone in front of Trinity Lutheran Church and School on Scott Street.

Motion: It was moved by Councilman Beneteau and supported by Anthony Webb to designate the area between Third and Fourth Streets on the east side of Scott Street as "bus loading zone, 7:00 A.M. to 3:30 P.M., School Days."

Action: The motion passed 8-0.

3. Report back from the Engineering Department on the surveys for the Residential Parking Districts on East Grove Street, Sheridan Drive, and Lemerand Street.

Motion: It was moved by Councilman Beneteau and supported by Suzanne Gartz to leave all residential parking districts in place.

Action: The motion passed 8-0.

4. Final report from the Engineering Department on the 6-month trial period where traffic signals are flashing 4-way red at the intersections of First / Winchester, Third / Winchester, and Third / Scott.

Motion: It was moved by Councilman Beneteau and supported by Michael Miletti to place a four-way stop intersection at East Third Street and Scott Street, and to remove signal hardware at this location.

Action: The motion passed 8-0.

Motion: It was moved by Anthony Webb and supported by Suzanne Gartz to retain traffic signals at the intersection of East Third Street and Winchester Street.

Action: The motion passed 8-0.

Motion: It was moved by Councilman Beneteau and supported by Michael Miletti to place a four-way stop intersection at East First Street and Winchester Street, and to remove signal hardware at this location.

Action: The motion passed 8-0.

5. Request from citizen Eric Sieb through Councilman Molenda to investigate an all-way STOP intersection at Riverview Avenue and Linwood Avenue.

Motion: It was moved by Suzanne Gartz and supported by Michael Miletti to refer this issue to staff for further study.

Action: The motion passed 8-0.

6. Motion: It was moved by Councilman Beneteau and supported by Scott Davidson that the meeting be adjourned.

Action: The motion was approved 8-0 and the meeting was adjourned at 6:38 P.M.



CITY OF MONROE
TRAFFIC CONTROL ORDER

ORDER NO. 047-003

EFFECTIVE DATE: September 2008

When official traffic control signs conforming to the mandate of this order shall have been erected.

The following regulations shall apply to East Eighth Street:

Parking

1. ***"No Parking", south side, between Washington Street and the westernmost section of Custer Street.***
2. Permitted parking, with no time limitations, in all other areas, both sides, except as noted in Item 1.

Intersection Control

3. East Eighth Street shall STOP at Washington Street.
4. East Eighth Street (eastbound) shall STOP at Custer Street.
5. East Eighth Street (westbound) shall STOP at Custer Street.
6. East Eighth Street shall STOP at Scott Street.
7. East Eighth Street shall STOP at Navarre Street.
8. East Eighth Street shall STOP at Jerome Street.
9. East Eighth Street shall STOP at Reisig Street.
10. East Eighth Street shall STOP at Kentucky Avenue.

The following Traffic Control Orders shall hereby be rescinded: 047-002

City Traffic Engineer

City Clerk-Treasurer

Date

Date



CITY OF MONROE
TRAFFIC CONTROL ORDER

ORDER NO. 056-011

EFFECTIVE DATE: September 2008
When official traffic control signs conforming to the mandate of this order shall have been erected.

The following regulations shall apply to East First Street:

PAGE ONE

Parking

1. Designated "Disabled Parking" space with 1-hour time limitation, the first angled space west of the alley west of Washington Street, south side.
2. Signed 1-hour angled parking, with enforcement times of 8:00 A.M. to 5:00 P.M., Monday through Friday, all remaining spaces between Monroe Street and the alley west of Washington Street, south side.
3. Signed 15-minute parking, one parallel space from the alley east of South Monroe Street to Washington Street, south side.
4. Signed 1-hour parallel parking, with enforcement times of 8:00 A.M. to 5:00 P.M., Monday through Saturday, all remaining spaces between the alley west of Washington Street and Washington Street, both sides.
5. Metered 2-hour parking at the rate of \$0.50 per hour, with enforcement times of 8:00 A.M. to 5:00 P.M., Monday through Saturday, all spaces between Washington Street and South Macomb Street, north side.
6. "Bus Parking Only, Tow Away Zone" between the hours of 6:00 A.M. and 6:00 P.M., Monday through Saturday, between Washington Street and South Macomb Street, south side.
7. "No Parking" from a location 125 feet east of South Macomb Street to Scott Street, north side.
8. "No Parking" from a location 120 feet east of South Macomb Street to Scott Street, south side.
9. Metered 2-hour parking at the rate of \$0.50 per hour, with enforcement times of 8:00 A.M. to 5:00 P.M., Monday through Friday, all remaining spaces between South Macomb Street and Scott Street, both sides.
10. "No Parking" from Scott Street to Winchester Street, north side.
11. "No Parking" from Scott Street to a location 75 feet east of Scott Street, south side.
12. "No Parking" from Wadsworth Street to a location 95 feet west of Wadsworth Street, south side.
13. Residential Parking District, with enforcement times of 7:00 A.M. to 6:00 P.M., Monday through Friday, from 75 feet east of Scott Street to 95 feet west of Wadsworth Street, south side.
14. Permitted parking, with no time limitations, from Wadsworth Street to Eastchester Street, south side.
15. Permitted parking, with no time limitations, from Winchester Street to Eastchester Street, north side.
16. "No Parking" from Eastchester Street to a location 550 feet east of Eastchester Street, south side.
17. "No Parking" from Eastchester Street to the eastern terminus of East First Street, north side.



CITY OF MONROE
TRAFFIC CONTROL ORDER

ORDER NO. 056-011

EFFECTIVE DATE: September 2008
When official traffic control signs conforming to the mandate of this order shall have been erected.

The following regulations shall apply to East First Street:

PAGE TWO

Parking

18. Permitted parking, with no time limitations, from a location 550 feet east of Eastchester Street to a location 100 feet west of Conant Avenue, south side.
19. "No Parking" from a location 100 feet west of Conant Avenue to the eastern terminus of East First Street, south side.

Intersection Control

20. Traffic signals with pedestrian signals and a special left turn phase for southbound South Monroe Street traffic shall be placed at the intersection of East First Street and South Monroe Street.
21. Traffic signals shall be placed at the intersection of East First Street and Winchester Street.
"Four-way STOP" at Winchester Street
22. "Four-way STOP" at South Macomb Street.
23. "Four-way STOP" at Scott Street.

Roadway Geometry

24. East First Street traffic shall be one-way eastbound between South Monroe Street and South Macomb Street, and shall be a two-lane street in this area, except between South Monroe Street and the alley east of South Monroe Street, which shall be only one lane of moving traffic.

The following Traffic Control Orders shall hereby be rescinded: 056-010

City Traffic Engineer

City Clerk-Treasurer

Date

Date



CITY OF MONROE
TRAFFIC CONTROL ORDER

ORDER NO. 165-004

EFFECTIVE DATE: September 2008

When official traffic control signs conforming to the mandate of this order shall have been erected.

The following regulations shall apply to Scott Street:

Parking

1. "No Parking" from East Front Street to East Third Street, east side.
2. Residential Parking District, with enforcement times of 7:00 A.M. to 6:00 P.M., Monday through Friday, from East Front Street to a location 175 feet north of East First Street, west side.
3. Residential Parking District, with enforcement times of 7:00 A.M. to 6:00 P.M., Monday through Friday, from East First Street to East Third Street, west side.
4. "No Parking School Days" between 7:00 A.M. and 3:30 P.M., **school days**, from East Third Street to East Fourth Street, both sides **west side**.
5. **"School Bus Loading Zone" between 7:00 A.M. and 3:30 P.M., school days, from East Third Street to East Fourth Street, east side.**
6. "No Parking" from East Fourth Street to East Seventh Street, east side.
7. Permitted parking, with no time limitations, from East Fourth Street to East Seventh Street, west side.
8. Permitted parking, with no time limitations, from the East Seventh Street to the southernmost section of East Eighth Street, both sides.

Intersection Control

9. ~~Traffic signals with pedestrian signals shall be placed at the intersection of Scott Street and East Third Street.~~ **"Four-way STOP" at East Third Street.**
10. Scott Street shall STOP at East Seventh Street.
11. "All way STOP" intersection at East Sixth Street and LaPlaisance Road
12. "Four-way STOP" at East First Street.
13. Scott Street shall STOP at East Front Street.

The following Traffic Control Orders are hereby rescinded: 165-003

City Traffic Engineer

City Clerk-Treasurer

Date

Date



CITY OF MONROE
TRAFFIC CONTROL ORDER

ORDER NO. 192-006

EFFECTIVE DATE: September 2008

When official traffic control signs conforming to the mandate of this order shall have been erected.

The following regulations shall apply to East Third Street:

PAGE ONE

Parking

1. "No Parking" from South Monroe Street to the alley east of South Monroe Street, south side.
2. "No Parking" from South Monroe Street to 40 feet east of the alley east of South Monroe Street, north side.
3. "No Parking" from the alley east of Washington Street to a location 50 feet east of this alley, north side.
4. "No Parking" from a location 10 feet west of the alley east of Washington Street to the east edge of this alley, south side.
5. "No Parking" from a location 90 feet west of South Macomb Street to South Macomb Street, south side.
6. "Police Vehicles Only" from Washington Street to the alley east of Washington Street, north side.
7. Permitted parking, with no time limitations, all remaining areas from the alley east of South Monroe Street to South Macomb Street, north side.
8. "No Parking" from Wadsworth Street to a location 25 feet west of Wadsworth Street, south side.
9. Residential Parking District, with enforcement times of 7:00 A.M. to 6:00 P.M., Monday through Friday, all remaining areas from South Monroe Street to Wadsworth Street, south side.
10. "No Parking" from South Macomb Street to a location 50 feet east of South Macomb Street, north side.
11. Residential Parking District, with enforcement times of 7:00 A.M. to 6:00 P.M., Monday through Friday, all remaining areas from South Macomb Street to Wadsworth Street, north side.
12. "No Parking" from Half Street to a point 50 feet west of Half Street, north side.
13. "No Parking from 7:00 A.M. to 4:00 P.M. School Days" from a point 215 feet west of Kentucky Avenue to a point 300 feet west of Kentucky Avenue, north side.
14. Signed 1-hour parking, enforceable all days, all hours, from Kentucky Avenue to the alley east of Kentucky Avenue, south side.
15. "No Parking" from the alley east of Kentucky Avenue to Winchester Street, south side.



CITY OF MONROE
TRAFFIC CONTROL ORDER

ORDER NO. 192-006

EFFECTIVE DATE: September 2008
When official traffic control signs conforming to the mandate of this order shall have been erected.

The following regulations shall apply to East Third Street:

PAGE TWO

Parking

16. Permitted parking, with no time limitations, all remaining areas from Wadsworth Street to Eastchester Street, both sides.
17. "No Stopping, Standing, or Parking" from Eastchester Street to Almyra Avenue, both sides.
18. Permitted parking, with no time limitations, from Almyra Avenue to Conant Avenue, both sides.

Intersection Control

19. Traffic signals with pedestrian signals shall be placed at the intersection of East Third Street and South Monroe Street.
20. Traffic signals with pedestrian signals shall be placed at the intersection of East Third Street and Scott Street. **"Four-way STOP" at Scott Street.**
21. Traffic signals with pedestrian signals shall be placed at the intersection of East Third Street and Winchester Street.
22. East Third Street shall STOP at Conant Avenue.

Roadway Geometry

23. A special "Left Turn Only" lane shall be provided at South Monroe Street.

The following Traffic Control Orders shall hereby be rescinded: 192-005

City Traffic Engineer

City Clerk-Treasurer

Date

Date



CITY OF MONROE
TRAFFIC CONTROL ORDER

ORDER NO. 216-003

EFFECTIVE DATE: September 2008

When official traffic control signs conforming to the mandate of this order shall have been erected.

The following regulations shall apply to Winchester Street:

Parking

1. Permitted parking, with no time limitations, from the northern terminus of Winchester Street to Perry Street, both sides.
2. "No Parking" from Perry Street to East Front Street, both sides.
3. "No Parking" from East First Street to the alley north of East First Street, east side.
4. Permitted parking, with no time limitations, in all other areas from East Front Street to East Eighth Street, both sides.

Intersection Control

5. Traffic signals with pedestrian signals shall be placed at the intersection of Winchester Street and East Third Street.
6. ~~Traffic signals shall be placed at the intersection of Winchester Street and East First Street.~~ **"Four-way STOP" at East First Street.**
7. "No Turn on Red" from southbound Winchester Street at East Third Street.
8. "Four-way STOP" at East Fourth Street.

The following Traffic Control Orders shall hereby be rescinded: 216-001

City Traffic Engineer

City Clerk-Treasurer

Date

Date



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REPLACEMENT OF DOWNTOWN SIDEWALK SECTIONS SOUTH OF MONROE STREET BRIDGE

DISCUSSION: The City has received numerous complaints regarding the condition of the brick paver sidewalk area located on the east side of Monroe Street, south of the River Raisin Bridge. Due to grading issues, the City had previously installed a trench drain, which has had a tendency to heave, and has recently excavated the area for a chlorination tap for repairs on the water main crossing the river at this location. As a result, these items, combined with normal wear and tear, have resulted in a liability hazard that should be addressed. \$20,000 was funded through the Capital Improvements Program to address this corner, with the Downtown Development Authority (DDA) contributing \$15,000 and the Water fund contributing \$5,000.

Due to the fact that the DDA is contributing to this work, the selection of materials was given to them to provide their opinion. Their board voted to utilize red stamped concrete in lieu of the existing brick pavers, and the Engineering Department secured estimates on this basis. When completed, the design will be similar to that in front of the new Monroe Bank and Trust headquarters, where the accessible route for disabled individuals is constructed in regular grey concrete at 2% or less cross slope, and the remaining areas are designed in stamped concrete at slopes that can be higher since they are considered "non-walking" areas. This model will now be used as other corners are replaced throughout the downtown area in the coming years.

Due to the substantial cost savings that was realized by using stamped concrete instead of brick pavers, the Engineering Department is pleased to report that there is sufficient funding to replace both the original area on the east side, but also the brick area on the west side of Monroe Street, south of the bridge. The cost quotation from Dominic Gaglio Construction, the contractor being employed for our street program, is attached. Their performance has been outstanding, and meets all Labor Harmony requirements. They have indicated that they will likely begin work within the next week.

IT IS RECOMMENDED that a Change Order in the amount of \$15,524.61 be issued to Dominic Gaglio Construction of Southgate, Michigan, and that the Director of Engineering and Public Services be authorized to execute a Change Order to the 2007 / 2008 Concrete Paving Program to this effect. **IT IS FURTHER RECOMMENDED** that a total of \$18,000 be encumbered, to include project contingencies, and that the Finance Director be authorized to make the necessary budget transfer from the Engineering to Contractual line items within this project account.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE: September 2 preferred

REASON FOR DEADLINE: Contractor is prepared to commence work immediately.

STAFF RECOMMENDATION: X For Against

REASON AGAINST: N/A

INITIATED BY: Department of Engineering and Public Services

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED: Engineering Department, Downtown Development Authority, downtown merchants and patrons, citizens at large

FINANCES

COST AND REVENUE PROJECTIONS:	Cost of Total Project	\$18,000.00
	Cost of This Project Approval	\$ N/A
	Related Annual Operating Cost	\$ N/A
	Increased Revenue Expected/Year	\$ N/A

SOURCE OF FUNDS:	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
	Downtown Brick Paver Repl.	401-95.449-818.020 09C07	\$18,000*

*Requires a \$3,000 transfer from 401-95.449-825.005 09C07

Other Funds

Budget Approval: _____

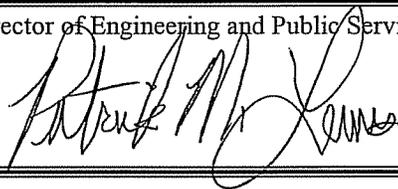
FACT SHEET PREPARED BY: Patrick M. Lewis, Director of Engineering and Public Services

DATE: 8/28/08

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: September 2, 2008



DOWNTOWN SIDEWALK REPLACEMENT (BRICK PAVERS) @ MONROE ST. BRIDGE BOTH SIDES

	DESCRIPTION	UNITS	NO. OF UNITS	UNIT PRICE	TOTAL
1	R & D SPOT CURB	LFT	54.0	\$ 15.45	\$ 834.30
2	R & S TREE GRATE	EA	4.0	\$ 300.00	\$ 1,200.00
3	R & D SIDEWALK	SYD	104.6	\$ 11.02	\$ 1,152.51
4	ADJUST WATER M.L.V. BOX	EA	3.0	\$ 12.00	\$ 36.00
5	ADJUST, CLEAN & PLASTER STRUCTURE	EA	3.0	\$ 225.00	\$ 675.00
6	F & I SPOT CURB	LFT	54.0	\$ 18.54	\$ 1,001.16
7	F & I 4" RED STAMPED BRICK	SYD	50.0	\$ 56.65	\$ 2,832.50
8	F & I 4" CONCRETE SIDEWALK	SFT	491.3	\$ 1.88	\$ 923.64
9	SEALING RED BRICK AREA	LS	1.0	\$ 1,200.00	\$ 1,200.00
10	F & I CASTING	EA	1515.0	\$ 1.30	\$ 1,969.50
11	TRAFFIC CONTROL	LS	1.0	\$ 3,700.00	\$ 3,700.00
			CONSTRUCTION COST TOTAL		\$ 15,524.61



CITY COUNCIL AGENDA FACT SHEET

RELATING TO: REQUEST FROM THE MONROE COUNTY TOURISM BUREAU FOR PERMISSION TO DISPLAY A BANNER ACROSS WEST FIRST STREET FROM SEPTEMBER 15 – 30, 2008, ANNOUNCING CUSTER WEEK

DISCUSSION: The City received a request from the Monroe County Tourism Bureau for permission to display a banner across W. First Street from September 15 – 30, 2008 announcing Custer Week.

The request has been sent to the various departments for their review and there were no objections. After Council approval, advance notification will be sent to MDOT.

Manager: The City Manager recommends approval of the request.

CITY MANAGER RECOMMENDATION:

- For
- For, with revisions or conditions
- Against
- No Action Taken/Recommended

APPROVAL DEADLINE:

REASON FOR DEADLINE:

STAFF RECOMMENDATION: For Against

REASON AGAINST:

INITIATED BY:

PROGRAMS, DEPARTMENTS, OR GROUPS AFFECTED:

FINANCES

COST AND REVENUE PROJECTIONS:

Cost of Total Project	\$
Cost of This Project Approval	\$
Related Annual Operating Cost	\$
Increased Revenue Expected/Year	\$

<u>SOURCE OF FUNDS:</u>	<u>City</u>	<u>Account Number</u>	<u>Amount</u>
			\$
			\$
			\$
			\$
			\$
	<u>Other Funds</u>		\$
			\$
			\$
			\$

Budget Approval: _____

FACT SHEET PREPARED BY: City Manager's Office

DATE: 8/29/08

REVIEWED BY:

DATE:

COUNCIL MEETING DATE: 9/02/08