
RULE OF THE CHAMBER

Any person wishing to address City Council shall step up to the lectern, state their name and address in an audible tone of voice for the record, and unless further time is granted by the presiding officer, shall limit their address to three (3) minutes. A person may not give up or relinquish all or a portion of their time to the person having the floor or another person in order to extend a person's time limit in addressing the Council.

Any person who does not wish to address Council from the lectern, may print their name, address and comment/question which he/she would like brought before Council on a card provided by the Clerk/Treasurer and return the card to the Clerk/Treasurer before the meeting begins. The Clerk/Treasurer will address the presiding officer at the start of Citizen Comments on the Agenda, notifying him of the card comment, and read the card into the record for response.

Those who want to use audio and image recording equipment in Council Chambers that requires a monopod, tripod or other auxiliary equipment for the audio and image devices shall notify the City Clerk before the meeting begins. Arrangements will be made to accommodate the request in a manner that minimizes the possibility of disrupting the meeting. No additional illuminating lights may be used in Council Chambers unless a majority of City Council members consent. Additionally, cell phones and pagers should be set to vibrate or silent mode when inside Council Chambers.

Should any person fail or refuse to comply with any Rules of the Chamber, after being informed of such noncompliance by the presiding officer, such a person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3 (6) of Open Meetings Act, Act 267 of 1976.

You will notice a numbering system under each heading. There is significance to these numbers. Each agenda item is numbered consecutively beginning in January and continues through December of each calendar year.

The City of Monroe will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting/hearing upon one week's notice to the City Clerk/Treasurer. Individuals with disabilities requiring auxiliary aids or services should contact the City of Monroe by writing or calling: City of Monroe, City Clerk/Treasurer, 120 E. First St., Monroe, MI 48161, (734) 384-9136. The City of Monroe website address is www.monroemi.gov.

**AGENDA - CITY COUNCIL REGULAR MEETING
TUESDAY, JANUARY 22, 2008**

I. CALL TO ORDER.

II. ROLL CALL.

III. INVOCATION/PLEDGE OF ALLEGIANCE.

IV. PRESENTATIONS.

Length of Service Award – Randy Sommers – 25 Years – Wastewater Department.

Presentation by Stephanie Kasprzak, Executive Director, MCOP and the City of Hope CDC Group.

Presentation by Commission on Environment and Water Quality Chairwoman Maureen Pfund and Commissioner Dan Stefanski regarding \$3,000 grant from the Monroe County Solid Waste Environmental Fund and the Commission's plan for removal of Flowering Rush in the River Raisin.

V. COMMUNICATIONS. (Communications are referred to city administration for action and report back unless otherwise noted.)

2 Communication from Andrea Jones, Main Street Manager submitting the revised By-Laws approved by the DDA at their December 19, 2007 meeting.

VI. PUBLIC HEARINGS.

3 Public hearing for the purpose of hearing comments regarding the adoption of a resolution to exempt eligible nonprofit housing property from the collection of taxes under the Michigan General Property Tax Act. There are no objections on file in writing in the Clerk-Treasurer's Office.

VII. CONSENT AGENDA. (All items listed under the Consent Agenda are considered to be routine by Mayor and Council and will be approved by one motion, unless a Council member or citizen requests that an item be removed and acted on as a separate agenda item)

- A. Approval of the Minutes of the Regular Meeting held on Monday, January 7, 2008 and the Minutes of the First Meeting of the New Council held on Monday, January 7, 2008.
 - B. Approval of payments to vendors in the amount of \$_____.
Action: Bills be allowed and warrants drawn on the various accounts for their payment.
- 3 Exemption of Eligible Nonprofit Housing Property.
- 1. Communication from the City Assessor, submitting a proposed resolution exempting eligible nonprofit housing property owned by a charitable nonprofit housing organization in the City of Monroe from taxes collected under the Act in accordance with Section 7kk, and recommending that the resolution be adopted.
 - 2. Supporting documents.
 - 3. Action: Accept, place on file and the resolution be adopted.
- 4 AT & T Above Ground Utility Structure – Request for Permit Approval – Location #19.
- 1. Communication from the Director of Engineering and Planning, submitting a request for approval of AT & T Above Ground Utility Structure Location #19, in the north terrace of West Lorain Street, and recommending that the cabinet at location #19 be approved contingent on no objections from the reviewing departments, and that the Engineering Department be authorized to issue a right-of-way permit for the work, subject to minor relocations due to conflicting utilities, if any are found during normal permit review.
 - 2. Supporting documents.
 - 3. Action: Accept, place on file and the recommendation be carried out.
- 5 West Side Grade Separation Feasibility Study.
- 1. Communication from the Director of Engineering and Planning, submitting the West Side Grade Separation Feasibility Study – Preliminary Engineering Agreement with CSX Transportation, and recommending that Council approve the agreement and authorize a deposit of \$15,000 to be paid to CSX Transportation, Inc., and that the Director of Engineering and Planning be authorized to sign the agreement on behalf of the City of Monroe.
 - 2. Supporting documents.
 - 3. Action: Accept, place on file and the recommendation be carried out.
- 6 Green Valley Meadows PUD – Detention Pond – CPC Case #PUD 06-001.
- 1. Communication from the Director of Engineering and Planning, submitting the site plan request for the Green Valley Meadows PUD – Detention Pond, and recommending that Council approve the site plan request for the Green Valley Meadows development found under CPC Case #PUD 06-001.
 - 2. Supporting documents.

3. Action: Accept, place on file and the recommendation be carried out.
- 7 Installation of New Public Water Main – East Eighth Street between Washington and Custer.
 1. Communication from the Director of Engineering and Planning, submitting Resolution No. 1 in the special assessment process declaring the installation of a new public water main to service the properties located on East Eighth Street between Washington Street and Custer Street a public necessity and directing the City Engineer to prepare plans, specifications, and an estimate of costs, and recommending that the resolution be adopted.
 2. Supporting documents.
 3. Action: Accept, place on file and the resolution be adopted.
 - 8 River Sanitary Manhole Reconstruction – Change Order for Four Locations.
 1. Communication from the Director of Engineering and Planning, submitting the River Sanitary Manhole Reconstruction Change Order for Four Locations, and recommending that Council award the Change Order to the North Roessler Street/Lavender Street Alley Sanitary Sewer Reconstruction Project to Schumaker Brothers Construction for the Reconstruction of four (4) manholes along the River Raisin in the amount of \$175,000 and that a total of \$201,000 be encumbered to include a 15% project contingency, and further recommending that the City Engineer be authorized to sign the change order on behalf of the City of Monroe.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
 - 9 Large Meter Replacement Bids.
 1. Communication from the Director of Water and Utilities, reporting back on bids received for removing and replacing ten large water meters at various locations within the Water Distribution System, and recommending that a purchase order in the amount of \$6,000.00 be issued to Hydro Meter Systems, Inc. in accordance with the bid specifications.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
 - 10 Large Water Meter Testing Bids.
 1. Communication from the Director of Water and Utilities, reporting back on bids received for the annual large water meter testing program at various locations within the Water Distribution System, and recommending that a purchase order in the amount of \$5,115.00 be issued to Hydro Meter Systems, Inc. in accordance with the bid specifications.
 2. Supporting documents.
 3. Action: Accept, place on file and the recommendation be carried out.
 - 11 Eden Garden Club Request.
 1. Communication from the City Manager's Office, reporting back on a request from the Eden Garden Club for permission to erect a "Blue Star Memorial Marker" at Veteran's Park between the Korean and WWII Memorials in the spring of 2008, and recommending approval

of the request contingent upon items being met as outlined by the administration and that the City Manager be granted the authority to alter/amend the event due to health and/or safety reasons.

2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

12 St. Michael We Care Banner Request.

1. Communication from the City Manager's Office, reporting back on a request from St. Michael We Care for permission to display a banner across Monroe Street for the month of February 2008, announcing the We Care Telethon, and recommending that the request be approved with the location modified to East Front Street.
2. Supporting documents.
3. Action: Accept, place on file and the recommendation be carried out.

13 Proposed Resolution – Library Service Advisory Team.

1. Communication from the Assistant City Manager, submitting a proposed resolution from the Library Service Advisory Team requesting that the Port of Monroe maintain the present ownership status of the Former United Furniture Building (14 East First Street) through December 31, 2008, unless the L-SAT recommendations for library service submitted to Mayor and City Council before that date, does not include a role for the former United Furniture Building, and recommending that the resolution be adopted.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

14 Proposed Resolution Supporting the Establishment of a Mayor Pro Tem.

1. Communication from the Mayor's Office, submitting a proposed resolution designating City Council Member Edward F. Paisley to serve as Mayor Pro Tem during the Mayor's absence, and recommending that the resolution be adopted.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

15 Appointments – Proposed Resolution.

1. Communication from the Mayor's Office, submitting a proposed resolution for appointments to various boards, commissions and committees, and recommending the proposed resolution be adopted.
2. Supporting documents.
3. Action: Accept, place on file and the resolution be adopted.

- VIII. MAYOR'S COMMENTS.
- IX. CITY MANAGER COMMUNICATION.
- X COUNCIL COMMENTS.
- XI CITIZEN COMMENTS
- XII. ADJOURNMENT.